

Waterloo Region District School Board

REQUEST FOR TENDER

LAURELWOOD PUBLIC SCHOOL – ROOFTOP UNIT REPLACEMENT

Tender #7263-RW-22

ISSUE DATE: Friday, March 11, 2022

ELECTRONIC SUBMISSIONS will be received by the Bidding System, no later than 2:00 p.m. local time, on Monday, April 4th, 2022

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DIVISION 26 – ELECTRICAL

Refer to Electrical Drawings

SECTION 00 01 00 - CONSULTANT/PROFESSIONAL SEALS - NOT APPLICABLE

- 1.1 The following professional seals and signatures are provided as required by Paragraph 1.21.1
 (4) Division C of the Ontario Building Code and apply to the areas of expertise for which each consultant was commissioned.
- 1.1.1 Architect REFER TO DRAWINGS
- 1.1.2 Structural REFER TO DRAWINGS
- 1.1.3 Mechanical REFER TO DRAWINGS
- 1.1.4 Electrical REFER TO DRAWINGS

END OF SECTION

SECTION 00 21 13 – INSTRUCTIONS TO BIDDERS

1.0 INTRODUCTION

1.1. Single Point of Contact

In relation to this procurement process, all communication shall be directed to:

Rebecca Witteman Senior Procurement Specialist Waterloo Region District School Board

All request for information, instructions or clarifications shall be directed to the Single Point of Contact only. Requests should be made through the Bidding System by clicking on the "Submit a Question" button found within the bid detail of the specified Tender.

Vendors shall not communicate with other Waterloo Region District School Board ("Board") employees or agents regarding this tender prior to award. Any attempt by a Vendor to bypass or influence the procurement process may result in disqualification of their Submission.

The Board will not be responsible for any verbal statement, instruction, or representations. In case of difference between any verbal information and written document, the written document shall govern. Information obtained from any source, other than the Single Point of Contact in writing, shall not be relied upon.

1.2. Consultant

The Board has hired the following consultant to assist in the preparation of this Tender: Hossack & Associates

Addenda will be the Board's only form of communication. The Board will assemble addenda as required.

The consultant and any sub consultants are not to be contacted by any interested parties from the Tender issue date to the bid award notification. The consultant or any sub consultants will not respond to any direct communication.

The Board will be responsible for the contract administration of the project after the purchase order has been issued or the contract has been signed by the Board

1.3. About the Waterloo Region District School Board

The Waterloo Region District School Board is a provincially funded institution reporting to the Ministry of Education of Ontario and is one of the larger school

boards in Ontario, operating 121 school locations and serving approximately 64,000 students in the Region of Waterloo.

1.4. Electronic Bid Submission and Bid Results

All Bids shall be submitted through the Bidding System only. Bidders must have a Bidding System Vendor Account and shall ensure the account is created with the Bidders full legal company name.

Hard copy Bid Submission will not be accepted by the Board.

Bids will not be accepted after the Closing Date and Time.

There will be no public opening for this Tender.

Once an award is made, the successful Bidder will be named on the Bidding System, and an award notification will be sent.

1.5. Bid Submission

- .1 Bidders must include the appropriate submission requirements and mandatory forms specified in this section.
- .2 Bidders shall have a "Vendor Account" in the Bidding System and be registered as a "plan taker" for this Bid Solicitation Document. Only the plan takers will have access to download this Bid Solicitation Document, receive addenda email notifications, download addenda and to submit their Bid electronically through the Bidding System.
- .3 The onus is on the Bidder to ensure that the Bid is received and acknowledged in the Bidding System on or before the Closing Time. The Closing Time shall be determined by the Bidding System's web clock. The timing of the Bid submission shall be based on when the Bid is RECEIVED by the Bidding System, not when a Bid is submitted by a Bidder.
- .4 Bidders shall allow sufficient time to upload their Bid submission and attachment(s) (if applicable) and to resolve any issues that may arise as Bid transmission can be delayed in an "internet traffic jam" due to file transfer size, transmission speed, and other electronic considerations.
- .5 Upon receiving a Bid, the Bidding System will send a confirmation email to the Bidder advising that the Bid was submitted successfully. If a Bidder does not receive a confirmation email despite submitting a Bid, the Bidder should contact technical support of the service provider hosting the Bidding System via email: support@bidsandtenders.ca

- .6 The Bidding System will not accept Bids after the Closing Time as determined by the Bidding System's web clock. Bids submitted by fax or paper copy or any other format will not be accepted.
- .7 The Board hereby consent to the use of an Electronic Signature for the signing of all documents requested hereunder. Acceptable forms of signatures include, but are not limited to, the typing of the Bidder's authorized signing officer's name or the inclusion of an image of the Bidder's authorized signing officer's signature, so long as the electronic signature is sufficient to identify the Bidder's authorized signing officer agrees that whatever form of electronic signature is provided constitutes a signature for the purpose of executing all documents requested hereunder.

1.6. Withdrawal of Bid Submission / Irrevocable Period

Bidders may withdraw or edit and resubmit a Bid in the Bidding System at any time prior to the Closing Date and Time. The most recent submission or withdrawal received in the Bidding System on or before the Closing Time shall prevail and shall overwrite all previous submission(s) and withdrawal(s). The Closing Time shall be determined by the web clock within the Bidding System. After such time, requests to withdraw Bid Submissions will not be considered.

Bids will be irrevocable by the Bidder, and open for acceptance by the Board, for **60 (sixty)** days following the Closing Date

1.7. Bid Review

- .1 All Bids received on or before the Closing Time will be reviewed for compliance based on this Bid Solicitation Document. Non-compliant Bids may be rejected. Bids not meeting any of the mandatory requirements included in this Bid Solicitation Document may be disqualified. Bidders may be contacted to clarify its submissions.
- .2 It is the Bidder's responsibility to satisfy the Board that the Bidder can comply with the requirements contained within this Bid Solicitation Document and that the Bidder possesses the necessary inventory, equipment, facilities, resources and staff to perform the Work specified in this Bid Solicitation Document. Bidders may be required to submit evidence of above in a form acceptable to the Board. Substitution of materials, equipment, or methods different from that outlined in the terms of reference will not be accepted unless provided for within this Bid Solicitation Document or with the written approval from the Board.
- .3 The Board also reserve the right to examine Bidder's facilities, equipment and visit the sub-contractors or sub-consultants proposed or Bidder's

existing and past clients. The award decision may be revised based on the above.

- .4 The Board will not be responsible for travel costs (including, but not limited to, time and mileage) if travel is required. No additional charges will be accepted by the Board for any cost incurred by the Bidder or any other party in participating in the Bid evaluations.
- .5 The Board may, in their sole discretion, check references, conduct credit checks, review the litigation history and history of professional liability or other insurance claims, and obtain any other type of information that might aid the Board in its selection. The Board reserve the right to consider all or any information received from all available sources, whether internally or externally obtained. The Board may disqualify any Bid from further consideration based on results of reference or credit checks or review of litigation or claim history. The foregoing may include the Board's own experiences with the respective Bidder(s) or any of the subcontractors and sub-consultants proposed in its Bid.

1.8. Tie Bids

Where two (2) or more Bids have been received reflecting the same, compliant lowest Bid price, the time stamp for date and time submission in the Bidding System will dictate the award (earliest submission shall prevail).

1.9. Award Recommendation

- .1 Subject to the reserved rights of the Board and availability of funds, the lowest compliant Bid will be recommended for award.
- .2 The documents listed below will be incorporated as deemed necessary by the Board, into the Contract with the Successful Bidder. If there is a discrepancy between the wording of one document and the wording of any other document that appears on the list, the wording of the document that first appears on the list shall take precedence:
- .3 Board approved change orders or Contract or Agreement amendment.
- .4 Purchase Order, Contract or Agreement executed with the Bidder including exhibits.
- .5 Bid Solicitation Document issued by the Board, including addenda, if applicable.
- .6 Bid submitted by the Bidder.
- .7 There shall be no obligation on the Board as a result of seeking Bids or conducting the procurement process and the Board reserve the right to

cancel the Bid Solicitation, issue a revised request, or to pursue any other course of action which would aid in meeting their needs.

1.10. Documents Required for Award

Within ten (10) working days of receiving a request from the Board, the Bidder (the "Recommended Bidder") shall provide the following:

- .1 Insurance certificate with coverage specified in the Bid Solicitation Document.
- .2 WSIB clearance certificate valid on date of award or an exemption letter (if applicable and requested).
- .3 Contract security, if applicable as specified in the Bid Solicitation Document.
- .4 An executed Board issued Form of Agreement, duly signed by the authorized signatory.
- .5 Any other submittal specified in the Bid Solicitation Document as a requirement of award.

In addition to all of the Board' other remedies, if a Recommended Bidder fails to execute the Form of Agreement or satisfy any other applicable conditions within ten (10) days of notice of selection, the Board may, in their sole and absolute discretion and without incurring any liability, rescind the selection of that Bidder.

1.11. Confirmation to Proceed

No work shall commence until each of the Board's Procurement Services has issued a purchase order, contract, or letter of intent to the Successful Bidder. Goods/Service or Work, as described shall not commence until all the required documents have been submitted to Procurement Services and the Form of Agreement executed by the Successful Bidder and the Board. For payment purposes, a Purchase Order shall be generated and issued to the Successful Bidder. The Purchase Order number must appear on all invoices in order to ensure prompt payment.

1.12. Site Meet

Bidders are strongly encouraged to attend the **non-mandatory** site meeting as per details provided in this section and sign the attendance sheet. The Board may not provide another opportunity to visit the site. However, absence from this site meeting will not disqualify any Bidder.

Site Meet Location and Time: Refer to Section 1.18 Anticipated Time Table

Bidders shall attend the site meeting at their own risk and hold the Board harmless for any issues or damages arising out of their attendance of the site meeting.

Bidders are encouraged to bring their own measuring tape, camera or other portable tools as required to the site meeting. Bidders are solely responsible for making their own assessment of the site.

Prior to entering a WRDSB building, all visitors must comply with all WRDSB <u>Covid protocols</u> including:

- Complete the Ontario COVID-19 School Screening:covid-19.ontario.ca/schoolscreening/ and follow directions provided;
- Sign into the main office for contact tracing purposes and where confirmation of screening will occur;
- Wear medical grade mask and eye protection;
- Maintain physical distancing (2m/6.5ft);
- The size of the groups at the site meet(s) will be limited as per current Public Health Recommendations.

1.13. Intentionally Deleted

1.14. Communication

For the purpose of this Tender, the only contact for all Bidders, subcontractors if any, and any third-party suppliers of goods or services for all queries, questions and notifications, from the Tender issue date to the bid award notification date is to be directed to the submit a question feature in this bidding system:

1.15. From Issue Date to Deadline for Questions/Queries

Questions must be received by the Board's Single Point of Contact no later than the deadline for questions noted in the Anticipated Project Schedule.

If a Bidder finds any discrepancies, ambiguities or omissions within the Request for Tender (RFT) documents, or requires any clarifications regarding the RFT documents, questions and clarifications must be sent to the Board's Single Point of Contact through the Bidding System by clicking on the "Submit a Question" button found within the bid details page of that opportunity. Bidders are strongly encouraged to ask clear and concise question(s) citing the relevant section of the Bid Solicitation Document.

The Board has endeavoured to provide complete, correct information and estimates to enable Bidders to properly assess and determine the scope and complexity of the Work prior to submitting a Bid. Bidders are solely responsible for determining if they require additional information or if anything appears incorrect or incomplete. The onus is on the Bidder to contact the Board's Single Point of Contact prior to the Deadline for Questions indicated in this document, if they have any questions or queries whatsoever or find omissions from or discrepancies in this Bid Solicitation document, unnecessary restrictions in the terms of reference, or should they be in doubt as to the meaning of any part of this document. Written answers or clarifications to issues of substance will be shared with all Bidders in the form of an Addendum.

1.16. After the release of the Bid Results Notification / Debriefing Requests

In accordance with the Broader Public Sector Procurement Directive, unsuccessful Bidders are entitled to a debriefing in order to receive feedback with respect to their Bid submission. In order to obtain a debriefing, Bidders shall contact the Board's Single Point of Contact listed in this Bid Solicitation Document in writing with their request within sixty (60) days of the award notification.

1.17. Consequences of not following the Proponent Contact Protocol

Communication initiated by the Proponent, subcontractors, or third-party suppliers of goods or services during the blackout period, to the Board or consultant may be grounds for disqualification from the Tender.

Communication by Proponents, subcontractors, or third-party suppliers of goods or services, to the consultant or the Board, other than the Board contact from the issue date to the Tender to receiving the award non award notification, may be grounds for disqualification from the Tender.

1.18. Anticipated Time Table

The following table represents the anticipated project timelines. This timeline is an estimate only, and may be subject to change by the Board at any time.

DESCRIPTION	DATE
Issue Date	March 11, 2022
Non-Mandatory Site Meet	March 22, 2022 at 3:30 pm local time Laurelwood Public School 460 Brentcliffe Dr, Waterloo, N2T 2R5 Lobby at main entrance
Deadline for Questions	March 25, 2022
Closing Date and Time	April 4, 2022, 2:00 pm local time

DESCRIPTION	DATE
Anticipated Contract Start / Work begins	Immediately upon project award/on site July 1, 2022
Mechanical Equipment shop drawings to be provided by General Contractor to consultants within 2 weeks project	within 2 weeks of project award
Shop drawings will be reviewed by consultants and returned:	within 2 weeks of receipt
Mechanical Units to be Installed by	August 8, 2022 (within 12 weeks of approved shop drawings)
Substantial Completion Date	September 30, 2022
Deemed Complete Date	December 1, 2022

1.19. Blackout Period

A black out period shall exist between the deadline for questions and the date of award. During this period, there shall be no communication between the Bidders, the Board or any Board consultants, unless initiated by the Board' Single Point of Contact.

1.20. Deadline for Questions

Questions must be received by the Single Point of Contact no later than the deadline for questions noted in the Anticipated Project Schedule.

If a Bidder finds any discrepancies or omissions within the Request for Tender (RFT) documents, or requires any clarifications regarding the RFT documents, questions and clarifications must be sent to the Single Point of Contact through the Bidding System by clicking on the "Submit a Question" button found within the bid details page of that opportunity.

The Board shall not be bound by any verbal instruction or information provided by any Board employee or consultant of the Board. Only responses provided in an Addendum shall form part of this Bid Solicitation Document.

1.21. Addenda

All Addenda issued through the Bidding System shall form part of the Tender Document.

Any questions and clarifications regarding the terms of reference shall be requested through the Bidding System by the date noted above. Those that are deemed pertinent to the Tender document will be addressed in the form of an Addendum.

Bidders shall acknowledge the receipt of all Addenda in the Bidding System prior to the submission of their bid. Where Addenda has been issued, the system will not allow the Bidder to submit a bid prior to acknowledging all Addenda.

Where an Addendum is issued after a bid has been submitted, the Bidding System will automatically withdraw the submitted bid. The submission status will change to incomplete and will not be accepted by the Board as a submitted bid. It is the responsibility of the Bidder to acknowledge all Addenda and ensure the bid has been received by the Bidding System. Bidder should check the Bidding System for Addenda up until the closing date and time.

Addenda cannot be acknowledged after the Closing Date and Time.

1.22. Warranty and Maintenance

The Awarded Bidder, at the time of substantial completion shall furnish a written warranty covering material, maintenance, and work performed under the contract for a minimum period of two (2) years from the date of completion. Individual sections may extend warranties beyond the two year time frame. The Awarded Bidder is responsible for all required maintenance complete with materials and labour during the warranty period.

2.0 BOARD PURCHASE ORDER

Goods/Service or Work, as described shall not commence until all of the required documents have been submitted to Procurement Services and the CCDC 2 executed by the Awarded Bidder(s) and the Board. For Payment purposes, a Purchase Order shall be generated and issued to the Awarded Bidder(s). The Purchase Order number must appear on all invoices in order to ensure prompt payment.

3.0 THE BID CONTRACT

.1 The bidders and the Owner acknowledge that it is their intention to create a process contract (the "Bid Contract") between the Owner and any bidder whose Bid meets the Mandatory Requirements. The bidders and the Owner further acknowledge that, if a Bid Contract is created between the Owner and one or more of the bidders, the terms of the Bid Contract are represented by the Bid Documents.

4.0 DEFINITIONS

- **4.1.** Capitalized terms not otherwise defined in this Section or elsewhere in these Instructions to Bidders shall have the meanings ascribed to them in the Contract. All references in these Instructions to Bidders to "Section" or "paragraph" shall, unless specifically indicated otherwise, refer to a Section or paragraph of these Instructions to Bidders.
 - .1 **"Bid"** means the Base Bid Form and all other documents submitted by a bidder in accordance with these Instructions to Bidders.
 - .2 **"Single Point of Contact"** means the Procurement Specialist of the WRDSB, NOT the prime Consultant.
 - .3 **"Bid Documents"** has the meaning set out in item 7, Instructions to Bidders.
 - .4 **"Bid Form"** means the Base Bid Form or any of the Supplementary Bid Forms listed in paragraph 6.1.2, section 00 21 13.
 - .5 **"Black-Out Period"** is the period between the deadline for asking questions or making queries, to the Bid Award Notification.
 - .6 **"Board"** means the Waterloo Region District School Board.
 - .7 **"Consultant"** means Prime Consultant retained by the Board and identified in these documents.
 - .8 **"Contract"** means the written agreement to be signed between the Owner and the successful bidder in the form of CCDC 2 – 2008 stipulated price contract, as amended by supplementary conditions.
 - .9 **"Evaluation Score"** has the meaning set out in item 12.0 Bid Evaluation, Section 00 21 13.
 - .10 **"Evaluation Team"** means the committee / team appointed to guide, monitor and direct this bid process and evaluate Bids.
 - .11 **"Irrevocability Period**" has the meaning set out in Item 4.2, Section 00 72 13.
 - .12 **"Mandatory Requirements"** has the meaning set out in item 12, Section 00 21 13.
 - .13 **"Project Manager"** or Project Coordinator can be used interchangeably and is the Board's representative for the project.
 - .14 **"Submission Deadline"** is the date and time identified in Item 1.18, Section 00 21 13.

4.2. VENDORS OF RECORD

.1 Bidders must be approved as a Vendor of Record by the Owner. Bids received from contractors who have not been approved prior to the Tender period will be returned unopened.

.2 The Owner reserves the right to issue an addendum naming additional prequalified general contractors and additional pre-qualified Subcontractors and Suppliers.

5.0 BID DOCUMENTS

- .1 The following documents form the basis of this bid process (collectively the "Bid Documents"):
 - .1 Instructions to Bidders.
 - .2 Bid Forms comprising the Base Bid Form and, where required, the Supplementary Bid Form – List of Subcontractors, Supplementary Bid Form – Itemized, Separate and Alternative Prices, and Supplementary Bid Form – Unit Prices.
 - .3 CCDC 2 2008 stipulated price contract comprised of the Agreement Between Owner and Contractor, Definitions, and General Conditions of the Stipulated Price Contract.
 - .4 Supplementary Conditions.
 - .5 Specifications (as per table of contents).
 - .6 Drawings (as per list of Drawings).
 - .7 Any Reports or Studies, including, but not limited to, Asbestos, Hazardous Materials and Sub-Surface soil conditions included with the specifications or addenda.
 - .8 Addenda issued prior to the Submission Deadline.
- **5.2.** Check Bid Documents for completeness upon receipt. Inform the Board's Single Point of Contact immediately, should any documents be missing or incomplete and/or upon finding any discrepancies or omissions.
- **5.3.** The Bid Documents are made available only for the purpose of submitting Bids for the Project. Availability and/or use of the Bid Documents do not confer a license or grant for any other purpose.

6.0 PROHIBITION ON LOBBYING / COLLUSION

- **6.1.** Bidders and/or any representatives employed or retained by them are strictly prohibited from engaging in conduct which is or could reasonably be considered as any form of political or other lobbying, or as an attempt to influence the outcome of this bid process.
- **6.2.** A bidder shall not discuss or communicate directly or indirectly with any other bidder any information whatsoever regarding the preparation of a Bid. Bidders shall prepare and submit Bids independently and without any communication, knowledge, comparison of information, or arrangement, direct or indirect, with any other bidder.

6.3. Failure of any bidder to comply with this Section may result in the disqualification of the bidder and the rejection of its Bid.

7.0 CONFLICT OF INTEREST

- **7.1.** Bidders shall disclose all perceived, potential and actual Conflicts of Interest. For the purposes of this bid process, "Conflict of Interest" includes:
 - .1 any situation or circumstance where, in relation to this bid process and/or the Contract, the bidder's other commitments, relationships or financial interests could or could be perceived to exercise an improper influence over the objective, unbiased and impartial exercise of independent judgment by any member of the Evaluation Team, the Board, or the Owner;
 - .2 any situation or circumstance where any person(s) employed by the Owner in any capacity, or any member of the Board:
 - .1 has a direct or indirect financial interest in the award of the Contract to any bidder;
 - .2 is currently employed by, or is a subcontractor or a consultant to a bidder;
 - .3 is negotiating or has an arrangement concerning future employment or contracting with any bidder;
 - .4 has an ownership interest in, or is an officer or director of, any bidder.
- **7.2.** If a bidder discovers, at any time, any perceived, potential or actual Conflict of Interest, the bidder shall promptly disclose the perceived, potential or actual Conflict of Interest by sending a written statement in the manner described in paragraph 8. Failure of any bidder to comply with this Section may result in the disqualification of the bidder and the rejection of its Bid.
- **7.3.** Without limiting the generality of Section 22, the Owner may, in its sole discretion:
 - .1 exclude any bidder and its Bid on the grounds of Conflict of Interest;
 - .2 waive any and all perceived, potential or actual Conflicts of Interest upon such terms and conditions as the Owner, in its sole discretion, requires to satisfy itself that the Conflict of Interest has been appropriately managed, mitigated and minimized.

8.0 SITE INVESTIGATION

.1 Any soils investigation, environmental, geotechnical or other reports prepared or obtained with respect to the Place of the Work (collectively the "Reports") are available from the Consultant. Where the Work involves existing buildings, structures, facilities, plant or equipment, any reports, data or as-built drawings concerning such buildings, structures, facilities, plant or equipment (collectively the "Data") are available from the Consultant. The

Reports should not be considered a representation of the site conditions of the entire Place of the Work, and the Reports and Data are provided for general information and guidance purposes only. Neither the Owner nor the Consultant guarantees the accuracy or completeness of the Reports or the Data, nor does either assume any responsibility for any interpretations or conclusions that bidders may make or draw from the Reports or the Data.

- .2 Each bidder is solely responsible, at its own cost and expense, to carry out its own independent research and due diligence, or to perform any other investigations considered necessary by the bidder to satisfy itself as to all existing conditions, circumstances and limitations affecting the Work, including the existence and/or locations of utilities and underground services. The bidders' obligations set out in this paragraph apply irrespective of any Reports, Data or any information contained in the Bid Documents.
- .3 No allowances will be made for additional costs and no claims will be entertained in connection with conditions which could reasonably have been ascertained by investigation or other due diligence undertaken prior to the Submission Deadline, and/or in connection with Work which is required and which is reasonably inferable from the Bid Documents, the Reports and/or Data as being necessary.

9.0 DESIGNATED SUBSTANCES

- 1. Asbestos Audit, prepared by MTE Consultants Inc. for each facility is available in the tender package as well as at the school's main office. A duplicate set is also available in the Facility Services department located at the Education Centre. Unless otherwise specifically covered by Cash Allowance or Contingency Allowance for known asbestos materials, include in this contract for the removal under abatement, in compliance with O.Reg. 278/05, of all known asbestos containing materials, as identified in the audit, within 600mm of all new services, materials, and equipment, and/or as required to complete the work. No claims for extra cost will be accepted for areas known to contain asbestos containing materials.
- 2. Comply with applicable legislation regarding asbestos. Should the Contractor encounter asbestos, not noted in the above Asbestos Audit, that would be disturbed during the course of the Work they should stop the work in that immediate area and report the same to the Board Contact.
- 3. Preliminary paint samples were collected within the work area to determine if lead-based paints are present. The analytical results are available in the tender package along with a Designated Substance Report (DSR) (for lead

paint), where lead-based paints were identified or were deemed highly suspected.

- 4. Disturbance or demolition of lead-based paints, surface coatings, sheetings, mortar, piping or solders shall be conducted by the Contractor in accordance with the procedures noted in the Environmental Abatement Council of Canada (EACC) "Lead Guideline" (October 2014) and/or the Ministry of Labour (MOL) "Lead on Construction Projects" guideline (April 2011). The extent of procedures required depends on the type of work to be conducted.
- 5. In addition to asbestos and/or lead, silica, and mercury are present in all WRDSB facilities. New construction, renovations or alterations require compliance by the Contractor with the applicable legislation. Other designated substances (i. e. acrylonitrile, arsenic, benzene, coke oven emissions, isocyanates, ethyl oxide, and vinyl chloride) are not encountered in WRDSB facilities as significant constituents or in a form that would represent an exposure concern.
- 6. Examples of common building materials that are considered as containing the additional designated substances are listed below:
 - 1. Lead paints and coatings, lead sheeting, pigment mortar, lead piping, lead solder and fittings. In addition to the procedures outlined for lead paint and coatings in the DSR, the Contractor shall inform all workers of the presence of paint finishes that are lead containing. Disturbance of lead-containing paints or surface coatings shall be conducted in accordance with the procedures outlined in the Environmental Abatement Council of Canada (EACC) "Lead Guideline" (October 2014) and/or the Ministry of Labour (MOL) "Lead on Construction Projects" guideline (April 2011). The extent of procedures required depends on the type of work to be conducted. Carefully demolish and recycle of any lead sheeting, piping, solder and fittings. Waste to be handled and disposed of in accordance with O.Reg. 347. Contractor to ensure workers use appropriate PPE and follow the appropriate methods for removal stipulated by the MOL Lead on Construction Guidelines.
 - 2. Silica concrete, brick, stone, terrazzo, refractory brick as well as in plaster drywall, acoustic ceiling tiles, drywall joint compound, mortars, and adhesives in low concentrations. All work involving the demolition silica-containing materials shall follow the procedures outlined in the MOL "Silica on Construction Projects" guideline. Type 1 operations may be necessary based on the type of work conducted and the Contractor shall implement dust suppression methods and protect workers.
 - 3. Mercury thermometers, barometers, thermostats, gauges, electrical switches, and lighting products including fluorescent light bulbs and a

variety of High Intensity Discharge (HID) lamps as mercury vapour, metal halide and high pressure sodium lamps. Lamps and other devices that require demolition are be handled with care and kept intact to avoid potential exposure. Any mercury-containing lamps or other equipment that are demolished are to be recycled. Waste to be handled and disposed of in accordance with O.Reg. 347.

10.0 INSTRUCTIONS FOR COMPLETING THE BID

- **10.1.** Listing of Subcontractors:
 - .1 Where required by the Bid Documents, bidders shall complete and submit a Supplementary Bid Form List of Subcontractors, naming the Subcontractors and Suppliers which the bidder will employ to perform an item of the Work called for by the Contract. Failure of the bidder to list Subcontractors and Suppliers, where required, may result in the Bid being declared non-compliant.
 - .2 Where the Owner has provided a Vendor of Record list, for any one or more Subcontractors and/or Suppliers to perform or supply an item of the Work called for by the Contract, bidders shall select a subcontractor or supplier from that Vendor of Record list to perform or supply that item of Work. Failure to do so shall result in the Bid being declared non-compliant.
 - .3 Where a bidder lists more than one Subcontractor or Supplier to perform or supply an item of the Work listed, the Subcontractor or Supplier that is listed last shall be deemed to be the Subcontractor or Supplier to be employed by the bidder to perform or supply such item of the Work.
 - .4 Where a bidder lists "own forces" in place of a Subcontractor, the bidder shall carry out such item of the Work with its own forces. Where "own forces" have been listed by a bidder, the Owner reserves the right to obtain information from the bidder and from third parties respecting the qualifications and experience of the bidder's "own forces" for such item of the Work.
- **10.2.** Itemized, Separate and Alternative Prices:
 - .1 Where required by the Bid Documents, bidders shall complete and submit a Supplementary Bid Form Itemized, Separate and Alternative Prices. The Owner reserves the right to accept or reject any or all itemized, separate and alternative prices submitted, and such prices shall remain in effect for the duration of the Contract. Failure to submit an itemized, separate or alternative price where required may result in the Bid being declared non-compliant.
- 10.3. Unit Prices:

.1 Where required by the Bid Documents, bidders shall complete and submit a Supplementary Bid Form – Unit Prices. Unit prices shall be in effect for the duration of the Contract and may be used to calculate the cost of additional work under the Contract. The Owner reserves the right to accept or reject any or all unit prices submitted, and such prices shall remain in effect for the duration of the Contract. Failure to submit a unit price where required may result in the Bid being declared non-compliant.

11.0 BID EVALUATION

- **11.1.** Mandatory Requirements. Only bidders that submit Bids which the Evaluation Team determines meet all of the mandatory requirements set out below (collectively the "Mandatory Requirements") on a "pass/fail" basis will be eligible to be considered for an award of the Contract:
 - .1 The Bid includes the Base Bid Form.
 - .2 The bidder is a valid Vendor of Record.
 - .3 Where a mandatory site meeting was scheduled and held, the bidder attended the mandatory site meeting.
 - .4 The Bid includes the Security Documents.
 - .5 The Bid includes valid Vendor of Record Subcontractors and/or Suppliers.
 - .6 The Bid substantially complies with the other requirements of the Bid Documents.
- **11.2.** Point Based Evaluation Criteria. Only Bids which meet all of the Mandatory Requirements will be evaluated by the Evaluation Team and awarded points based on criteria set out below.
 - .1 As few as zero (0) points will be awarded for each evaluation category; the maximum points available for each evaluation category are set out below.
 - .2 The total points awarded to a bidder will be that bidder's "Evaluation Score".

CRITERIA	Points Available
Mandatory bid documents	Pass/Fail
Bid price offered / bid price as adjusted by the amount of any itemized, separate and/or alternative price(s) which the Owner, in its discretion, decides to accept.	100%
MAXIMUM POINTS AVAILABLE	100

12.0 AWARD OF THE CONTRACT, DOCUMENTS TO BE DELIVERED, AND EXECUTION OF THE CONTRACT

- **12.1.** Within ten (10) Working Days of receiving an award letter from the Owner, and prior to commencing the Work, the successful bidder shall deliver to the Owner:
 - .1 the performance bond and the labour and material payment bond described in the Bid Documents, the forms of such bonds to comply with the requirements of the Contract;
 - .2 certified true copies of the insurance policies required by the Contract or certificates of insurance, at the option of the Owner;
 - .3 a current WSIB clearance certificate;
 - .4 the bidder's health and safety policy for the Project; and
 - .5 a copy of the notice of project issued by the Ministry of Labour for the Project.
- **12.2.** The successful bidder shall execute the Contract and shall deliver the executed original to the Owner within ten (10) Working Days of the bidder's receipt of the same.

13.0 PUBLIC STATEMENTS, CONFIDENTIALITY, AND MFIPPA

- **13.1.** Bidders shall not publish, issue or make any statements or news release, electronic or otherwise, concerning their or any other Bid, this bid process, the evaluation of the Bids, the award of the contract, or cancellation of this bid process, without the express written consent of the Owner. The Owner's award of the Contract to a bidder does not constitute a general endorsement of that bidder's products or services.
- **13.2.** All information provided by or obtained from the Owner in connection with this bid process is the sole property of the Owner and must be treated as confidential. Such information is not to be used for any purpose other than preparing a Bid.
- **13.3.** By submitting a Bid, bidders acknowledge that the contents of their Bids will be disclosed, on a confidential basis, to the Evaluation Team and may be disclosed to members of the Board and the Owner's staff, agents and advisors for the purpose of evaluating or participating in the evaluation of the Bids. The Owner will use reasonable efforts to protect pricing, commercial terms, and other sensitive and confidential information provided by the bidders as part of a Bid (the "**Confidential Material**"), however, the Owner accepts no liability in the event that the Confidential Material, or any part of it, is disclosed even if the Evaluation Team, the Owner, its staff, agents, advisors or any other person associated with the Board or the Owner may have been negligent with respect to such disclosure.
- **13.4.** Information provided in the Bids may be presented at public meetings of the Board and may be disclosed to the public. In addition, the Owner may be required to disclose information provided in the Bids pursuant to the provisions of

the Municipal Freedom of Information and Protection of Privacy Act or other legislation. By submitting a Bid each bidder agrees to such disclosure and releases the Evaluation Team, the Owner, the Board, and the Consultant from any liability for the same.

14.0 RELEVANT POLICIES

- .1 The Board has a number of relevant policies regarding tenders and bidders should familiarize themselves with the following policies:
 - .1 Purchasing Policy- www.wrdsb.ca/about-the-wrdsb/procurementservices
 - .2 Conflict of Interest Employees or Trustees https://www.wrdsb.ca/wpcontent/uploads/4005-Procurement.pdf
 - .3 Acceptance of Hospitality or Gifts https://www.wrdsb.ca/wpcontent/uploads/4005-Procurement.pdf
 - .4 The Board also has emergency response procedures: www.wrdsb.ca

END OF SECTION

SECTION 00 21 14 – VENDORS OF RECORD

1.0 INTRODUCTION

- **1.1.** The **Waterloo Region District School Board**, in an effort to build an improved supplier database and to obtain exceptional long term value, has implemented a Vendors of Record list. This tender is open to those who are currently registered under the Board's Vendor Registration System.
- **1.2.** Only those General Contractors and Subcontractors noted below may submit bids in their particular fields. Refer to specification sections for products, suppliers and installers that will be required in addition to the Vendors of Record noted below.

2.0 VENDOR REGISTRATION PROCESS

2.1. To become a Vendor of Record for future business opportunities, go to the Board's public website at <u>www.wrdsb.ca</u> and refer to *About Us - Purchasing Services - Vendor Registration,* and submit the completed application, as per instructions on the website.

3.0 PRIME / GENERAL CONTRACTORS

- **3.1.** Any bid submission from bidders other than Vendors of Record contractors listed below or identified by Addendum will have their bid ruled informal.
- **3.2.** The Owner reserves the right to issue an addendum naming additional general contractors as a Vendor of Record.
- **3.3.** The following Prime / General Contractors are Vendors of Record with the Board and are invited to submit bids:

General Contractor	Phone	Email
Bestco Construction (2005) Ltd	(905) 304-4597	estimating@bestcoconstruction.com
Caird-Hall Construction Inc.	(905) 634-0903	caird-hall@bell.net
Collaborative Structures Limited	(519) 658-2750	jblackler@collaborativestructures.com
Complete Building Systems Inc.	(519) 576-5800	estimating@completebuildinsystems.ca
CRD Construction	(519) 822-1801	sbock@crdconstruction.on.ca
D. Grant Construction Limited	(519) 652-2949	swillis@dgrantconstruction.com
Dakon Construction	(519) 746-0920	james@dakon.ca
Eldale Structures Ltd	(519) 823-5500	bmcleod@eldale.com

Elgin Contracting and Restoration Ltd.	(519) 633-9969	info@elgincontracting.com
Gateman-Milloy Inc.	(519) 748-6500	info@gatemanmilloy.com
Golden Gate Contracting Inc	(905) 844-1122	estimation@ggcontracting.ca
K&L Construction (Ontario) Ltd	(519) 472-7164	todd.hodgins@kandlconstruction.com
Melloul Blamey Construction	(519) 886-8850	teresa.oreilly@melloul.com
Nith Valley Construction Ltd	(519) 662-1324	mail@nithvalley.com
PM Contracting Ltd	(519) 576-8327	sarahziegler@pm.on.ca
Pre-Eng Contracting Ltd.	(905) 738-6866	info@pre-eng.com
Reid & Deleye Contractors Ltd	(519) 688-2600	gregd@reid-deleye.com
RENOKREW	(416) 604-7042	info@renokrew.com
SG Cunningham Ltd	(519) 886-2730	allan@cunningham.on.ca
Sierra Construction	(519) 421-7413	info@sierraconstruction.ca
SPEC Construction Inc.	(519) 650-4030	info@spec-build.com
STM Construction Ltd	(519) 756-7030	robertbox@stmconstruction.com
Struct-Con Construction Ltd.	(905) 791-5445	harpreet@struct-con.ca
Tambro Construction	(519) 766-1234	btami@tambro.com
TRP Construction	(905) 336-1041	info@trpconstruction.ca
Van Horne Construction Ltd	(905) 677-5150	otekin@vanhorne.ca
Zehr Levesque Inc.	(519) 576-2233	estimating@zehrgroup.ca

4.0 SUBCONTRACTORS

- **4.1.** Bidders shall select only a Subcontractor or Supplier listed below to perform or supply an item of Work indicated. Failure to do so shall result in a Bid being ruled informal.
- **4.2.** The Owner reserves the right to issue an addendum naming additional Subcontractors and Suppliers as a Vendor of Record.
- **4.3.** The following Subcontractors are Vendors of Record with the Board and are invited to submit bids to the General Contractors:

Mechanical Contractor	Phone	Email
AAA Air Conditioning Inc	(519) 747-9051	igrant.aaaac@gmail.com
AIM Industrial Inc.	(519) 747-2255	craigd@aimindustrial.ca
Black & McDonald Limited	(905) 560-3100	sfernandes@blackandmcdonald.com

	1	
Brenner Mechanical Inc	(519) 746-0439	clanglois@brenner.ca
Conestogo Mechanical Inc	(519) 579-6740	wquickfall@conestogomech.com
Dean Lane Contractors Inc	(519) 585-0903	dean@dean-lane.com
Dordan Mechanical Inc.	(519) 662-9900	danielg@dordanmech.com
Jay Stewart Mechanical	(519) 576-2663	admin@jaystewart.ca
Keith's Plumbing & Heating Inc.	(905) 544-8118	andrena@keithsph.com
LJ Barton Mechanical Inc.	(905) 304-1976	estimating@ljbarton.com
Nelco Mechanical Ltd	(519) 744-6511	mhobson@nelcomech.com
Reitzel Heating & Sheet Metal	(519) 884-3510	alan@reitzelheating.ca
Roberts Onsite Inc	(519) 578-2230	dmagnus@robertsonsite.ca
Sutherland-Schultz Ltd	(519) 653-4123	info@sutherland-schultz.com
Touchstone Building Technologies Inc.	(519) 997-2792	info@touchstonebti.ca
Trade Mark Industrial Inc	(519) 570-1511	tmoore@trade-markind.com
Velocity Mechanical Inc	(519) 896-1119	quotes@velocitymechanical.com
Wellington Plumbing & Heating Ltd.	(519) 821-4130	kyle@wellington-plumbing-hvac.com

Electrical Contractor	Phone	Email
AIM Industrial Inc.	(519) 747-2255	craigd@aimindustrial.ca
Arcadian Projects Inc.	(519) 804-9697	cory@arcadianprojects.ca
BCG Electrical/Pro Plumbing (a Lancaster Group Company)	(519) 304-8411	trankin@lancastergroup.ca
Boshart Electric Ltd.	(519) 662-1220	patf@boshartelectric.com
Cameron Electric	(519) 465-4614	greg@cameronelectric.ca
CJ's Express Plumbing & Electrical	(519) 621-3111	noliveira@cjsexpress.ca
Eby Electric Inc.	(519) 635-7642	todd@ebyelectric.com
Edge Electrical Solutions Inc.	(519) 747-3343	Kevin@EdgeElectricalSolutions.ca
Electri-tech Services Inc	(519) 743-6518	eric.karn@electri-tech.com
Energize Electric Canada	(519) 589-9630	energize@hotmail.ca
Fairway Electrical Services Incorporated	(905) 304-1133	cherd@fairwayelectrical.com

(519) 746-0047	steves@stecho.ca
(519) 572-3148	johnmader@sympatico.ca
(519) 745-5158	Office@JonesElectricofKitchener.ca
(519) 821-4890	steno@junoelectric.ca
(519) 653-6989	jim@kweinc.com
(519) 265-8566	estimates@live-electric.ca
(519) 616-1733	mendlers@rogers.com
(519) 742-3465	scottg@meltd.on.ca
(519) 824-1989	mlang.mjm@gmail.com
(905) 875-5239	john.nadelec@gmail.com
(519) 744-6511	mhobson@nelcomech.com
(519) 235-0909	jeff@pfaffelectric.com
(519) 578-2230	dmagnus@robertsonsite.ca
(705) 436-4530	info@sentryelectric.ca
(519) 653-4123	info@sutherland-schultz.com
(519) 696-3916	tothelectric@rogers.com
(519) 570-1511	tmoore@trade-markind.com
(519) 591-8851	mikewernie@tradeservicegroup.com
(519) 966-6100	mshaw@vollmer.ca
	(519) 572-3148 (519) 745-5158 (519) 821-4890 (519) 653-6989 (519) 265-8566 (519) 616-1733 (519) 742-3465 (519) 742-3465 (519) 824-1989 (905) 875-5239 (519) 744-6511 (519) 235-0909 (519) 578-2230 (705) 436-4530 (519) 653-4123 (519) 696-3916 (519) 570-1511 (519) 591-8851

Roofing Contractor	Phone	Email	
A.M. Roofing Systems Inc.	(905) 529-5111	mike@amroofingsystems.com	
Atlas-Apex Roofing (Kitchener) Inc (fomerly Watertight)	(519) 894-4422	inquiries@atlas-apex.com	
Dean-Thackeray Roofing Company Ltd	(519) 745-7386	patrick.dtr@bellnet.ca	
Flynn Canada Ltd	(519) 624-8797	Joseph.Raposo@flynn.ca	
LaFleche Roofing Services	(800) 387-1549	chris@laflecheroofing.com	
Nedlaw Roofing Limited	(519) 648-2218	adam@nedlawroofing.com	
Roque Roofing Inc.	(905) 525-9689	sarah@roqueroofing.com	
Schreiber Brothers Ltd	(905) 561-7780	marinos@schreiberrroofing.com	
Semple Gooder Roofing Limited	(519) 623-3300	jsottile@semplegooder.com	

Spinton Roofing Limited	(905) 575-3686	mira@spintonroofing.com	
Triumph Roofing & Sheet Metal			
Inc.	(416) 534-8877	info@triumphinc.ca	
Wm. Green Roofing Ltd.	(519) 822-6414	sbrookes@wmgreenroofing.ca	

END OF SECTION

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SECTION 00 21 15 – SCOPE OF WORK

Scope of work includes the removal and replacement of HVAC units on the roof, as well as the supply and installation of new ERV equipment on the roof and related duct work throughout the school. Work also includes the removal and replacement of ceilings and lighting where required for this mechanical upgrade. Refer to drawings and specifications.

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SECTION 00 31 34 – SUBSURFACE INVESTIGATION REPORT – NOT APPLICABLE

1.0 GENERAL

1.1. RELATED SECTIONS

.1 This section describes requirements applicable to all Sections within Divisions 02 to 49.

1.2. SUBSURFACE INVESTIGATION REPORT

- .1 An investigation report with respect to the applicable building site and important immediate affected surroundings, is titled as follows:
 - .1 Title:
 - .2 Dated:
 - .3 Prepared By:
- .2 A copy of this detailed investigation report is included as an appendix to this section.
- .3 The subsurface investigation report records properties of the soils, subgrade conditions, and offers recommendations for the design of foundations.
- .4 The report as prepared primarily for the use of the Consultants.
- .5 The recommendations given shall not be construed as a requirement of this Contract unless also contained in the Contract Documents.
- .6 The report, by its nature, cannot reveal all conditions that exist or can or might occur on the subject site. Should subsurface conditions be found or be a concern thereto, or to vary substantially from the investigation report, changes in the design and construction of foundations will be made, with resulting credits or expenditures to the Contract Price accruing to the Owner.

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Appendix 003134-A

Soils Report – Not Applicable

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Appendix B – Price Bid Form Sample

Instructions: Bid price shall be submitted through the Bidding System only

SCHOOL	BID PRICE	HST	TOTAL
	\$	\$	\$
	^{\$} С Л Г Л		\$
	\$ JAIVI	\$	\$

END OF SECTION

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Appendix C – WRDSB Project Asset and Warranty Card



WRDSB PROJECT ASSET & WARRANTY CARD

Instructions:

- a. The WRDSB Project Asset & Warranty Card shall be filled out and completed for any project or work that calls for the replacement or new installation of any asset that has a warranty and requires ongoing preventative maintenance, as well any asset that is being removed.
- b. The information for the WRDSB Project Asset & Warranty Card shall be collected and coordinated by the General Contractor responsible for the overall project. The WRDSB Project Asset & Warranty Card shall be filed out and submitted to the Board electronically to FAC_maintenance@wrdsh.ca and carbon copy the project coordinator at the point in time where the project is deemed "Substantially Complete" or at the start of the Warranty Period for said asset. For any project without a General Contractor, the Contractor or Trade responsible for the installation and/or removal of the asset shall complete the WRDSB Project Asset & Warranty Card and submit it to the Board in the same manner as mentioned above.
- c. All items shall include the asset Identifier, asset description, location, manufacturer, model, serial number, and warranty end date (refer to example at bottom of page).
- d. NO Warranty Period shall start without the written permission of the Board prior to the point of Substantial Completion of the project.
- e. The Contractor that is responsible for the coordination and completion of the WRDSB Project Asset & Warranty Card shall ensure that the contractor or trade responsible for the installation of the item understands that the contractor or trade is responsible for the preventative and general maintenance of that item for the minimum 2 year warranty period as noted on the WRDSB Project Asset & Warranty Card.
- All items installed under this contract that require ongoing preventative maintenance (PM) shall be included on the WRDSB Project Asset & Warranty Card. The following list contains examples to be included but not limited to;

Air Compressor	Chiller	Grease Trap
Air Handler- ERV, Heat Pump, RTU	Cooling Tower	Gym Equipment
AC Split -Indoor/Outdoor Unit	Elevator/Lift	Hoods- Kitchen/Fume
Automatic Doors	Eyewash Station-location only	Operable Partitions
Backflow Preventer	Fire Panel	Sprinkler System -area covered
Boiler		Tech Equipment

g. All maintenance during the warranty period shall be the responsibility of the contractor. This shall include, but not be limited to: air handling unit filter changes (3x min.per year), or as per manufacturers recommendations; servicing testable backflow preventors, including fees; and any and all required maintenance.

Sample:

	To be filled out by Consultant			To be filled out by Contractor					
IDENTIFIER	ASSET	LOCATION (incl. p Rm. No.)	REMOVED (R), OR NEW (N)	CONTRACTOR	MANUFACTURER	MODEL	SERIAL NUMBER	WARRANTY END DATE	
Boiler 2	Condensing Boiler	Boiler Rm. B005	R	Bob's Mechanical	Viessman	Vitocrossal 300 CA3B	1234x5678y90	Jan. 1, 2025	
HVAC 7	New RTU	Roof D	N	Bob's Mechanical	Daiken	DPS020A	ABCD1EFGH2IJ	Jan. 1, 2025	
n/a	Gym Partition	Gyms 122/123	R	Extreme Partitions	Hufcor	933EC	n/a	Jun. 30, 2028	



Project Name: ____

Date:

	To be filled out by	y Consultant		To be filled out by Contractor					
IDENTIFIER	ASSET	LOCATION (include Room No.)	ASSET REMOVED (R) OR NEW (N)	CONTRACTOR	MANUFACTURER	MODEL	SERIAL NUMBER	WARRANTY END DATE	
							-		
					-				
							-		
							-		
							8		

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Appendix D - VENDOR PERFORMANCE EVALUATION FORM AND GUIDELINES

The Board, in an effort to build an improved supplier base and to obtain exceptional long term value, has undertaken a project to register vendors. In conjunction, performance of vendors, either Prime and/or Sub that are involved with this project may be evaluated.

The evaluation may occur at or near substantial completion.

An evaluation may also occur at any stage of the project in order to request and implement a corrective action to facilitate the successful completion of the project.

The Board will evaluate prime contractors.

Prime contractors will evaluate sub-contractors that do not meet expectations and forward the results to the Board. The Board will initiate a request for corrective action to the subcontractor. This is separate from any corrective action that the prime contractor may have. Prime contractors may address the evaluation form and processes at the start up meeting, but it is the responsibility of the prime contractor and the subcontractors to communicate, understand and adhere to the evaluation form and guidelines.

The Board will forward Performance Evaluations to the evaluated prime contractor and/or

Subcontractor, here after referred to as Vendor.

A Vendor Performance Evaluation that:

1) Meets or exceeds expectations:

Is a very powerful tool that the evaluated vendor can forward as references to prospective clients giving a very accurate indication of their performance and abilities.

As such, upon request, a vendor performance evaluation will be completed and forwarded to the same vendor, who can then forward it on to their prospective client.

2) Is below expectations:

Will be forwarded to the vendor with a Request for Corrective Action. The Board will also lower the project size capability of the vendor at this time.

Upon the vendor's successful completion and demonstration of the Request for Corrective Action, the Board may increase the project size capability of the vendor.

The Board or vendor upon the successful completion of the Request for Corrective Action may request a meeting in order to move forward in a positive manner.

Procurement Services will provide clarification and/or direction regarding the Request for Corrective Action, if requested, however the Vendor Performance Evaluation will remain as issued.

The Vendor Performance Evaluation, Requests for corrective action, and the vendor's corresponding corrective action will be filed at the Board.

The Vendor Performance Evaluation may be revised and or modified at any time without notice.

Business Serv	ices Division	VALUATION								Pro	ocurer	nent s	ervice
SCHOOL & VENDOR PE	RFORMANCE	VALUATION						CHE	CK ON	E			
Vendor Name: Project Name: Tender Number: Classification:Pr				Not Applicable	Far below expectations: inadequate, containing little detail insufficient	knowledge	Does not fully meet expectations: limited	knowledge and requirements	Meets expectations: demonstrates ability and	knowledge to address basic requirements	Exceeds expectations: demonstrates clear, concise	knowledge of requirements	Far exceeds expectations: highly comprehensive, excellent response
1. Safety & Security: Comments:	(Understands & follow				1		2		3		4	ę	;
2. Site Supervision: Comments:					1		2		3		4		;
3. Billing Accuracy: Comments:					1		2		3		4	9	;
	e Deficiencies: umentation of actions)				1		2		3]	4	5	
5. Ability to Maintai (Completeness of work Comments:	, providing appropriate	manpower)			1		2		3		4	5	
6. Ability to stay for Comments:	used on Scope: (Do				1		2		3		1	5	
7. Approximate doll	ar value evaluated	:		0-5	0,000		5	0,000	. – 500	,000.		500, 0	00. +
8. Additional Comm	ents:				Sco	re:							
General Contractor:	(company name)		(Project Manager)				(5	ignatur	e)	Date:			
Project Evaluator:	(print name)		(signature)							_ Date:			
Manager: Procurement Services ac	(print name) tion taken:	File	(signature) Corrective Action		(overal	laver	age so	ore <3	/indivio	_ Date			
Procurement Manager: _ (or designate)	(print name)		(signature)					Date	2:				
Original –Vendor File		Electronic copy- to	Vendor										

Corrective Action documentation to be filed with Vendor Performance Evaluation I:/Purchasing/Buyers/BidsTemplates/Doc Templates –All/RFT Construction/APPENDIX F –Vendor Performance Evaluation Form

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SECTION 00 41 73 - SUPPLEMENTARY BID INFORMATION

If requested, the Supplementary Bid Information must be completed and submitted at time of the tender closing. **All pricing where requested in this form is plus HST.**

GENERAL CONTRACTOR

1.1 The following personnel will be assigned to manage and supervise the Work. Personnel will be subject to approval by the Board, and cannot be changed without prior written approval from the Board.

Site Supervisor:

Project Manager:

Part 2 ALTERNATIVE PRICES

2.1 The following are the prices for the alternative work listed hereunder. Such Alternative Work and amounts are NOT included in the Bid Price.

ITEM	AMOUNT
	\$
	\$
	\$

Part 3 ITEMIZED PRICES

3.1 The following are the prices for the items of work listed hereunder. Such Work and amounts ARE included in the Bid Price.

3.2 The Board reserves the right to modify the Scope of Work and reduce the contract price accordingly, based upon the prices indicated

ITEM	AMOUNT
	\$
	\$
	\$

Part 4 IDENTIFIED PRICES

4.1 The following are the values of work listed hereunder. Such work and amounts ARE included in the Bid Price.

4.2 The Board has requested these prices for information purposes only and does not intend to modify any Scope of Work based on the prices indicated.

ITEM	AMOUNT
	\$
	\$
	\$

1.0 GENERAL

1.1. DEFINITIONS DECLARATION

- .1 CCDC 2-2008 Edition, Stipulated Price Contract as may be amended, forms the basis of Definitions between the Owner and Contractor.
- .2 These Definitions are bound to the CCDC 2 Definitions and CCDC 2 General Conditions.

1.2. SUPPLEMENTARY WORDS AND TERMS TO CCDC 2-2008

- .1 The following words and terms are additional to the CCDC 2 Definitions.
- .2 Addendum: A document that amends the Bid Documents during the Bidding Period and becomes part of the Contract Documents when a Contract is executed. (Plural: Addenda).
- .3 Agreement: The signed and sealed legal instrument binding parties in a Contract, describing in strict terms their mutual arrangement, roles and responsibilities, commencement, and completion responsibilities.
- .4 Alternative Price: The amount stipulated by a Bidder for an Alternative and stated as an addition, a deduction, or no change to the Bid Price.
- .5 Authorities: Those having jurisdiction under law over Work or Parts thereof.
- .6 Bid: To offer as a Bid stating for what price a Contractor will assume a Contract.
- .7 Bid Documents: A set of documents consisting of the Instructions to Bidders, Bid Form, Contract Documents, and other information issued for the benefit of Bidders to prepare and submit a Bid.
- .8 Bid Form: The specific and detailed form used to collect information about a Bid.
- .9 Bidding: The process of preparing and submitting a Bid.
- .10 Construction Documents: The Drawings and Project Manual. When combined with a Contract and Contract conditions, these documents form the Contract Documents.
- .11 Contingency Allowance: An additional monetary amount added to a Project cost estimate and designated to cover unpredictable or unforeseen items of Work. The amount is usually based on some percentage of the estimated cost and expended and adjusted by Change Order. It is not intended to cover additions to the scope of Work.
- .12 General Conditions: That part of the Contract Documents which sets forth many of the rights, responsibilities and relationships of the parties involved in a Contract.

- .13 Exposed: Visible at completion of Work, in useable areas as well as interior of closets, cabinets, drawers, storage and service rooms, stairwells and exterior surfaces.
- .14 Instructions To Bidders: Instructions contained in the Bid Documents to convey an Owner's expectations and criteria associated with submitting a Bid.
- .15 Section: A portion of a Project Specification covering one or more segments of the total Work or requirements. Sections are included in a Project manual as required to meet Project requirements.
- .16 Standard: A document describing a grade or a level of quality, which has been established by a recognized agency or organization, utilizing an internal voting process.
- .17 Separate Price: A separate price for work to be added to the base price if selected by the Owner. This price type is not a part of the base bid price.
- .18 Stipulated Price: An amount set forth in a Stipulated Price Contract as the total payment for the performance of the Work. Sometimes referred to as a stipulated sum or a lump sum stipulated price.
- .19 Tender: Refer to definition of Bid.
- .20 Unit Price: The amount payable for a single unit of Work as stated in a Schedule of Prices.
- .21 Install: To remove from site storage, move or transport to intended location, install in position, connect to utilities, repair site caused damage, and make ready for use.
- .22 Supply: To acquire or purchase, ship or transport to the site, unload, remove packaging to permit inspection for damage, re-package, replace damaged items, and safely store on-site.
- .23 Provide: To Supply and Install
- .24 Wherever words 'approved', 'selected', 'satisfactory', 'directed', 'permitted', 'inspected', 'instructed', 'required', 'submit', 'ordered', 'reviewed', 'reported to', or similar words or phrases are used in Contract Documents, it shall be understood, unless context provides otherwise, that words 'by Consultant' or 'to Consultants' follow.
- .25 Words 'by others' when used in Specifications or on Drawings shall not mean by someone other than Contractor. Only means by which something shown or specified shall be indicated as not being in Contract is by initials 'NIC' or words 'not in Contract', 'by Owner', or 'by Other Contractor'.

END OF SECTION

SECTION 00 72 13 – TERMS AND CONDITIONS

1.0 **PROVISIONS**

1.1. Proceedings Against the Board

.1 The Proponent represents and warrants that the Proponent is not a party to any suits, actions, litigation proceedings, arbitration's, alternative dispute resolutions, investigations or claims by or against or otherwise involving the Board and the Proponent. The Board will reject the bid in the view of the current, pending or threatened litigation, arbitration, alternative dispute resolution or disputes involving the Board and Proponent. The Awarded Bidder may also be required, at the discretion of the Board, to sign a Certificate in a form satisfactory to the Board confirming that the Awarded Bidder is not associated with any company involved in litigation with the Board.

1.2. Standard of Behaviour

.1 The Board will not knowingly purchase goods and/or services from Awarded Bidders who operate in contravention of local and international laws. Proponents submitting bids are in fact agreeing that they do not purchase or use products that are in contravention of local and international laws. If a product and/or service supplied to the Board is discovered to be in contravention, the Board reserves the right to rectify the issue with the Awarded Bidder that may include the cancellation of the contract.

1.3. Federal, Provincial, Regional and Municipal Laws

- .1 The Awarded Bidder must stay current and comply with, for the durations of the agreement, all current laws and bylaws.
- .2 No Smoking and Scent Free
 - .1 The Province has legislated under the Smoke Free Ontario Act that smoking is not permitted on any Board owned properties. Furthermore, most Board properties are "scent free". Smoking will not be permitted on-site. Offenders will be asked to leave the site, and infractions could result in corrective action and or fine.

1.4. Professional Conduct

.1 All contractors must conduct themselves in a professional manner at all times when dealing with Board staff, with the public, and while working on site. Unprofessional conduct could result in immediate termination of the contract.

1.5. Sustainable Purchasing

The procurement needs of the Board represent a significant level of responsibility to demonstrate leadership and support for greener business practices. Integrating environmental performance and impact into supply chain decisions is a commitment to improvement of the environment and the quality of life.

Green procurement shall be viewed in the context of achieving value for money for the total life-cycle costs. It requires the inclusion of environmental impact considerations into the procurement process, including planning, acquisition, use and disposal. Value for money shall include the consideration of many environmental tangible and intangible factors when determining the total lifecycle costs and environmental impact.

1.6. Paramountcy Clause

.1 Proponents who have additional and/or supplementary agreements that require the Board's signature prior to providing the required products and/or services to the Board must submit that said draft agreement with their bid. No additional agreements will be accepted by the Board after the closing date Tender time of the Tender. In the event of any conflict between the provisions of the terms of the Awarded Bidder's additional and/or supplementary agreement(s) and the provisions of this Tender document, the terms of the Tender contract shall govern.

1.7. Freedom of Information

.1 To comply with the Freedom of Information and Protection of Privacy Act, all bids submitted to the Board become the property of the Board, and as such, are subject to the Freedom of Information and Protection of Privacy Act. Clearly identify any portion of the bid submission that could cause injury if disclosed.

1.8. Criminal Background Checks and Collection of Personal Information

- .1 The Board must comply with Regulation 521 (Collection of Personal Information) to the Education Act with respect to criminal background checks and offence declarations.
- .2 If required by the Board, the Awarded Bidder will provide the Board, or designate with a Criminal Background Check covering offences under the Criminal Code, the Controlled Drugs and Substances Act, and any other offences which would be revealed by a search of the automated Criminal Records Retrieval System.

- .3 An Offence Declaration in a Board-approved form for every individual or employee of the Awarded Bidder who may come into direct contact with Board staff and/or students on a regular basis at any Board site prior to the occurrence, and on or before September 1 each year thereafter is required. The Board will determine in its sole discretion whether an individual or employee of the Awarded Bidder come into direct contact with pupils on a regular basis.
- .4 Termination of contracts and indemnification by the Awarded Bidder will result from noncompliance.

1.9. Accessibility

.1 Proponents shall comply with the provisions of the Accessibility for Ontarians with Disabilities Act, 2005, and the Regulations there under with regard to the provision of its goods or service to persons with disabilities. Proponents acknowledge that pursuant to the Accessibility for Ontarians with Disabilities Act, 2005, the Board must, in deciding to purchase goods or service through its procurement process, consider the accessibility for persons with disabilities to such goods or service.

2.0 COMMUNICATION

2.1. Verbal Communication

.1 Neither the Board nor Board consultant will provide verbal direction or clarification during the tender process. As a result, verbal recollections will not be considered valid.

2.2. Request for Clarification

.1 The Board reserves the right to seek clarification and supplementary information from Proponents after the Bid Submission Deadline. The response received by the Board from a Proponent shall, if accepted by the Board, form an integral part of that Proponent's proposal.

3.0 SPECIFICATIONS

3.1. Materials

.1 Bid only on new materials in perfect condition. Demonstrators, seconds or defective materials are unacceptable. Any materials found not to be in a new

condition or as specified will be returned to the Awarded Bidder at the Awarded Bidder's expense.

- .2 Proponents, if requested by the Board, must furnish with their bid a materials safety data sheet (M.S.D.S.), for all products they are bidding on, where applicable. This is a requirement of the Occupational Health and Safety Act. Subsequently, should any business result from this Tender, the Board will not accept any additional charges or surcharges related to the supplying of M.S.D.S. for any item(s) on this Tender.
- .3 All electrical equipment and components must bear a C.S.A. or Electrical Safety Association (E.S.A.) label.
- .4 Bid prices must be for goods and/or services exactly as specified.

4.0 **BID PREPARATION**

The Board will not be liable for any costs incurred by the Proponent for the preparation of their bid.

4.1. Online Submission Forms

- .1 All forms are submitted online through the bidding system.
- .2 The bidder's signature has the authority to bind the Proponent.

4.2. Bid Price

- .1 Bid prices are to be shown as all applicable taxes extra.
- .2 Bid prices must be held firm until the project is completed to the satisfaction of the Board.
- .3 The bid price herein constitutes the total costs to the Board for all work involved in the respective items and that this cost also includes all insurance, transportation charges, use of all tools and equipment, supervision, bonds, overhead expense, warranty, all profits and all other work, services, conditions furnished in accordance with the requirements of the contract documents.
- .4 Bid prices must be in Canadian Funds.
- .5 Period for which bids are irrevocable after the tender submission deadline is: 60 days.

4.3. Bonding Requirements

.1 Bid Amount

Bonding requirements are based on the total bid amount INCLUSIVE of ALL applicable taxes.

Bonding is requested if the Board estimates that the project is equal or greater than \$200,000.00.

.2 Bid Deposit Bond / Agreement to Bond

Bid submissions that request Bonding are inclusive of all taxes and must be accompanied by a bid deposit in the form of a digital Bid Bond in an electronically verifiable and enforceable (e-Bond) format in the amount of 10% of the total Bid Submission (inclusive of HST) made payable to the Waterloo Region District School Board (the 'Board") as surety that, if the Bid is accepted, a Contract will be entered into for the proper performance of the work. For more information, contact your surety company or visit the Surety Association of Canada website.

Bidders shall upload their digital Bid Bond to the Bidding System, in the bid submission file labeled "Digital Bid Bond & Agreement to Bond". All instruction and details for accessing authentication shall be included with the digital Bond uploaded in the Bidding System. Do not include and/or upload Performance Bond and Labour and Materials Bond in this section.

Bids that do not contain the bid deposit(s) in the required amount will be declared non-compliant and will be rejected. A scanned PDF copy of bonds or original certified cheque, bank draft, money order, etc. are not acceptable as Bid deposit and will result in your Bid being rejected.

The bid deposit of the Bidder whose submission is accepted shall be forfeited by the Bidder should the Bidder fail to execute a Contract or provide the necessary documents as required within this Bid Solicitation document (including but not necessary limited to: signed agreement, satisfactory security, insurance certificate, appropriate Workplace Safety and Insurance Board letter of clearance certificate) within the time stipulated as a written notice from the Board.

For bid amounts where Bonding is not requested, the Awarded Bidder agrees to pay to the Board the difference in costs between the bid submitted and the final contract should the Awarded Bidder fail to either execute or deliver the contract documents in accordance with the Bid Solicitation within ten (10) working days of written notification of the award of the contract.

.3 **Performance Securities**

For bid amounts where bonding is required, inclusive of all taxes, upon award the successful Bidder shall provide a digital Bid Performance and Labour and Materials Bond in an electronically verifiable and enforceable (e-Bond) format in the amount(s) of not less than 50% Performance Bond and a 50% Labour and

Materials Bond of the total Bid Submission made payable to the Waterloo Region District School Board (the 'Board") as surety that, if the Bid is accepted, a Contract will be entered into for the proper performance of the work. For more information, contact your surety company or visit the Surety Association of Canada website.

If the successful Bidder fails to provide a performance bond when requested, the Board may declare the bid deposit forfeited and the Bidder will be held responsible for any increased costs or damages incurred by the Board. Any Bidder who fails to provide all required documents within the timelines provided, or otherwise fails to enter into an agreement with the Board upon notice of being the successful Bidder may be subject to future bidding constraints by the Board.

Performance surety shall guarantee all conditions as set out in the contract, including proper execution of the work and for all matters for which the successful Bidder is responsible for throughout the two (2) year period of maintenance and warranty.

Any costs associated with performance surety are the responsibility and cost of the Bidder.

Bonds must be submitted through the Bidding System within ten (10) days of receiving the Intent to Award.

4.4. INSURANCE

.1 **Proof of WSIB Coverage (Onsite work only)**

If the Proponent does not provide a policy endorsement for Employer's Liability and Voluntary Compensation, the Proponent shall submit a valid certificate of WSIB coverage to the Board, with the tender submission and any subsequent policy renewal, referencing this Agreement. The Proponent shall ensure that each Subcontractor complies with the WSIB requirements set out in this Article by obtaining similar types of coverage if the Subcontractor does not provide a policy endorsement for Employer's Liability and Voluntary Compensation.

.2 Insurance (Onsite Construction work only)

The proponent is to reference CCDC2-2008 GC 11.1 Insurance and ensure that this section is adhered to.

.3 General & Vehicle

General and vehicle liability insurance covering incidents of property damage or bodily injury (including death) for owned and non-owned vehicle accidents occurring during the work in this Tender, or actions of the employees of the Awarded Bidder while acting within the scope of their duties as required in this Tender shall be maintained. Verification of current "Good Standing" may be requested.

The inclusive per incident minimum amount of coverage is: Two Million Dollars (\$2,000,000).

5.0 BID EVALUATION

Preference will be given to the lowest compliant bid.

The "lowest bid price" shall be used to determine the lowest compliant bid. Alternate prices, separate prices and any substitutions that may affect the contract price shall not be considered in determining the "lowest bid price".

The Proponent will not be awarded the tender if the Site Supervisor and/or Project Manager identified by the Proponent are not deemed suitable by the Board.

If the Board has a sense that the Proponent with "lowest bid price" has capacity issues, then the Board will meet with the Proponent after the tender closing date and prior to the Board awarding the Tender.

At the meeting the Proponent will present the following in written form:

- 1. The Proponent's capacity resource plan documents which illustrates how the Proponent determines capacity.
- 2. The level of capacity the Proponent and its resources would be with the award of the Tender.
- 3. An evaluation of recent projects that the Proponent has completed, where the Proponent was at equal or greater capacity as it relates to the capacity resources available.

In order for the Proponent's bid to be considered the lowest compliant bid the Proponent will to the Board's satisfaction have presented in written from the information requested.

6.0 BID RESULTS NOTIFICATION

The Board will forward the results notification to https://wrdsb.bidsandtenders.ca listing the Awarded Bidder and Bid Price.

7.0 AWARD NOTIFICATION

No shipment is to be made or work to commence until a purchase order, contract, or letter of intent is issued by Procurement Services to the Awarded Bidder.

Construction Projects

For construction projects above \$200,000 the Awarded Bidder may be required to execute a "Canadian Standard Form of Construction Contract to a Stipulated Sum" (revised 2008) CCDC 2, 2008 including amendments thereto as set out in this Tender.

The Awarded Bidder shall execute the said formal contract as called for, within seven (7) working days after notification of acceptance of their Tender or forfeit the amount of Bid Bond enclosed in the Tender.

8.0 POST AWARD

8.1. Bonding (Construction)

Upon receiving the Intent to Award letter, the Bidder is solely responsible for submitting Bonding documents through the Bidding System. Payments to the Awarded Bidder will not be processed without bonding being submitted. Failure to submit bonding within seven (7) working days may result in the cancellation of the contract.

8.2. Purchase Order

For Payment purposes, a Purchase Order shall be generated and issued to the Awarded Bidder(s). The Purchase Order number must appear on all invoices in order to ensure prompt payment.

8.3. Changes

The Board may order changes in the material or work, in writing, with the contract sum being adjusted accordingly. All changes for additional material or work must be agreed upon and submitted in writing to the Board.

9.0 SUBCONTRACTING

9.1. Subcontracting

Subcontracting, beyond the original list of subcontractors submitted with bid submission, of any portion of the work outlined in these specifications will not be permitted without prior written consent of the Board.

If approval is granted, any work undertaken by subcontractors shall be as set forth in this Tender document and the use of subcontractors shall in no way relieve the Awarded Bidder of their responsibilities.

The Board reserves the right to reject a proposed subcontractor for any reasonable cause.

9.2. Assignment

Any business resulting from this Tender call shall not be assigned to any other company (or individual) without prior written approval of the Board.

10.0 FORCE MAJEURE

If Delays in a failure of performance by either party under the Contract shall not constitute default hereunder or give rise to any claim for damages if and to the extent caused by occurrences beyond the control of the party affected, including but not limited to decrees of Government, acts of God, fires, floods, explosions, pandemics, riots, war, rebellion, sabotage and atomic or nuclear incidents, lawful acts of public authorities, or delays caused by common carriers, which cannot reasonably be foreseen or provided against. However, lack of finances, strikes, or other concerted acts by workers, delay or failure arising out to the nature of the work to be done, or from the normal actions of the elements or from any normal difficulties which may be encountered in the performance of the Work, having regard to the nature thereof, shall in no event be deemed to be a cause beyond a party's control. If in the reasonable opinion of either party to this Contract that performance of the Contract is made impossible by force majeure, then either party shall notify the other in writing and the Board shall either terminate the Contract forthwith without any future payments being made or authorize the Vendor to continue performance of the Contract with such adjustments as may be required by the existence of the force majeure and agreed upon by both parties.

11.0 TERMINATION

11.1. Sufficient Cause

The Board reserves the right to terminate any contract Tender purchase order resulting from this Tender call for sufficient cause, such as: non-performance, late deliveries, inferior quality, pricing problems, customer service, etc. Should such action be necessary, the Board would provide written notice to the Awarded Bidder.

11.2. Funding Out

Should the Board fail to appropriate funds to enable payments including multiyear agreements, the Board may cancel the contract without termination charges, provided the Awarded Bidder receive thirty (30) days written notice of such termination from the Board.

12.0 RESULT DISPUTE PROCESS

Subsequent to a debriefing a Proponent may dispute the decision of the Board. The process outlined below is to be followed:

The Proponent is to file in writing their protest with the Manager of Procurement by certified mail, within force15 business days of the Debriefing. The Protest Notice shall include:

- (i) The name and address of the Proponent.
- (ii) Identification of the RFX.
- (iii) Detailed and factual statement of the grounds for protest.
- (iv) Supporting documentation.
- (v) Desired relief, action ruling.

The Manager of Procurement will respond to the Proponent, by certified mail, within 20 business days of receiving the written notice.

If a resolution cannot be met, the Proponent must contact the Superintendent of Business and Financial Services by certified mail, within 10 business days of receiving the first response from the Manager of Procurement. The decision by the Superintendent of Business and Financial Services will be deemed final and the Proponent will receive written notice within 20 business days.

13.0 RIGHTS OF THE BOARD

In addition to any other express rights or any other rights which may be implied in the circumstances, the Board reserves the right to:

(i) Reject any bid received from a Proponent which is party to any past or existing suits, actions, and litigation proceedings, arbitration's, alternative dispute resolutions, investigations, vendor performance evaluations that are below expectations or claims by or against or otherwise involving the Board and the Proponent. Note: the Awarded Bidder(s) may also be required, at the discretion of the Board, to sign a Certificate in a form satisfactory to the Board confirming that the Awarded Bidder(s) is not associated with any company involved in litigation with the Board.

(ii) make public the names of any or all Proponents;

(iii) request written clarification or the submission of supplementary written information from any Proponent;

(iv) waive formalities and accept Bids which substantially comply with the requirements of this tender;

(v) verify with any Proponent or with a third party any information set out in a Bid;

(vi) disqualify any Proponent whose Bid contains misrepresentations or any other inaccurate or misleading information;

(vii) disqualify any Proponent or the Bid of any Proponent who has engaged in conduct prohibited by this tender;

(viii) make changes, including substantial changes, to this tender provided that those changes are issued by way of addenda in the manner set out in this tender;

(ix) accept or reject a Bid if only one Bid is submitted;

(x) accept or reject the lowest or any bid not necessarily accepted by the Board;

(xi) select any Proponent other than the Proponent whose Bid reflects the highest compliant score to the Board;

(xii) cancel this TENDER process at any stage;

(xiii) cancel this TENDER process at any stage and issue a new TENDER for the same or similar services with a minimum substantial change in scope of 10%;

(xiv) accept any Bid in whole or in part;

(xv) discuss with any Proponent different or additional terms to those contemplated in this tender or in any Proponent's Bid;

(xvi) reject any or all Bids in its absolute discretion;

(xvii) negotiate with the leading Proponent prior to award;

(xviii) evaluate and accept Proponent's alternatives whereby possible efficiencies may prove to be advantageous to the Board;

(xix) to all Bids, responses, inquiries, or other related correspondence in reference to this tender , and all reports, charts, and other documentation submitted by Proponents shall become the property of the Waterloo Region District School the Board when received; and the Board shall not be liable for any expenses, costs associated with the preparation and submittal of any proposal(s), or for any travel and or per diem costs that are incurred including any or all product samples that may be requested during the evaluation stage of the proposal, losses or any direct or indirect damages incurred or suffered by any Proponent or any third party resulting from the Board exercising any of its rights under this TENDER or exercising any rights, which may be implied in the circumstances.

By submitting its Bid, the Proponent authorizes the collection by the Board of the information set out under (v), (vi) and (vii) in the manner contemplated in those subparagraphs.

13.1. Volume and Exclusivity

The Board makes no guarantee of the value or volume of work to be assigned to the Awarded Bidder. Any agreement executed with the Awarded Bidder may not be an exclusive contract for the provision of the described goods/services.

END OF SECTION

SUPPLEMENTARY CONDITIONS & AMENDMENTS TO STANDARD CONSTRUCTION DOCUMENT CCDC2 -2008 STIPULATED PRICE SUBCONTRACT

(the "Supplementary Conditions")

AGREEMENT, DEFINITIONS, AND GENERAL CONDITIONS The Standard Construction Document CCDC 2 2008 for a Stipulated Price Contract, English version, consisting of the Agreement Between *Owner* and Contractor, Definitions and General Conditions of the Stipulated Price Contract, Parts 1 to 12 inclusive, governing same, together with the changes with the new *Construction Act* is hereby made part of these *Contract Documents*, with the following amendments, additions and modifications:

AGREEMENT BETWEEN OWNER AND CONTRACTOR

SC1 ARTICLE A-3 – CONTRACT DOCUMENTS

SC1.1	3.1	Add the following documents to the list of <i>Contract Documents</i> in Article A-3.1:
		 Waterloo Region District School Board's Supplementary Conditions & Amendments to Standard Construction Document CCDC2 -2008 Stipulated Price Subcontract, November 2020 Version, including any Special Supplementary Conditions listed in Appendix 2 thereto
		• Drawings
		Specifications
		 Performance Bond (Form 32 -Performance Bond under Section 85.1 of the Act)
		 Labour and Material Payment Bond (Form 31 – Labour and Material Payment Bond under Section 85.1 of the Act) [NTD: Remove documents and references if not applicable.]

SC2 ARTICLE A-5 – PAYMENT

SC2.1	5.1	In Article A-5.1 after the word "Subject to" insert the words "GC 13.2 and"
		-and-
		<u>delete</u> the words "and, where such legislation or regulations do not exist or apply, subject to a holdback of ten + two percent (10+2%)" and <u>replace</u> them with "and the <i>Owner</i> 's right to issue <i>Notices of Non-</i> <i>Payment</i> ."
SC2.2	5.1.1	<u>Delete</u> the words "amount certified by the <i>Consultant</i> together" in subparagraph 5.1.1 and <u>replace</u> them with "allowable amount set out in a <i>Proper Invoice</i> ".

SC2.3	5.1.2	<u>Delete</u> subparagraph 5.1.2 in its entirety and <u>replace</u> it with the following:
		".2 upon Substantial Performance of the Work, as certified by the Consultant, and on the 61st day after the publication of the certificate of Substantial Performance of the Work in accordance with the Act, there being no claims for lien registered against the title to the Place of the Work, pay the Contractor the unpaid balance of the holdback together with such Value Added Taxes as may be applicable to such payment, less any amount stated in the Owner's Notice of Non-Payment,"
SC2.4	5.1.3	<u>Delete</u> subparagraph 5.1.3 in its entirety and <u>replace</u> it with the following:
		".3 upon receipt of the final certificate for payment from the <i>Consultant</i> , and on the 61 st day after the date on which the <i>Contractor</i> completes the <i>Work</i> , there being no claims for lien registered against the title to the <i>Place of the Work</i> , pay the <i>Contractor</i> the unpaid balance of the <i>Contract Price</i> together with such <i>Value Added Taxes</i> as may be applicable to such payment , and"
SC2.5	5.3.1	Delete paragraph 5.3.1 in its entirety and replace it with the following:
		".1 Should either party fail to make payments as they become due under the terms of the <i>Contract</i> or in an award by arbitration or court, interest shall also become due and payable on such unpaid amounts at the prejudgment interest rate prescribed by the <i>Courts of Justice Act</i> (Ontario), as it may change from time to time."

sc3 *NEW* ARTICLE A-9 – CONFLICT OF INTEREST

SC3.1	Article	Add new ARTICLE A-9 CONFLICT OF INTEREST as follows:
	A-9	"ARTICLE A-9 CONFLICT OF INTEREST
		9.1 The <i>Contractor</i> , <i>Subcontractors</i> and <i>Suppliers</i> and any of their respective advisors, partners, directors, officers, employees, agents, and volunteers shall not engage in any activity or provide any services where such activity or the provision of such services creates a conflict of interest (actually or potentially, in the sole opinion of the <i>Owner</i>) with the provision

	of the <i>Work</i> pursuant to the <i>Contract</i> . The <i>Contractor</i> acknowledges and agrees that a conflict of interest, as described in this Article A-9, includes, but is not limited to, the use of <i>Confidential Information</i> where the <i>Owner</i> has not specifically authorized such use.
	2 The <i>Contractor</i> shall disclose to the <i>Owner</i> , in writing, without delay, any actual or potential situation that may be reasonably interpreted as either a conflict of interest or a potential conflict of interest, including the retention of any <i>Subcontractor</i> or <i>Supplier</i> that is directly or indirectly affiliated with or related to the <i>Contractor</i> .
Ş	3 The <i>Contractor</i> covenants and agrees that it will not hire or retain the services of any employee or previous employee of the <i>Owner</i> where to do so constitutes a breach by such employee or previous employee of the <i>Owner's</i> conflict of interest policy, as it may be amended from time to time, until after completion of the <i>Work</i> under the <i>Contract</i> .
	4 It is of the essence of the <i>Contract</i> that the <i>Owner</i> shall not have direct or indirect liability to any <i>Subcontractor or Supplier</i> , and that the <i>Owner</i> relies on the maintenance of an arm's-length relationship between the <i>Contractor</i> and its <i>Subcontractors and Suppliers</i> . Consistent with this fundamental term of the <i>Contract</i> , the <i>Contractor</i> will not enter into any agreement or understanding with any <i>Subcontractor or Supplier</i> , whether as part of any contract or any written or oral collateral agreement, pursuant to which the parties thereto agree to cooperate in the presentation of a claim for payment against the <i>Owner</i> , directly or through the <i>Contractor</i> , where the payment to the <i>Subcontractor or Supplier</i> by the <i>Contractor</i> , where the payment to the <i>Subcontractor or Supplier</i> by the <i>Contractor</i> , failing which the <i>Contractor</i> shall be saved harmless from all or a portion of those claims. The <i>Contractor</i> acknowledges that any such agreement would undermine the required arm's-length relationship and constitute a conflict of interest. For greater certainty, the <i>Contractor</i> shall only be entitled to advance claims against the <i>Owner</i> for amounts pertaining to <i>Subcontractor or Supplier</i> claims where the <i>Contractor</i> has actually paid or unconditionally acknowledged liability for those claims or where those claims are the subject of litigation or binding arbitration between the <i>Subcontractor or Supplier</i> and

	the Contractor has been found liable for those claims.
9	9.5 Notwithstanding paragraph 7.1.2 of GC 7.1 - OWNER'S RIGHT TO PERFORM THE WORK, TERMINATE THE CONTRACTOR'S RIGHT TO CONTINUE WITH THE WORK, OR TERMINATE THE CONTRACT, a breach of this Article A-9 by the <i>Contractor</i> , any of the <i>Subcontractors</i> , or any of their respective advisors, partners, directors, officers, employees, agents, and volunteers shall entitle the <i>Owner</i> to terminate the <i>Contract</i> , in addition to any other rights and remedies that the <i>Owner</i> has in the <i>Contract</i> , in law, or in equity."

SC4 *NEW* ARTICLE A-10 TIME OF THE ESSENCE

SC4.1	Article A-10	Add the following new Article A-10 as follows:
		"ARTICLE A-10 TIME OF THE ESSENCE
		10.1 It is agreed that one of the reasons the <i>Contractor</i> was selected by the <i>Owner</i> for this <i>Contract</i> is the <i>Contractor's</i> representation and covenant that it will attain <i>Substantial Performance of the Work</i> within the <i>Contract Time</i> stated in Article A-1 of this <i>Contract</i> .
		10.2 The <i>Contractor</i> acknowledges and agrees that it is responsible to marshal its resources and those of its <i>Subcontractors and Suppliers</i> in a manner which will permit timely attainment of the <i>Substantial Performance of the Work</i> . The <i>Contractor</i> agrees that time is of the essence of this <i>Contract</i> ."

SC5 DEFINITIONS

SC5.1	Consultant	<u>Amend</u> the definition of "Consultant" by <u>adding</u> the following to the end of the definition:
		"For the purposes of the <i>Contract</i> , the terms " <i>Consultant</i> ", " <i>Architect</i> " and " <i>Engineer</i> " shall be considered synonymous."
SC5.2	Act	Add the following definition:
		"27. Act

		Act means the Construction Act, R.S.O. 1990, c. C.30, as amended, including all regulations passed under it that are enforceable as of the date of execution of this Contract. For certainty, the first procurement process for the <i>Project</i> (i.e. the "improvement" as that term is defined in the <i>Act</i>) was commenced on or after October 1, 2019)."
SC5.3	Adjudication	Add the following definition:
		"28. Adjudication
		<i>Adjudication</i> means construction dispute interim adjudication as defined under the <i>Act</i> ."
SC5.4	Confidential	Add the following definition:
	Information	"29. Confidential Information
		<i>Confidential Information</i> means all the information or material of the <i>Owner</i> that is of a proprietary or confidential nature, whether it is identified as proprietary or confidential or not, including but not limited to information and material of every kind and description (such as drawings and move-lists) which is communicated to or comes into the possession or control of the <i>Contractor</i> at any time, but <i>Confidential Information</i> shall not include information that:
		.1 is or becomes generally available to the public without fault or breach on the part of the <i>Contractor</i> , including without limitation breach of any duty of confidentiality owed by the <i>Contractor</i> to the <i>Owner</i> or to any third party, but only after that information becomes generally available to the public;
		.2 the <i>Contractor</i> can demonstrate to have been rightfully obtained by the <i>Contractor</i> from a third party who had the right to transfer or disclose it to the <i>Contractor</i> free of any obligation of confidence;
		.3 the <i>Contractor</i> can demonstrate to have been rightfully known to or in the possession of the <i>Contractor</i> at the time of disclosure, free of any obligation of confidence; or
		.4 is independently developed by the <i>Contractor</i> without use of any <i>Confidential Information</i> ."
SC5.5	Construction	Add the following definition:
	Schedule	"30. Construction Schedule or construction schedule
		Construction Schedule means the schedule for the performance

		of the <i>Work</i> provided by the <i>Contractor</i> pursuant to GC 3.5, including any amendments to the <i>Construction Schedule</i> made pursuant to the <i>Contract Documents</i> ."
SC5.6	Construction	Add the following definition:
	Schedule Update	"31. Construction Schedule Update
		 Construction Schedule Update means an update to the Construction Schedule by the Contractor using Microsoft Project (or other approved scheduling software) that accurately depicts the progress of the Work relative to the critical path established in the Construction Schedule approved in GC 3.5.1 (or any approved successor Construction Schedule), aligns with the currently approved date for Substantial Performance of the Work, shows up-to-date projected major activity sequences and durations, and shows any changes or delays in anticipated completion dates of major activities in the Work relative to the last Construction Schedule Update, and includes the following minimum deliverables: (a) a record version of the updated Construction Schedule in .pdf format;
		(b) an editable copy of the updated <i>Construction Schedule</i> in native format (e.gmpp format for Microsoft Project)."
SC5.7	Direct Costs	Add the following definition:
		"32. Direct Costs
		<i>Direct Costs</i> are the reasonable costs of performing the contract or subcontract including costs related to the additional supply of services or materials (including equipment rentals), insurance and surety bond premiums, and costs resulting from seasonal conditions, that would not have been incurred, but do not include indirect damages suffered, such as loss of profit, productivity or opportunity, or any head office overhead costs."
SC5.8	EFT	Add the following definition:
		"33. EFT
		EFT has the definition given to it under GC 5.3.2."
SC5.9	Force Majeure	Add the following definition:

		"34. Force Majeure
		<i>Force Majeure</i> means any cause, beyond either parties' control, other than bankruptcy or insolvency, which prevents the performance by a party, or both, of any of their respective obligations under the <i>Contract</i> and the event of <i>Force Majeure</i> did not arise from a party's default and could not be avoided or mitigated by the exercise of reasonable effort or foresight. <i>Force Majeure</i> includes: <i>Labour Disputes</i> ; fire; unusual delay by common carriers or unavoidable casualties; delays in obtaining permits or licenses; civil disturbance; emergency acts, orders, legislation, regulations or directives of any government or other public authority; acts of a public enemy; war; riot; sabotage; blockage embargo; lightning; earthquake; adverse weather conditions but only if substantially beyond the weather norms of the <i>Place of the Work</i> ; acts of God; or declared epidemic or pandemic outbreak or other public health emergency (e.g. SARS, COVID-19)."
SC5.10	Install	Add the following definition:
		"35. Install
		<i>Install</i> means install and connect. <i>Install</i> has this meaning whether or not the first letter is capitalized."
SC5.11	Labour	Add the following definition:
	Dispute	"36. Labour Dispute
		Labour Dispute means any lawful or unlawful labour problems, work stoppage, labour disruption, strike, job action, slow down, lock-outs, picketing, refusal to work or continue to work, refusal to supply materials, cessation or work or other labour controversy which does, or might, affect the <i>Work</i> ."
SC5.12	Notice of	Add the following definition:
	Non- Payment	"37. Notice of Non-Payment
		<i>Notice of Non-Payment</i> means a notice of non-payment of holdback (Form 6) or a notice of non-payment (Form 1.1) under the <i>Act</i> , as applicable to the circumstances."
SC5.13	OHSA	Add the following definition:
		"38. OHSA
		OHSA means the Occupational Health and Safety Act, R.S.O.

		1990, c. O.1, as amended, including all regulations thereto."
SC5.14	Overhead	Add the following definition:
		"39. Overhead
		<i>Overhead</i> means all site and head office operations and facilities, all site and head office administration and supervision; all duties and taxes for permits and licenses required by the authorities having jurisdiction at the <i>Place of the Work</i> ; all requirements of Division 1, including but not limited to submittals, warranty, quality control, calculations, testing and inspections; meals and accommodations; and, tools, expendables and clean-up costs."
SC5.15	Payment Period	Add the following definition:
	Period	"40. Payment Period
		Payment Period has the definition given to it under GC 5.2.1."
SC5.16	Pre-Invoice	Add the following definition:
	Submission Meeting	"41. Pre-Invoice Submission Meeting
		<i>Pre-Invoice Submission Meeting</i> has the definition given to it under GC 5.2.1."
SC5.17	Proper Invoice	Add the following definition:
	Invoice	"42. Proper Invoice
		<i>Proper Invoice</i> means a "proper invoice" as that term is defined in Section 6.1 of the <i>Act</i> , including the minimum requirements set out in Appendix "1" of the Supplementary Conditions."
SC5.18	Proper	Add the following definition:
	Invoice Submission Date	"43. Proper Invoice Submission Date
		<i>Proper Invoice Submission Date</i> has the definition given to it under GC 5.2.2.1."
SC5.19	Request for	Add the following definition:
	Information (RFI)	"44. Request for Information (RFI)
		<i>Request for Information</i> or <i>RFI</i> means written documentation sent by the <i>Contractor</i> to the <i>Owner</i> or to the <i>Owner's</i> representative or the <i>Consultant</i> requesting written clarification(s) and/or interpretation(s) of the <i>Drawings</i> and/or

<i>Specifications, Contract</i> requirements and/or other pertinent information required to complete the <i>Work</i> of the <i>Contract</i> without applying for a change or changes to the <i>Work</i> ."

GENERAL CONDITIONS OF THE STIPULATED PRICE CONTRACT

Where a General Condition or paragraph of the General Conditions of the *Contract* is deleted by these amendments, the numbering of the remaining General Conditions or paragraphs shall remain unchanged, unless stated otherwise herein, and the numbering of the deleted item will be retained, unused.

PART 1 GENERAL PROVISIONS

SC6 GC 1.1 CONTRACT DOCUMENTS

SC6.1	1.1.6	Add the following to the end of paragraph 1.1.6:
		"The Specifications are divided into divisions and sections for convenience but shall be read as a whole and neither such division nor anything else contained in the Contract Documents will be construed to place responsibility on the Owner or the Consultant to settle disputes among the Subcontractors and Suppliers with respect to such divisions. The Drawings are, in part, diagrammatic and are intended to convey the scope of the Work and indicate general and appropriate locations, arrangements and sizes of fixtures, equipment and outlets. The Contractor shall obtain more accurate information about the locations, arrangements and sizes from study and coordination of the Drawings, including Shop Drawings and shall become familiar with conditions and spaces affecting those matters before proceedings with the Work. Where site conditions require reasonable minor changes where the change requires only the additional labour of one half hour or less, the Contractor shall make such changes at no additional cost to the Owner. Similarly, where known conditions or existing conditions interfere with new installation and require relocation, the Contractor shall include such relocation in the Work. The Contractor shall arrange and install fixtures and equipment in such a way as to conserve as much headroom and space as possible. The schedules are those portions of the Contact Documents, wherever located and whenever issued, which compile information of similar content and may consist of drawings, tables and/or lists."
SC6.2	1.1.7.1	Delete paragraph 1.1.7.1 in its entirety and replace it with the

		following:
		".1 the order of priority of documents, from highest to lowest, shall be:
SC6.3	1.1.7.5 to 1.1.7.8	 the Supplementary Conditions; the Agreement between the Owner and the Contractor, the Definitions the General Conditions, Division 1 of the Specifications, technical Specifications, material and finishing schedules the Drawings." Add new subparagraphs 1.1.7.5, 1.1.7.6, 1.1.7.7 and 1.1.7.8 as follows: "1.1.7.5 Noted materials and annotations on the Drawings shall govern over the graphic representation of the Drawings."
		1.1.7.6 Finishes in the room finish schedules shall govern over those shown on the <i>Drawings</i> .
		1.1.7.7 Architectural drawings shall have precedence over structural, plumbing, mechanical, electrical and landscape drawings insofar as outlining, determining and interpreting conflicts over the required design intent of all architectural layouts and architectural elements of construction, it being understood that the integrity and installation of the systems designed by the <i>Consultant</i> or its sub- <i>Consultants</i> are to remain with each of the applicable drawing disciplines.
		1.1.7.8 Should reference standards contained in the <i>Specifications</i> conflict with the <i>Specifications</i> , the <i>Specifications</i> shall govern. Should reference standards and <i>Specifications</i> conflict with each other or if certain requirements of the <i>Specifications</i> conflict with other requirements of the <i>Specifications</i> , the more stringent requirements shall govern."
SC6.4	1.1.8	Delete paragraph 1.1.8 in its entirety and replace it with the following:
		"1.1.8 The Consultant, on behalf of the Owner shall provide the Contractor without charge, PDF copies of the Contract Documents.

SC7 GC 1.3 RIGHTS AND REMEDIES

SC7.1	1.3.2	In paragraph 1.3.2 <u>delete</u> the word "No" from the beginning of the paragraph and <u>replace</u> it with the words:
		"Except with respect to the requirements set out in paragraphs 2.2.13, 6.4.1, 6.5.4, 6.6.1 and 8.2.2, no…"

SC8 *NEW* GC 1.5 EXAMINATION OF DOCUMENTS AND SITE

SC8.1	1.5	Add no follows	ew GC 1.5 – EXAMINATION OF DOCUMENTS AND SITE as ::
		"GC 1.	5 EXAMINTION OF DOCUMENTS AND SITE
		1.5.1	The <i>Contractor</i> declares and represents that in tendering for the <i>Work</i> , and in entering into a <i>Contract</i> with the <i>Owner</i> for the performance of the <i>Work</i> , it has investigated for itself the character of the <i>Work</i> to be done, based on information generally available from a visit to the <i>Place of the Work</i> and to the standard set out under GC 3.14.1 The <i>Contractor</i> has assumed and does hereby assume all risk of known conditions now existing or arising in the course of the <i>Work</i> which might or could make the <i>Work</i> , or any items thereof more expensive in character, or more onerous to fulfil, than was contemplated or known when the tender was made or the <i>Contract</i> signed.
		1.5.2	The <i>Contractor</i> also declares that in tendering for the <i>Work</i> and in entering into this <i>Contract,</i> the <i>Contractor</i> did not and does not rely upon information furnished by the <i>Owner</i> or any of its agents or servants respecting the nature or confirmation of the ground at the site of the <i>Work,</i> or the location, character, quality or quantity of the materials to be removed or to be employed in the construction of <i>Work,</i> or the character of the construction machinery and equipment or facilities needed to perform the <i>Work,</i> or the general and local performance of the work under the <i>Contract</i> and expressly waives and releases the <i>Owner</i> from all claims with respect to the said information with respect to the <i>Work.</i>
		1.5.3	<i>Contractor</i> further represents, warrants and acknowledges that it considered and took into account in the <i>Contract Price</i> all reasonably known impacts and restrictions arising from the COVID-19 pandemic, including without limitation corresponding legislative changes that may impact

performance of the Project, various weather conditions that
may affect the <i>Work</i> , the availability of supplies and labour or
other conditions or risks that the Contractor knew about or
reasonably ought to have known about prior to the date of the
Contract."

PART 2 ADMINISTRATION OF THE CONTRACT

SC9 GC 2.2 ROLE OF THE CONSULTANT

SC9.1	2.2.4	Delete paragraph 2.2.4 in its entirety.
SC9.2	2.2.5	Delete paragraph 2.2.5 and replace it with the following:
		"2.2.5 Upon receipt of an application for payment that satisfies the requirement of a <i>Proper Invoice</i> , based on the <i>Consultant's</i> observations and evaluation of the <i>Contractor's</i> application for payment, the <i>Consultant</i> will determine the amounts owing to the <i>Contractor</i> under the <i>Contract</i> and will issue certificates for payment as provided in Article A-5 - PAYMENT, GC 5.3 PROGRESS PAYMENT, GC 5.5 PAYMENT OF HOLDBACK UPON SUBSTANTIAL PERFORMANCE OF THE WORK, and GC 5.7 - FINAL PAYMENT. If the <i>Consultant</i> determines that the amount payable to the <i>Contractor</i> differs from the amount stated in a <i>Proper Invoice</i> , the <i>Consultant</i> shall notify the <i>Owner</i> as provided in GC 5.3.1.2 and prepare a draft of the applicable <i>Notice of Non-Payment</i> for the amount in dispute."
SC9.3	2.2.7	<u>Delete</u> the words "Except with respect to GC 5.1 – FINANCING INFORMATION REQUIRED OF THE OWNER".
SC9.4	2.2.13	At paragraph 2.2.13, insert the following at end of that paragraph:
		"If, in the opinion of the <i>Contractor</i> , the <i>Supplemental Instruction</i> involves an adjustment in the <i>Contract Price</i> or in the <i>Contract Time</i> , it shall, within ten (10) <i>Working Days</i> of receipt of a <i>Supplemental Instruction</i> , provide the <i>Consultant</i> with a notice in writing to that effect. Failure to provide written notification within the time stipulated in this paragraph 2.2.13 shall be deemed an acceptance of the <i>Supplemental Instruction</i> by the <i>Contractor</i> , without any adjustment in the <i>Contract Price</i> or <i>Contract Time</i> ."

SC10 GC 2.3 REVIEW AND INSPECTION OF THE WORK

SC10.1	2.3.2	<u>Amend</u> paragraph 2.3.2 by <u>adding</u> the words "and <i>Owner</i> " after the words " <i>Consultant</i> " in the second and third lines.
SC10.2	2.3.3	<u>Delete</u> paragraph 2.3.3 in its entirety and <u>replace</u> it with the following:
		"2.3.3 The <i>Contractor</i> shall furnish promptly two copies to the <i>Consultant</i> and one copy to the <i>Owner</i> of all certificates and inspection reports relating to the <i>Work</i> ."
SC10.3	2.3.4	In paragraph 2.3.4 <u>add</u> the word "review" after the word "inspections" in the first and second lines of paragraph 2.3.4.
SC10.4	2.3.5	In paragraph 2.3.5 in the first line after the word " <i>Consultant</i> ", <u>add</u> "or the <i>Owner</i> ".
SC10.5	2.3.8	Add a new paragraph 2.3.8 as follows:
		"2.3.8 The <i>Consultant</i> will conduct periodic reviews of the <i>Work</i> in progress, to determine general conformance with the requirements of the <i>Contract Documents</i> . Such reviews, or lack thereof, shall not give rise to any claims by the <i>Contractor</i> in connection with construction means, methods, techniques, sequences and procedures, nor in connection with construction safety at the <i>Place of Work</i> , responsibility for which belongs exclusively to the <i>Contractor</i> ."

SC11 GC 2.4 DEFECTIVE WORK

SC11.1	2.4.1	<u>Amend</u> GC 2.4.1 by inserting ", the <i>Owner</i> and/or its agent" in the first sentence following "rejected by the <i>Consultant</i> ".
SC11.2	2.7.1.2	 <u>Add</u> new paragraphs 2.4.1.1 and 2.4.1.2 as follows: "2.4.1.1 The <i>Contractor</i> shall rectify, in a manner acceptable to the <i>Consultant</i> and to the <i>Owner through the Consultant</i> all defective work and deficiencies throughout the <i>Work</i>, whether or not they are specifically identified by the <i>Consultant</i>. 2.4.1.2 The <i>Contractor</i> shall prioritize the correction of any defective work, which, in the sole discretion of the <i>Owner through the Consultant</i>, adversely affects the day to day operations of the <i>Owner</i> or which, in the sole discretion of the <i>Consultant</i>, adversely affects the progress of the <i>Work</i>."

SC11.3	2.4.2	Delete paragraph 2.4.2 in its entirety and replace it with the following:
		"2.4.2 The <i>Contractor</i> shall promptly pay the <i>Owner</i> for costs incurred by the <i>Owner</i> , the <i>Owner's</i> own forces or the <i>Owner's</i> other contractors, for work destroyed or damaged or any alterations necessitated by the <i>Contractor's</i> removal, replacement or re-execution of defective work."
SC11.4	2.4.4	Add new paragraph 2.4.4 as follows:
		"2.4.4 Neither acceptance of the <i>Work</i> by the <i>Consultant</i> or the <i>Owner</i> , nor any failure by the <i>Consultant</i> or the <i>Owner</i> to identify, observe or warn of defective <i>Work</i> or any deficiency in the <i>Work</i> shall relieve the <i>Contractor</i> from the sole responsibility for rectifying such defect or deficiency at the <i>Contractor's</i> sole cost, even where such failure to identify, observe or warn is negligent."

PART 3 EXECUTION OF THE WORK

SC12 GC 3.1 CONTROL OF THE WORK

SC12.1	3.1.2	Amend paragraph 3.1.2 by <u>inserting</u> the words "Construction Schedule" after the word "sequences".
SC12.2	3.1.3 & 3.1.4	 <u>Add</u> new paragraphs 3.1.3 and 3.1.4 as follows: "3.1.3 Prior to commencing individual procurement, fabrication and construction activities, the <i>Contractor</i> shall verify at the <i>Place of the Work</i>, all relevant measurements and levels necessary for proper and complete fabrication, assembly and installation of the <i>Work</i> and shall further carefully compare such field measurements and conditions with the requirements of the <i>Contract Documents</i>. Where dimensions are not included or exact locations are not apparent, the <i>Contractor</i> shall immediately notify the <i>Consultant</i> in writing and obtain written instructions from the <i>Consultant</i> before proceedings with any part of the affected <i>Work</i>. 3.1.4 Notwithstanding the provisions of paragraphs 3.1.1 and 3.1.2, the <i>Owner</i> shall have access to the site at all times to monitor all aspects of construction. Such access shall in no circumstances affect the obligations."

SC13 GC 3.2 CONSTRUCTION BY OWNER OR OTHER CONTRACTORS

SC13.1	3.2.2.1	Delete paragraph 3.2.2.1 in its entirety.
SC13.2	3.2.2.2	Delete paragraph 3.2.2.2 in its entirety.
SC13.3	3.2.2.3	Delete paragraph 3.2.2.3 in its entirety.
SC13.4	3.2.2.4	Delete paragraph 3.2.2.4 in its entirety.
SC13.5	3.2.3.2	Delete paragraph 3.2.3.2 and replace it with the following:
		".2 co-ordinate and schedule the activities and work of other contractors and the <i>Owner's</i> own forces with the <i>Work</i> of the <i>Contractor</i> and connect as specified or shown in the <i>Contract Documents</i> ."
SC13.6	3.2.3.4	Add new paragraph 3.2.3.4 as follows:
		".4 Subject to GC 9.4 CONSTRUCTION SAFETY, for the <i>Owner's</i> own forces and for other contractors, assume overall responsibility for compliance with all aspects of the applicable health and safety legislation in force at the <i>Place of the Work</i> , including all of the responsibilities of the "constructor", pursuant to the <i>OHSA</i> ."

SC14 GC 3.3 TEMPORARY WORK

SC14.13.3.2In paragraph 3.3.2, in the second line after the words "where required
by law", insert "or by the Consultant".

SC15 GC 3.4 DOCUMENT REVIEW

SC15.1	3.4.1	<u>Delete</u> paragraph 3.4.1 in its entirety and <u>replace</u> it with the following:
		"3.4.1 The <i>Contractor</i> shall review the <i>Contract Documents</i> and shall report promptly to the <i>Consultant</i> any error, inconsistency, or omission the <i>Contractor</i> may discover. Such review by the <i>Contractor</i> shall be undertaken with the standard of care described in paragraph 3.14.1 of the <i>Contract</i> . Except for its obligation to make such review and report the result, the <i>Contractor</i> does not assume any responsibility to the <i>Owner</i> or to the <i>Consultant</i> for the accuracy of the <i>Contract Documents</i> . Provided it has exercised the degree of care and skill described in this paragraph 3.4.1, the <i>Contractor</i> shall not be liable for damage or costs resulting from such errors,

		inconsistencies, or omissions in the <i>Contract Documents</i> , which the <i>Contractor</i> could not reasonably have discovered through the exercise of the required standard of care."
SC15.2	3.4.2 & 3.4.3	 <u>Add</u> new paragraphs 3.4.2 and 3.4.3 as follows: "3.4.2 If, at any time, the <i>Contractor</i> finds errors, inconsistencies, or omissions in the <i>Contract Documents</i> or has any doubt as to the meaning or intent of any part thereof, including laying out of the Work, the <i>Contractor</i> shall immediately notify the <i>Consultant</i>, and request instructions, a <i>Supplemental Instruction, Change Order,</i> or <i>Change Directive,</i> as the case may require, and the <i>Contractor</i> shall not proceed with the work affected until the <i>Contractor</i> has received such instructions, a <i>Supplemental Instruction, Change Order,</i> or <i>Change Order</i> or <i>Change Directive.</i> Neither the <i>Owner</i> nor the <i>Consultant</i> will be responsible for the consequences of any action of the <i>Contractor</i> based on oral instructions. 3.4.3 Errors, inconsistencies and/or omissions in the <i>Drawings</i> and/or <i>Specifications</i> which do not allow completion of the <i>Work</i> of the <i>Contract</i> shall be brought to the <i>Consultant's</i> attention prior to the execution of the <i>Contract</i> by means of an
		RFI."

SC16 GC 3.5 CONSTRUCTION SCHEDULE

	0.5.4	
SC16.1	3.5.1	<u>Delete</u> paragraph 3.5.1 in its entirety and <u>replace</u> with the following:
		"3.5.1 The <i>Contractor</i> shall:
		.1 within five (5) calendar days of receiving written confirmation of the award of the <i>Contract</i> , prepare and submit to the <i>Owner</i> and the <i>Consultant</i> for their review and approval, a construction schedule in the format indicated below that indicates the timing of the activities of the <i>Work</i> and provides sufficient detail of the critical events and their inter-relationship to demonstrate the <i>Work</i> will be performed in conformity with the <i>Contract Time</i> and in accordance with the <i>Contract Documents</i> . Such schedule is to include a delivery schedule for <i>Products</i> whose delivery is critical to the schedule for the <i>Work</i> or are required by the <i>Contract</i> to be included in a <i>Products</i> delivery schedule. The <i>Contractor</i> shall employ construction scheduling software, being the latest version

of "Microsoft Project", that permits the progress of the *Work* to be monitored in relation to the critical path established in the schedule. The *Contractor* shall provide such schedule and any successor or revised schedules in both electronic format and hard copy. Once accepted by the *Owner* and the *Consultant*, the construction schedule submitted by the *Contractor* shall become the baseline "Construction Schedule";

- .2 provide the expertise and resources, such resources including manpower and equipment, as are necessary on a best efforts basis to maintain progress under the accepted baseline Construction Schedule or revised construction schedule accepted by the Owner pursuant to GC 3.5 CONSTRUCTION SCHEDULE, which includes without limitation, the Contractor's use of all possible and, if necessary, extraordinary measures, to bring the progress of the *Work* into compliance with the Construction Schedule, such as (i) increasing the presence of its own forces at the Place of the Work; (ii) directing any Subcontractors or Suppliers to increase their labour forces and equipment; (iii) working overtime and extra shifts; and (iv) providing any additional supervision and coordination of the Project, all at the Contractor's own cost and expense save and except where GC 6.5.1, 6.5.2, or 6.5.3 apply; and,
- .3 monitor the progress of the *Work* on a weekly basis relative to the baseline *Construction Schedule*, or any revised *Construction Schedule* accepted by the *Owner* pursuant to GC 3.5 CONSTRUCTION SCHEDULE, deliver a *Construction Schedule Update* to the *Consultant* and *Owner* with each application for payment, at a minimum, or as may be reasonably required by the *Consultant* and advise the *Consultant* and the *Owner* weekly in writing of any variation from the baseline or slippage in the schedule; and,
- .4 if after applying the expertise and resources required under paragraph 3.5.1.2, the *Contractor* forms the opinion that the slippage in schedule reported in paragraph 3.5.1.3 cannot be recovered by the *Contractor*, it shall, in the same notice provided under paragraph 3.5.1.3, indicate to the *Consultant* if the *Contractor* intends to apply for an extension of *Contract Time* as provided in

		PART 6 —CHANGES IN THE WORK; and,
		.5 ensure that the <i>Contract Price</i> shall include all costs required to phase or stage the <i>Work</i> ."
SC16.2	3.5.2	Add new paragraphs 3.5.2 and 3.5.3 as follows:
	& 3.5.3	"3.5.2 If, at any time, it should appear to the <i>Owner</i> or the <i>Consultant</i> that the actual progress of the <i>Work</i> is behind schedule or is likely to become behind schedule, or if the <i>Contractor</i> has given notice of such to the <i>Owner</i> or the <i>Consultant</i> pursuant to subparagraph 3.5.1.3, the <i>Contractor</i> shall, either at the request of the <i>Owner</i> or the <i>Consultant</i> , or following giving notice pursuant to subparagraph 3.5.1.3, take appropriate steps to cause the actual progress of the <i>Work</i> to conform to the schedule or minimize the resulting delay. Within five (5) calendar days of the request by the <i>Owner</i> or the <i>Consultant</i> or the notice being given pursuant to subparagraph 3.5.1.3, the <i>Contractor</i> shall produce and present to the <i>Owner</i> and the <i>Consultant</i> a plan demonstrating how the <i>Contractor</i> will achieve the recovery of the last accepted schedule.
		3.5.3 The <i>Contractor</i> is responsible for performing the <i>Work</i> within the <i>Contract Time</i> . Any schedule submissions revised from the accepted baseline construction schedule or revised schedule accepted by the <i>Owner</i> pursuant to GC 3.5 CONSTRUCTION SCHEDULE, during construction are not deemed to be approved extensions to the <i>Contract Time</i> . All extensions to the <i>Contract Time</i> must be made in accordance with PART 6 – CHANGES IN THE WORK. "

SC17 GC 3.6 SUPERVISION

SC17.1	3.6.1	Delete paragraph 3.6.1 in its entirety and replace with the following:
		"3.6.1 The <i>Contractor</i> shall employ a competent full-time superintendent, acceptable to the <i>Owner</i> and <i>Consultant</i> , who shall be in full time attendance at the <i>Place of Work</i> while the <i>Work</i> is being performed. The superintendent shall not be changed by the <i>Contractor</i> without valid reason which shall be provided in writing and shall not be changed without prior consultation with and agreement by the <i>Owner</i> and the <i>Consultant</i> . The <i>Contractor</i> shall replace the superintendent within 7 <i>Working Days</i> of the <i>Owner</i> 's written notification, if the superintendent's performance is not acceptable to the <i>Owner</i> .

		The <i>Contractor</i> shall provide the <i>Owner</i> and the <i>Consultant</i> with the names, addresses and telephone numbers of the superintendent referred to in this paragraph 3.6.1 and other responsible persons who may be contacted for emergency and other reasons during non-working hours."
SC17.2	3.6.2	<u>Delete</u> paragraph 3.6.2 in its entirely and <u>replace</u> with the following:
		"3.6.2 The superintendent, and any project manager appointed by the <i>Contractor</i> , shall represent the <i>Contractor</i> at the <i>Place of Work</i> and shall have full authority to act on written instructions given by the <i>Consultant</i> and/or the <i>Owner</i> . Instructions given to the superintendent or the project manager shall be deemed to have been given to the <i>Contractor</i> and both the superintendent and any project manager shall have full authority to act on behalf of the <i>Contractor</i> and bind the <i>Contractor</i> in matters related to the <i>Contract</i> ."
SC17.3	3.6.3	Add new paragraph 3.6.3, 3.6.4, 3.6.5 and 3.6.6 as follows:
	to 3.6.6	"3.6.3 The <i>Owner</i> may, at any time during the course of the <i>Work</i> , request the replacement of the appointed representative(s). Immediately upon receipt of the request, the <i>Contractor</i> shall make arrangements to appoint an acceptable replacement, which is approved by the <i>Owner</i> . SC40
		3.6.4 The supervisory staff assigned to the <i>Project</i> shall also be fully competent to implement efficiently all requirements for scheduling, coordination, field engineering, reviews, inspections and submittals defined in the <i>Specifications</i> , and have a minimum 5 years documented "Superintendent/Project Management" experience.
		SC41
		3.6.5 The <i>Consultant and Owner</i> shall reserve the right to review the record of experience and credentials of supervisory staff assigned to the <i>Project</i> prior to commencement of the <i>Work</i> .
		 SC42 3.6.6 A superintendent assigned to the <i>Work</i> shall be "Gold Seal Certified" as per the Canadian Construction Association; or a superintendent that can demonstrate the requisite experience and success related to the <i>Project</i> to the sole satisfaction of the <i>Owner</i>."

SC18 GC 3.7 SUBCONTRACTORS AND SUPPLIERS

SC18.1	3.7.1.1	In paragraph 3.7.1.1 <u>add</u> to the end of the second line the words "including any warranties and service agreements which extend beyond the term of the <i>Contract</i> ."
SC18.2	3.7.1.2	In subparagraph 3.7.1.2 after the words "the <i>Contract Documents</i> " <u>add</u> the words "including any required surety bonding".
SC18.3	3.7.2	<u>Delete</u> paragraph 3.7.2. in its entirety and <u>replace</u> it with the following:
		"3.7.2 The substitution of any <i>Subcontractor</i> and/or <i>Suppliers</i> after submission of the <i>Contractor's</i> bid will not be accepted unless a valid reason is given in writing to and approved by the <i>Owner</i> , whose approval may be arbitrarily withheld. The reason for substitution must be provided to the <i>Owner</i> and to the original <i>Subcontractor</i> and/or <i>Supplier</i> and the <i>Subcontractor</i> and/or <i>Supplier</i> shall be given the opportunity to reply to the <i>Contractor</i> and <i>Owner</i> . The <i>Contractor</i> shall be fully aware of the capability of each <i>Subcontractor</i> and/or <i>Supplier</i> included in its bid, including but not limited to technical ability, financial stability and ability to maintain the proposed construction schedule."
SC18.4	3.7.7,	Add new paragraphs 3.7.7, 3.7.8, and 3.7.9 as follows:
	3.7.8 & 3.7.9	"3.7.7 The <i>Consultant</i> or the <i>Owner</i> , acting reasonably, may from time to time require the <i>Contractor</i> to remove from the <i>Project</i> any personnel of the <i>Contractor</i> , including project managers, superintendents or <i>Subcontractors</i> . Such persons shall be replaced by the <i>Contractor</i> in a timely fashion to the satisfaction of the <i>Consultant</i> or the <i>Owner</i> , as the case may be, at no cost to the <i>Owner</i> .
		3.7.8 Where provided in the <i>Contract</i> , the <i>Owner</i> may assign to the <i>Contractor</i> , and the <i>Contractor</i> agrees to accept, any contract procured by the <i>Owner</i> for <i>Work</i> or services required on the <i>Project</i> that has been pre-tendered or pre-negotiated by the <i>Owner</i> , and upon such assignment, the <i>Owner</i> shall have no further liability to any party for such contract.
		3.7.9 The <i>Contractor</i> covenants that each subcontract or supply contract which the <i>Contractor</i> enters into for the purpose of performing the <i>Work</i> shall expressly provide for the assignment thereof to the <i>Owner</i> (at the option of the <i>Owner</i>) and the assumption by the <i>Owner</i> of the obligations of the

	<i>Contractor</i> thereunder, upon the termination of the <i>Contract</i> and upon written notice by the <i>Owner</i> to the other parties to such subcontracts or supply contracts, without the imposition of further terms or conditions; provided, however, that until the <i>Owner</i> has given such notice, nothing herein contained shall be deemed to create any contractual or other liability upon the <i>Owner</i> for the performance of obligations under such subcontracts or supply contracts and the <i>Contractor</i> shall be fully responsible for all of its obligations and liabilities (if any) under such subcontracts and supply contracts."
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SC19 GC 3.8 LABOUR AND PRODUCTS

SC19.1	3.8.2	Delete paragraph 3.8.2 and substitute with the following:
		"3.8.2 <i>Products</i> provided shall be new and shall conform to all current applicable specifications of the Canadian Standards Association, Canadian Standards Board or General Standards Board, ASTM, National Building Code, provincial and municipal building codes, fire safety standards, and all governmental authorities and regulatory agencies having jurisdiction at the <i>Place of the Work</i> , unless otherwise specified. <i>Products</i> which are not specified shall be of a quality consistent with those specified and their use acceptable to the <i>Consultant. Products</i> brought on to the <i>Place of the Work</i> by the <i>Contractor</i> shall be deemed to be the property of the <i>Owner</i> , but the <i>Owner</i> shall be under no liability for loss thereof or damage thereto arising from any cause whatsoever. The said <i>Products</i> shall be, in every respect, first class and the <i>Work</i> shall be performed in accordance with the best modern industry practice."
SC19.2	3.8.3	<u>Amend</u> paragraph 3.8.3 by <u>adding</u> the words, ", agents, <i>Subcontractors</i> and <i>Suppliers</i> " after the word "employees" in the first line.
SC19.3	3.8.4 to 3.8.8	Add new paragraphs 3.8.4, 3.8.5, 3.8.6, 3.8.7, and 3.8.8 as follows: "3.8.4 Upon receipt of a <i>Notice in Writing</i> from the <i>Owner</i> , the <i>Contractor</i> shall immediately remove from the <i>Place of the</i> <i>Work</i> , tradesmen and labourers or anyone whose conduct jeopardizes the safety of the <i>Owner</i> 's operations or who are considered by the <i>Owner</i> or the <i>Consultant</i> to be unskilled or otherwise objectionable. Immediately upon receipt of the request, the <i>Contractor</i> shall make arrangements to appoint an

acceptable replacement.

- 3.8.5 The *Contractor* shall cooperate with the *Owner* and its representatives and shall take all reasonable and necessary actions to maintain stable and harmonious labour relations with respect to the *Work* at the *Place of the Work*, including cooperation to attempt to avoid *Work* stoppages, trade union jurisdictional disputes and other *Labour Disputes*. Any costs arising from labour disputes shall be at the sole expense of the *Contractor*.
- 3.8.6 The cost for overtime required beyond the normal *Working Day* to complete individual construction operations of a continuous nature, such as pouring or finishing of concrete or similar work, or *Work* that the *Contractor* elects to perform at overtime rates without the *Owner* requesting it, shall not be chargeable to the *Owner*.
- 3.8.7 All manufactured *Products* which are identified by their proprietary names or by part or catalogue number in the *Specifications* shall be used by the *Contractor*. No substitutes for such specified *Products* shall be used without the written approval of the *Owner* and the *Consultant*. Substitutes will only be considered by the *Consultant* when submitted in sufficient time to permit proper review and investigation. When requesting approval for the use of substitutes, the *Contractor* shall include in its submission any proposed change in the *Contract Price*. The *Contractor* shall use all proprietary *Products* in strict accordance with the manufacturer's directions. Where there is a choice of proprietary *Products* so specified for this use.
- 3.8.8 Materials, appliances, equipment and other *Products* are sometimes specified by reference to brand names, proprietary names, trademarks or symbols. In such cases, the name of a manufacturer, distributor, *Supplier* or dealer is sometimes given to assist the *Contractor* to find a source *Supplier*. This shall not relieve the *Contractor* from its responsibility from finding its own source of supply even if the source names no longer supplies the *Product* specified. If the *Contractor* is unable to obtain the specified *Product*, the *Contractor* shall supply a substitute product equal to or better than the specified *Product*, as approved by the *Consultant* with no extra compensation. Should the *Contractor* be unable to obtain a

substitute <i>Product</i> equal to or superior to the specified <i>Product</i>
and the <i>Owner</i> accepts a different Product, the <i>Contract Price</i>
shall be adjusted accordingly, as approved by the Consultant."

SC20 GC 3.9 DOCUMENTS AT THE SITE

SC20.1	3.9.1	Delete paragraph 3.9.1 in its entirety and substitute the following:
		"3.9.1 The Contractor shall keep one copy of the current Contract Documents, Supplemental Instructions, contemplated Change Orders, Change Orders, Change Directives, cash allowance disbursement authorizations, reviewed Shop Drawings, submittals, reports and records of meeting at the Place of the Work, in good order and available to the Owner and Consultant."

SC21 GC 3.10 SHOP DRAWINGS

	0.40.4	
SC21.1	3.10.1	<u>Delete</u> paragraph 3.10.1 in its entirety and <u>replace</u> with the following:
		"3.10.1 The <i>Contractor</i> shall provide shop drawings as described in the <i>Contract Documents</i> and as the <i>Consultant</i> may reasonably request."
SC21.2	3.10.3	Delete paragraph 3.10.3 and replace it with the following:
		"3.10.3 The Contractor shall prepare a Shop Drawings schedule acceptable to the Owner and the Consultant prior to the first application for payment. A draft of the proposed Shop Drawings schedule shall be submitted by the Contractor to the Consultant and the Owner for approval. The draft Shop Drawings schedule shall clearly indicate the phasing of Shop Drawings submissions. The Contractor shall periodically re-submit the Shop Drawings schedule to correspond to changes in the Construction Schedule."
SC21.3	3.10.9	<u>Delete</u> paragraph 3.10.9 in its entirety and <u>substitute</u> the following:
		"3.10.9 At the time of providing <i>Shop Drawings</i> , the <i>Contractor</i> shall advise the <i>Consultant</i> in writing of any deviations in <i>Shop Drawings</i> from the requirements of the <i>Contract Documents</i> . The <i>Consultant</i> shall indicate the acceptance of such deviation expressly in writing. Where manufacturers' literature is submitted in lieu of scaled drawings, it shall be clearly marked in ink, to indicate the specific items for which

		review is requested."
SC21.4	3.10.1 3 to	
	3.10.1 7	"3.10.13 Reviewed <i>Shop Drawings</i> shall not authorize a change in the <i>Contract Price</i> and/or the <i>Contract Time</i> .
		3.10.14 Except where the parties have agreed to a different <i>Shop Drawings</i> schedule pursuant to paragraph 3.10.3, the <i>Contractor</i> shall comply with the requirements for <i>Shop Drawings</i> submissions stated in the <i>Specifications</i> .
		3.10.15 The <i>Contractor</i> shall not use the term "by others" on <i>Shop Drawings</i> or other submittals. The related trade, <i>Subcontractor</i> or <i>Supplier</i> shall be stated.
		3.10.16 Certain <i>Specifications</i> sections require the <i>Shop Drawings</i> to bear the seal and signature of a professional engineer. Such professional engineer must be registered in the jurisdiction of the <i>Place of the Work</i> and shall have expertise in the area of practice reflected in the <i>Shop Drawings</i> .
		3.10.17 The <i>Consultant</i> will review and return <i>Shop Drawings</i> and submittals in accordance with the schedule agreed upon in paragraph 3.10.3, The <i>Contractor</i> shall allow the <i>Consultant</i> a minimum of 10 <i>Working Days</i> to review <i>Shop Drawings</i> from the date of receipt. If resubmission of <i>Shop Drawings</i> is required, a further 10 <i>Working Day</i> period is required for the <i>Consultant's</i> review."

SC22 GC 3.11 USE OF THE WORK

SC22.1	3.11.1	In the second line between the words "permits, or" <u>add</u> , "by direction of the <i>Owner</i> or <i>Consultant</i> ".
SC22.2	3.11.3	 <u>Add</u> new paragraph 3.11.3 as follows: "3.11.3 The <i>Owner</i> shall have the right to enter or occupy the <i>Work</i> in whole or in part for the purpose of placing fittings and equipment, or for other use before <i>Substantial Performance of the Work</i>, if, in the opinion of the <i>Consultant</i>, such entry and occupation does not prevent or substantially interfere with the <i>Contractor</i> in the performance of the <i>Contract</i> within

the <i>Contract Time</i> . Such entry or occupation shall neither be considered as acceptance of the <i>Work</i> , nor in any way relieve
the Contractor from its responsibility to complete the Contract."

SC23 GC 3.12 CUTTING AND REMEDIAL WORK

SC23.1	3.12.5	Add new paragraphs 3.12.5 and 3.12.6 as follows:
	& 3.12.6	"3.12.5 Unless specifically stated otherwise in the <i>Specifications</i> , the <i>Contractor</i> shall do all cutting and making good necessary for the proper installation and performance of the <i>Work</i> .
		3.12.6 To avoid unnecessary cutting, the <i>Contractor</i> shall lay out its work and advise the <i>Subcontractors,</i> when necessary, where to leave holes for installation of pipes and other work."

SC24 GC 3.13 CLEAN UP

"

3.13.1	At the end of the paragraph 3.13.1, <u>add</u> the following:
	"The <i>Contractor</i> shall remove accumulated waste and debris at least once a week as a minimum or as required by the nature of the <i>Work</i> .
3.13.2	In paragraph 3.13.2, in the fourth line <u>Add</u> the word "materials" between the word "tools" and the words " <i>Construction Equipment</i> ".
3.13.3	In paragraph 3.13.3, in the first and second lines <u>Add</u> the word "materials" between the word "tools" and the words " <i>Construction Equipment</i> "
	-and-
	In paragraph 3.13.3 <u>delete</u> the words "Prior to application for the final payment," and <u>replace</u> them with "As a condition precedent to submitting its application for final payment,".
3.13.4	Add new paragraphs 3.13.4 and 3.13.5 as follows:
& 3.13.5	"3.13.4 The <i>Contractor</i> shall clean up garbage during and after construction and maintain the <i>Place of the Work</i> in a neat and orderly condition on a daily basis. Prior to leaving the <i>Place of the Work</i> and following completion of the <i>Work</i> , the <i>Contractor</i> shall make good all damage to the building and its
	3.13.2 3.13.3 3.13.4 &

 components caused by the performance of the <i>Work</i> or by any <i>Subcontractor</i> or <i>Supplier</i>. The <i>Contractor</i> shall leave the <i>Place of the Work</i> in a clean and finished state; remove all <i>Construction Equipment</i> and materials; remove all paint, stains, labels, dirt, etc. from the <i>Place of the Work</i>; and touch up all damaged painted areas (if applicable). The <i>Contractor</i> shall be responsible for restoring those areas of the <i>Place of the Work</i>, impacted by the <i>Work</i>, to their original condition." 3.13.5 Without limitation to or waiver of the <i>Owner's</i> other rights and remedies, the <i>Owner</i> shall have the right to back charge to the <i>Contractor</i> the cost of damage to the site caused by transportation in and out of the <i>Place of the Work</i> by the <i>Contractor, Subcontractors</i> or <i>Suppliers</i>, if not repaired before final payment.
3.13.6 The <i>Contractor</i> shall dispose of debris at a location and in a manner acceptable to the <i>Owner</i> (and to the authorities having jurisdiction at the <i>Place of the Work</i> and at the disposal area) and the <i>Contractor</i> shall cover containers with tarpaulins."

SC25 *NEW* GC 3.14 CONTRACTOR STANDARD OF CARE

SC25.1	3.14	Add a new GC 3.14 – CONTRACTOR STANDARD OF CARE as follows:
		"GC 3.14 CONTRACTOR STANDARD OF CARE
		 "3.14.1 In performing its services and obligations under the <i>Contract</i>, the <i>Contractor</i> shall exercise the standard of care, skill and diligence that would normally be provided by an experienced and prudent contractor supplying similar services for similar projects. The <i>Contractor</i> acknowledges and agrees that throughout the <i>Contractor</i> acknowledges and agrees that throughout the <i>Contract</i>, the performance of the <i>Contractor</i>'s obligations, duties and responsibilities shall be interpreted in accordance with this standard. The <i>Contractor</i> shall exercise the same standard of care, skill and diligence in respect of any <i>Products</i>, personnel or procedures which it may recommend to the <i>Owner</i> or employ on the <i>Project</i>. 3.14.2 The <i>Contractor</i> further represents, covenants and warrants to the <i>Owner</i> that:

.1	the personnel it assigns to the <i>Project</i> are appropriately experienced;
.2	it has a sufficient staff of qualified and competent personnel to replace any of its appointed representatives, subject to the <i>Owner's</i> approval, in the event of death, incapacity, removal or resignation; and
.3	there are no pending, threatened or anticipated claims, liabilities or contingent liabilities that would have a material effect on the financial ability of the <i>Contractor</i> to perform its work under the <i>Contract</i> ."

SC26 *NEW* GC 3.15 OCCUPANCY OF THE WORK

SC26.1	3.15.1	Add a new GC 3.15 – OCCUPANCY OF THE WORK as follows:
		"GC 3.15 OCCUPANCY OF THE WORK
		3.15.1 The <i>Owner</i> reserves the right to take possession of and use for any intended purpose any portion or all of the undelivered portion of the <i>Project</i> even though the <i>Work</i> may not be substantially performed, progress of the work shall continue in such a way that it will not interfere with use of the occupied space or operation of the facility. The taking of possession or use of any such portion of the <i>Project</i> shall not be deemed to be the <i>Owner's</i> acknowledgement or acceptance of the <i>Work</i> or the <i>Project</i> , nor shall it relieve the <i>Contractor</i> of any of its obligations under the <i>Contract</i> .
		3.15.2 Whether the <i>Project</i> contemplates <i>Work</i> by way of renovations in buildings which will be in use or be occupied during the course of the <i>Work</i> or where the <i>Project</i> involves <i>Work</i> that is adjacent to a structure which is in use or is occupied, the <i>Contractor</i> , without in any way limiting its responsibilities under the <i>Contract</i> , shall take all reasonable steps to avoid interference with fire exits, building access and egress, continuity of electric power and all other utilities, the operation of HVAC systems, to suppress dust and noise and to avoid conditions likely to propagate mould or fungus of any kind and all other steps reasonably necessary to promote and maintain the safety and comfort of the users and occupants of such structures or adjacent structures."

PART 4 ALLOWANCES

SC27	GC 4.1	CASH ALLOWANCES
SC27.1	4.1.1	Delete the second sentence in paragraph 4.1.1.
SC27.2	4.1.4	Delete paragraph 4.1.4 in its entirety and <u>replace</u> it with the following:
		"4.1.4 Where the actual cost of the <i>Work</i> under any cash allowance exceeds the amount of the allowance, any unexpended amounts from other cash allowances shall be reallocated, at the <i>Consultant's</i> direction, to cover the shortfall, and, in that case, there shall be no additional amount added to the <i>Contract Price</i> for overhead and profit. Only where the actual cost of the <i>Work</i> under all cash allowances exceeds the total amount of all cash allowances shall the <i>Contractor</i> be compensated for the excess incurred and substantiated, plus an amount for overhead and profit on the excess only, as set out in the <i>Contract Documents</i> ."
SC27.3	4.1.5	Delete paragraph 4.1.5 in its entirety and substitute the following:
		"4.1.5 The net amount of any unexpended cash allowances, after providing for any reallocations as contemplated in paragraph 4.1.4, shall be deducted from the <i>Contract Price</i> by <i>Change</i> <i>Order</i> without any adjustment for the <i>Contractor's</i> overhead and profit on such amount."
SC27.4	4.1.8	Add new paragraphs 4.1.8 and 4.1.9 as follows:
	& 4.1.9	"4.1.8 The <i>Owner</i> reserves the right to call, or to have the <i>Contractor</i> call, for competitive bids for portions of the <i>Work</i> , which are to be paid for from cash allowances.
		4.1.9 Cash allowances cover the net cost to the <i>Contractor</i> of services, <i>Products</i> , <i>Construction Equipment</i> , freight, unloading, handling, storage, installation, provincial sales tax, and other authorized expenses incurred in performing any <i>Work</i> stipulated under the cash allowances but does not include any <i>Value Added Taxes</i> payable by the <i>Owner</i> and the <i>Contractor</i> ."

PART 5 PAYMENT

SC	C28	GC 5.1	FINANCING INFORMATION REQUIRED OF THE OWNER

SC28.1	5.1	Delete GC 5.1 – FINANCING INFORMATION REQUIRED OF THE
		OWNER and all paragraphs thereunder, including any reference to
		GC 5.1 throughout the Contract.

SC29 GC 5.2 APPLICATIONS FOR PROGRESS PAYMENT

SC29.1	5.2.1	Delete paragraph 5.2.1 and replace it with the following:
		"5.2.1 Upon execution of the <i>Contract</i> , and in any event prior to the <i>Contractor</i> submitting its first application for payment, the <i>Owner</i> shall issue a purchase order to the <i>Contractor</i> for the performance of the <i>Contract</i> . The number indicated on such purchase order must be clearly identifiable on all applications for payment. Applications for payment shall be dated the last day of each month or an alternative day of each month agreed to in writing by the parties, with each month representing one payment period under the <i>Contract</i> (each a " Payment Period "). Within 3 calendar days of the end of each <i>Payment Period</i> , the <i>Contractor</i> will submit a draft application for payment to the <i>Owner</i> and the <i>Consultant</i> . Upon receipt of the draft application for payment, and within 7 calendar days, a representative of each of the <i>Contractor</i> , <i>Owner</i> , and the <i>Consultant</i> shall attend a meeting to discuss and review the work completed during the <i>Payment Period</i> , including quantities, if applicable (the " Pre-Invoice Submission <i>Meeting</i> "). In the event that the scheduled date for the <i>Pre-Invoice Submission Meeting</i> shall occur on the next <i>Working Day</i> . The <i>Contractor</i> shall bring with it to the <i>Pre-Invoice Submission Meeting</i> the following:
		.1 a copy of the draft application for payment;
		.2 any documents the <i>Contractor</i> is required to bring to the <i>Pre-Invoice Submission Meeting</i> as stipulated in the <i>Contract Documents</i> or as reasonably requested by the <i>Owner</i> , and
		.3 any other documents reasonably requested, in advance, by the <i>Owner</i> or the <i>Consultant</i> ."
SC29.2	5.2.2	Delete paragraph 5.2.2 in its entirety and replace it with the following:

		"5.2.2	Applications for payment shall be given in accordance with
			the following requirements:
			.1 within 5 calendar days following the <i>Pre-Invoice</i> <i>Submission Meeting</i> , the <i>Contractor</i> shall deliver its application for payment to the <i>Owner</i> and to the <i>Consultant</i> for <i>Work</i> performed during the <i>Payment</i> <i>Period</i> (" Proper Invoice Submission Date ") subject to the following:
			.1 if the fifth calendar day following the <i>Pre-Invoice Submission Meeting</i> , to which an invoice relates falls on a day that is not a <i>Working Day</i> , the <i>Proper Invoice Submission Date</i> shall be deemed to fall on the next <i>Working Day</i> .
			.2 the application for payment must be delivered to the <i>Owner</i> and to the <i>Consultant</i> in the same manner as a <i>Notice in Writing</i> during the hours of 9:00 am to 4:00pm (EST) on the <i>Proper Invoice Submission Date</i> . Delivery to the <i>Owner</i> shall be to the following address: finance-ap@wrdsb.ca
			.3 If an application for payment is received after 4:00 p.m. (EST) on the applicable <i>Proper Invoice Submission Date</i> , the application for payment will not be considered or reviewed by the <i>Owner</i> and <i>Consultant</i> until the next <i>Proper Invoice Submission Date</i> . Notwithstanding the foregoing, the <i>Owner</i> in its sole and absolute discretion may elect to accept an application for payment submitted after 4:00 p.m. on the applicable <i>Proper Invoice Submission Date</i> ; however, such acceptance shall not be construed as a waiver of any of its rights or waive or release the <i>Contractor</i> 's obligations to strictly comply with the requirements prescribed in this subparagraph 5.2.2.3.
			.4 No applications for payment shall be accepted by the <i>Owner</i> prior to the <i>Proper Invoice Submission Date</i> ."
SC29.3	5.2.3	<u>Delete</u>	paragraph 5.2.3 and <u>replace</u> it with the following:
			The amount claimed shall be for the value, proportionate to the amount of the <i>Contract</i> , of <i>Work</i> performed and <i>Products</i> delivered and incorporated into the <i>Work</i> as of the last date

		of the applicable <i>Payment Period</i> . Materials may also be deemed to be supplied to an improvement, for payment purposes, when, in the <i>Owner's</i> opinion, they are placed and properly secured on the land on which the improvement is made, or placed upon land designated by the <i>Owner</i> or agent of the <i>Owner</i> , but placing the materials on the land so designated does not, of itself, make that land subject to a lien. No amount claimed shall include products delivered and incorporated into the work, unless the products are free and clear of all security interests, liens and other claims of third parties. No amount claimed shall include <i>Products</i> are free and clear of all security interests, liens, and other claims of third parties."
SC29.4	5.2.4	After the word " <i>Consultant</i> " in paragraph 5.2.4 <u>add</u> the words "and the <i>Owner</i> "
SC29.5	5.2.5	After the word " <i>Consultant</i> " in the first line of paragraph 5.2.5 <u>add</u> the words "or the <i>Owner</i> " -and- In the second line, <u>delete</u> the word " <i>Consultant</i> " and <u>replace</u> it with " <i>Owner</i> ".
SC29.6	5.2.7	Delete paragraph 5.2.7 and <u>replace</u> it with the following:
		"5.2.7 The <i>Contractor</i> shall prepare and maintain current as-built drawings which shall consist of the <i>Drawings</i> and <i>Specifications</i> revised by the <i>Contractor</i> during the <i>Work</i> , showing changes to the <i>Drawings</i> and <i>Specifications</i> , which current as-built drawings shall be maintained by the <i>Contractor</i> and made available to the <i>Consultant</i> for review with each application for progress payment. The <i>Consultant</i> shall recommend to the <i>Owner</i> that the <i>Owner</i> retain a reasonable amount for the value of the as-built drawings not presented for review."

SC30 GC 5.3 PROGRESS PAYMENT

SC30.1	5.3.1.	Add the following words to the end of subparagraph 5.3.1.1:
	1	"and confirm whether all of the criteria for a <i>Proper Invoice</i> are satisfied. If not, the application for payment will be returned to the
		<i>Contractor</i> with reasons from the <i>Owner</i> or the <i>Consultant</i> setting out

		why the application for payment is not a valid <i>Proper Invoice</i> ."
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SC30.2	5.3.1. 2	<u>Delete</u> paragraph 5.3.1.2 and <u>replace</u> it with the following:
	2	"5.3.1.2 Following receipt of a <i>Proper Invoice</i> , the <i>Consultant</i> .
		.1 will issue to the <i>Owner</i> with a copy to the <i>Contractor</i> , a certificate for payment in the amount applied for, or
		.2 if the <i>Consultant</i> finds that such other amount is properly due under the application for payment or otherwise finds that the application for payment must be amended, it shall notify the <i>Owner</i> and prepare an applicable <i>Notice of Non-Payment</i> (Form 1.1) with reasons for the amendment."
SC30.3	5.3.1. 3	Delete subparagraph 5.3.1.3 in its entirety and substitute as follows:
		".3 the <i>Owner</i> shall make payment to the <i>Contractor</i> on account no later than 28 calendar days after the receipt by the <i>Owner</i> of a <i>Proper Invoice</i> , subject to the delivery by the <i>Owner</i> of a <i>Notice of Non-Payment</i> (Form 1.1)."
SC30.4	5.3.2 to	Add new paragraphs 5.3.2, 5.3.3, 5.3.4, 5.3.5, 5.3.6, and 5.3.7 as follows:
	5.3.7	"5.3.2 All payments to the <i>Contractor</i> shall be processed using electronic funds transfer (" EFT ") and deposited directly to the <i>Contractor</i> 's bank account unless agreed to otherwise by the <i>Contractor</i> and the <i>Owner</i> in writing. Prior to the <i>Contractor</i> submitting its <i>Proper Invoice</i> , the <i>Owner</i> shall provide the <i>Contractor</i> with the necessary documents to facilitate EFT payments.
		5.3.3 Payment shall be deemed to have been made to the <i>Contractor</i> on the date in which funds are transferred via EFT to the <i>Contractor</i> 's bank account.
		5.3.4 In the event that the <i>Owner</i> disputes the amount claimed as payable in the <i>Proper Invoice</i> , within 14 calendar days of receipt of the <i>Proper Invoice</i> , the <i>Owner</i> shall provide to the <i>Contractor</i> , a <i>Notice of Non-Payment</i> (Form 1.1).
		5.3.5 Where the <i>Owner</i> has delivered a <i>Notice of Non-Payment</i> , as specified under paragraph 5.3.1.3 or 5.3.4, the <i>Owner</i> and the

	<i>Contractor</i> shall first engage in good faith negotiations to resolve the dispute. If within 10 calendar days following the issuance of a <i>Notice of Non-Payment</i> , the <i>Owner</i> and the <i>Contractor</i> cannot resolve the dispute, either party may issue a notice of adjudication in a form prescribed under the <i>Act</i> . The <i>Owner</i> and <i>Contractor</i> will then submit the dispute to <i>Adjudication</i> as set out under PART 8 – DISPUTE RESOLUTION.
5.3.6	The amounts disputed and described under the <i>Notice of Non-Payment</i> shall be held by the <i>Owner</i> until all disputed amounts of the <i>Proper Invoice</i> have been resolved pursuant to PART 8 – DISPUTE RESOLUTION. Any portion of the <i>Proper Invoice</i> which is not the subject of the <i>Notice of Non-Payment</i> shall be payable within the time period set out in paragraph 5.3.1.3.
5.3.7	The <i>Contractor</i> represents, warrants, and covenants to the <i>Owner</i> that it is familiar with its prompt payment and trust obligations under the <i>Act</i> and will take all required steps and measures to ensure that it complies with the applicable prompt payment and trust provisions under the <i>Act</i> including, without limitation, section 8.1 of the <i>Act</i> . Evidence of the <i>Contractor</i> 's compliance under this GC 5.3.7, including evidence demonstrating that all EFTs by the <i>Owner</i> to the <i>Contractor</i> are kept in a bank account in the <i>Contractor</i> 's name, will be made available to the <i>Owner</i> within 5 <i>Working Days</i> following receipt by the <i>Contractor</i> of a <i>Notice in Writing</i> making such request."

SC31 GC 5.4 SUBSTANTIAL PERFORMANCE OF THE WORK

SC31.1	5.4.2	Delete paragraph 5.4.2 in its entirety and substitute the following:
		"5.4.2 The <i>Consultant</i> will review the <i>Work</i> to verify the validity of the application and shall promptly, and in any event, no later than 30 calendar days after receipt of the <i>Contractor's</i> complete deficiency list and application:
		.1 prepare a final deficiency list incorporating all items to be completed or corrected. Each item is to have an indicated value for correction or completion. Determination of the value for <i>Substantial Performance</i> of the <i>Work</i> is defined in GC 5.10 – DEFICIENCY HOLDBACK. The final deficiency list complete with

		 values is to be included with the <i>Consultant's</i> draft verification and shall be reviewed with the <i>Owner</i> prior to 5.4.2.2. .2 having completed 5.4.2.1: .1 the <i>Consultant</i> shall advise the <i>Contractor</i> in writing that the <i>Work</i> or the designated portion of the <i>Work</i> is not substantially performed and give reasons why, or
		.2 the <i>Consultant</i> shall state the date of <i>Substantial</i> <i>Performance of the Work</i> in a certificate and issue a copy of that certificate to each the <i>Owner</i> and the <i>Contractor.</i> "
SC31.2	5.4.3	Delete paragraph 5.4.3 in its entirety and substitute the following:
		"5.4.3 Following the issuance of the certificate of <i>Substantial Performance of the Work</i> referenced in subparagraph 5.4.2.2.2:
		.1 the <i>Contractor</i> shall complete the <i>Work</i> within sixty (60) calendar days;
		.2 no payments will be processed nor will any <i>Proper</i> <i>Invoices</i> be received by the <i>Owner</i> between <i>Substantial</i> <i>Performance of the Work</i> and the completion of the <i>Work</i> ;
		.3 The <i>Owner</i> reserves the right to contract out any or all unfinished <i>Work</i> if it has not been completed within sixty (60) days of <i>Substantial Performance of the Work</i> without prejudice to any other right or remedy and without affecting the warranty period. The cost of completing the <i>Work</i> including <i>Owner</i> and <i>Consultant</i> wages and materials shall be deducted from the <i>Contract Price.</i> "
SC31.3	5.4.4	Add new paragraphs 5.4.4, 5.4.5 and 5.4.6:
	to 5.4.6	"5.4.4 The <i>Contractor</i> shall publish, in a construction trade newspaper in the area of the location of the <i>Work</i> , a copy of the certificate of <i>Substantial Performance of the Work</i> referred to in GC 5.4.2.2.2 within seven (7) days of receiving a copy of the certificate signed by the <i>Consultant</i> , and the <i>Contractor</i>

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	shall provide suitable evidence of the publication to the <i>Consultant</i> and the <i>Owner</i> . If the <i>Contractor</i> fails to publish such notice, the <i>Owner</i> shall be at liberty to publish said certificate and back-charge the <i>Contractor</i> its reasonable costs for doing so.
	5.4.5 Prior to submitting its written application for <i>Substantial Performance of the Work</i> , the <i>Contractor</i> shall submit to the <i>Consultant</i> :
	 .1 statutory declaration in the form of CCDC 9; .2 WSIB clearance certificate showing good standing; .3 updated insurance certificate; .4 guarantees; .5 warranties; .6 certificates; .7 final testing and balancing reports; .8 distribution system diagrams; .9 spare parts; .10 maintenance manuals; .11 samples; .12 reports and correspondence from authorities having jurisdiction in the <i>Place of the Work</i>; .13 shop drawings; .14 inspection certificates; .15 red-lined record drawings from the construction trailer in two copies.
	sand other materials or documentation required to be submitted under the <i>Contract</i> , together with written proof acceptable to the <i>Owner</i> and the <i>Consultant</i> that the <i>Work</i> has been substantially performed in conformance with the requirements of municipal, governmental, and utility authorities having jurisdiction in the <i>Place of the Work</i> . The <i>Consultant</i> shall refuse to certify <i>Substantial Performance of</i> <i>the Work</i> if the submittals referred to in this paragraph 5.4.5 are not provided by the <i>Contractor</i> .
	5.4.6 The <i>Owner</i> shall withhold, from amounts otherwise payable to the <i>Contractor</i> , an amount not to exceed one (1) percent of the <i>Contract Price</i> as security for the obligation of the <i>Contractor</i> to deliver two copies of the red-lined record drawings."

SC32 GC 5.5 PAYMENT OF HOLDBACK UPON SUBSTANTIAL PERFORMANCE OF THE WORK

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SC32.1	5.5.1. 3	Add new subparagraph 5.5.1.3 as follows:
	0	".3 submit a statement that no written notices of lien have been received by the <i>Contractor</i> ."
SC32.2	5.5.2	<u>Amend</u> paragraph 5.5.2 by <u>adding</u> the following sentence to the end of that paragraph:
		"Where after thirty (30) days following the publication of the certificate of <i>Substantial Performance of the Work</i> , pursuant to GC 5.4.4, the value of the <i>Work</i> remaining to be complete under the <i>Contract</i> , plus the estimated cost to repair any remaining deficiencies, exceeds the amount of the unpaid balance of the <i>Contract Price</i> (as determined by the <i>Payment Certifier</i> , acting reasonably), the <i>Owner</i> may publish a <i>Notice of Non-Payment</i> of holdback in accordance with the <i>Act</i> (Form 6) and retain an amount from the holdback to supplement the unpaid value of the <i>Contract Price</i> to secure the correction of deficiencies and completion of the <i>Work</i> . Such amounts may include all <i>Consultant</i> and <i>Owner</i> costs including any and all staff and material costs, design, tendering and contractor and supplier costs related to the correction of deficiencies and/or warranty claims."
SC32.3	5.5.3	Delete paragraph 5.5.3 in its entirety.
SC32.4	5.5.4	<u>Delete</u> the first and second sentences in paragraph 5.5.4 and <u>replace</u> them with the following:
		"There being no claims for lien registered against title to the <i>Place of the Work</i> , as confirmed by a title search of the <i>Place of the Work</i> and there being no claims for lien or written notices of lien delivered to the <i>Owner</i> , the holdback amount authorized by the certificate for payment of the holdback amount issued by the <i>Consultant</i> , pursuant to GC 5.5.2, is due and payable on the 61st calendar day following the publication of the certificate of <i>Substantial Performance of the Work</i> referred to in GC 5.4.4."
SC32.5	5.5.5	Delete paragraph 5.5.5 in its entirety and <u>replace</u> it with the following:
		"5.5.5 Notwithstanding the <i>Owner's</i> obligation to make payment of the holdback amount in accordance with GC 5.5.4, the processing of such payment remains subject to the <i>Owner's</i> internal EFT timing limitations. The <i>Owner</i> covenants, and the

Contractor agrees, that payment of the hold made by EFT at the first opportunity durin normal processing of EFTs upon the holdback in accordance with GC 5.5.4."	ng the Owner's
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SC33 GC 5.6 PROGRESSIVE RELEASE OF HOLDBACK

SC33.1	5.6	Delete GC 5.6 in its entirety.
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SC34 GC 5.7 FINAL PAYMENT

SC34.1	5.7.1	In paragraph 5.7.1, <u>delete</u> the words "an application for final payment" and <u>replace</u> them with the following: "an application for final payment that complies with the requirements for a <i>Proper Invoice</i> , accompanied by any documents or materials not yet delivered pursuant to paragraph 5.4.5, together with complete and final as-built drawings. The <i>Contractor</i> shall also provided written certification that there are no outstanding claims, pending claims or future claims from the <i>Contractor</i> or their <i>Subcontractors</i> or <i>Suppliers</i> . The <i>Consultant</i> shall promptly inform the <i>Owner</i> of the receipt the application for final payment and confirm whether all of the criteria for a <i>Proper Invoice</i> are satisfied. If not, the application for payment will be returned to the <i>Contractor</i> with reasons from the <i>Owner</i> or the <i>Consultant</i> setting out why it is not a valid <i>Proper Invoice</i> ."
SC34.2	5.7.2	 <u>Delete</u> the words "10 calendar days" and <u>replace</u> them with "5 calendar days" from paragraph 5.7.2. -and- <u>delete</u> the words "advise the <i>Contractor</i> in writing that the application is valid or give reasons why it is not valid." and <u>replace</u> them with the following: ".1 no later than 5 calendar days after the receipt of the <i>Proper Invoice</i> for final payment, the <i>Consultant</i> will issue to the <i>Owner</i> and copy to the <i>Contractor</i>, a certificate for final payment in the amount applied for, or .2 if the <i>Consultant</i> finds that such other amount is properly due under the <i>Proper Invoice</i> for final payment or otherwise finds

		that the <i>Proper Invoice</i> for final payment must be amended, it shall notify the <i>Owner</i> and prepare a draft <i>Notice of Non-</i> <i>Payment</i> (Form 1.1) with reasons for the amendment."
SC34.3	5.7.3	 <u>Delete</u> paragraph 5.7.3 in its entirety and <u>replace</u> it with the following: "5.7.3 Where the <i>Owner</i> has delivered a <i>Notice of Non-Payment</i>, as specified under paragraph 5.7.2, the <i>Owner</i> and the <i>Contractor</i> shall first engage in good faith negotiations to resolve the dispute. If within 10 calendar days following the issuance of a <i>Notice of Non-Payment</i>, the <i>Owner</i> and <i>Contractor</i> cannot resolve the dispute, either party may issue a notice of adjudication in a form prescribed under the <i>Act</i>. The <i>Owner</i> and <i>Contractor</i> will then submit the dispute to <i>Adjudication</i> as set out under PART 8 – DISPUTE RESOLUTION."
SC34.4	5.7.4	<u>Delete</u> from the second line of paragraph 5.7.4 the words, "5 calendar days after the issuance of" and <u>substitute</u> the words "28 calendar days after receipt of a <i>Proper Invoice</i> for final payment, subject to the delivery by the <i>Owner</i> of a <i>Notice of Non-Payment</i> (Form 1.1)".
SC34.5	5.7.5	Add new paragraph 5.7.5 as follows: "5.7.5 The amounts disputed and described under the <i>Notice</i> <i>of Non-Payment</i> shall be held by the <i>Owner</i> until all disputed portions of the <i>Proper Invoice</i> for final payment have been resolved pursuant to PART 8 – DISPUTE RESOLUTION. Any portion of the <i>Proper Invoice</i> which is not the subject of the <i>Notice of Non-Payment</i> shall be payable within the time period set out in paragraph 5.7.4."

SC35 GC 5.8 WITHHOLDING OF PAYMENT

SC35.1	5.8.1	<u>Delete</u> paragraph 5.8.1 and <u>replace</u> with the following:
		"5.8.1 If because of conditions reasonably beyond the control of the <i>Contractor</i> , there are items of work that cannot be performed, payment in full for that portion of the <i>Work</i> which has been performed as certified by the <i>Consultant</i> shall not be withheld or delayed by the <i>Owner</i> on account thereof, but the <i>Owner</i> may withhold, subject to its requirement to issue a <i>Notice of Non-Payment</i> under the <i>Act</i> , until the remaining portion of the <i>Work</i> is finished, only such an amount that the <i>Consultant</i>

determines is sufficient and reasonable to cover the cost of performing such remaining work. The remaining work shall be
valued as deficient work as defined in GC 5.10.1."

SC36 *NEW* GC 5.10 DEFICIENCY HOLDBACK

SC36.1	5.10.1	Add new GC 5.10 – DEFICIENCY HOLDBACK as follows:
		"GC 5.10 DEFICIENCY HOLDBACK
		5.10.1 Notwithstanding any provisions contained in the <i>Contract Documents</i> concerning certification and release of monies to the <i>Contractor</i> , the <i>Owner</i> reserves the right to establish a deficiency holdback, at the time of the review for <i>Substantial Performance of the Work</i> , based on a 200% dollar value of the deficiencies listed by the <i>Consultant</i> . The value of work outstanding for the calculation of <i>Substantial Performance of the Work</i> under the <i>Act</i> shall utilize the 100% dollar value. No individual deficiency will be valued at less than two hundred dollars (\$200.00). The deficiency holdback shall be due and payable to the <i>Contractor</i> on the 61 st day =following completion of all of the deficiencies listed by the <i>Consultant</i> , there being no claims for lien registered against the title to the <i>Place of the Work</i> issued in accordance with the <i>Act</i> , and less any amounts disputed under an <i>Owner's Notice of Non-Payment</i> (Form 1.1)."

PART 6 CHANGES IN THE WORK

SC37 GC 6.1 OWNER'S RIGHT TO MAKE CHANGES

SC37.1	6.1.2	Add the following to the end of paragraph 6.1.2:
		"This requirement is of the essence and it is the express intention of the parties that any claims by the <i>Contractor</i> for a change in the <i>Contract Price</i> and/or <i>Contract Time</i> shall be barred unless there has been strict compliance with PART 6 - CHANGES IN THE WORK. No verbal dealings between the parties and no implied acceptance of alterations or additions to the <i>Work</i> and no claims that the <i>Owner</i> has been unjustly enriched by any alteration or addition to the <i>Work</i> , whether in fact there is any such unjust enrichment or not, shall be the basis of a claim for additional payment under this <i>Contract</i> or a claim for any extension of the <i>Contract Time</i> ."

SC37.2	6.1.3 to	<u>Add</u> new paragraphs 6.1.3, 6.1.4, 6.1.5, 6.1.6, 6.1.7 and 6.1.8 as follows:
	6.1.8	6.1.3 The <i>Contractor</i> agrees that changes resulting from construction coordination, including but not limited to, site surface conditions, site coordination, and <i>Subcontractor</i> and <i>Supplier</i> coordination are included in the <i>Contract Price</i> and the <i>Contractor</i> shall be precluded from making any claim for a change in the <i>Contract Price</i> as a result of such changes.
		6.1.4 Labour costs shall be actual, prevailing rates at the <i>Place o the Work</i> paid to workers, plus statutory charges on labour including WSIB, unemployment insurance, Canada pension vacation pay, hospitalization and medical insurance. The <i>Contractor</i> shall provide these rates, when requested by the <i>Consultant</i> , for review and/or agreement.
		6.1.5 Quotations for changes to the <i>Work</i> shall only include <i>Direc</i> <i>Costs</i> and be accompanied by itemized breakdowns together with detailed, substantiating quotations or cost vouchers from <i>Subcontractors</i> and <i>Suppliers</i> , submitted in a formar acceptable to the <i>Consultant</i> and shall include any <i>Direc</i> <i>Costs</i> associated with extensions in <i>Contract Time</i> .
		6.1.6 When both additions and deletions covering related <i>Work</i> of substitutions are involved in a change to the <i>Work</i> , payment including <i>Overhead</i> and profit, shall be calculated on the basis of the net difference, if any, with respect to that change in the <i>Work</i> .
		6.1.7 No extension to the <i>Contract Time</i> shall be granted for changes in the <i>Work</i> unless the <i>Contractor</i> can clearly demonstrate that such changes significantly alter the overal construction schedule submitted at the commencement of the <i>Work</i> . Extensions of <i>Contract Time</i> and all associated costs if approved, shall be included in the relevant <i>Change Order</i> .
		6.1.8 When a change in the <i>Work</i> is proposed or required, the <i>Contractor</i> shall within 10 calendar days submit to the <i>Consultant</i> for review a claim for a change in <i>Contract Price</i> and/or <i>Contract Time</i> . Should 10 calendar days be insufficient to prepare the submission, the <i>Contractor</i> shall within 5 calendar days, advise the <i>Consultant</i> in writing of the proposed date of submission of the claim. Claims submitted after the dates prescribed herein will not be considered."

SC38 GC 6.2 CHANGE ORDER

SC38.1	6.2.1	In paragraph 6.2.1 after the last sentence in the paragraph <u>add</u> the following:
		"The adjustment in the <i>Contract Time</i> and the <i>Contract Price</i> shall include an adjustment, if any, for delay or for the impact that the change in the <i>Work</i> has on the <i>Work</i> of the <i>Contractor</i> , and once such adjustment is made, the <i>Contractor</i> shall be precluded from making any further claims for delay or impact with respect to the change in the <i>Work</i> ."
SC38.2	6.2.3	Add new paragraphs 6.2.3, 6.2.4, and 6.2.5 as follows:
	to 6.2.5	"6.2.3 The value of a change shall be determined in one or more of the following methods as directed by the <i>Consultant</i> :
		.1 by estimate and acceptance of a lump sum;
		.2 by negotiated unit prices which include the <i>Contractor's</i> overhead and profit, or;
		.3 by the actual <i>Direct Cost</i> to the <i>Owner</i> , such costs to be the actual cost after all credits included in the change have been deducted, plus the following ranges of mark-up on such costs:
		.1 Contractor on Work of their own forces, 5% overhead, 5 % profit
		.2 Sub-Contractor on Work of their own forces, 5% overhead, 5% profit
		.3 Contractor on Work of Sub-Contractor, 5% overhead only,
		the above includes for all site and office related overhead costs.
		6.2.4 All quotations shall include <i>Direct Costs</i> and be submitted in a complete manner listing:
		.1 quantity of each material,

	6.2.5	 .2 unit cost of each material, .3 man hours involved, .4 cost per hour, .5 <i>Subcontractor</i> quotations submitted listing items 1 to 4 above and item 6 below. .6 mark-up. The <i>Owner</i> and the <i>Consultant</i> will not be responsible for delays to the <i>Work</i> resulting from late, incomplete or inadequately broken-down valuations submitted by the <i>Contractor.</i>"
SC38.3		

SC39 GC 6.3 CHANGE DIRECTIVE

SC39.1	6.3.6.	Amend paragraph 6.3.6.1 by deleting the final period and adding the
	1	following:
		".1 Five percent (5%) for profit plus five percent (5%) for overhead on work by the <i>Contractor's</i> own forces up to the value of \$15,000 and five percent (5%) for profit plus three percent (3%) for <i>Overhead</i> on work by the <i>Contractor's</i> own forces in excess of \$15,000 and,
		.2 5 percent (5%) fee on amounts paid to <i>Subcontractors</i> or <i>Suppliers</i> under subparagraph 6.3.7.9 for changes up to the value of \$15,000 and five percent (5%) on changes over \$15,000.
		Unless a <i>Subcontractor's</i> or <i>Supplier's</i> price has been approved by the <i>Owner</i> , the <i>Subcontractor</i> or <i>Supplier</i> shall be entitled to its actual net cost as determined in accordance with paragraph 6.3.7, plus ten percent (5%) for profit and five percent (5%) for <i>Overhead</i> on such actual net cost for changes in the <i>Work</i> , up to the value of \$15,000 and five percent (5%) for profit and three percent (3%) for overhead on such actual net cost changes in the <i>Work</i> in excess of \$15,000."
SC39.2	6.3.6. 2	<u>Delete</u> paragraph 6.3.6.2 and <u>replace</u> it with the following: ".2 If a change in the <i>Work</i> results in a net decrease in the <i>Contract</i> <i>Brico</i> in excess of \$15,000 the amount of the credit shall be the
		<i>Price</i> in excess of \$15,000 the amount of the credit shall be the net cost, with deduction for <i>Overhead</i> and profit. If a change in the <i>Work</i> results in a net decrease in the <i>Contract Price</i> of \$15,000 or less, the amount of the credit shall be the net cost,

		without deduction for Overhead or profit.
SC39.3	6.3.7. 1	In subparagraph 6.3.7.1 after the words "in the direct employ of the <i>Contractor</i> " <u>add</u> the words "while directly engaged in the work attributable to the change".
SC39.4	6.3.7	At the end of paragraph 6.3.7 <u>add</u> the following: "All other costs attributable to the change in the <i>Work</i> including the costs of all administrative or supervisory personnel are included in <i>Overhead</i> and profit calculated in accordance with the provisions of paragraph 6.1.5."

SC40 GC 6.4 CONCEALED OR UNKNOWN CONDITIONS

SC40.1	6.4.1	Delete paragraph 6.4.1 in its entirety and <u>replace</u> with the following:
		"6.4.1.1 Prior to the submission of the bid on which the <i>Contract</i> was awarded, the <i>Contractor</i> confirms that it carefully investigated the <i>Place of the Work</i> and carried out such tests as it deemed appropriate and, in doing so, applied to that investigation the degree of care and skill required by paragraph 3.14.1. If the <i>Contractor</i> has not conducted such careful investigation, it is deemed to assume all risk of conditions or circumstances now existing or arising in the course of the <i>Work</i> which could make the <i>Work</i> more expensive or more difficult to perform than was contemplated at the time the <i>Contract</i> was executed. No allowances will be made for additional costs and no claims by the <i>Contractor</i> will be entertained in connection with conditions which could reasonably have been ascertained by such investigation or other due diligence undertaken prior to the execution of the <i>Contract</i> .
		6.4.1.2 No claim by the <i>Contractor</i> will be considered by the <i>Owner</i> or the <i>Consultant</i> in connection with conditions which could reasonably have been ascertained by such investigation or other due diligence undertaken prior to the execution of the <i>Contract</i> .
		6.4.1.3 The <i>Contractor</i> expressly acknowledges that, prior to the submission of the bid on which the <i>Contract</i> was awarded, the <i>Contractor</i> may have been prevented from carefully investigating the <i>Place of the Work</i> as a result of <i>Force Majeure</i> . Understanding such limitations, the <i>Contractor</i> proceeded with its bid. The <i>Contractor</i> shall not, therefore,

		make any claim arising from <i>Force Majeure</i> conditions which may have prevented the <i>Contractor</i> from fulfilling its obligations under this GC 6.4."
SC40.2	6.4.2	<u>Amend</u> paragraph 6.4.2 by <u>add</u> ing a new first sentence as follows: "Having regard to paragraph 6.4.1, if the <i>Contractor</i> believes that the conditions of the <i>Place of the Work</i> differ materially from those reasonably anticipated, differ materially from those indicated in the
		<i>Contract Documents</i> or were concealed from discovery notwithstanding the conduct of the investigation described in paragraph 6.4.1, it shall provide the <i>Owner</i> and the <i>Consultant</i> with <i>Notice in Writing</i> no later than five (5) <i>Working Days</i> after the first observation of such conditions."
		-and-
		<u>amend</u> the existing second sentence of paragraph 6.4.2 in the second line, following the word "materially" by <u>adding</u> the words "or were concealed from discovery notwithstanding the conduct of the investigation described in paragraph 6.4.1,".
SC40.3	6.4.3	Delete paragraph 6.4.3 in its entirety and substitute the following:
		"6.4.3 If the <i>Consultant</i> makes a finding pursuant to paragraph 6.4.2 that no change in the <i>Contract Price</i> or the <i>Contract Time</i> is justified, the <i>Consultant</i> shall report in writing the reasons for this finding to the <i>Owner</i> and the <i>Contractor</i> ."
SC40.4	6.4.5	Add new paragraph 6.4.5 as follows:
		"6.4.5 No claims for additional compensation or for an extension of <i>Contract Time</i> shall be allowed if the <i>Contractor</i> fails to give <i>Notice in Writing</i> to the <i>Owner</i> or <i>Consultant,</i> as required by paragraph 6.4.2."

SC41 GC 6.5 DELAYS

SC41.1	6.5.1	In paragraph 6.5.1 <u>delete</u> the words after the word "for" in the fourth
		line and replace them with the words "reasonable Direct Costs
		directly flowing from the delay, but excluding any consequential,
		indirect or special damages (including, without limitation, loss of
		profits, loss of opportunity or loss of productivity)."

SC41.2	6.5.2	In paragraph 6.5.2,
		<u>delete</u> the words "not issued as the result of an act or fault of the <i>Contractor</i> or any person employed or engaged by the <i>Contractor</i> directly or indirectly," and <u>replace</u> them with "issued on account of a direct breach, violation, contravention, or a failure to abide by any laws, ordinances, rules, regulations, or codes by the <i>Owner</i> , the <i>Owner</i> 's other contractor(s), or the <i>Consultant</i> , and relating to the <i>Work</i> or the <i>Place of the Work</i> ,"
		-and-
		<u>delete</u> the words after the word "for" in the fourth line of paragraph 6.5.2, and <u>replace</u> them with the words "reasonable <i>Direct Costs</i> directly flowing from the delay, but excluding any consequential, indirect or special damages (including, without limitation, loss of profits, loss of opportunity or loss of productivity)."
SC41.3	6.5.3	<u>Delete</u> paragraph 6.5.3 in its entirety and <u>replace</u> with the following:
		"6.5.3 If either party is delayed in the performance of their obligations under this <i>Contract</i> by <i>Force Majeure</i> , then the <i>Contract Time</i> shall be extended for such reasonable time as the <i>Owner</i> and the <i>Contractor</i> shall agree. The extension of time shall not be less than the time lost as a result of the event causing the delay, unless the parties agree to a shorter extension. Neither party shall be entitled to payment for costs incurred by such delays. Upon reaching agreement on the extension of the <i>Contract Time</i> attributable to the <i>Force Majeure</i> event, the <i>Owner</i> and the <i>Contractor</i> shall execute a <i>Change Order</i> indicating the length of the extension to the <i>Contract Time</i> and confirming that there are no costs payable by the either party for the extension of <i>Contract Time</i> . However, if at the time an event of <i>Force Majeure</i> arises a party is in default of its obligations under the <i>Contract</i> and has received a notice of default pursuant to PART 7 – DEFAULT NOTICE, this paragraph 6.5.3 shall not excuse a party from its obligation to cure the default(s). For greater certainty, the defaulting party, to the extent possible, must continue to address and cure the default notwithstanding an event of <i>Force Majeure</i> ."
SC41.4	6.5.4	<u>Delete</u> paragraph 6.5.4 in its entirety and <u>replace</u> it with the following:
		"6.5.4 No extension or compensation shall be made for delay or impact on the <i>Work</i> unless notice in writing of a claim is given

		to the <i>Consultant</i> not later than ten (10) <i>Working Days</i> after the commencement of the delays or impact on the <i>Work</i> , provided however, that, in the case of a continuing cause of delay or impact on the <i>Work</i> , only one notice of claim shall be necessary."
SC41.5	6.5.6	Add new paragraphs 6.5.6, 6.5.7 and 6.5.8 as follows:
	to 6.5.8	"6.5.6 If the <i>Contractor</i> is delayed in the performance of the <i>Work</i> by an act or omission of the <i>Contractor</i> or anyone directly or indirectly employed or engaged by the <i>Contractor</i> , or by any cause within the <i>Contractor's</i> control, then (i) firstly, at its expense, and to the extent possible, the <i>Contractor</i> shall accelerate the work and/or provide overtime work to recover time lost by a delay arising under this paragraph 6.5.6, and (ii) secondly, where it is not possible for the <i>Contractor</i> to recover the time lost by implementing acceleration measures and/or overtime work, the <i>Contract Time</i> may be extended for such reasonable time as the <i>Owner</i> may decide in consultation with the <i>Consultant</i> and the <i>Contractor</i> . The <i>Owner</i> shall be reimbursed by the <i>Contractor</i> for all reasonable costs incurred by the <i>Owner</i> as the result of such delay, including, but not limited to, Owner's staff costs, the cost of all additional services required by the <i>Owner</i> from the <i>Consultant</i> or any sub-consultants, project managers, or others employed or engaged by the <i>Owner</i> , and in particular, the costs of the <i>Consultant's</i> services during the period between the date of <i>Substantial Performance of the Work</i> stated in Article A-1 herein, as the same may be extended through the provision of these General Conditions, and any later or actual date of <i>Substantial Performance of the Work</i> achieved by the <i>Contractor</i> .
		6.5.7 Without limiting the obligations of the <i>Contractor</i> described in GC 3.2 – CONSTRUCTION BY OWNER OR OTHER CONTRACTORS or GC 9.4 – CONSTRUCTION SAFETY, the <i>Owner</i> or <i>Consultant</i> may, by <i>Notice in Writing</i> , direct the <i>Contractor</i> to stop the <i>Work</i> where the <i>Owner</i> or <i>Consultant</i> determines that there is an imminent risk to the safety of persons or property at the <i>Place of the Work</i> . In the event that the <i>Contractor</i> receives such notice, it shall immediately stop the <i>Work</i> and secure the site. The <i>Contractor</i> shall not be entitled to an extension of the <i>Contract Time</i> or to an increase in the <i>Contract Price</i> unless the resulting delay, if any, would entitle the <i>Contractor</i> to an extension of the

		<i>Contact Time</i> or the reimbursement of the <i>Contractor's</i> costs as provided in paragraphs 6.5.1, 6.5.2 or 6.5.3.
	6.5.8	No claim for delay shall be made and the <i>Contract Time</i> shall not be extended due to climatic conditions or arising from the <i>Contractor's</i> efforts to maintain the <i>Construction Schedule</i> ."

PART 7 DEFAULT NOTICE

SC42 GC 7.1 OWNER'S RIGHT TO PERFORM THE WORK, TERMINATE THE CONTRACTOR'S RIGHT TO CONTINUE WITH THE WORK OR TERMINATE THE CONTRACT

SC42.1	7.1.3.	Add a new subparagraph 7.1.3.4 as follows:
	4	".4 an "acceptable schedule" as referred to in subparagraph 7.1.3.2. means a schedule approved by the <i>Consultant</i> and the <i>Owner</i> wherein the default can be corrected within the balance of the <i>Contract Time</i> and shall not cause delay to any other aspect of the <i>Work</i> or the work of other contractors, and in no event shall it be deemed to give a right to extend the <i>Contract Time</i> ."
SC42.2	7.1.4. 1	Delete subparagraph 7.1.4.1 and replace it with the following:
		".1 correct such default and deduct the cost, including <i>Owner's</i> expenses, thereof from any payment then or thereafter due the <i>Contractor</i> ."
SC42.3	7.1.4. 2	Delete subparagraph 7.1.4.2 and replace it with the following:
	2	".2 by providing <i>Notice in Writing</i> to the <i>Contractor</i> , terminate the <i>Contractor</i> 's right to continue with the <i>Work</i> in whole or in part or terminate the <i>Contract</i> , and publish a notice of termination (Form 8) in accordance with the <i>Act</i> ."
SC42.4	7.1.5. 3	In subparagraph 7.1.5.3 <u>delete</u> the words: "however, if such cost of finishing the <i>Work</i> is less than the unpaid balance of the <i>Contract Price</i> , the <i>Owner</i> shall pay the <i>Contractor</i> the difference"
SC42.5	7.1.6	Delete paragraph 7.1.6 in its entirety.
SC42.6	7.1.6	Add new paragraphs 7.1.6, 7.1.7, 7.1.8, 7.1.9 and 7.1.10 as follows:
	to 7.1.10	"7.1.6 In addition to its right to terminate the <i>Contract</i> set out herein, the <i>Owner</i> may terminate this <i>Contract</i> at any time for any other reason and without cause upon giving the

Contractor fifteen (15) *Working Days Notice in Writing* to that effect. In such event, the *Contractor* shall be entitled to be paid for all *Work* performed including reasonable profit, for loss sustained upon *Products* and *Construction Equipment*, and such other damages as the *Contractor* may have sustained as a result of the termination of the *Contract*, but in no event shall the *Contractor* be entitled to be compensated for any loss of profit on unperformed portions of the *Work*, or indirect, special, or consequential damages incurred.

- 7.1.7 The Owner may suspend Work under this Contract at any time for any reason and without cause upon giving the Contractor Notice in Writing to that effect. In such event, the Contractor shall be entitled to be paid for all Work performed to the date of suspension and be compensated for all actual costs incurred arising from the suspension, including reasonable profit, for loss sustained upon Products and Construction Equipment, and such other damages as the Contractor may have sustained as a result of the suspension of the Work, but in no event shall the Contractor be entitled to be compensated for any indirect, special, or consequential damages incurred. In the event that the suspension continues for more than thirty (30) calendar days, the Contract shall be deemed to be terminated and the provisions of paragraph 7.1.6 shall apply.
- 7.1.8 In the case of either a termination of the *Contract* or a suspension of the *Work* under GC 7.1 OWNER'S RIGHT TO PERFORM THE WORK, TERMINATE THE CONTRACTOR'S RIGHT TO CONTINUE WITH THE WORK, OR TERMINATE THE CONTRACT or GC 7.2 CONTRACTOR'S RIGHT TO SUSPEND THE WORK OR TERMINATE THE CONTRACT, the *Contractor* shall use its best commercial efforts to mitigate the financial consequences to the *Owner* arising out of the termination or suspension, as the case may be.
- 7.1.9 Upon the resumption of the *Work* following a suspension under GC 7.1 OWNER'S RIGHT TO PERFORM THE WORK, TERMINATE THE CONTRACTOR'S RIGHT TO CONTINUE WITH THE WORK, OR TERMINATE THE CONTRACT or GC 7.2 CONTRACTOR'S RIGHT TO SUSPEND THE WORK OR TERMINATE THE CONTRACT, the *Contractor* will endeavour to minimize the delay and financial consequences arising out of the suspension.

7.1.10 The <i>Contractor's</i> obligations under the <i>Contract</i> as to quality, correction, and warranty of the <i>Work</i> performed by the <i>Contractor</i> up to the time of termination or suspension shall
continue after such termination of the <i>Contract</i> or suspension of the <i>Work</i> ."

SC43 GC 7.2 CONTRACTOR'S RIGHT TO SUSPEND THE WORK OR TERMINATE THE CONTRACT

SC43.1	7.2.2	Delete paragraph 7.2.2 and replace it with the following:
		"7.2.2 If the <i>Work</i> is suspended or otherwise delayed for a period of 40 consecutive <i>Working Days</i> or more under a stop work order issued by a court or other public authority on account of a breach, violation, contravention, or a failure to abide by any laws, ordinances, rules, regulations, or codes directly by the <i>Owner</i> , the <i>Owner</i> 's other contractor(s), or the <i>Consultant</i> , and relating to the <i>Work</i> or the <i>Place of the Work</i> , the <i>Contractor</i> may, without prejudice to any other right or remedy the <i>Contractor</i> may have, terminate the <i>Contract</i> by giving the <i>Owner</i> Notice in <i>Writing</i> to that effect."
SC43.2	7.2.3 .1	Delete subparagraph 7.2.3.1 in its entirety.
SC43.3	7.2.3 .2	Delete subparagraph 7.2.3.2 in its entirety.
SC43.4	7.2.3 .4	In subparagraph 7.2.3.4, <u>delete</u> the words "except for GC 5.1 - FINANCING INFORMATION REQUIRED OF THE OWNER".
SC43.5	7.2.5	Renumber paragraph 7.2.5 as paragraph 7.2.6. and <u>add</u> a new paragraph 7.2.5 as follows:
		"7.2.5 If the default cannot be corrected within the 5 <i>Working Days</i> specified in paragraph 7.2.4, the <i>Owner</i> shall be deemed to have cured the default if it:
		.1 commences correction of the default within the specified time;
		.2 provides the <i>Contractor</i> with an acceptable schedule for such correction; and,
		.3 completes the correction in accordance with such

		schedule."
SC43.6	7.2.6	<u>Delete</u> paragraph 7.2.6 entirely and <u>replace</u> with the following:
		"7.2.6 If the <i>Contractor</i> terminates the <i>Contract</i> under the conditions described in GC 7.2 – CONTRACTOR'S RIGHT TO SUSPEND THE WORK OR TERMINATE THE CONTRACT, the <i>Contractor</i> shall be entitled to be paid for all <i>Work</i> performed to the date of termination, as determined by the <i>Consultant</i> . The <i>Contractor</i> shall also be entitled to recover the direct costs associated with termination, including the costs of demobilization and losses sustained on <i>Products</i> and <i>Construction Equipment</i> . The <i>Contractor</i> shall not be entitled to any recovery for any special, indirect or consequential losses, including loss of profit."
SC43.7	7.2.7	Add new paragraphs 7.2.7, 7.2.8 and 7.2.9 as follows:
	to 7.2.9	"7.2.7 The <i>Contractor</i> shall not be entitled to give notice of the <i>Owner's</i> default or terminate the <i>Contract</i> in the event the <i>Owner</i> withholds certificates or payment or both in accordance with the <i>Contract</i> because of:
		.1 the <i>Contractor's</i> failure to pay all legitimate claims promptly, or
		.2 the failure of the <i>Contractor</i> to discharge construction liens which are registered against the title to the <i>Place of the Work.</i>
		7.2.8 The <i>Contractor's</i> obligations under the <i>Contract</i> as to quality, correction and warranty of the <i>Work</i> performed by the <i>Contractor</i> up to the effective date of termination shall continue in force and shall survive termination of this <i>Contract</i> by the <i>Contractor</i> .
		7.2.9 If the <i>Contractor</i> suspends the <i>Work</i> or terminates the <i>Contract</i> as provided for in GC 7.2 – CONTRACTOR'S RIGHT TO SUSPEND THE WORK OR TERMINATE THE CONTRACT, the <i>Contractor</i> shall ensure the site and the <i>Work</i> are left in a safe, secure condition as required by authorities having jurisdiction at the <i>Place of the Work</i> and the <i>Contract Documents</i> ."

SC44 GC 8.1 AUTHORITY OF THE CONSULTANT

SC44.1	8.1.3	<u>Delete</u> paragraph 8.1.3 in its entirety and <u>substitute</u> as follows:
		"8.1.3 If a dispute is not resolved promptly, the <i>Consultant</i> will give such instruction as in the <i>Consultant's</i> opinion are necessary for the proper performance of the <i>Work</i> and to prevent delays pending settlement of the dispute. The parties shall act immediately according to such instructions, it being understood that by doing so neither party will jeopardize any claim the party may have."

SC45 GC 8.2 NEGOTIATION, MEDIATION AND ARBITRATION

SC45.1	8.2.1	<u>Amend</u> paragraph 8.2.1 by changing part of the second line from "shall appoint a <i>Project Mediator</i> " to "may appoint a <i>Project Mediator,</i> except that such an appointment shall only be made if both the <i>Owner</i> and the <i>Contractor</i> agree."
SC45.2	8.2.4	<u>Amend</u> paragraph 8.2.4 by changing part of the second line from "the parties shall request the <i>Project Mediator</i> " to "and subject to paragraph 8.2.1 the parties may request the <i>Project Mediator</i> ".
SC45.3	8.2.6 to 8.2.8	Delete paragraphs 8.2.6, 8.2.7 and 8.2.8 in their entirety.
SC45.4	8.2.6	<u>Add</u> new paragraph 8.2.6 as follows: "8.2.6 The dispute may be finally resolved by arbitration under the Rules for Arbitration of Construction Disputes as provided in CCDC 40 in effect at the time of bid closing, provided that both the <i>Contractor</i> and the <i>Owner</i> agree. If the <i>Contractor</i> and the <i>Owner</i> agree to resolve the dispute by arbitration, the arbitration shall be conducted in the jurisdiction of the <i>Place of</i> <i>the Work</i> ."
SC45.5	8.2.9 , 8.2.1 0 & 8.2.1 1	<u>Add</u> a new paragraphs 8.2.9, 8.2.10, and 8.2.11 as follows: "8.2.9 Prior to delivering a notice of <i>Adjudication</i> in a form prescribed by the <i>Act</i> , the parties agree to first address all disputes by attending at least one meeting with the <i>Owner</i> 's representative, the <i>Consultant</i> 's representative, and the <i>Contractor</i> 's representative, prior to commencing an <i>Adjudication</i> . The parties agree that such steps will be taken to resolve any disputes in a timely and cost effective manner.

If a resolution to the dispute(s) is not made at such a meeting, any party who plans to commence an <i>Adjudication</i> shall provide the other party with 5 <i>Working Days' Notice in Writing</i> of its intention to issue a notice of <i>Adjudication</i> .
8.2.10 Other than where the <i>Contractor</i> is obliged to commence an <i>Adjudication</i> pursuant to an undertaking under the <i>Act</i> , neither the <i>Owner</i> nor the <i>Contractor</i> shall commence an <i>Adjudication</i> during the <i>Restricted Period</i> .
8.2.11 Where either party has delivered a notice of <i>Adjudication</i> in a form prescribed by the <i>Act</i> , the procedures and rules set out under the <i>Act</i> and the regulations thereto shall govern the <i>Adjudication</i> ."

SC46 GC 9.1 PROTECTION OF WORK AND PROPERTY

SC46.1	9.1.1 .1	<u>Delete</u> subparagraph 9.1.1.1 in its entirety and <u>substitute</u> the following:
		".1 errors in the <i>Contract Documents</i> which the <i>Contractor</i> could not have discovered applying the standard of care described in paragraph 3.14.1;"
SC46.2	9.1.2	<u>Delete</u> paragraph 9.1.2 in its entirety and <u>substitute</u> as follows:
		"9.1.2 Before commencing any <i>Work</i> , the <i>Contractor</i> shall determine the locations of all underground or hidden utilities and structures indicated in or inferable from the <i>Contract Documents</i> , or that are inferable from an inspection of the <i>Place of the Work</i> exercising the degree of care and skill described in paragraph 3.14.1."
SC46.3	9.1.5	Add new paragraph 9.1.5 as follows:
		"9.1.5 With respect to any damage to which paragraphs 9.1.3 or 9.1.4 apply, the <i>Contractor</i> shall neither undertake to repair or replace any damage whatsoever to the work of other contractors, or to adjoining property, nor acknowledge that the same was caused or occasioned by the <i>Contractor</i> , without first consulting the <i>Owner</i> and receiving written instructions as to the course of action to be followed from either the <i>Owner</i> or the <i>Consultant</i> . Where, however, there is danger to life, the environment, or public safety, the <i>Contractor</i> shall take such emergency action as it deems

	necessary to remove the danger."	
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SC47 GC 9.2 TOXIC AND HAZARDOUS SUBSTANCES

SC47.1	9.2.5	Add a new subparagraph 9.2.5.5 as follows:
	.5	".5 in addition to the steps described in subparagraph 9.2.5.3, take any further steps it deems necessary to mitigate or stabilize any conditions resulting from encountering toxic or hazardous substances or materials."
SC47.2	9.2.6	Add the following to paragraph 9.2.6, after the word "responsible" in the second line:
		"or whether any toxic or hazardous substances or materials already at the <i>Place of the Work</i> (and which were then harmless or stored, contained or otherwise dealt with in accordance with legal and regulatory requirements) were dealt with by the <i>Contractor</i> or anyone for whom the <i>Contractor</i> is responsible in a manner which does not comply with legal and regulatory requirements, or which threatens human health and safety or the environment, or material damages to the property of the <i>Owner</i> or others,".
SC47.3	9.2.8	<u>Add</u> the following to paragraph 9.2.8, after the word "responsible" in the second line:
		"or whether any toxic or hazardous substances or materials already at the <i>Place of the Work</i> (and which were then harmless or stored, contained or otherwise dealt with in accordance with legal and regulatory requirements) were dealt with by the <i>Contractor</i> or anyone for whom the <i>Contractor</i> is responsible in a manner which does not comply with legal and regulatory requirements, or which threatens human health and safety or the environment, or material damages to the property of the <i>Owner</i> or others,".
SC47.4	9.2.1 0	Add new paragraph 9.2.10 as follows:
		"9.2.10 The Contractor, Subcontractors and Suppliers shall not bring on to the Place of the Work any toxic or hazardous substances and materials except as required in order to perform the Work. If such toxic or hazardous substances or materials are required, storage in quantities sufficient to allow work to proceed to the end of any current work week only shall be permitted. All such toxic and hazardous materials and substances shall be handled and disposed of only in accordance with all laws and regulations that are

applicable at the <i>Place of the Work</i> ."	
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SC48 GC 9.4 CONSTRUCTION SAFETY

SC48.1	9.4.1	Delete paragraph 9.4.1 in its entirety and <u>substitute</u> as follows:
		"9.4.1 The <i>Contractor</i> shall be solely responsible for construction safety at the <i>Place of the Work</i> and for compliance with the rules, regulations, and practices required by the <i>OHSA</i> , including, but not limited to those of the "constructor", and shall be responsible for initiating, maintaining and supervising all safety precautions and programs in connection with the performance of the <i>Work</i> . Without limiting the foregoing, the <i>Contractor</i> shall be solely responsible for construction safety in respect of its <i>Consultants</i> , other <i>Consultants</i> , <i>Subcontractors</i> and <i>Suppliers</i> , the <i>Owner's</i> own forces, and other contractors, subcontractors, and suppliers during the course of the <i>Project.</i> "
SC48.2	9.4.2	Add new paragraphs 9.4.2 to 9.4.10 as follows:
	to 9.4.1 0	9.4.2 Prior to the commencement of the <i>Work</i> , the <i>Contractor</i> shall submit to the <i>Owner</i> .
		.1 the evidence of workers' compensation compliance required by GC 10.4.1;
		.2 copies of the <i>Contractor</i> 's insurance policies having application to the <i>Project</i> or certificates of insurance, at the option of the <i>Owner</i> ,
		.3 documentation setting out the <i>Contractor's</i> in-house safety programs;
		.4 a copy of the "Notice of Project" filed with the Ministry of Labour;
		.5 copies of any documentation or notices to be filed or delivered to the authorities having jurisdiction for the regulation of occupational health and safety at the <i>Place of the Work</i> .
		9.4.3 The <i>Contractor</i> shall indemnify and save harmless the <i>Owner</i> , its agents, trustees, officers, directors, employees,

	consultants, successors, appointees, and assigns from and against the consequences of any and all safety infractions committed by the <i>Contractor</i> under the occupational health and safety legislation in force at the <i>Place of the Work</i> including the payment of legal fees and disbursements on a substantial indemnity basis.
9.4.4	The <i>Owner</i> undertakes to include in its contracts with other contractors and in its instructions to its own forces the requirement that the other contractor or its own forces, as the case may be, comply with the policies and procedures of and the directions and instructions from the <i>Contractor</i> with respect to occupational health and safety and related matters.
9.4.5	If the <i>Owner</i> is of the reasonable opinion that the <i>Contractor</i> has not taken such precautions as are necessary to ensure compliance with the requirements of paragraph 9.4.1, the <i>Owner</i> may take any remedial measures which it deems necessary, including stopping the performance of all or any portion of the <i>Work</i> , and the <i>Owner</i> may use its employees, the <i>Contractor</i> , any <i>Subcontractor</i> or any other contractors to perform such remedial measures.
9.4.6	The <i>Contractor</i> shall file any notices or any similar document required pursuant to the <i>Contract</i> or the safety regulations in force at the <i>Place of the Work</i> . This duty of the <i>Contractor</i> will be considered to be included in the <i>Work</i> and no separate payment therefore will be made to the <i>Contractor</i> .
9.4.7	Unless otherwise provided in the <i>Contract Documents</i> , the <i>Contactor</i> shall develop, maintain and supervise for the duration of the <i>Work</i> a comprehensive safety program that will effectively incorporate and implement all required safety precautions. The program shall, at a minimum, respond fully to the applicable safety regulations and general construction practices for the safety of persons or property, including, without limitation, any general safety rules and regulations of the <i>Owner</i> and any workers' compensation or occupational health and safety statutes or regulations in force at the <i>Place of the Work</i> .
9.4.8	The Contractor shall provide a copy of the safety program described in paragraph 9.4.7 hereof to the <i>Consultant</i> for delivery to the <i>Owner</i> prior to the commencement of the <i>Work</i> , and shall, ensure, as far as it is reasonably practical to do so,

	that every employer and worker performing work in respect of the <i>Project</i> complies with such program.
9.4.9	The <i>Contractor</i> shall arrange regular safety meetings, and shall supply and maintain, at its own expense, at its office or other well-known place at the job site, safety equipment necessary to protect the workers and general public against accident or injury as prescribed by the authorities having jurisdiction at the <i>Place of the Work</i> , including, without limitation, articles necessary for administering first-aid to any person and an emergency procedure for the immediate removal of any inured person to a hospital or a doctor's care.
9.4.10	The <i>Contractor</i> shall promptly report in writing to the <i>Owner</i> and the <i>Consultant</i> all accidents of any sort arising out of or in connection with the performance of the <i>Work</i> , whether on or adjacent to the job site, giving full details and statement of witnesses. If death or serious injuries or damages are caused, the accident shall be promptly reported by the <i>Contractor</i> to the <i>Owner</i> and the <i>Consultant</i> by telephone or messenger in addition to any reporting required under the applicable safety regulations."

SC49 GC 10.1 TAXES AND DUTIES

SC49.1	10.1.2	<u>Amend</u> paragraph 10.1.2 by <u>adding</u> the following sentence to the end of the paragraph:	
		"For greater certainty, the <i>Contractor</i> shall not be entitled to any mark-up for overhead or profit on any increase in such taxes and duties and the <i>Owner</i> shall not be entitled to any credit relating to mark-up for overhead or profit on any decrease in such taxes. The <i>Contractor</i> shall provide a detailed breakdown of <u>Add</u> itional taxes if requested by the <i>Owner</i> in a form satisfactory to the <i>Owner</i> ."	
SC49.2	10.1.3	Add new paragraph 10.1.3 as follows:	
		"10.1.3 Where the <i>Owner</i> is entitled to an exemption or a recovery of sales taxes, customs duties, excise taxes or <i>Value Added Taxes</i> applicable to the <i>Contract</i> , the <i>Contractor</i> shall, at the request of the <i>Owner</i> , assist with the application for any exemption, recovery or refund of all such taxes and duties and all amounts recovered or exemptions obtained shall be for the sole benefit of the <i>Owner</i> . The <i>Contractor</i> agrees to endorse over to the <i>Owner</i> any cheques received from the federal or provincial governments, or any other	

	taxing authority, as may be required to give effect to the	S
	paragraph."	

SC50 GC 10.2 LAWS, NOTICES, PERMITS, AND FEES

SC50.1	10.2.5	<u>Amend</u> paragraph 10.2.5 by <u>adding</u> the words "Subject to paragraph 3.4" at the beginning of the paragraph. -and- <u>Add</u> the following to the end of the second sentence:
		"and no further <i>Work</i> on the affected components of the <i>Contract</i> shall proceed until these directives have been obtained by the <i>Contractor</i> from the <i>Consultant</i> ."
SC50.2	10.2.6	<u>Amend</u> paragraph 10.2.6 by <u>adding</u> the following sentence to the end of the paragraph:
		"In the event the <i>Owner</i> suffers loss or damage as a result of the <i>Contractor's</i> failure to comply with paragraph 10.2.5 and notwithstanding any limitations described in paragraph 12.1.1, the <i>Contractor</i> agrees to indemnify and to hold harmless the <i>Owner</i> and the <i>Consultant</i> from and against any claims, demands, losses, costs, damages, actions suits or proceedings resulting from such failure by the <i>Contractor</i> ."
SC50.3	10.2.7	<u>Amend</u> paragraph 10.2.7 by inserting the words "which changes were not, or could not have reasonably been known to the <i>Owner</i> or to the <i>Contractor</i> , as applicable, at the time of bid closing and which changes did not arise as a result of a public emergency or other <i>Force Majeure</i> event" to the second line, after the words "authorities having jurisdiction".
SC50.4	10.2.8	Add new paragraph 10.2.8 as follows:
		"10.2.8 The <i>Contractor</i> shall furnish all certificates that are required or given by the appropriate governmental authorities as evidence that the <i>Work</i> as installed conforms with the laws and regulations of authorities having jurisdiction, including certificates of compliance for the <i>Owner's</i> occupancy or partial occupancy. The certificates are to be final certificates giving complete clearance of the <i>Work</i> , in the event that such governmental authorities furnish

such certificates."	
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SC51 GC 10.4 WORKERS' COMPENSATION

SC51.1	10.4.1	Delete paragraph 10.4.1 and replace with the following:
		"10.4.1 Prior to commencing the <i>Work</i> , and with each and every application for payment thereafter, including the <i>Contractor's</i> application for payment of the holdback amount following <i>Substantial Performance of the Work</i> and again with the <i>Contractor's</i> application for final payment, the <i>Contractor</i> shall provide evidence of compliance with workers' compensation legislation in force at the <i>Place of</i> <i>the Work</i> , including payments due thereunder."

SC52 GC 11.1 INSURANCE

SC52.1	11.1	Delete entirety of GC 11.1 and <u>replace</u> with the following:
		"GC 11.1 INSURANCE
		11.1.1 Without restricting the generality of GC 12 – INDEMNIFICATION, the <i>Contractor</i> shall provide, maintain, and pay for the insurance coverages specified in GC 11.1 – INSURANCE. Unless otherwise stipulated, the duration of each insurance policy shall be from the date of commencement of the <i>Work</i> until the expiration of the warranty periods set out in the <i>Contract Documents</i> . Prior to commencement of the <i>Work</i> and upon the placement, renewal, <u>amend</u> ment, or extension of all or any part of the insurance, the <i>Contractor</i> shall promptly provide the <i>Owner</i> with confirmation of coverage and, if required, a certified true copy of the policies certified by an authorized representative of the insurer together with copies of any <u>amend</u> ing endorsements.
		.1 General Liability Insurance
		General liability insurance shall be in the name of the <i>Contractor,</i> with the <i>Owner</i> and the <i>Consultant</i> named as <u>Add</u> itional insureds, with limits of not less than \$2,000,000.00 inclusive per occurrence for bodily injury, death, and damage

to property, including loss of use thereof, for itself and each of its employees, Subcontractors and/or agents. The insurance coverage shall not be less than the insurance required by IBC Form 2100, or its equivalent replacement, provided that IBC Form 2100 shall contain the latest edition of the relevant CCDC endorsement form. To achieve the desired limit, umbrella, or excess liability insurance may be used. All liability coverage shall be maintained for completed operations hazards from the date of Substantial Performance of the Work, as set out in the certificate of Substantial Performance of the Work, on an ongoing basis for a period of 6 years following Substantial Performance of the Work. Where the Contractor maintains a single, blanket policy, the Addition of the Owner and the Consultant is limited to liability arising out of the Project and all operations necessary or incidental thereto. The policy shall be endorsed to provide the Owner with not less than 30 days' notice, in writing, in advance of any cancellation and of change or amendment restricting coverage.

.2 Automobile Liability Insurance

Automobile liability insurance in respect of licensed vehicles shall limits of not less than \$2,000,000.00 inclusive per occurrence for bodily injury, death and damage to property, covering all licensed vehicles *owned* or leased by the *Contractor*, and endorsed to provide the *Owner* with not less than 30 days' notice, in writing, in advance of any cancellation, change or <u>amendment</u> restricting coverage. Where the policy has been issued pursuant to a government-operated automobile insurance system, the *Contractor* shall provide the *Owner* with confirmation of automobile insurance coverage for all automobiles registered in the name of the *Contractor*.

.3 Aircraft and Watercraft Liability Insurance

Where determined necessary by the *Contractor*, acting reasonably, aircraft and watercraft liability insurance will be obtained in accordance with the provisions of paragraph 11.1.3. Aircraft and watercraft liability insurance with respect to owned or non-owed aircraft and watercraft if used directly or indirectly in the performance of the *Work*, including use of <u>Add</u>itional premises, shall be subject to limits of not less than \$2,000,000.00 inclusive per occurrence for bodily injury,

death and damage to property, including loss of use thereof and limits of not less than \$2,000,000.00 for aircraft passenger hazard. Such insurance shall be in a form acceptable to the <i>Owner</i> . The policies shall be endorsed to provide the <i>Owner</i> with not less than 30 days' notice, in writing, in advance of cancellation, change or <u>amend</u> ment restricting coverage.
.4 Property and Boiler and Machinery Insurance
(1) Builder's Risk property insurance shall be in the name of the <i>Contractor</i> with the <i>Owner</i> and the <i>Consultant</i> named as <u>Add</u> itional insureds. The policy shall insure against all risks of direct physical loss or damage to the property insured which shall include all property included in the <i>Work</i> , whether owned by the <i>Contractor</i> or the owner or owned by others, so long as the property forms part of the <i>Work</i> . The property insured also includes all materials and supplies necessary to complete the work, whether installed in the work temporarily or permanently, in storage on the project site, or in transit to the project site, as well as temporary buildings, scaffolding, falsework forms, hoardings, excavation, site preparation and similar work. The insurance shall be for not less than the sum of the amount of the contract price and the full value of products that are specified to be provided by the owner for incorporation into the work, if applicable, with the deductible of \$10,000.00 payable by the contractor. The insurance shall include the foregoing and, otherwise, shall not be less than the insurance required by IBC Form 4042 or its equivalent <u>replacement provided that the IBC Form 4042 shall include</u> the latest <u>Add</u> ition of the relevant CCDC endorsement form. The coverage shall be based on a completed value form and shall be maintained continuously until ten (10) days after the date of the final certificate of payment.
(2) Boiler and machinery insurance shall be in the name of the <i>Contractor</i> , with the <i>Owner</i> and the <i>Consultant</i> named as <u>Add</u> itional insureds, for not less than the <u>replacement</u> value of the boilers, pressure vessels and other insurable objects forming part of the <i>Work</i> . The insurance provided shall not be less than the insurance provided by the "Comprehensive Boiler and Machinery Form" and shall be maintained continuously from commencement of use or
operation of the property insured and until 10 days after the date of the final certificate for payment.

(3) The policies shall allow for partial or total use or occupancy of the Work. The policies shall provide that, in the case of a loss or (4) damage, payment shall be made to the Owner and the Contractor as their respective interests may appear. The Contractor shall act on behalf of the Owner for the purpose of adjusting the amount of such loss or damage payment with the insurers. When the extent of the loss or damage is determined, the Contractor shall proceed to restore the Work. Loss or damage shall not affect the rights and obligations of either party under the Contract except that the Contractor shall be entitled to such reasonable extension of the Contract Time, relative to the extent of the loss or damage, as determined by the Owner, in its sole discretion. The Contractor shall be entitled to receive from the (5) Owner, in Addition to the amount due under the Contract, the amount at which the Owner's interest in restoration of the Work has been appraised, such amount to be paid as the restoration of the Work proceeds and as provided in GC 5.2 – APPLICATIONS FOR PROGRESS PAYMENT and GC 5.3 - PROGRESS PAYMENT. In Addition, the Contractor shall be entitled to receive from the payments made by the insurer the amount of the Contractor's interest in the restoration of the Work. (6) In the case of loss or damage to the *Work* arising from the work of other contractors, or the Owner's own forces, the Owner, in accordance with the Owner's obligations under paragraph 3.2.2.4 of GC 3.2 - CONSTRUCTION BY OWNER OR OTHER CONTRACTORS, shall pay the Contractor the cost of restoring the Work as the restoration of the Work proceeds and as provided in GC 5.2 APPLICATIONS FOR PROGRESS PAYMENT and GC 5.3 -PROGRESS PAYMENT. .5 **Contractors' Equipment Insurance** "All risks" contractors' equipment insurance covering construction machinery and equipment used by the Contractor for the performance of the Work, excluding boiler insurance, shall be in a form acceptable to the Owner and shall not allow subrogation claims by the insurer against the

<i>Owner.</i> The policies shall be endorsed to provide the <i>Owner</i> with not less than 30 days' notice, in writing, in advance of cancellation, change or <u>amend</u> ment restricting coverage. Subject to satisfactory proof of financial capability by the <i>Contractor</i> for self-insurance of his equipment, the <i>Owner</i> agrees to waive the equipment insurance requirement.
11.1.2 The <i>Contractor</i> shall be responsible for deductible amounts under the policies except where such amounts may be excluded from the <i>Contractor</i> 's responsibility by the terms of GC 9.1 - PROTECTION OF WORK AND PROPERTY and GC 9.2 - DAMAGES AND MUTUAL RESPONSIBILITY.
11.1.3 Where the full insurable value of the <i>Work</i> is substantially less than the <i>Contract Price</i> , the <i>Owner</i> may reduce the amount of insurance required to waive the course of construction insurance requirement.
11.1.4 If the <i>Contractor</i> fails to provide or maintain insurance as required by the <i>Contract Documents</i> , then the <i>Owner</i> shall have the right to provide and maintain such insurance and provide evidence of same to the <i>Contractor</i> . The <i>Contractor</i> shall pay the costs thereof to the <i>Owner</i> on demand, or the <i>Owner</i> may deduct the amount that is due or may become due to the <i>Contractor</i> .
11.1.5 All required insurance policies shall be with insurers licensed to underwrite insurance in the jurisdiction of the <i>Place of the Work</i> ."

SC53 GC 11.2 CONTRACT SECURITY

SC53.1	11.2.1	Delete paragraph 11.2.1 and replace it with the following:
		"11.2.1 If required by the <i>Contract Documents</i> , the <i>Contractor</i> shall, prior to the execution of the <i>Contract</i> and within 7 calendar days of receiving <i>Notice in Writing</i> to do so, furnish a performance bond and labour and material payment bond which meets the requirements under paragraph 11.2.2."
SC53.2	11.2.2	<u>Delete</u> paragraph 11.2.2 and <u>replace</u> it with the following:
		"11.2.2 The performance bond and labour and material payment bond, if required, shall:

		1	
		.1	be issued by a duly licensed surety company, which has been approved by the <i>Owner</i> and is permitted under the <i>Construction Act</i> ,
		.2	be issued by an insurer licensed under the <i>Insurance Act</i> (Ontario) and authorized to transact a business of suretyship in the Province of Ontario;
		.3	shall be in the form prescribed by the Act;
		.4	have a coverage limit of at least 50 per cent of the <i>Contract Price</i> , or such other percentage of the <i>Contract Price</i> as stated in the <i>Contract Documents</i> ;
		.5	extends protection to <i>Subcontractors</i> , <i>Suppliers</i> , and any other persons supplying labour or materials to the <i>Project</i> , and
		.4	shall be maintained in good standing until the fulfillment of the <i>Contract</i> , including all warranty and maintenance periods set out in the <i>Contract Documents</i> ."
SC53.3	11.2.3	Add new p	aragraph 11.2.3 as follows:
		in bor inte Co pro	It is the intention of the parties that the performance and shall be applicable to all of the <i>Contractor's</i> obligations the <i>Contract Document</i> and, wherever a performance and is provided with language which conflicts with this ention, it shall be deemed to be amended to comply. The <i>intractor</i> represents and warrants to the <i>Owner</i> that it has vided its surety with a copy of the <i>Contract Documents</i> or to the issuance of such bonds."

SC54 GC 12.1 INDEMNIFICATION

SC54.1	12.1	Delete GC 12.1 – INDEMNIFICATION in its entirety and substitute as follows:
		"12.1.1 The <i>Contractor</i> shall indemnify and hold harmless the <i>Owner</i> , its parent, subsidiaries and affiliates, their respective partners, trustees, officers, directors, agents and employees and the <i>Consultant</i> from and against any and all claims, liabilities, expenses, demands, losses, damages, actions, costs, suits, or proceedings (hereinafter called "claims"), whether in respect of claims suffered by the <i>Owner</i> or in respect of claims by third parties, that directly or indirectly arise out of, or are attributable to, the acts or omissions of

	the Contractor, its employees, agents, Subcontractors, Suppliers or any other persons for whom it is in law responsible (including, without limitation, claims that directly or indirectly arise out of, or are attributable to, loss of use or damage to the Work, the Owner's property or equipment, the Contractor's property or equipment or equipment or property adjacent to the Place of the Work or death or injury to the Contractor's personnel).
12.1.2	The provisions of GC 12.1 - INDEMNIFICATION shall survive the termination of the <i>Contract</i> , howsoever caused and no payment or partial payment, no issuance of a final certificate of payment and no occupancy in whole or in part of the <i>Work</i> shall constitute a waiver or release of any of the provisions of GC 12.1."

SC55 GC 12.2 WAIVER OF CLAIMS

SC55.1	12.2.1	In paragraph 12.2.1 in the fourth line after the word "limitation" <u>add</u> the words "claims for delay pursuant to GC 6.5 DELAYS" -and-
		add the words "(collectively "Claims")" after "Substantial Performance of the Work" in the sixth line.
SC55.2	12.2.1 .1	In subparagraph 12.2.1.1 change the word "claims" to "Claims" and change the word "claim" to "Claim".
SC55.3	12.2.1 .2	In subparagraph 12.2.1.2 change the word "claims" to "Claims".
SC55.4	12.2.1 .3	Delete subparagraph 12.2.1.3 in its entirety.
SC55.5	12.2.1 .4	In paragraph 12.2.1.4 change the word "claims" to "Claims".
SC55.6	12.2.2	In paragraph 12.2.2 <u>delete</u> the words "in paragraphs 12.2.1.2 and 12.2.1.3" and <u>replace</u> them with "in paragraph 12.2.1.2"
		-and-
		change the word "claims" to "Claims" in both instances and change the word "claim" to "Claim".
SC55.7	12.2.3	Delete paragraph 12.2.3 in its entirety.

SC55.8	12.2.4	Delete paragraph 12.2.4 in its entirety.
SC55.9	12.2.5	Delete paragraph 12.2.5 in its entirety.
SC55.10	12.2.6	In paragraph 12.2.6 change the word "claim" to "Claim" in all instances in the paragraph.
SC55.11	12.2.7	In paragraph 12.2.7 change "The party" to "The Contractor
		-and-
		change the word "claim" to "Claim" in all instances in the paragraph.
SC55.12	12.2.8	In paragraph 12.2.8 <u>delete</u> the words "under paragraphs 12.2.1 or 12.2.3" and <u>replace</u> them with "under paragraph 12.2.1"
		-and-
		change both instances of the words "the party" to "the <i>Contractor</i> ". Change the word "claim" to "Claim" in all instances in the paragraph.
SC55.13	12.2.9	Delete paragraph 12.2.9 in its entirety.
SC55.14	12.2.1 0	Delete paragraph 12.2.10 in its entirety.

SC56 GC 12.3 WARRANTY

Documents, the Contractor shall provide a maintenance bon as security for the performance of the Contractor	SC56.1	12.3.2	<u>Delete</u> from the first line of paragraph 12.3.2 the word, "The" and <u>substitute</u> with the words "Subject to paragraph 3.4.1, the"
 12.3.8 The <i>Contractor</i> shall provide fully and properly complete and signed copies of all warranties and guarantees require by the <i>Contract Documents</i>, containing: .1 the proper name of the <i>Owner</i>, .2 the proper name and address of the <i>Project</i>, .3 the date the warranty commences, which shall be a the "date of <i>Substantial Performance of the Work</i> 	SC56.2	to 12.3.1	 "12.3.7 Where required by the Contract Documents, the Contractor shall provide a maintenance bond as security for the performance of the Contractor's obligations as set out in GC 12.3 WARRANTY. 12.3.8 The Contractor shall provide fully and properly completed and signed copies of all warranties and guarantees required by the Contract Documents, containing: the proper name of the Owner; the proper name and address of the Project;

 .4 a clear definition of what is being warranted and/or guaranteed as required by the <i>Contract Documents</i>; and .5 the signature and seal (if required by the governing law of the <i>Contract</i>) of the company issuing the warranty, countersigned by the <i>Contractor</i>.
12.3.9 Should any <i>Work</i> be repaired or replaced during the time period for which it is covered by the specified warranty, a new warranty shall be provided under the same conditions and for the same period as specified herein before. The new warranty shall commence at the completion of the repair or replacement.
12.3.10 The <i>Contractor</i> shall ensure that its <i>Subcontractors</i> are bound to the requirements of GC 12.3 – WARRANTY for the <i>Subcontractor</i> 's portion of the <i>Work</i> .
12.3.11 The <i>Contractor</i> shall ensure that all warranties, guarantees or other obligations for <i>Work</i> , services or <i>Products</i> performed or supplied by any <i>Subcontractor, Supplier</i> or other person in connection with the <i>Work</i> are obtained and available for the direct benefit of the <i>Owner</i> . In the alternative, the <i>Contractor</i> shall assign to the <i>Owner</i> all warranties, guarantees or other obligations for <i>Work</i> , services or <i>Products</i> performed or supplied by any <i>Subcontractor, Supplier</i> or other person in connection with the <i>Work</i> and such assignment shall be with the consent of the assigning party, where required by law, or by the terms of that party's contract. Such assignment shall be in addition to, and shall in no way limit, the warranty rights of the <i>Owner</i> under the <i>Contract Documents</i> .
12.3.12 The <i>Contractor</i> shall commence or correct any deficiency within 2 <i>Working Days</i> after receiving a <i>Notice in Writing</i> from the <i>Owner</i> or the <i>Consultant</i> , and shall complete the <i>Work</i> as expeditiously as possible, except in the case where the deficiency prevents maintaining security or where basic systems essential to the ongoing business of the <i>Owner</i> and/or its tenants cannot be maintained operational as designed. In those circumstances all necessary corrections and/or installations of temporary replacements shall be carried out immediately as an emergency service. Should the <i>Contractor</i> fail to provide this emergency service within 8 hours of a request being

made during the normal business hours of the Contractor,		
the Owner is authorized, notwithstanding GC 3.1, to carry		
out all necessary repairs or replacements at the		
Contractor's expense."		

NEW PART 13 OTHER PROVISIONS

SC57 GC 13.1 OWNERSHIP OF MATERIALS

SC57.1	13.1	Add new GC 13.1 – OWNERSHIP OF MATERIALS as follows:
		"GC 13.1 OWNERSHIP OF MATERIALS
		"13.1.1 Unless otherwise specified, all materials existing at the <i>Place of the Work</i> at the time of execution of the <i>Contract</i> shall remain the property of the <i>Owner</i> . All <i>Work</i> and <i>Products</i> delivered to the <i>Place of the Work</i> by the <i>Contractor</i> shall be the property of the <i>Owner</i> . The <i>Contractor</i> shall remove all surplus or rejected materials as its property when notified in writing to do so by the <i>Consultant</i> ."

SC58 GC 13.2 CONSTRUCTION LIENS

SC58.1	13.2	Add new GC 13.2 – CONSTRUCTION LIENS as follows:
		"GC 13.2 LIENS
		13.2.1 Notwithstanding any other provision in the <i>Contract</i> , the <i>Consultant</i> shall not be obligated to issue a certificate, and the <i>Owner</i> shall not be obligated to make payment, subject to the <i>Owner</i> 's requirement to issue a <i>Notice of Non-Payment</i> (Form 1.1) to the <i>Contractor</i> , if at the time such certificate or payment was otherwise due:
		.1 a claim for lien has been registered against the <i>Project</i> lands by a <i>Subcontractor</i> or a <i>Supplier</i> that has not been vacated or discharged by the <i>Contractor</i> in accordance with the requirements of this <i>Contract</i> , or
		.2 if the <i>Owner</i> or a mortgagee of the <i>Project</i> lands has received a written notice of a lien that has not been resolved by the <i>Contractor</i> through the posting of security or otherwise.

13.2.2 In the event a construction lien arising from the performance of the <i>Work</i> is registered or preserved against the <i>Project</i> lands by a <i>Subcontractor</i> or a <i>Supplier</i> , or a written notice of a lien is given or a construction lien action is commenced against the <i>Owner</i> by a <i>Subcontractor</i> or a <i>Supplier</i> , then the <i>Contractor</i> shall, at its own expense:
.1 within 10 calendar days of registration of the construction lien, vacate or discharge the lien from title to the premises (i.e. the <i>Place of the Work</i>). If the lien is merely vacated, the <i>Contractor</i> shall, if requested, undertake the <i>Owner</i> 's defence of any subsequent action commenced in respect of the lien, at the <i>Contractor</i> 's sole expense;
.2 within 10 calendar days of receiving notice of a written notice of a lien, post security with the Ontario Superior Court of Justice so that the written notice of a lien no longer binds the parties upon whom it was served; and
.3 satisfy all judgments and pay all costs arising from such construction liens and actions and fully indemnify the <i>Owner</i> against all costs and expenses arising from same, including legal costs on a full indemnity basis.
13.2.3 In the event that the <i>Contractor</i> fails or refuses to comply with its obligations pursuant to paragraph 13.2.2, the <i>Owner</i> shall, at its option, be entitled to take all steps necessary to address any such construction liens including, without limitation and in addition to the <i>Owner's</i> rights under paragraph 13.2.4, the posting of security with the Ontario Superior Court of Justice to vacate the claim for lien from title to the <i>Project</i> lands, and in so doing will be entitled to a full indemnity from the <i>Contractor</i> for all legal fees, security, disbursements and other costs incurred and will be entitled to the <i>Contractor</i> .
13.2.4 In the event that any <i>Subcontractor</i> or <i>Supplier</i> registers any claim for lien with respect to all or part of the <i>Place of Work</i> , the <i>Owner</i> shall have the right to withhold, in addition to the statutory holdback, the full amount of said claim for lien plus either: (a) \$250,000 if the claim for lien is in excess of \$1,000,000 or (b) 25% of the value of the claim for lien and to bring a motion to vacate the registration of said claim for

	lien and any associated certificate of action in respect of that lien, in accordance with Section 44 of the <i>Act</i> , by paying into court as security the amount withheld.
13.2	.5 Nothing in this GC 13.2 serves to preclude the <i>Contractor</i> from preserving and perfecting its lien in the event of non-payment by the <i>Owner</i> ."

APPENDIX 1 to the Supplementary Conditions

Project-specific requirements for a "Proper Invoice"

To satisfy the requirements for a *Proper Invoice*, the following criteria, as may be applicable in each case, must be included with the *Contractor's* application for payment:

- .1 the written bill or request for payment must be in writing;
- .2 the *Contractor*'s name and current address;
- .3 the *Contractor*'s HST registration number;
- .4 the date the application for payment was prepared by the *Contractor*,
- .5 the period of time in which the services or materials were supplied to the *Owner*,
- .6 the purchase order number provided by the Owner,
- .7 reference to the provisions of the *Contract* under which payment is being sought (e.g. GC 5.3 – PROGRESS PAYMENTS for progress payments, GC 5.4 – SUBSTANTIAL PERFORMANCE OF THE WORK, GC 5.7 – FINAL PAYMENT for final payment, etc.);
- .8 a description, including quantities where appropriate, of the services or materials, or a portion thereof, that were supplied and form the basis of the *Contractor's* request for payment;
- .9 the amount the *Contractor* is requesting to be paid by the *Owner*, set out in a statement based on the schedule of values approved under GC 5.2.5, separating out any statutory or other holdbacks, set-offs and HST;
- .10 a sworn Statutory Declaration in the form CCDC 9A-2018, only for second and subsequent progress payments;
- .11 a current Workplace Safety Insurance Board clearance certificate;
- .12 a pre-approved schedule of values, supplied by the *Contractor*, for Divisions 1 through 14 of the *Specifications* (or equivalent Construction Specifications Institute Masterformat) of the *Work*, aggregating the total amount of the *Contract Price*, including all supporting invoicing;
- .13 a separate pre-approved schedule of values, supplied by each *Subcontractor*, for each of Division 15, 16, and 17 of the *Specifications* (or equivalent Construction

Specifications Institute Masterformat) of the *Work*, aggregating the total amount of the *Contract Price*, including all supporting invoicing;

- .14 invoices and other supporting documentation for all claims against the cash allowance;
- .15 a current, acceptable, and up to date *Construction Schedule Update*;
- .16 if requested by the *Owner*, a current and valid certificate(s) of insurance as required under GC 11.1 INSURANCE;
- .17 the name, title, telephone number and mailing address of the person at the place of business of the *Contractor* to whom payment is to be directed;
- .18 a current, up to date, and approved *Shop Drawing* log;
- .19 in the case of the *Contractor's* application for final payment, in addition to the foregoing requirements (as applicable):
 - (a) any documents or materials not yet delivered pursuant to paragraph 5.4.5, together with complete and final as-built drawings;
 - (b) the Contractor's written request for release of the deficiency holdback, including a statement that no written notices of lien have been received by it;
 - (c) the *Contractor's* written certification that there are no outstanding claims, pending claims or future claims from the *Contractor* or their *Subcontractors* or *Suppliers*; and
 - (d) sufficient evidence of the *Contractor's* compliance with GC 3.13.3.

END OF AMENDMENTS TO CCDC 2 - 2008

SECTION 01 14 00 – WORK RESTRICTIONS

1.0 GENERAL

1.1. SECTION INCLUDES

- .1 Connecting to existing services
- .2 Special scheduling requirements

1.2. RELATED SECTIONS

- .1 Section 01 53 00 Temporary Construction.
- .2 Section 01 33 00 Submittal Procedures.
- .3 This section describes requirements applicable to all Sections within Divisions 02 to 49.

1.3. EXISTING SERVICES

- .1 Notify Owner and Consultant and utility companies of intended interruption of services and obtain required permission.
- .2 Where Work involves breaking into or connecting to existing services, give Consultant and Owner, forty-eight (48) hours of notice for necessary interruption of mechanical or electrical service throughout course of work.
 - .1 Keep duration of interruptions minimum.
 - .2 Perform interruptions after normal working hours of occupants, preferably on weekends.
- .3 Provide for vehicular, pedestrian and personnel traffic.
- .4 Construct barriers in accordance with Section 01 53 00.

1.4. AFTER HOURS WORK

- .1 Schedule Work with school staff through the Board's contact so as to limit disruption to school operations. Include for any overtime, to ensure orderly and continuous progression of Work and operation of school.
- .2 Direct calls from Contractors to Board staff to adjust alarms and to arrange for access will not be accepted. All correspondence must be through the Project Manager.
- .3 Arrange 48 hours in advance with Board to obtain an access card and adjust security alarms for after hours Work.
- .4 Bidders are cautioned that the Board will be compensated by the Contractor for false alarms. Any costs associated with each false alarm will be levied against the Contractor for false fire alarm activation or security alarm activation. These costs may include, but are not limited to:

- .1 Fines or penalties imposed by the local Fire Services,
- .2 Fines or penalties imposed by the local Police Services,
- .3 Overtime costs borne by the Board.
- .5 Contractors are responsible for ensuring doors and windows are secured prior to leaving school.
- .6 Unless specifically stated otherwise school activities take precedence over Contractor's activities.

1.5. SPECIAL REQUIREMENTS

- .1 Schedule and perform work in occupied areas to Board Representative's approval.
- .2 Schedule and perform noise generating work to Board Representative's approval.
- .3 Submit schedule of special requirements or disruptions in accordance with Section 01 33 00.
- .4 All Contractor personnel are restricted to the job site and necessary access routes. No personnel shall visit other areas or buildings without specific authorization.

END OF SECTION

SECTION 01 19 00 – SPECIFICATIONS AND DOCUMENTS

1.0 GENERAL

1.1. RELATED DOCUMENTS

.1 This section describes requirements applicable to all sections within Divisions 02 to 49.

1.2. WORDS AND TERMS

.1 Conform to definitions and their defined meanings in the Agreement and Definitions portion of CCDC 2 for Supplementary Words and Terms listed in Section 00 56 13.

1.3. COMPLEMENTARY DOCUMENTS

- .1 Generally, drawings indicate graphically, the dimensions and location of components and equipment. Specifications indicate specific components, assemblies, and identify quality.
- .2 Drawings, specifications, diagrams and schedules are complementary, each to the other, and what is required by one, to be binding as if required by all.
- .3 Should any conflict or discrepancy appear between documents, which leaves doubt as to the intent or meaning, apply the Precedence of Documents article below or obtain guidance or direction from Consultant.
- .4 Examine all discipline drawings, specifications, schedules, diagrams and related Work to ensure that Work can be satisfactorily executed.
- .5 All specification sections of the Project Manual and Drawings are affected by requirements of Division 01 sections.

1.4. PRECEDENCE OF DOCUMENTS

- .1 In the event of conflict within and between the Contract Documents, the order of priority within specifications and drawings for this project are from highest to lowest:
 - .1 the Agreement and Definitions between the Owner and the Construction
 - .2 the Defined Terms, Definitions;
 - .3 Supplementary Conditions;
 - .4 the General Conditions;
 - .5 Sections of Division 01 of the specifications;
 - .6 Technical specifications Sections of Divisions 02 through 49 of the specifications.

- .7 Schedules and Keynotes:
 - .1 Material and finishing schedules within the specifications, then;
 - .2 Material and finishing schedules on drawings, then;
 - .3 Keynotes and definitions thereto, then;
- .8 Drawings:
 - .1 Drawings of larger scale shall govern over those of smaller scale of the same date, then;
 - .2 Dimensions shown on drawings shall govern over dimensions scaled from drawings, then;
 - .3 Location of utility outlets indicated on architectural detail drawings takes precedence over positions or mounting heights located on mechanical or electrical Drawings.
- .9 Later dated documents shall govern over earlier documents of the same type.

1.5. SPECIFICATION GRAMMAR

- .1 Specifications are written in the imperative command mode, in an abbreviated form.
- .2 Imperative language of the technical sections is always directed to the Contractor identified as a primary constructor, as sole executor of the Contract, unless specifically noted otherwise.
 - .1 This form of imperative command mode statement requires the primary constructor to perform such action or Work.
 - .2 Perform all requirements of the Contract Documents whether stated imperatively or otherwise.
- .3 Division of the Work among subcontractors, suppliers, or others is solely the prime constructor's responsibility. The Consultant(s) and specification authors assume no responsibility to function or act as an arbiter to establish subcontract scope or limits between sections or divisions of Work.

END OF SECTION

SECTION 01 21 00 – ALLOWANCES

1.0 GENERAL

1.1. RELATED SECTIONS

- .1 Section 01 45 00 Quality Control.
- .2 This section describes requirements applicable to all Sections within Divisions 02 to 49.

1.2. GENERAL

- .1 Allowances included herein are for items of Work which could not be fully quantified prior to Bidding.
- .2 Expend each allowance as directed by the Consultant. Work covered by allowances shall be performed for such amounts and by such persons as directed by Consultant.
- .3 Funds will be expended by means of Cash Allowance allocations and contingency allowance allocations.
- .4 Progress payments for Work and Products authorized under allowances will be made in accordance with the payment terms set out in the Conditions of the Contract.
- .5 The Contractor shall bid the work involved and submit the Bids received to the Consultant and the Board, for approval
- .6 The Contractor shall submit 3 bids unless directed by the Board.

1.3. CASH ALLOWANCES

- .1 Cash allowances, cover the net cost to the Contractor of services, products, construction machinery and equipment, freight, handling, unloading, storage, installation where indicated, and other authorized expenses incurred in performing the Work. Cash allowances shall not be included by a subcontractor in the amount for their subcontract work.
- .2 Supply only allowances shall include:
 - .1 Net cost of Products.
 - .2 Delivery to Site.
 - .3 Applicable taxes and duties, excluding HST.
- .3 Supply and install allowances shall include:
 - .1 Net cost of Products.
 - .2 Delivery to Site.
 - .3 Unloading, storing, handling or products on site.
 - .4 Installation, finishing and commissioning of products.

- .5 Applicable taxes and duties, excluding HST.
- .4 Inspection and testing allowances shall include:
 - .1 Net cost of inspection and testing services.
 - .2 Applicable taxes and duties, excluding HST.
- .5 Other costs related to work covered by cash allowances are not covered by the allowance, but shall be included in the Contract Price.
- .6 Where costs under a cash allowance exceed the amount of the allowance, the Contractor will be compensated for any excess incurred and substantiated plus an allowance for overhead and profit as set out in the Contract Documents.
- .7 Progress payments on accounts of work authorized under cash allowances shall be included in the monthly certificate for payment.
- .8 Submit, before application for final payment, copies of all invoices and statements from suppliers and subcontractors for work which has been paid from cash allowances.

1.4. ALLOWANCES SCHEDULE

Include in the Bid Price a cash allowance of to address the cost of the following items: (Consultant to modify/edit list as required)

- .1 Designated Substance Removal NOT APPLICABLE (Additional removal not already identified in the ACM Summary report)
- .2 Independent Testing & Inspection, as directed by Consultants \$ 5,000.00
- .3 Window coverings NOT APPLICABLE
- .4 Gas service connection fees NOT APPLICABLE
- .5 Hydro service connection fees- NOT APPLICABLE
- .6 Water service connection fees NOT APPLICABLE (When required)
- .7 Data cabling installation and network equipment \$ 5,000.00 (Including terminations)

- .8 Voice cabling installation and telephone equipment NOT APPLICABLE
- .9 Access Control & Intrusion Detection Systems (security systems) NOT APPLICABLE
- .10 Video surveillance system NOT APPLICABLE
- .11 Public Address (PA) systems. NOT APPLICABLE
- .12 Additional Painting & Cleaning beyond that identified in the contract documents. \$ 10,000.00
- .13 Misc. Metals \$ 5,000.00
- .14 Temporary Road & new Kindergarten & Playground Relocation \$ 150,000.00
- .15 Building Automation System (Controls) \$ 25,000.00

Total of All Allowances: \$ 200,000

END OF SECTION

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SECTION 01 31 00 – PROJECT MANAGING AND COORDINATION

1.0 GENERAL

1.1. RELATED SECTIONS

- .1 Section 01 32 00 Construction Progress Documentation.
- .2 Section 01 33 00 Submittal Procedures.
- .3 Section 01 53 00 Temporary Construction Facilities
- .4 Section 01 61 00 Product Requirements
- .5 Section 01 78 10 Closeout Submittals and Requirements
- .6 This section describes requirements applicable to all Sections within Divisions 02 to 49.

1.2. PROJECT COORDINATION

- .1 Perform coordination of progress schedules, submittals, use of site, temporary utilities, construction facilities and construction Work, with progress of Work of other contractors, under instructions of the Consultant.
- .2 The Contractor shall have total control of the Work and shall effectively direct and supervise the Work so as to ensure conformity with the Contract Documents and within the Contract Time.
- .3 The Contractor shall be solely responsible for the construction means, methods, sequences, and procedures and for coordinating parts of the Work under the contract.
- .4 Co-ordinate progress of the Work, progress schedules, submittals, use of site, temporary utilities, construction facilities, safety regulations and fire protection, as per authorities having jurisdiction codes.
- .5 The Consultant has the authority to stop the Work:
 - .1 whenever they observe or are made aware of unsafe conditions.
 - .2 whenever it is deemed necessary to protect the interests of the Board,
 - .3 whenever materials or workmanship are in contravention to the Contract Documents

1.3. SITE SUPERVISOR AND PROJECT MANAGER

- .1 If requested, the Contractor shall provide the Consultant, in writing, the name of the Project Manager and Site Supervisor, and proof of competent experience in similar projects.
- .2 Performance of the Contractors Project Manager and Site Supervisor
 - .1 If the Board and or the Consultant become concerned with any of: Site Safety, Project Schedule, or general compliance with the tender

documents due to the performance of the Site Supervisor or Project Manager, the Consultant and or the Board will identify the concerns in writing to the Contractor.

- .2 The Contractor shall respond in writing to the Board and Consultant with a corrective action for each item within 24 hours.
- .3 If it is found that any of the corrections are not immediately implemented, the Consultant and the Board shall meet with the General Contractor to review the credentials including curriculum vitae and comparable experience of a replacement Site Supervisor and or Project Manager proposed by that Contractor.
- .4 All outstanding concerns initiating the replacement of the personnel will be immediately addressed to the satisfaction of the Consultant and the Board.
- .3 If the Board and or the Consultant become concerned with site safety, project schedule or general compliance with the tender documents due to the performance of the Site Supervisor or the Project Manager, the Consultant or the Board will issue the concerns in writing to the Contractor. The Contractor shall respond in writing within 24 hours to the Consultant and the Board. If any of the corrections are not immediately implemented, the Consultant or the Board will schedule a meeting with the Consultant, General Contractor and the Board. At this meeting the Contractor will introduce the new Project Manager, and or Site Supervisor and present the Curriculum Vitae for each showing proof of comparable experience in similar projects. The Consultant and the Board.
- .4 The Project Manager, and/or Site Supervisor shall not be replaced by the Contractor without prior written approval from the Board and the Consultant.

1.4. PERMITS

.1 The Board will obtain & pay for all building permits, but the Contractor is responsible for all other permits, including electrical inspection and fire alarm verification.

1.5. CONSTRUCTION DOCUMENTS

.1 The Consultant will provide the Contractor with PDF copies of both the drawings and the specification and CAD format files of the drawings at no charge to the Contractor. All printing will be at the cost of the Contractor including the AS-BUILT documents.

1.6. PRECONSTRUCTION MEETING

- .1 Immediately prior to construction and upon notification by the Consultant of a time and date, the Contractor shall attend the preconstruction meeting at a location as determined by the Consultant, along with authoritative representatives of certain key subcontractors as specifically indicated in the conference notice. Agenda to include following:
 - .1 Appointment of official representative of participants in Work.
 - .2 Project communications procedures
 - .3 Schedule of Work, progress scheduling (including long lead items, cash allowance items) as specified in Section 01 32 00.
 - .4 Schedule of submission of shop drawings, samples, colour chips as specified in Section 01 33 00.
 - .5 Requirements for temporary facilities, washrooms, refuse bin, site sign, offices, storage sheds, utilities, fences as specified in Section 01 53 00.
 - .6 Delivery schedule of specified equipment as specified in Section 01 61 00.
 - .7 Proposed changes, change orders, procedures, approvals required, mark-up percentages permitted, time extensions, overtime, and administrative requirements.
 - .8 Owner furnished products.
 - .9 Record drawings as specified in Section 01 78 10.
 - .10 Maintenance material and data as specified in Section 01 78 10.
 - .11 Take-over procedures, acceptance, and warranties as specified in Section 01 78 10.
 - .12 Monthly progress claims, administrative procedures, photographs, and holdbacks.
 - .13 Appointment of inspection and testing agencies
 - .14 Insurances and transcript of policies.
 - .15 Review Vendor Performance Evaluation for the Contractor and Subcontractors
 - .16 Hot Work Permit Process
 - .17 Security Access, Fire Alarm shut down procedures
 - .18 Any other items as required by owner, contractor or Consultant.

1.7. ON-SITE DOCUMENTS

- .1 Maintain at job site at all times, one copy (written or digital) each of the following:
 - .1 Complete set of Contract drawings.

- .2 Specifications.
- .3 All Addenda.
- .4 Site Instructions and Sketches
- .5 Reviewed shop drawings and samples.
- .6 Change Orders and Contemplated Change Orders.
- .7 Other modifications to Contract.
- .8 Site Instructions
- .9 Colour schedule
- .10 Hardware List
- .11 Field test reports.
- .12 Copy of approved Work schedule.
- .13 Manufacturers' installation and application instructions.
- .14 Progress reports and meeting minutes.
- .15 Approved building permit documents.
- .16 Copy of current Ontario Building Code and National Building Code.
- .17 CSA Standard, CGSB Specifications. ASTM Documents and other standards referenced to in the specifications.
- .18 Labour conditions and wage schedules.
- .19 Applicable current editions of municipal regulations and by-laws. Current building codes, complete with addenda bulletins applicable to the Place of the Work.

1.8. SCHEDULES

- .1 Within three weeks following the award of the Contract, submit a detailed, trade by trade progress schedule for the work in a bar chart form acceptable to the Consultant.
- .2 Submit preliminary construction progress schedule as specified in Section 01 32 00 to Consultant coordinated with Consultant's project schedule.
- .3 After review, revise and resubmit schedule to comply with revised project schedule.
- .4 During progress of Work revise and resubmit as directed by Consultant.
- .5 Provide schedule updates every month with request for Payment, for duration of Contract.

1.9. CONSTRUCTION PROGRESS MEETINGS

.1 Prior to the commencement of the Work, the Contractor together with the Consultant shall mutually agree to a sequence for holding regular "on site meetings".

- .2 The Contractor will organize site meetings. Ensure persons, whose presence is required, are present and relative information is available to allow meetings to be conducted efficiently.
- .3 Contractor, major subcontractors and consultants involved in Work are to be in attendance.
- .4 Post and forward copies of progress schedules for advice of Subcontractors, Owner and Consultant.
- .5 Notify parties minimum five (5) days prior to meetings.
- .6 Record minutes of meetings and circulate to attending parties and affected parties not in attendance within two (2) days after meeting.
- .7 Agenda to include following:
 - .1 Review, approval of minutes of previous meeting.
 - .2 Review of Work progress since previous meeting.
 - .3 Field observations, problems, conflicts.
 - .4 Problems which impede construction schedule.
 - .5 Review of off-site fabrication delivery schedules.
 - .6 Corrective measures and procedures to regain projected schedule.
 - .7 Revision to construction schedule.
 - .8 Progress schedule, during succeeding work period.
 - .9 Review submittal schedules: expedite as required.
 - .10 Maintenance of quality standards.
 - .11 Review proposed changes for effect on construction schedule and on completion date.
 - .12 Review site security issues.
 - .13 Other business.
- .8 Schedule additional meetings, to expedite progress, should work require it.
- .9 Keep Owner and Consultant informed of progress, of delays and potential delays during all stages of Work. Do everything possible to meet progress schedule
- .10 Schedule and administer pre-installation meetings when specified in sections and when required to coordinate related or affected Work.

1.10. SUBMITTALS

- .1 Prepare and issue submittals to Consultant for review.
- .2 Submit preliminary Shop Drawings, product data and samples for review for compliance with Contract Documents; for field dimensions and clearances, for relation to available space, and for relation to Work of other contracts. After review, revise and resubmit for transmittal to Consultant.
- .3 Submit requests for payment for review, and for transmittal to Consultant.

- .4 Submit requests for interpretation of Contract Documents, and obtain instructions through Consultant.
- .5 Process substitutions through Consultant.
- .6 Process change orders through Consultant.
- .7 Deliver closeout submittals for review and preliminary inspections, for transmittal to Consultant.

1.11. RECORD (AS-BUILT) DOCUMENTS AND SAMPLES

- .1 Procedures for record as-built documents and samples as specified in Section 01 78 10.
- .2 Keep as-built documents and samples available for inspection by Consultant.

1.12. CLOSEOUT PROCEDURES

- .1 Take-over procedures, acceptance, and warranties as specified Section 01 78 10
- .2 Notify Consultant and Board when Work is considered ready for Substantial Performance.
- .3 Accompany Consultant and Board on preliminary inspection to determine items listed for completion or correction.
- .4 Comply with Consultant's instructions for correction of items of Work listed in executed certificate of Substantial Performance.
- .5 Notify Consultant of instructions for completion of items of Work determined in Consultant's final inspection.

SECTION 01 32 00 – CONSTRUCTION PROGRESS DOCUMENTATION

1.0 GENERAL

1.1. RELATED SECTIONS

- .1 Section 01 33 00 Submittal Procedures.
- .2 This section describes requirements applicable to all Sections within Divisions 02 to 49.

1.2. SCHEDULES

- .1 Within seven 7 days following the award of the Contract, submit a detailed cash flow chart broken down on a monthly basis, in a manner acceptable to the Consultant. Cash flow chart shall indicate anticipated Contractor's monthly progress billings from commencement of work until completion.
- .2 Update cash flow chart whenever changes occur to scheduling and in manner and at times satisfactory to Consultant.
- .3 Submit schedule of values at least fourteen (14) days before the first application
- .4 Submit schedules as follows:
 - .1 Submittal Schedule for Shop Drawings and Product Data.
 - .2 Submittal Schedule for Samples.
 - .3 Submittal Schedule for timeliness of Owner-furnished Products.
 - .4 Product Delivery Schedule.
 - .5 Cash Allowance Schedule for acquiring Products and Installation.
 - .6 Shutdown or closure activity.

1.3. CONSTRUCTION PROGRESS SCHEDULING

- .1 Submit initial schedule to the Consultant and the Board in duplicate within seven (7) days after following the award.
- .2 Schedule Format.
 - .1 Prepare schedule in form of a horizontal bar chart.
 - .2 Split horizontally for projected and actual performance.
 - .3 Provide horizontal time scale identifying each Working Day of each week.
- .3 Schedule Submission.
 - .1 Consultant will review schedule and return reviewed copies within five (5) days after receipt.
 - .2 Submit schedules in electronic format, forward to the Consultant and Owner as a pdf. file.

- .3 Resubmit finalized schedule within five (5) days after return of review copy.
- .4 Submit revised progress schedule with each application for payment.
- .5 Distribute copies of revised schedule to:
 - .1 Job site office.
 - .2 Subcontractors.
 - .3 Other concerned parties.
- .6 Instruct Consultant to report to Contractor within ten (10) days, any problems anticipated by timetable shown in schedule.
- .4 Submit revised schedules with Application for Payment, identifying changes since previous version.
- .5 Select either of the following paragraphs to identify the type and format of schedule required.
- .6 Show complete sequence of construction by activity, identifying Work of separate stages and other logically grouped activities. Indicate the early and late start, early and late finish, float dates, and duration.
- .7 Indicate estimated percentage of completion for each item of Work at each submission.
- .8 Indicate submittal dates required for shop drawings, product data, samples, and product delivery dates, including those furnished by Owner and required by Allowances.
- .9 Include dates for commencement and completion of each major element of construction:
 - .1 Site clearing.
 - .2 Site utilities.
 - .3 Foundation Work.
 - .4 Structural framing.
 - .5 Subcontractor Work.
 - .6 Equipment Installations.
 - .7 Finishes.
- .10 Indicate projected percentage of completion of each item as of first day of month.
- .11 Indicate progress of each activity to date of submission schedule.
- .12 Indicate changes occurring since previous submission of schedule:
 - .1 Major changes in scope.
 - .2 Activities modified since previous submission.
 - .3 Revised projections of progress and completion.
 - .4 Other identifiable changes.
- .13 Provide a written report to define:

- .1 Problem areas, anticipated delays, and impact on schedule.
- .2 Corrective action recommended and its effect.
- .3 Effect of changes on schedules of other subcontractors.

1.4. PROGRESS PHOTOGRAPHS

- .1 Digital Photography:
 - .1 Submit electronic copy of progress photographs of project, Digital format, minimum 300 in megapixel resolution.
 - .2 Identification: Name and number of project and date of exposure indicated.
 - .3 Provide both interior and exterior photographs.
 - .4 Number of Viewpoints: Locations of viewpoints determined by Consultant.
 - .5 Frequency: Monthly with progress statement. Provide the required number of pictures to accurately reflect the submitted progress percentage.

1.5. SHOP DRAWING SUBMITTAL SCHEDULE

- .1 Include schedule for submitting shop drawings, product data, samples
- .2 Indicate dates for submitting, review time, resubmission time, and last date for meeting fabrication schedule.
- .3 Include dates when shop drawings and samples will be required for Ownerfurnished products.
- .4 Include dates when reviewed submittals will be required from Consultant.
- .5 Provide final signed off copies of the shop drawings in digital format to the Board.

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SECTION 01 33 00 – SUBMITTAL PROCEDURES

2.0 GENERAL

2.1. RELATED SECTIONS

- .1 Section 01 32 00 Construction Progress Documentation.
- .2 Section 01 78 10 Closeout Submittals.
- .3 This section describes requirements applicable to all Sections within Divisions 02 to 49.

2.2. ADMINISTRATIVE

- .1 Submit to Consultant submittals listed for review. Submit with reasonable promptness and in orderly sequence so as to not cause delay in Work. Failure to submit in ample time is not considered sufficient reason for an extension of Contract Time and no claim for extension by reason of such default will be allowed.
- .2 Work affected by submittal shall not proceed until review is complete.
- .3 Present Shop Drawings, product data, samples and mock-ups in Metric (SI) units. Shop drawings containing imperial measurements will be rejected.
- .4 Where items or information is not manufactured or produced in SI Metric units, converted values within the metric measurement to the next largest imperial size available. Tolerances of .0625 acceptable.
- .5 Review submittals prior to submission to Consultant. This review represents that necessary requirements have been determined and verified, or will be, and that each submittal has been checked and co-ordinated with requirements of Work and Contract Documents.
- .6 Submittals not stamped, signed, dated, identified as to specific project, and attesting to their being reviewed will be returned without being examined and shall be considered rejected.
- .7 Shop drawings which require the approval of a legally constituted authority having jurisdiction shall be submitted by Contractor to such authority for approval. Such shop drawings shall receive final approval of authority having jurisdiction before Consultant's final review.
- .8 No work, requiring a shop drawing submission, shall be commenced until the submission has received Consultant's final review. Only shop drawings bearing Consultant's review stamp are to be sent and used on the job site.
- .9 Notify Consultant, in writing at time of submission, identifying deviations from requirements of Contract Documents stating reasons for deviations.

- .10 Shop drawings shall not contain substituted materials unless such substitutions have been requested in advance and approved by Consultant.
- .11 Verify field measurements and affected adjacent Work are coordinated.
- .12 Contractor's responsibility for errors and omissions in submission is not relieved by Consultant's review of submittals.
- .13 Contractor's responsibility for deviations in submission from requirements of Contract Documents is not relieved by Consultant review.
- .14 Keep one (1) reviewed copy of each submission on site.

2.3. SHOP DRAWINGS AND PRODUCT DATA

- .1 The term "Shop Drawings" means drawings, diagrams, illustrations, schedules, performance charts, brochures and other data which are to be provided by Contractor to illustrate details of a portion of Work.
- .2 The term "design team" means Consultant and Sub-consultants whether Sub-consultants are employees of Consultant or not, and includes structural, mechanical, electrical, etc.
- .3 Indicate materials, methods of construction and attachment or anchorage, erection diagrams, connections, explanatory notes and other information necessary for completion of Work. Where articles or equipment attach or connect to other articles or equipment, indicate that such items have been coordinated, regardless of Section under which adjacent items will be supplied and installed. Indicate cross references to design drawings and specifications.
- .4 Allow fourteen (14) days for Consultant's review of each submission.
- .5 Adjustments made on Shop Drawings by Consultant are not intended to change Contract Price. If adjustments affect value of Work, state such in writing to Consultant prior to proceeding with Work.
- .6 Make changes in Shop Drawings as Consultant may require, consistent with Contract Documents. When resubmitting, notify Consultant in writing of any revisions other than those requested.
- .7 Accompany submissions with transmittal letter, containing:
 - .1 Date.
 - .2 Project title and number.
 - .3 Contractor's name and address.
 - .4 Identification and quantity of each shop drawing, product data and sample.
 - .5 Other pertinent data.
- .8 Submissions shall include:
 - .1 Date and revision dates.

- .2 Project title and number.
- .3 Name and address of:
 - .1 Subcontractor.
 - .2 Supplier.
 - .3 Manufacturer.
- .4 Contractor's stamp, signed by Contractor's authorized representative certifying approval of submissions, verification of field measurements and compliance with Contract Documents.
- .5 Details of appropriate portions of Work as applicable:
 - .1 Fabrication.
 - .2 Layout, showing dimensions, including identified field dimensions, and clearances.
 - .3 Setting or erection details.
 - .4 Capacities.
 - .5 Performance characteristics.
 - .6 Standards.
 - .7 Operating weight.
 - .8 Wiring diagrams.
 - .9 Single line and schematic diagrams.
 - .10 Relationship to other parts of the Work.
- .9 After Consultant's review, distribute copies.
- .10 Submit Shop Drawings in Pdf. format for each requirement requested in specification Sections and as consultant may reasonably request.
- .11 Submit product data sheets or brochures in Pdf. format for requirements requested in specification sections and as requested by Consultant where Shop Drawings will not be prepared due to standardized manufacture of product.
- .12 Delete information not applicable to project.
- .13 Supplement standard information to provide details applicable to project.
- .14 If upon review by Consultant, no errors or omissions are discovered or if only minor corrections are made, the drawings will be stamped as reviewed or reviewed as modified and will be returned. At this point fabrication and installation of Work may proceed. If Shop Drawings are rejected, noted copy will be returned and re-submission of corrected Shop Drawings, through same procedure indicated above, must be performed before fabrication and installation of Work may proceed.
- .15 Signed drawings shall be returned to and retained by Contractor who is then responsible for distribution of copies of corrected shop drawing to

appropriate Subcontractors for appropriate action and to municipal building department for their records of those subjects required by authorities.

.16 The Consultant's review is for the sole purpose of ascertaining conformance with the general design concept. This review shall not mean the Consultant approves the detail design inherent in the shop drawings, responsibility for which shall remain with the Contractor submitting same, and this review shall not relieve the Contractor of his responsibility for meeting the requirements of the Contract Documents. The Contractor is responsible for dimensions to be confirmed and correlated at the job site for information that pertains solely to fabrication processes or to techniques of construction and installation and for coordination of the work of all subtrades.

2.4. SAMPLES

- .1 Submit for review to the Consultant three (3) samples as requested in respective specification Sections.
- .2 Submit samples with identifying labels bearing material or component description, manufacturer's name and brand name, Contractor's name, project name, location in which material or component is to be used, and date.
- .3 Deliver samples prepay any shipping charges involved for delivering samples to destination point and returning to point of origin if required.
- .4 Provide samples of special products, assemblies, or components when so specified.
- .5 No work requiring a sample submission shall commence until submission has received Consultant's final review.
- .6 Notify Consultant in writing, at time of submission of deviations in samples from requirements of Contract Documents.
- .7 Where colour, pattern or texture is criterion, submit full range of samples.
- .8 Adjustments made on samples by Consultant are not intended to change Contract Price. If adjustments affect value of Work, state such in writing to Consultant prior to proceeding with Work.
- .9 Make changes in samples which Consultant may require, consistent with Contract Documents.
- .10 Reviewed and accepted samples will become standard of workmanship and material against which installed Work will be verified.

2.5. MOCK-UP

.1 Erect mock-ups to Section 01 45 00.

2.6. CERTIFICATES AND TRANSCRIPTS

- .1 Immediately after award of Contract, and prior to commencing the work submit the performance bond and the labour and materials payment bond as described in the bid documents.
- .2 Submit transcription of certified true copies of insurance immediately after award of Contract.
- .3 A current WSIB clearance certificate
- .4 The bidder's health and safety policy for the project.
- .5 A copy of the notice of project issued by the ministry of labour for the project
- .6 Building materials, components and elements specified without the use of trade or proprietary names shall meet requirements specified. If requested by Consultant, submit evidence of meeting requirements specified. Evidence shall consist of certification based on tests carried out by an independent testing agency. Certification based on previous tests for same materials, components or elements is acceptable. Certification shall be in form of written test reports prepared by testing agency.

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SECTION 01 35 17 – FIRE SAFETY PROCEDURES

1.0 GENERAL

1.1. RELATED SECTIONS

- .1 Section 01 14 00 Work Restrictions.
- .2 Section 01 31 00 Project Managing and Coordination.
- .3 Section 01 33 00 Submittal Procedures.
- .4 Section 01 35 23 Health and Safety
- .5 This section describes requirements applicable to all Sections within Divisions 02 to 49.

1.2. FIRE SAFETY PLAN

- .1 Contractors and their personnel will be familiar with this section and its requirements.
- .2 The contractor must take all necessary precautions during the carrying out of the work to prevent the possibility of fire occurring.

1.3. FIRE PROTECTION

- .1 Provide and maintain temporary fire protection equipment during performance of Work required by the governing codes, regulations and bylaws.
- .2 The contractor will, at all times, when welding, brazing and performing any operation with an open flame, combustible adhesives or flammable solvents keep a portable, operable fire extinguisher within 3 meters of the operation.

1.4. HOT WORK

- .1 Take all precautions to Work safely and to provide the necessary protection to persons and property from Hot Work. This includes, but is not limited to Brazing, Cutting, Grinding, Soldering, Thawing Pipe, Torch Applied Roofing and Welding. With all such activity these steps are to be followed:
 - .1 Whenever possible, complete Hot Work in a welding shop or out of doors at the school.
 - .2 Flammable liquids, dust lint and oily deposits to be removed from within 50-ft (15m) of Work. Remove other combustibles where possible. Otherwise protect with fire-resistive tarpaulins or metal shields.
 - .3 Explosive atmosphere in area eliminated. Floors swept clean. Combustible floors wet down, covered with damp sand or fire-resistive tarpaulins.

- .4 All wall and floor openings covered. Fire-resistive tarpaulins suspended beneath Work.
- .5 For on-site Work (indoor and out of doors), advise the Head Custodian, Principal, Consultant (if assigned) and Project Coordinator prior to Work being performed, and of related dangers.
- .6 Where the Fire Alarm system is required to be set to stand-by to discourage false alarms from smoke detectors provide a firewatch throughout the building or structure being worked on. NEVER put the fire alarm system in stand-by mode when the building is occupied by staff or students.
- .7 In the event of a fire as a result of the Hot Work, notify the fire department immediately. Report incident to the head custodian, the Consultant, if assigned, and Project Coordinator immediately, whether extinguished or not. Provide a fire incident report to the Board.
- .8 Barriers must be set up to protect staff and students (i.e. pylons, shields, and caution tape) from exposure to arc flash and smoke migration.
- .9 Have all necessary doors, windows and/or drapes closed. Confer with the Head Custodian to shut down all fan systems in the area to reduce or eliminate smoke distribution.
- .10 Provide and keep fire extinguishers handy and in good Working condition. Temporarily cover all smoke detectors in area during time of Work.
- .11 Provide a fire watch/spot check for several hours after Work is completed. Uncover smoke detectors.
- .12 On new construction, the requirements of the Hot Wok permit may be waived, until such time as either Substantial Completion or Occupancy is granted, whichever comes first.
- .13 On additions to existing buildings, the requirements for Hot Work permits shall remain in place.

1.5. HOT WORK PERMIT

- .1 A sample Hot Work Permit is attached to the specifications refer to Appendix 013517-A
- .2 Each permit is valid for seven (7) days only and must be renewed prior to its expiration date
- .3 The contractor must obtain Hot Work Permits from the School Board's representative prior to the start of work.

- .4 The contractor must complete the form as required and must keep the form on site.
- .5 Return each completed form to the School Board's representative on date of expiration.
- .6 The most current version of the Permit and it's requirements shall be used for the purposes of the Work.

1.6. FIRE PROTECTION SYSTEMS

- .1 Any Modifications to Fire Alarm system and it's devices including service, additions and changes in device location must be performed only by a Certified Fire Alarm Technician as per the Ontario Fire Code section 1.1, subsection 1.1.5.
- .2 The Contractor will receive from the Board's contact a contact number for the monitoring service and a school system number.
- .3 Bidders are cautioned that the Board will be reimbursed for the cost of false alarms. Refer to Section 01 14 00 Work Restrictions, Para. 1.4.4.
- .4 An approved inspection firm shall verify all new fire alarm devices, in accordance to CSA regulations. Certificate of Verification is required before occupancy.

1.7. FIRE ALARM SHUT-DOWN PROCEDURE

- .1 Do not shut the system down unless necessary. Plan the operation required to reduce system down time to the least amount possible.
- .2 Wherever possible, shut down only the zone needing Work and schedule this down time in unoccupied school hours. Allow for this in your bid pricing.
- .3 Discuss the possible down time with the head custodian and principal prior to any partial or whole system shut down.
- .4 The school or building administration shall advise all staff of fire alarm system shut down. This will include instructions to call 911 if they see a fire and when system is back on line.
- .5 Prior to alarm system shutdown and upon restoring the fire alarm system individuals supervising the shut down must contact Direct Detect at 519-741-2494 and have on hand the School System Account Number (this number can be found on the decal on the fire alarm panel). The School System Account Number will start with the prefix 209
 - .1 The Contractor shall provide full detail to the monitoring company as requested including building number and name (as identified on the fire alarm monitoring panel), contact name, company name, length of time system is down. Call shall be placed just prior to any shut down.

- .6 A fire patrol will need to be established and will include the following at the Contractor's expense:
 - .1 Patrol all halls and high-risk areas affected.
 - .2 Fire patrol shall have access to a phone and call 911 if they see a fire.
 - .3 Report all other problems they encounter.
 - .4 Remain on patrol until system is back on.
- .7 Contact Direct Detect at 519-741-2494 and inform them when the system is put back on line.
- .8 An activated system must not be reset until authorized by the Fire Department and the cause of the alarm has been investigated.

1.8. FIRE PROTECTION EQUIPMENT IMPAIRMENT

- .1 Fire Protection Equipment referred to in this section includes sprinkler systems, special fire suppression systems, and kitchen hood suppression systems.
- .2 The Contractor will take all precautions including restrict all Hot Work operations and shut down hazardous processes during all Fire protection equipment impairment.
- .3 Do not shut the Fire protection equipment down unless necessary Plan the operation required to reduce system impairment time to the least amount possible.
- .4 Wherever possible, shut down only the Fire protection equipment needing Work and schedule this impairment time for unoccupied school hours. Allow for this in your bid pricing.
- .5 Discuss the possible down time with the head custodian and principal prior to any partial or whole system impairment.
- .6 The school administration shall advise all staff of Fire protection equipment shut down. This will include instructions to call 911 if they see a fire and when system is back on line
- .7 The Contractor will plan to use temporary protection such as extra extinguishers, charged hose lines and temporary sprinkler protection during all Fire protection equipment impairment.
- .8 If the sprinkler system is restorable, either in whole or in part, the Contractor or sub-Contractor shall assign someone to restore the system promptly in the event of a fire.
- .9 A fire patrol may need to be established and will include the following at the Contractor's expense:
 - .1 Patrol all halls and high-risk areas affected.
 - .2 Fire patrol shall have access to a phone and call 911 if they see a fire.

- .3 Report all other problems they encounter.
- .4 Remain on patrol until system is back on.
- .10 The Contractor shall inform all sub trades that the Board has a Red Tag Permit System and it shall be used for all Fire protection equipment impairment.
- .11 For ease of use, a Factory Mutual hanging wall kit has been place at all Board Fire protection equipment locations. Supplies of Red Tag Permits are provided there.

1.9. FIRE ALARM MODIFICATIONS AND MAINTENANCE

- .1 Very important changes to Ontario Building Code as they relate to the Standard for the Verification of Fire Alarm Systems CAN/ULC-S537-M have taken effect December 24, 1999. (Minister's Ruling 99-BC-01)
 - .1 Clause 5.1; "Addition of conventional field device(s), or modification(s), to existing input circuit(s) or output circuit(s) shall require re-verification of all devices served by those input circuit(s) or output circuit(s)." If one device is added to a zone, the entire zone or in the case of a single zone panel the entire system is to be verified.
 - .2 Clause 5.2 "Addition of input circuit(s) or output circuit(s) to an existing fire alarm system shall require verification of the new circuit(s) in accordance with this standard, and shall also require all previously existing circuit(s) to be tested as follows:
 - .3 TEST: One conventional field device on each circuit shall be operated to confirm activation of all output circuits in accordance with the systems design." Even though no other zones have been touched, one device per input zone is to be tested when the Fire Alarm system is modified.
 - .4 Clause 5.5 "Where a transponder is added to an existing system, the transponder shall be verified in accordance with subsections 3.2, Wiring; and subsection 3.3 Control Units; and with CAN/ULC-S536, Standard for the Inspection and Testing of Fire Alarm Systems as well as re-verification of existing field devices and verification of new conventional field devices." If a new addressable device is added to a system, the new device is to be tested; as well a test must be conducted on all addressable devices on the loop.
 - .5 Clause 5.6 "Where an existing fire alarm system control unit is replaced with a new control unit, it shall be verified in accordance with CAN/ULC-S536, Standard for the Inspection and Testing of Fire Alarm Systems.

Replacement of any control panel will require the testing of all existing fire alarm devices.

.2 The Contractor and sub-Contractors shall include in the bid price for the above ULC Standards requirements referenced in the Ontario Building Code.

1.10. INSTALLATION AND/OR REPAIR OF ROOFING

- .1 The Contractor will review with the Consultant and the Board's representative of the location of any asphalt kettles and the dates the kettles will be in use. The Contractor, in the course of performing roofing work, will ensure all personnel utilize the following precautions:
 - .1 Use only kettles equipped with thermometers or gauges in good working order.
 - .2 Locate kettles in a safe place outside of building.
 - .3 Maintain continuous supervision while kettles are in operation and provide metal covers for the kettles to smother any flames in case of fire.
 - .4 All roofing materials stored in locations no closer than 15 meters to any structures.

1.11. FIRE DEPARTMENT ACCESS

.1 Designated fire routes must be maintained. Fire Department must be advised of any work that would impede fire apparatus response.

1.12. SMOKING PRECAUTIONS

.1 Smoking is not permitted anywhere on Board properties. Workers who wish to smoke must leave the property, and not within sight of students. Any worker found to be in contravention of the Ontario Smoke Free Act will be subject to legislated fines.

1.13. FLAMMABLE LIQUIDS

- .1 The handling and storage on site of flammable liquids are to be governed by the current National Fire Code of Canada.
- .2 Flammable liquids such as gasoline, kerosene and naphtha may be kept for ready use in quantities not exceeding 10 imperial gallons provided they are stored in approved safety cans bearing the Underwriter's Laboratory of Canada or Factory Mutual seal of approval.
- .3 Transfer of flammable liquids is prohibited within buildings.

- .4 Transfer of flammable liquids must not be carried out in the vicinity of open flame or any type of heat producing devices.
- .5 Flammable liquids having a flash point below 100° F (37.7°C) such as naphtha or gasoline must not be used as solvents or cleaning agents.
- .6 Flammable waste liquids, for disposal, must be stored in approved containers located in a safe ventilated area. Quantities are to be kept to a minimum.

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Contractor Hot Work Permit

- 1. Take all precautions to Work safely and to provide the necessary protection to persons and property from Hot Work. This includes, but is not limited to Brazing, Cutting, Grinding, Soldering, Thawing Pipe, Torch Applied Roofing and Welding. With all such activity these steps are to be followed:
 - A. Whenever possible, complete Hot Work in a welding shop or out of doors at the school.
 - B. Flammable liquids, dust lint and oily deposits to be removed from within 50-ft (15m) of Work. Remove other combustibles where possible. Otherwise protect with fire-resistive tarpaulins or metal shields.
 - C. Explosive atmosphere in area eliminated. Floors swept clean. Combustible floors wet down, covered with damp sand or fire-resistive tarpaulins.
 - D. All wall and floor openings covered. Fire-resistive tarpaulins suspended beneath Work.
 - E. For Work on walls or ceilings, remove combustibles away on other side.
- 2. For on-site Work (indoor, out of doors), advise the Head Custodian and Principal prior to Work being performed, and of related dangers.
- 3. In the event of a fire as a result of the Hot Work, notify the fire department and the head custodian immediately, whether extinguished or not.
- 4. Barriers must be set up to protect staff and students (i.e. pylons, shields, and caution tape) from exposure to arc flash and smoke migration.
- 5. Have all necessary doors, windows and/or drapes closed. Request of the head custodian to shut down all fan systems in the area to reduce or eliminate smoke distribution.
- 6. Provide and keep fire extinguishers handy and in good Working condition. Temporarily cover all smoke detectors in area during time of Work.
- 7. Provide a fire watch/spot check for several hours after Work is completed. Uncover smoke detectors.

		•		
Appendix - 013517-A				
CONTRACTOR HOT WORK PERMIT				
STOP! Avoid hot work or seek an alternative method if possible.				
This hot work permit is required for any temporary operation involving open flames or producing heat and/or sparks. This includes but is not limited to: brazing, cutting, grinding, soldering, torch-applied roofing and welding. A SEPARATE PERMIT IS REQUIRED FOR EACH AREA Board Supervisor/ Manager/Proj. Coordinator Responsibilities: i. Verify precautions taken in Section A ii. Complete and retain Part 1 iii. Complete Section C during <u>each</u> day that Hot Works takes place iii. Return Part 2 to Contractor completing Hot Work & Post v. Return Part 2 to Controller, Facility Services				
Section A Indicate Precautions Taken	Section B	PART 1 Authorization Grante	d	
Available sprinklers, hose streams, and				
extinguishers available and in service	Permit Valid fr	om / to: (max. 7 days)	Print Name	Signature
Within 35' or 11m of hot work Flammable liquid, dust, lint and oily deposits	From This Date To This Date			To This Date
removed Explosive atmosphere in area eliminated	(Maximum 7 days or until end of hot work whichever is sooner)			
Floors swept clean All wall and floor openings covered	Section C Contractor and Location Affected			
Combustible floors covered with fire resistant sheets	Dates: Name of Contractor Name & signature of individual Name & signature of individual			
Protect or shut down ducts that might carry sparks/smoke	(max 7 days)	conducting hot work	assigned to fire watch	assigned to fire monitoring
Hot work on walls, ceiling or roofs Construction is noncombustible and without combustible covering or insulation Combustible materials on other side of walls, ceilings or roofs moved away Combustible structure wetted down				
Hot work on enclosed equipment Enclosed equipment cleaned of all combustible material Containers purged of flammable liquid/vapour				
Pressurized vessels, piping & equipment removed from service, isolated & vented				
Fire watch/hot work and monitoring Fire watch will be provided <u>during</u> and for <u>1 hour</u> after work including break Fire watch is trained and supplied with suitable			_	
extinguishers Fire watch is trained in the use of sounding fire				
alarm Fire watch conducted in adjoining areas, above	School:			
and below the space where appropriate Monitor hot work area for an additional <u>2 hours</u>	Room/Area:			
after fire watch Other precautions taken (please detail):	Nature of Job:			
I verify the above location has been examined <u>each day</u> , the precautions listed in Section A have been taken <u>each day</u> , and permission is authorized for this work. I further acknowledge that if activity is during <u>school operational hours</u> , that appropriate <u>notification</u> has been given to school administration.				
	Hot Works Contractor: Signature			
	School Administrator notified:			
In Case of Emergency call: 911 - Then call: 519-570-0003 Ext. 4123				

Refer to WRDSB Administration Procedure 4200 Hot Works/Fire Watch (Copies Available on Request)

E/Facility Srv/Controller/Board Procedures/2014-15/Hot Work Permit - Contractors - Final.xls

SECTION 01 35 23 – HEALTH AND SAFETY

1.0 GENERAL

1.1. RELATED SECTIONS

- .1 Section 01 31 00 Project Managing and Coordination.
- .2 Section 01 33 00 Submittal Procedures.
- .3 Section 01 35 17 Fire Safety Requirements
- .4 Section 01 35 43 Hazardous Materials
- .5 Section 01 41 00 Regulatory Requirements
- .6 Section 01 53 00 Temporary Construction Facilities
- .7 This section describes requirements applicable to all Sections within Divisions 02 to 49.

1.2. REFERENCES

.1 Province of Ontario, including requirements for a "Prime Contractor" as defined by the Act.

1.3. SAFETY PLAN

- .1 Develop written site-specific Health and Safety Plan based on hazard assessment prior to commencing any site Work and continue to implement, maintain, and enforce plan until final demobilization from site. Health and Safety Plan must address project specifications.
- .2 Consultant may respond in writing, where deficiencies or concerns are noted and may request re-submission with correction of deficiencies or concerns.
- .3 Be governed by pertinent safety requirements of Federal or Provincial Governments and of municipal bodies having authority, particularly the Ontario Construction Safety Act, The Occupational Health and Safety Act for Ontario, and regulations of Ontario Ministry of Labour, and work in conjunction with proper safety associations operating under the authority of Ontario Workers' Compensation Act. Protect Owner, Owner's employees, the public and those employed on the Work from bodily injury and to protect adjacent public and private property and Owner's property from damage. Furnish and maintain protection, such as warning signs, tarpaulins, guard rails, barriers, guard lights, night lights, railings around shafts, pits and stairwells, etc. as required. Remove temporary protective measures when no longer required.

1.4. TEMPORARY WORK

- .1 Temporary work requiring engineering proficiency for the design, erection, operation maintenance and removal shall be designed and bear stamp of the registered professional Engineer or Architect. Detail drawings will be submitted to the Consultant for review prior to commencing any work.
- .2 Before a temporary structure is used, person responsible for design, or their representative, shall inspect structure and certify it has been constructed according to their design.

1.5. **RESPONSIBILITY**

- .1 The "Prime Contractor" according applicable local jurisdiction, is responsible for health and safety of persons on site, safety of property on site and for protection of persons adjacent to site and environment to extent that they may be affected by conduct of Work.
- .2 Comply with and enforce compliance by employees with safety requirements of Contract Documents, applicable federal, provincial, territorial and local statutes, regulations, and ordinances, and with site-specific Health and Safety Plan.
- .3 Should any unforeseen or peculiar safety-related factor, hazard, or condition become evident during performance of Work, and follow procedures in place for Employee's Right to Refuse Work in accordance with Acts and Regulations of Health and Safety Act having jurisdiction. Advise the Board and the Consultant verbally and in writing.
- .4 The Contractor shall make their own arrangements for emergency treatment of accidents. Any accidents shall be reported immediately to the Board contact.
- .5 The Contractor agrees to hold the Board harmless of any and all liability of every nature and description, which may be suffered through bodily injuries, involving deaths of any persons, by reasons of negligence of the Contractor, his agents, employees, or his sub-Contractors.

1.6. SUBMITTALS

- .1 Make submittals in accordance with Section 01 33 00.
- .2 Submit site-specific Health and Safety Plan: Within ten (10) days after date of Notice to Proceed and prior to commencement of Work. Health and Safety Plan must include:
 - .1 Results of site specific safety hazard assessment.
 - .2 Results of safety and health risk or hazard analysis for site tasks and operation

- .3 Submit one (1) copy of Contractor's authorized representative's work site health and safety inspection reports to Consultant and Owner.
- .4 Submit copies of reports or directions issued by Federal, Provincial and Territorial health and safety inspectors.
- .5 Submit copies of incident and accident reports.
- .6 Submit Material Safety Data Sheets (MSDS) to Consultant.
- .7 Consultant's review of Contractor's final Health and Safety plan should not be construed as approval and does not reduce the Contractor's overall responsibility for construction Health and Safety.
- .8 Medical Surveillance: Where prescribed by legislation, regulation or safety program, submit certification of medical surveillance for site personnel prior to commencement of Work, and submit additional certifications for any new site personnel to Consultant.
- .9 On-site Contingency and Emergency Response Plan: Address standard operating procedures to be implemented during emergency situations.
- .10 File Notice of Project with the Ministry of Labour prior to commencement of Work.

1.7. SAFETY ACTIVITIES

- .1 Perform site specific safety hazard assessment related to project.
- .2 Schedule and administer Health and Safety meeting with Consultant prior to commencement of Work.
- .3 Perform Work in accordance with Section 01 41 00 Regulatory Requirements and this section.

1.8. HEALTH AND SAFETY COORDINATOR

- .1 Employ and assign to Work, competent and authorized representative as Health and Safety Coordinator. Health and Safety Coordinator must:
 - .1 have previous experience as a Health & Safety coordinator,
 - .2 have working knowledge of occupational safety and health regulations,
 - .3 be responsible for completing Contractor's Health and Safety Training Sessions and ensuring that personnel not successfully completing required training are not permitted to enter site to perform Work,
 - .4 be responsible for implementing, enforcing daily and monitoring sitespecific Contractor's Health and Safety Plan, and
 - .5 be on site during execution of Work.

1.9. POSTING OF DOCUMENTS

.1 Ensure applicable items, articles, notices and orders are posted in conspicuous location on site in accordance with Acts and Regulations of Health and Safety Act having jurisdiction, and in consultation with Consultant.

1.10. CORRECTION OF NON-COMPLIANCE

- .1 Immediately address health and safety non-compliance issues identified by authority having jurisdiction or by Consultant or by the Board.
- .2 Provide Consultant and/or Board with written report of action taken to correct non-compliance of health and safety issues identified.
- .3 Consultant and or the Board may stop Work if non-compliance of health and safety regulations is not corrected.

1.11. PROJECT/SITE CONDITIONS

- .1 Work at site will involve contact with:
 - .1 Refer to Section 01 35 43 Hazardous Materials

1.12. HAZARDOUS WORK

.1 Blasting or other use of explosives is not permitted at the place of work.

1.13. WORK STOPPAGE

.1 Give precedence to safety and health of public and site personnel and protection of environment over cost and schedule considerations for Work.

1.14. LOCKOUT PROCEDURES

- .1 All Work to be done on electrical systems or machinery, where the unexpected switching on of the system or machinery could result in personal injury to a student, staff, employee, or the Contractor's employee, must be done in accordance with the Contractor's standard lockout procedure.
- .2 The Contractor shall provide his/her own locks for the above procedure.
- .3 The lock shall include contact information for the person(s) locking out such device.

1.15. OVERHEAD LIFTING

- .1 Under no circumstances will a crane or lifting device be used over a occupied space.
- .2 When working adjacent to occupied spaces, ensure a clearance of one (empty) classroom, or a minimum of 10m between any occupied space and the furthest possible reach of the crane.

1.16. WARNING SIGNS AND NOTICES

.1 Notices shall be posted advising of the hazard but will not be considered a substitute for providing approved protection, separation, and space from the hazard.

1.17. FIRE PROTECTION

- .1 Provide and maintain temporary fire protection equipment during performance of Work required by the governing codes, regulations and bylaws.
- .2 Burning rubbish and construction waste materials is not permitted on site.
- .3 Maintain placed or installed Fire Protection to protect the portions of the Work during construction.

1.18. SCENT-FREE ENVIRONMENT

- .1 The Board requires that, where advised, a building may be deemed scentfree and as such, the wearing of scented products is prohibited.
- .2 Any methods or materials that are found to create negative responses in staff or students shall cease and be removed under advisement of the Consultant and or the Board, until alternate methods can be determined.

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SECTION 01 35 43 – HAZARDOUS MATERIALS

2.0 GENERAL

2.1. RELATED SECTIONS

- .1 Section 01 35 23 Health and Safety Requirements.
- .2 Section 01 41 00 Regulatory Requirements.
- .3 This section describes requirements applicable to all Sections within Divisions 02 to 49.

2.2. REFERENCES

.1 Province of Ontario, including requirements for a "Prime Contractor" as defined by the Act.

2.3. ASBESTOS and OTHER REGULATED SUBSTANCES

- .1 An Asbestos Audit, as prepared by MTE Consultants Inc. for this facility, is attached under Appendix 013543 A. A duplicate set is also available in the Facilities Services Departments located in the Education Centre. Unless specifically covered by a Cash Allowance or Contingency Allowance that states otherwise, include in this Contract the required removal of all asbestos containing materials (ACM) to complete the work. No claims for extra costs will be accepted for areas known to contain ACM that are within the scope of this Work.
- .2 Comply with applicable legislation regarding asbestos. Should the Contractor encounter asbestos not noted in the referenced Asbestos Audit that would be disturbed during the course of the Work, they should stop the work in that immediate area and report the same to the Consultant and Board contact.
- .3 In addition, Lead, Mercury, Silica, and Isocyanates are anticipated to be present in existing facilities. New construction, renovations, or alterations require compliance by the Contractor with the applicable legislation.

2.4. PROTOCOL FOR ABATEMENT WORK

- .1 This Protocol establishes the requirements to be followed by all Asbestos Abatement Contractors involved with the Board. It applies to Type 1, Type 2 and Type 3 Operations as stated in the Regulations and applies to emergency and non-emergency work (directly retained or working as a subcontractor).
- .2 Asbestos Abatement Contractors must maintain appropriate insurance coverage and WISB certification.

- .3 Contractors retained for asbestos abatement work shall use personnel certified by the Ontario College of Trades and must provide the Consultant and Board with proof of asbestos certification (AAS and AAW) for all supervisors / all staff involved.
- .4 School Access
 - .1 During school hours all asbestos contractors are to report to the school office upon arrival. After school hours, ensure card-in / card-out procedures are followed and building security is maintained.
- .5 Communication
 - .1 Establish communication contact list with email and phone numbers that shall include:
 - .1 Principal / Vice Principal
 - .2 Area Facility Manager
 - .3 Head Custodian
 - .4 Environmental Officer
 - .5 Manager of Mechanical, Electrical and Environmental Services
 - .6 Manager of Health Safety & Security
 - .7 Contractor staff
 - .8 Consultant
 - .2 Contact the School Principal / Vice to set up a firm date for the abatement (removal / repair). Schedule to allow at least 72 hours notice ahead of the work.
 - .3 Confirm the date by notifying via email the following:
 - .1 Principal / Vice-principal,
 - .2 Area Facility Manager, and
 - .3 Environmental Officer.
 - .4 Consultant
 - .4 Indicate the date, the start time, the anticipated completion time for the work and the work areas in the school.
 - .5 Identify personnel managing the project and provide current cell numbers for emergency contacts.
 - .6 For emergency work, as requested by Area Supervisors, Facility Managers or Environmental Officer, no notification to the school is required.
 - .7 Additionally, for Type 3 work also contact:
 - .1 Manager of Health, Safety & Security, and
 - .2 Notify the MOL (also for Type 2) where required by regulation.
 - .3 Consultant

- .8 Discussions with other groups, school staff, media and others is discouraged and shall be directed to the Board Communication Officer where warranted.
- .6 Asbestos Operations
 - .1 Emergency work shall be carried out the same day (evening/night) or under exceptional conditions the following day / evening / night. Contractors shall exercise discretion when working in the school to minimize anxiety of staff/school community. Where warranted, contact Area Supervisor, Facility Manager or Environmental Officer to obtain further direction.
 - .2 For non-emergency work, contractor is to assess the work on site and provide a cost estimate to the Environmental Officer, (daniela_budure@wrdsb.on.ca) and Consultant. Some work will require discussion with the Facility Manager or Environmental Officer to assess if additional work should be done as to completely remove all ACM material form the area or similar.
 - .3 Where the MTE report shows ACM requiring repair, remove and reinsulate where required.
 - .4 Before beginning any Type 1, Type 2 or Type 3 Operations, the work area must be secured, doors closed, warning signs added to all entrances, caution tape used in open areas and signs used to restrict access to the work area so as to keep persons not involved in the work from entering in the work area.
 - .5 Provide "Construction" warning signs on solid barriers between the Work and public areas. Install a sufficient number of "asbestos abatement" warning signs behind the barriers, posted to warn of the hazard, and that access to the work area is restricted to persons wearing protective clothing and equipment.
 - .6 The contactor is responsible to disable the mechanical ventilation serving the work area and positively prevent operation using Lock-out / Tag-out devices for each air handling unit /fan. Exercise caution during heating season to ensure areas of the building are maintained above freezing and ensure equipment is turned back on after abatement / air clearance completed.
 - .7 Contractor's employees shall put on / take off PPE within work area marked by construction signs. No employee shall leave the work area wearing PPE.

.8 All dust and waste is to be cleaned up and removed at frequent / regular intervals as the work proceeds and immediately upon completion. No waste bags or similar are to be left behind.

2.5. SUBMITTALS

- .1 Once the abatement is completed, forward a Letter of Completion to the Environmental Officer, (daniela_budure@wrdsb.on.ca). This letter shall be received no later than 72 hours after completion and shall include any sample results.
- .2 For those projects requiring Air Clearance, ensure this info is sent without delay but in all cases no later than 24 hours after sampling. All Type 3 work must take into account that the initial samples may not pass and the contactor must allow one additional day to re-clean and re-sample before school is to resume operations. For those projects not under the direct supervision of a Environmental Consultant, the contactor is to expedite the air clearance sampling with the lab of their choice and carry these costs.
- .3 Forward Air Clearance results to:
 - .1 Principal / Vice-principal,
 - .2 Facility Manager,
 - .3 Environmental Officer,
 - .4 Manager of Mechanical, Electrical and Environmental Services, and
 - .5 Manager of Health, Safety & Security.
 - .6 Consultant

2.6. ACKNOWLEDGEMENT

- .1 The protocols for asbestos work must be read and understood by Asbestos Contractor.
- .2 Submit a signed copy of the most current copy of <u>PROTOCOL FOR</u> <u>ABATEMENT WORK (ASBESTOS ABATEMENT CONTRACTORS)</u> to the General Contractor, the Consultant, and the Board's Environmental Officer.

SECTION 01 42 00 – REFERENCES

1.0 GENERAL

1.1. SECTION INCLUDES

- .1 References and standards.
- .2 Standards producing industry organizations and their addresses.

1.2. RELATED SECTIONS

- .1 Section 01 61 00 Product Requirements.
- .2 This section describes requirements applicable to all Sections within Divisions 02 to 49.

1.3. REFERENCES

- .1 For Products or quality specified by association, trade, or other references or consensus standards, comply with requirements of the standard, except when more rigid requirements are specified or are required by applicable codes.
- .2 Conform to reference standard by Ontario Building Code except where a specific date is established or required by code.
- .3 Obtain copies of standards where required by product specification sections.
- .4 Neither the contractual relationships, duties, or responsibilities of the parties in Contract nor those of the Consultant shall be altered from the Contract Documents by mention or inference otherwise, in any reference document.

1.4. STANDARDS

- .1 The following associations and organizations are cited in specification sections. Acronym, name, address, and Internet URL addresses are as follows:
- .2 Canadian Organizations:
 - .1 **ACEC** Association of Consulting Engineers of Canada, 130 Albert Street, Suite 616, Ottawa, ON K1P 5G4; URL: http://www.acec.ca.
 - .2 **AWMAC** Architectural Woodwork Manufacturers Association of Canada, 516-4 Street West, High River, AB T1V 1B6; URL: http://www.awmac.com.
 - .3 Canada Green Building Council, 330 55 rue Murray Street, Ottawa, ON. K1N5M3; Tel: 613-241-1184, Fax: 613-241-5750; URL: http://www.cagbc.org.
 - .4 **CCA** Canadian Construction Association, 75 Albert St., Suite 400, Ottawa, ON K1P 5E7; URL: http://www.cca-acc.com.

- .5 **CCDC** Canadian Construction Documents Committee, Refer to ACEC, CCA, CSC or RAIC; URL: http://www.CCDC.org.
- .6 **CGA** Canadian Gas Association, 20 Eglinton Avenue West, Suite 1305, Toronto, ON M4R 1K8; URL: http://www.cga.ca..
- .7 **CGSB** Canadian General Standards Board, Place du Portage, Phase III, 6B1, 11 Laurier Street, Hull, QC K1A 0S5; URL: http://w3.pwgsc.gc.ca/cgsb.
- .8 **CISC** Canadian Institute of Steel Construction, 201 Consumers Road, Suite 300, Willowdale, ON M2J 4G8; URL: http://www.cisc-icca.ca.
- .9 **CLA** Canadian Lumbermen's Association, 27 Goulburn Avenue, Ottawa, ON K1N 8C7; URL: http://www.cla-ca.ca.
- .10 **CNLA** Canadian Nursery Landscape Association, RR #4, Stn. Main,7856 Fifth Street, Milton, ON L9T 2X8; URL: http://www.canadanursery.com.
- .11 **CRCA** Canadian Roofing Contractors Association, 155 Queen Street,Suite 1300, Ottawa, ON K1P 6L1; URL: http://www.roofingcanada.com.
- .12 **CSA** Canadian Standards Association International, 178 Rexdale Blvd., Toronto, ON M9W 1R3; URL: http://www.csa-international.org.
- .13 **CSC** Construction Specifications Canada, 120 Carlton Street, Suite 312, Toronto, ON M5A 4K2; URL: http://www.csc-dcc.ca.
- .14 **CSDMA** Canadian Steel Door Manufacturers Association, One Yonge Street, Suite 1801, Toronto, ON M5E 1W7; URL: http://www.csdma.org.
- .15 **CSPI** Corrugated Steel Pipe Institute, 652 Bishop Street N, Unit 2A, Cambridge, ON N3H 4V6; URL: http://www.cspi.ca.
- .16 **CSSBI** Canadian Sheet Steel Building Institute, 652 Bishop St. N., Unit 2A, Cambridge, ON N3H 4V6; URL: http://www.cssbi.ca.
- .17 **CUFCA** Canadian Urethane Foam Contractor's Association, Box 3214, Winnipeg, MB R3C 4E7; URL: http://www.cufca.ca.
- .18 **CWC** Canadian Wood Council, 1400 Blair Place, Suite 210, Ottawa, ON. K1J 9B8; URL: http://www.cwc.ca.
- .19 **EC** Environment Canada, Conservation and Protection, Inquiry Centre, 351 St. Joseph Blvd, Hull, QC KIA 0H3; URL: http://www.ec.gc.ca.
- .20 **EFC** Electro Federation of Canada, 5800 Explorer Drive, Suite 200, Mississauga, ON L4W 5K9; URL: http://www.electrofed.com.
- .21 **MPI** The Master Painters Institute, 4090 Graveley Street, Burnaby, BC V5C 3T6; URL: http://www.paintinfo.com.

- .22 **NABA** National Air Barrier Association, PO Box 2747, Winnipeg, MB R3C 4E7; URL: http://www.naba.ca.
- .23 **NLGA** National Lumber Grades Authority, 406-First Capital Place, 960 Quayside Drive, New Westminster, BC V3M 6G2; URL: http://www.nlga.org.
- .24 **NRC** National Research Council, Building M-58, 1200 Montreal Road, Ottawa, ON K1A 0R6; URL: http://www.nrc.gc.ca.
- .25 **QPL** Qualification Program List, c/o Canadian General Standards Board, Place du Portage, Phase III, 6B1, 11 Laurier Street, Hull, QC K1A 1G6; URL: http://www.pwgsc.gc.ca/cgsb.
- .26 **RAIC** Royal Architectural Institute of Canada, 55 Murray Street, Suite 330, Ottawa, ON K1N 5M3; URL: http://www.raic.org.
- .27 **SCC** Standards Council of Canada, 270 Albert Street, Suite 2000, Ottawa, ON K1P 6N7; URL: http://www.scc.ca.
- .28 **TTMAC** Terrazzo, Tile and Marble Association of Canada, 30 Capston Gate, Unit 5 Concord, ON L4K 3E8; URL: http://www.ttmac.com.
- .29 **ULC** Underwriters' Laboratories of Canada, 7 Crouse Road, Toronto, ON M1R 3A9; URL: http://www.ulc.ca.
- .3 USA Organizations:
 - .1 **AA** Aluminum Association, 900 19th Street N.W., Washington, DC 20006; URL: http://www.aluminum.org.
 - .2 **AASHTO** American Association of State Highway and Transportation Officials, 444 N Capitol Street N.W., Suite 249, Washington, DC 20001; URL: http://www.aashto.org.
 - .3 **AHA** American Hardboard Association, 1210W Northwest Hwy, Palatine, IL 60067; URL: http://www.hardboard.org.
 - .4 **AITC** American Institute of Timber Construction, 7012 S. Revere Parkway, Suite 140, Englewood, CO 80112; URL: http://www.aitcglulam.org.
 - .5 **AMCA** Air Movement and Control Association Inc., 30 West University Drive, Arlington Heights, IL 60004-1893; URL: http://www.amca.org.
 - .6 **ANSI** American National Standards Institute, 25 West 43rd Street, 4th Floor, New York, NY 10036; URL: http://www.ansi.org.
 - .7 **APA** The Engineered Wood Association, P.O. Box 11700, Tacoma, WA 98411-0700; URL: http://www.apawood.org.
 - .8 **API** American Petroleum Institute, 1220 L St. Northwest, Washington, DC 20005-4070; URL: http://www.api.org.
 - .9 **ARI** Air Conditioning and Refrigeration Institute, 4100 N Fairfax Drive, Suite 200, Arlington, VA 22203; URL: http://www.ari.org.

- .10 **ASHRAE** American Society of Heating, Refrigeration and Air-Conditioning Engineers, 1791 Tullie Circle NE, Atlanta, GA 30329; URL: http://www.ashrae.org.
- .11 **ASME** American Society of Mechanical Engineers, ASME Headquarters, 3 Park Avenue, New York, NY 10016-5990; URL: http://www.asme.org.
- .12 **ASTM International**, 100 Barr Harbor Drive West, Conshohocken, PA 19428-2959; URL: http://www.astm.org.
- .13 **AWCI** Association of the Wall and Ceiling Industries International, 803 West Broad Street, Suite 600 , Falls Church, UA 22046; URL: http://www.awci.org.
- .14 **AWPA** American Wire Producer's Association, 801 N Fairfax Street, Suite 211, Alexandria, VA 22314-1757; URL: http://www.awpa.org.
- .15 **AWPA** American Wood Preservers' Association, P.O. Box 5690, Granbury TX 76049-0690; URL: http://www.awpa.com
- .16 **AWS** American Welding Society, 550 N.W. LeJeune Road, Miami, FL 33126; URL: http://www.amweld.org.
- .17 **AWWA** American Water Works Association, 6666 W. Quincy Avenue, Denver, CO 80235; URL: http://www.awwa.org.
- .18 **EIMA** EIFS Industry Manufacturer's Association, 3000 Corporate Center Drive, Suite 270, Morrow, GA 30260; URL: http://www.eima.com.
- .19 **ISAP** International Society for Asphalt Paving, 400 Selby Avenuse, Suite 1, St. Paul, MN 55102; URL: http://www.asphalt.org.
- .20 IEEE Institute of Electrical and Electronics Engineers, IEE Corporate Office, 3 Park Avenue, 17th Floor, New York, NY 10016-5997;URL: http://www.ieee.org
- .21 **MSS** Manufacturers Standardization Society of the Valve and Fittings Industry, 127 Park Street, N.E., Vienna, VA 22180-4602; URL: http://www.mss-hq.com.
- .22 NAAMM National Association of Architectural Metal Manufacturers, 8 South Michigan Avenue, Suite 1000, Chicago, IL 60603;URL: http://www.naamm.org.
- .23 **NEMA** National Electrical Manufacturers Association, 1300 N 17th Street, Suite 1847, Rosslyn, VA 22209; URL: http://www.nema.org.
- .24 **NFPA** National Fire Protection Association, 1 Batterymarch Park, P.O. Box 9101Quincy, MA 02269-9101; URL: http://www.nfpa.org.
- .25 **NFSA** National Fire Sprinkler Association, P.O. Box 1000, Patterson, NY 12563; URL: http://www.nfsa.org.

- .26 **NHLA** National Hardwood Lumber Association, 6830 Raleigh-La Grange Road, Memphis, TN 38184-0518; URL: http://www.natlhardwood.org.
- .27 **NSPE** National Society of Professional Engineers, 1420 King Street, Alexandria, VA 22314-2794; URL: http://www.nspe.org.
- .28 **PCI** Prestressed Concrete Institute, 209 W. Jackson Blvd., Suite 500, Chicago, IL 60606-6938; URL: http://www.pci.org.
- .29 **PEI** Porcelain Enamel Institute, PO Box 920220, Norcross, GA 30010; URL: http://www.porecelainenamel.com.
- .30 **SSPC** The Society for Protective Coatings, 40 24th Street, 6th Floor, Pittsburgh, PA 15222-4656;URL: http://www.sspc.org.
- .31 **TPI -** Truss Plate Institute, 583 D'Onofrio Drive, Suite 200, Madison, WI 53719; URL: http://www.tpinst.org.
- .32 **UL** Underwriters' Laboratories, 333 Pfingsten Road, Northbrook, IL60062-2096; URL: http://www.ul.com.

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SECTION 01 45 00 – QUALITY CONTROL

1.0 GENERAL

1.1. RELATED SECTIONS

- .1 Section 01 21 00 Allowances.
- .2 Section 01 78 10 Closeout Submittals and Requirements
- .3 Section 01 79 00 Demonstration and Training
- .4 This section describes requirements applicable to all Sections within Divisions 02 to 49.

1.2. REFERENCES

- .1 **ISO/IEC** 17025-2005 General Requirements for the Competence of Testing and Calibration Laboratories.
- .2 **SCC** (Standards Council of Canada).

1.3. INSPECTION BY AUTHORITY

- .1 Allow Authorities Having Jurisdiction access to Work. If part of Work is in preparation at locations other than Place of Work, allow access to such Work whenever it is in progress.
- .2 Give timely notice requesting inspection whenever portions of the Work are designated for special tests, inspections or approvals, either when described in the Contract Documents or when required by law in the Place of the Work.
- .3 If Contractor covers or permits to be covered Work that has been designated for special tests, inspections or approvals before such is made, uncover such Work, have inspections or tests satisfactorily completed and make good such Work.

1.4. REVIEW BY CONSULTANT

- .1 Consultant may order any part of the Work to be reviewed or inspected if Work is suspected to be not in accordance with Contract Documents.
- .2 If, upon review such work is found not in accordance with Contract Documents, correct such Work and pay cost of additional review and correction.
- .3 If such Work is found in accordance with Contract Documents, The owner will pay cost of review and replacement.

1.5. INDEPENDENT INSPECTION AGENCIES

- .1 Independent Inspection and Testing Agencies will be engaged by Contractor for purpose of inspecting and testing portions of Work.
- .2 The Board may, at their discretion, request that the Consultant direct the Contractor to engage independent inspecting and or testing agencies to review or test the Work.
- .3 Allocate Costs for inspections and testing to Section 01 21 00.
- .4 Provide equipment required for executing inspection and testing by appointed agencies.
- .5 Employment of inspection and testing agencies does not relax responsibility to perform Work in accordance with Contract Documents.
- .6 If defects are revealed during inspection and/or testing, the appointed agency will request additional inspection and testing to ascertain full degree of defect. Correct defect and irregularities as advised by Consultant at no cost to Owner. Contractor shall pay costs directly to the inspection agency for retesting and re-inspection.

1.6. ACCESS TO WORK

- .1 Allow inspection and testing agencies access to Work, off site manufacturing and fabrication plants.
- .2 Cooperate to provide reasonable access and facilities for such access.

1.7. CONTRACTOR RESPONSIBILITIES

- .1 Notify appropriate agency minimum 48 hours in advance of requirement for tests, in order that attendance arrangements can be made.
- .2 Submit samples and materials required for testing, as specifically requested in specifications. Submit with reasonable promptness and in an orderly sequence so as not to cause delay in Work.
- .3 Provide labour and facilities to obtain and handle samples and materials on site. Provide sufficient space to store and cure test samples.

1.8. DUTIES & AUTHORITY OF TESTING AGENCY

- .1 Testing agency is expected to do the following:
 - .1 Act in a professional and unprejudiced basis and carry out inspection and testing functions to establish compliance with requirements of Contract Documents.
 - .2 Check work as it progresses and prepare reports stating results of tests and conditions of work and state in each report whether specimens

tested conform to requirements of Contract Documents, specifically noting deviations.

- .3 Distribute reports as follows
 - .1 Consultant
 - .2 Owner
 - .3 Contractor
- .2 Testing agency is not authorized to amend or release any requirements of Contract Documents, nor to approve or accept any portion of work.

1.9. REJECTED WORK

- .1 The Contractor shall remove defective Work, whether result of poor workmanship, use of defective products or damage and whether incorporated in Work or not, which has been rejected by Consultant as failing to conform to Contract Documents. Replace or re-execute in accordance with Contract Documents.
- .2 Make good other Contractor's work damaged by such removals or replacements promptly.
- .3 If, it is not expedient to correct defective Work or Work not performed in accordance with Contract Documents, the Owner may choose to accept the condition. The difference in value between Work performed and that called for by Contract Documents shall be deducted from the Contract value via Change Order. The amount of this change shall be determined by Consultant. The Contractor shall warrant the work performed for the time period specified as if it were performed in accordance with the Contract Documents.

1.10. TESTING OF EXCAVATION & BACK FILL

- .1 The Consultant must approve all Sample and fill tests prior to purchase.
- .2 In coordination with the Consultant and Contractor, inspect and test backfill and fill to ensure the degree of compaction specified has been obtained.
- .3 Inspect excavation at required levels in regard to bearing values for footings, foundations and floor slabs.
- .4 Authorization and calculation of extra excavation work, if required, due to unsatisfactory bearing shall be adjusted by Unit Price.

1.11. CONCRETE STRENGTH TESTS

.1 Review the proposed concrete mix design and check test if considered necessary.

- .2 Obtain representative samples of fresh concrete for each mix design of concrete placed in any one day as directed by the Consultant.
- .3 Make standard slump tests.
- .4 Mould three (3) standard 150mm diameter cylindrical test specimens from each sampling of fresh concrete. Store specimens as per best practice while they are on the site. Cure all cylinders in the laboratory under standard moisture and temperature conditions. Compression test one of the cylinders at 7 days and the remaining two at 28 days after sampling. Each concrete cylinder test report shall contain the specific location of concrete represented by sample, design strength, aggregate size, admixtures used, date, hour and temperature at time of sampling, percentage air content, unit weight and test strength of cylinder.
- .5 When concrete is placed under the conditions of "Cold Weather Requirements" make one additional cylinder; store it in a heated enclosure for 24 hours and then store it on the job site in a place protected from disturbance and off the ground. Compressive test this cylinder 7 days after sampling.
- .6 Determine the air content of air entrained standard weight concrete.
- .7 Determine the air content and unit weight of light weight concrete by the volumetric method.
- .8 Additional testing required because of changes in materials or proportions of the mix requested by the Contractor as well as any extra testing of concrete or materials occasioned by their failure to meet specification requirements or testing of the structure or performance of the structure, including load testing, shall be carried out at the Contractor's expense.

1.12. INSPECTION OF STRUCTURAL STEEL

- .1 Ensure all steel has mill test reports that comply with the Specification prior to purchase.
- .2 Inspect fabrication of steel in plant.
- .3 Inspect erection work at site including fit-up, placing, plumbing, levelling, temporary bracing, field cutting and alterations.
- .4 Shop and field inspect welded and bolted connections and painting.
- .5 High strength bolts the installation and testing of bolts shall conform to the requirements of CSA S16-1969. Check one representative connection in ten by torque testing every bolt, and check each bolt in every connection with a tap of hammer for soundness. Enforce requirements of connection type.

.6 Examine visually all welded joints for inclusions, porosity, lack of fusion penetration or even contour, undercuts and cracks. Root passes shall be checked for penetration and cracks from the back of the joint. Any suspect welds shall be checked ultrasonically.

1.13. INSPECTION OF METAL DECK

- .1 Check deck for gauge, type and protective coating thickness to ensure compliance with Specification.
- .2 Inspect erection work at the site including anchorage.

1.14. INSPECTION AND TESTING OF PAVING

- .1 Testing shall be carried out in three stages as described below by means of sufficient site visits to ensure satisfactory results but in no case less three site visits.
- .2 Test within 16 hours from time called to do so by Contractor, since paving is a critical item at the end of the project.
- .3 Stage One:
 - .1 Visual inspection and compaction tests of subsoil.
- .4 Stage Two:
 - .1 Inspection of granular sub-base (after each layer is placed or after the last layer is placed and compacted).
 - .2 On site density tests.
 - .3 Verify thickness of various levels. (Minimum of 4 checks shall be done on thickness in a paved area of 250m2 or less, and 1 additional check for each additional 250m2 or part thereof).
 - .4 Laboratory tests: moisture content and grading of materials.
- .5 Stage Three:
 - .1 Inspection of asphalt installation.
 - .2 Checking of thickness and density of material and checking suitability of equipment used.
- .6 Standard Proctor Test shall be carried out for all projects.
- .7 Further, grain size analysis and Marshall test shall be carried out if visual inspection is not satisfactory or, if there is reason to suspect materials supplied are not acceptable.
- .8 All laboratory tests shall be performed according to A.S.T.M. methods, latest revisions

- .9 Paving Contractor shall obtain from their supplier grading tables of materials used and submit them to the testing laboratory for approval. The paving contractor shall ensure material delivered complies with grading tables.
- .10 Be responsible for all approvals given to Paving Contractor. At completion of paving project, inform Consultant all tests were performed according to the Specifications and the Contractor's performance has been approved.
- .11 The Consultant will not entertain any credits for work either not performed or incorrectly performed by the contractor. If thicknesses or consistencies of sub-base are not as specified, or if asphaltic material is not as specified, then the Contractor shall remove same at their expense and provide proper specified materials.

1.15. BUILDING THERMOGRAPHIC SCAN

- .1 Upon completion of the Work, the Consultant and/or Owner may arrange for an independent agency to carry out a thermographic scan of the building to determine acceptability of thermal performance of the building envelope.
- .2 Consultant, prior to start of construction work, will designate a sample area of the building to include a portion of exterior wall and roof.
- .3 Consultant will implement a special inspection program for this sample area to be carried out as construction progresses. Contractor shall not cover any completed work until notifying Consultant and receiving acceptance of completed work. Contractor shall remove and replace any work which is installed in contravention of this requirement.
- .4 Results of thermographic scan of entire building will be evaluated and compared to those of the sample area to determine acceptance or rejection of any part of the building envelope.
- .5 Contractor shall carry out remedial work as required to bring quality of any rejected portion of the building envelope to that of the sample area. Contractor shall pay for costs of any follow-up thermographic scans required to determine acceptability of remedial work. This procedure shall be repeated until all parts of the building envelope have been accepted.

1.16. TESTS AND MIX DESIGNS

- .1 Furnish test results and mix designs as may be requested.
- .2 The cost of tests and mix designs beyond those called for in Contract Documents or beyond those required by law of Place of Work shall be appraised by Consultant and may be authorized as recoverable.

1.17. MOCK-UP

- .1 Prepare mock-up for Work specifically requested in specifications. Include for Work of all Sections required to provide mock-ups.
- .2 Prepare mock-ups for Consultants review with reasonable promptness and in an orderly sequence, so as not to cause any delay in Work.
- .3 Failure to prepare mock-ups in ample time is not considered sufficient reason for an extension of Contract Time and no claim for extension by reason of such default will be allowed.
- .4 If requested, Consultant will assist in preparing a schedule fixing dates for preparation.
- .5 Remove mock-up at conclusion of Work or when acceptable to Consultant. Repair any damage and clean-up at place of mock-up.
- .6 Approved mock-up may remain as part of Work.

1.18. EQUIPMENT AND SYSTEMS

- .1 Submit adjustment and balancing reports for mechanical and electrical systems to the consultant.
- .2 Refer to Sections 01.78.10 and 01.79.00 for definitive requirements.

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SECTION 01 51 00 – TEMPORARY UTILITIES

1.0 GENERAL

1.1. RELATED SECTIONS

- .1 Section 01 52 00 Construction Facilities.
- .2 Section 01 53 00 Temporary Construction.
- .3 This section describes requirements applicable to all Sections within Divisions 02 to 49.

1.2. INSTALLATION AND REMOVAL

- .1 Provide temporary utilities controls in order to execute work expeditiously.
- .2 Location of temporary facilities shall be subject to Consultant's approval.
- .3 Salvage and assist in recycling products for potential reuse wherever possible.
- .4 Remove temporary facilities from site when directed by consultant.

1.3. DEWATERING

.1 Provide temporary drainage and pumping facilities to keep excavations and site free from standing water. Provide necessary pumps (including spare pumps) and temporary drainage for keeping the Work free of water throughout construction period. Locate sumps away from foundation elements. Control grading around excavation to prevent surface water from draining into excavation and from damaging adjoining property.

1.4. WATER SUPPLY

- .1 Provide continuous supply of potable water for construction use until such time as permanent municipal water supply is available.
- .2 Hose extensions to be provided by subcontractors requiring them.
- .3 For New Builds arrange for connection with appropriate utility company and pay all costs for installation, maintenance, removal and usage costs until occupancy has been achieved.
- .4 For Additions and renovations the contractor can use existing Board service unless noted otherwise.

1.5. TEMPORARY HEATING AND VENTILATION

.1 Provide temporary heating required during construction period, including unit rental costs, maintenance.

- .2 Provide temporary heating fuel, if not already available on site, until such time as a permanent natural gas line is installed, and thereafter fuel costs shall be borne by the Board. The Contractor shall provide all connections and piping between the permanent fuel source and the heating appliance(s).
- .3 Provide temporary heat and ventilation in enclosed areas as required to:
 - .1 Facilitate progress of Work.
 - .2 Protect Work and products against dampness and cold.
 - .3 Prevent moisture condensation on surfaces.
 - .4 Provide ambient temperatures and humidity levels for storage, installation and curing of materials.
 - .5 Provide adequate ventilation to meet health regulations for safe working environment.
- .4 Maintain temperatures of minimum:
 - .1 10 degrees C in areas where construction is in progress, until takeover by Board. Contractor to ensure temporary enclosures remain sealed and penetrations are repaired or closed in a timely fashion.
 - .2 16 degrees C in areas where finishes are in progress.
 - .3 16 degrees C in building once it is enclosed.
 - .4 Refer to other Sections for intermittent heating requirements up to 21 degrees C. Provide insulated tarp enclosures for openings as required to enclose the building after completion of main building shell components and roof.
 - .5 If the Contractor fails to ensure the temporary enclosures remained sealed (including temp doors when not in use) the Consultant and or the Board shall require the contractor to pay 40% of that months usage charge
- .5 Use forced hot air heaters. Open-flame type heaters or salamanders are not permitted. Ventilate direct fired heating units to the outside.
- .6 Uniformly distribute heat to avoid hot and cold areas and to prevent excessive drying.
- .7 Early heating of the building shell will be required to expedite interior finishing to meet the project schedule.
- .8 Ventilating:
 - .1 Prevent accumulations of dust, fumes, mists, vapours or gases in areas occupied during construction.
 - .2 Provide local exhaust ventilation to prevent harmful accumulation of hazardous substances into atmosphere of occupied areas.
 - .3 Dispose of exhaust materials in manner that will not result in harmful exposure to persons.

- .4 Ventilate storage spaces containing hazardous or volatile materials.
- .5 Ventilate temporary sanitary facilities.
- .6 Continue operation of ventilation and exhaust system for time after cessation of work process to assure removal of harmful contaminants.
- .7 Provide minimum 1 air change per hour for enclosed areas receiving architectural finishes.
- .8 Do not allow excessive build-up of moisture inside building.
- .9 The permanent mechanical systems for the new building, when installed in safe operating conditions, may be used for temporary heating or cooling if approved in writing by the Consultant, without penalty to the warranty.
- .10 Follow the requirements of "Temporary Use of New Permanent Services and Equipment" if the permanent heating system installed under the contract is intended to be used for temporary heating during the construction.
- .11 Provide competent persons to operate and maintain permanent systems for duration of temporary use period.
- .12 Perform required repairs and maintenance immediately after each inspection. Pay for operating costs. Upon termination of temporary use period, services and equipment shall be inspected, tested, adjusted, fitters replaced, balanced, cleaned and lubricated.
- .13 Permanent services and equipment shall be turned over to Owner in new and perfect operating condition.
- .14 Use of permanent systems and equipment as temporary facilities shall not affect the guarantee conditions and guarantee period for such systems and equipment. Make due allowance to ensure Owner will receive full benefits of equipment manufacturer's warranty from the date of Substantial Performance.
- .15 Ensure date of Substantial Performance of the Work and Warranties for heating system do not commence until entire system is in as near original condition as possible and is certified by Consultant.
- .16 Maintain strict supervision of operation of temporary heating and ventilating equipment to:
 - .1 Conform with applicable codes and standards.
 - .2 Enforce safe practices.
 - .3 Prevent abuse of services.
 - .4 Prevent damage to finishes.
 - .5 Vent direct-fired combustion units to outside.
- .17 Be responsible for damage to Work due to failure in providing adequate heat and protection during construction.

1.6. TEMPORARY POWER AND LIGHT

- .1 Provide temporary electrical service and system including lighting and power system for use by all Sections.
- .2 Contractor will provide a source for, and pay the costs of temporary power during construction for temporary lighting and operating of power tools until such time as permanent source is available.
- .3 Contractor to ensure that the use of power from a source provided by the Board shall not exceed the capacity of the current use required for the operation of any existing facility.
- .4 Install and maintain temporary electrical service and systems in accordance with Construction Safety Association's "Temporary Wiring Standards on Construction Sites", the Ontario Electrical Code and other authorities having jurisdiction.
- .5 Provide at least one temporary panel on each floor with service capacity suitable for construction requirements and to authorities and utilities approval.
- .6 Provide temporary wiring with lighting to all areas of each floor to provide adequate lighting.
 - .1 Lighting levels must be maintained at a minimum of 10 foot candles, or to suit the particular location or operation, whichever is greater.
 - .2 Do not use materials of the temporary service in permanent installation.
 - .3 Increase lighting levels equivalent to the final requirements when finishing operations are underway.
- .7 Extension cords, lights, etc., required by various subcontractors and run from above outlet positions will be supplied and maintained by the party or parties requiring same.
- .8 Follow requirements of "Temporary Use of New Permanent Services and Equipment" if electrical power and lighting systems installed under the contract are intended to be used for temporary electricity and lighting during the construction.
- .9 Electrical power and lighting systems installed under this contract can be used for construction provided damages are made good and all lamps that have been used for more than two months are replaced with new lamps.
- .10 For New Builds arrange for connection with appropriate utility company and pay all costs for installation, maintenance, removal and usage costs until occupancy has been achieved.
- .11 For Additions and renovations the contractor can use existing Board service unless noted otherwise.

.12 Provide and pay for temporary power for electric cranes and other equipment requiring temporary power in excess of above noted requirements.

1.7. TEMPORARY COMMUNICATION FACILITIES

- .1 Contractor to provide and pay for temporary Phone, e-mail and printer hook up, for the duration of contract until completion for use by the contractor.
- .2 The site superintendent is to have e-mail access and a printer on site.

END OF SECTION

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SECTION 01 53 00 – TEMPORARY CONSTRUCTION FACILITIES

1.0 GENERAL

1.1. RELATED SECTIONS

- .1 Section 01 51 00 Temporary Utilities.
- .2 Section 01 35 23 Health and Safety
- .3 This section describes requirements applicable to all Sections within Divisions 02 to 49.

1.2. INSTALLATION AND REMOVAL

- .1 Provide temporary construction facilities in order to execute work expeditiously.
- .2 Remove temporary facilities from site when directed by Consultant.

1.3. PROTECTION FOR OFF-SITE AND PUBLIC PROPERTY

- .1 Protect surrounding private and public property from damage during performance of Work.
- .2 Be responsible for damage incurred.

1.4. PROTECTION OF SURROUNDING WORK

- .1 Provide protection for finished and partially finished Work from damage.
- .2 Provide necessary cover and protection.
- .3 Be responsible for damage incurred due to lack of or improper or inappropriate protection.

1.5. ROOF AND STRUCTURE PROTECTION

- .1 Ensure no part of Work or existing structures are subjected to a load, which will endanger its safety or will cause permanent deformation.
- .2 The Contractor when indicated by the Board Contact or Consultant shall provide roof protection. Ensure all precautions are taken to avoid liability for roof damage.
- .3 Typical roof protection shall consist of a layer of 1inch rigid foam insulation set directly on the roof surface and a layer of 19 mm (3/4 inch) plywood in all places under scaffold legs, ladder legs and in areas of foot traffic or falling debris.

1.6. WORK SITE ENCLOSURE & SAFETY BARRIERS

.1 Erect and maintain for the duration of the work:

- .1 a minimum 1800 mm high chain link fence or self-supporting, heavy duty, interconnected fence panels (commonly referred to as Instafence)for a temporary site enclosure (hoarding) completely around perimeter of work site,
- .2 any temporary posts shall be completely removed by the contractor prior to occupancy,
- .3 under no circumstance shall t-bar posts be used on board property
- .4 any additional safety devices including full hoarding as required and noted on the drawings, to protect the students, staff, public and private property from injury and damage,
- .5 any additional requirements as regulated by authorities having jurisdiction, local by-laws and zoning.
- .2 The Contractor is to assume full responsibility for any injury or damage caused due to failure to comply with Paragraph 1 above.
- .3 Any hazardous conditions identified outside of the main fenced area will be barricaded with a fence complying to the above.
- .4 Provide lockable truck entrance gate/gates and at least one (1) pedestrian door as directed and conforming to applicable traffic restrictions on adjacent streets. Equip gates with locks and keys with restricted availability, in the project office.
- .5 Erect and maintain pedestrian walkways including roof and side covers, complete with signs and electrical lighting as required by law.
- .6 Provide barriers around trees and plants designated to remain.
- .7 Protect from damage by equipment and construction procedures.

1.7. TREE PROTECTION

- .1 Protect all existing trees to remain from damage during construction period. Make good, at Contractor's expense, trees damaged during construction.
- .2 Confine movement of heavy equipment, storage of same, and storage of materials to a predetermined area. Do not store materials or place equipment over root systems of any existing trees to remain.
- .3 Install fencing or approved equal at limits of drip line of existing trees to remain unless directed otherwise. Where this case is not practical, and only if approved by the Consultant, the trunks shall be protected with an approved tree guard.
- .4 No rigging cables shall be wrapped around or installed in trees. Do not flush concrete trucks or cement mixing machines over root systems or near trees. Flush concrete trucks or cement mixing machines in areas approved by Consultant.

- .5 Areas where root systems of trees are exposed directly adjacent to a structure will be backfilled with good loam only.
- .6 Whenever excavating is required within branch spread of trees that are to remain, the contractor shall contact the consultant for direction prior to the start of work.
- .7 If any existing tree to remain is injured and does not survive the following year, it will, as determined by the Board, be removed in its entirety and be replaced with a tree of similar size and value, as directed by the Consultant.
- .8 Should the destroyed tree be of such a size or shape that it cannot be feasibly replaced, the Contractor shall compensate the Owner for the minimum sum of five thousand dollars (\$5,000.00) per destroyed tree.

1.8. GUARD RAILS AND BARRIERS

- .1 Provide secure, rigid guard rails and barricades around deep excavations, open shafts, open stair wells, open edges of floors and roofs.
- .2 Erect and maintain for the duration of the Work, safety devices and barricades including hoarding, as required, to protect the staff, students, public and private property, from injury and damage.
- .3 The Contractor is to ensure that all requirements from authorities having jurisdiction and all requirements from the Owner are met.
- .4 The Contractor is to assume full responsibility for any damage caused due to his failure to comply with paragraph 2 above.
- .5 Hazardous conditions on the exterior shall be fenced.

1.9. WEATHER ENCLOSURES

- .1 Provide weather tight closures to unfinished door and window openings, tops of shafts and other openings in floors and roofs.
- .2 Close off floor areas where walls are not finished; seal off other openings; enclose building interior work for temporary heat.
- .3 Design enclosures to withstand wind pressure.

1.10. DUST TIGHT BARRIERS

- .1 Provide dust tight barriers and screens or partitions to localize dust generating activities, and for protection of workers, finished areas of Work and public.
- .2 Maintain and relocate protection until such work is complete.
- .3 Where required adjust air handling units to eliminate migration of dust.

1.11. SCAFFOLDING

.1 Erect scaffolding independent of walls and use in such a manner limiting interference with other work. When not in use, move scaffolding as necessary to permit installation of other work. Construct and maintain scaffolding in a rigid, secure and safe manner. Remove it promptly when no longer required. Protect surface on which scaffolding is bearing.

1.12. SHORING, BRACING, PILING

- .1 Provide shoring, bracing, piling, sheeting and sheet piling and underpinning required to support soil banks, existing work and property in accordance with Construction Safety Act and other applicable regulations. Maintain shoring until building is strong enough and sufficiently braced to withstand pressure of backfilling. Make construction aids free of permanent work so they may be removed entirely when no longer required, without damaging the Work. Locate construction aids so adequate room is left for damp-proofing foundation walls, laying substructure drainage and other work.
- .2 Shoring and false work over one tier in height shall be designed and shall bear the stamp of a registered professional engineer, having experience in this field.

1.13. HOISTING

- .1 Provide, operate and maintain services required for moving of workers, materials and equipment. Make financial arrangements with Subcontractors for use thereof.
- .2 Machinery shall be operated by qualified operator.

1.14. OVERHEAD LIFTING

.1 Any condition requiring the use of a crane or lifting device over a Board structure must follow the requirements of Health and Safety Section 01 35 23, Paragraph 1.15 Overhead Lifting.

1.15. ELEVATORS/LIFTS

- .1 When elevators/lifts are to be used by construction personnel, provide protective coverings for finish surfaces of elevator cabs and entrances.
- .2 Co-ordinate use of elevator cabs with Consultant and the Board.

1.16. USE OF THE WORK

.1 Confine work and operations of employees by Contract Documents. Do not unreasonably encumber premises with Products.

.2 Do not load or permit to load any part of Work with a weight or force that will endanger the Work.

1.17. CONSTRUCTION PARKING

- .1 Construction personnel vehicle parking, to be confined to the work site enclosure, or.
- .2 Parking will be permitted on site only where and if it does not disrupt the employees of the place of work as directed by the Board
- .3 Permission to park vehicles on site does not imply any liability or responsibility for safe keeping of vehicles and contents thereof by the School Board.

1.18. ACCESS TO SITE

- .1 Provide and maintain adequate access to project site.
- .2 Build and maintain temporary roads where necessary and provide snow removal within the area of work, and access to the work, during period of Work. The area shall be restored to the satisfaction of the Board at the completion of the project.
- .3 If authorized to use existing roads for access to project site, maintain such roads for duration of Contract and make good damage resulting from Contractors' use of roads.
- .4 Clean roadways and taxi areas where used by Contractor's equipment.

1.19. SECURITY

- .1 The Contractor shall ensure the security of the work site, contents, and built structures for the duration of the project.
- .2 The Contractor shall be responsible to provide and pay for security personnel to guard site and contents of site after working hours and during holidays as required.
- .3 Notify the Board of the use of security guards or systems.
- .4 The Board shall not be responsible for the loss, theft, or vandalism.

1.20. OFFICES

- .1 Provide and maintain, until completion of Contract, for Contractor's use, a temporary office, large enough to accommodate site administrative activities and site meetings, complete with light, heat, air conditioning, ventilation, table and chairs. Do not store materials in office area; keep clean and tidy.
- .2 Provide a clearly marked and fully stocked first-aid case in a readily available location.

.3 Subcontractors may provide their own offices as necessary. Direct location of these offices.

1.21. EQUIPMENT, TOOL AND MATERIALS STORAGE

- .1 Provide and maintain, in a clean and orderly condition, lockable weatherproof sheds and platforms for storage of tools, equipment and materials.
- .2 Review storage areas on site with the Consultant. Store materials and equipment to ensure preservation of quality of product and fitness for the Work. Store materials and equipment on wooden platforms or other hard, clean surfaces, raised above the ground or in water tight storage sheds of sufficient size for storage of materials and equipment which might be damaged by storage in open. Locate stored materials and equipment to facilitate prompt inspection.
- .3 Store packaged materials and equipment undamaged, in their original wrappings or containers, with manufacture's labels and seals intact.
- .4 Locate materials not required to be stored in weatherproof sheds on site in a manner to cause least interference with work activities.
- .5 Storage sheds required by subcontractors shall be provided by them.

1.22. SANITARY FACILITIES

- .1 Provide weatherproof temporary toilet/sanitary facilities for work force in accordance with governing regulations and ordinances.
- .2 Service temporary toilet/sanitary facilities as required by authorities but not less than weekly.
- .3 Post notices and take such precautions as required by local health authorities.
- .4 The use of existing washroom facilities is not allowed unless specifically approved by the Board. The Contractor will be required to clean and maintain the existing washrooms to Board standards.
- .5 Except where connected to municipal sewer system, periodically remove wastes from Site.
- .6 Keep toilet/sanitary facilities clean and sanitary and protect from freezing.
- .7 Keep sanitary facilities clean and fully stocked with the necessary supplies at all times.

END OF SECTION

SECTION 01 61 00 – PRODUCT REQUIREMENTS

1.0 GENERAL

1.1. RELATED SECTIONS

- .1 This section describes requirements applicable to all Sections within Divisions 02 to 49.
- .2 Section 01 31 00 Project Managing and Coordination

1.2. TERMINOLOGY

- .1 New: Produced from new materials.
- .2 Renewed: Produced or rejuvenated from an existing material to like-new condition to serve a new or existing service.
- .3 Defective: A condition determined exclusively by the Consultant.

1.3. PRODUCT QUALITY

- .1 The term 'new' in the following paragraph does not exclude re-manufactured products that have some or all of the materials recycled from other sources. Preference in recycling is for post-consumer recycled materials.
- .2 Products, materials, equipment, parts or assemblies (referred to as Products) incorporated in Work:
- .3 New Product, not damaged or defective, of best quality (compatible with specification requirements) for purpose intended. If requested, provide evidence as to type, source and quality of Products provided.
- .4 Defective Products, whenever identified prior to completion of Work, will be rejected, regardless of previous inspections. Inspection does not relieve responsibility, but is precaution against oversight or error. Remove and replace defective Products at own expense and be responsible for delays and expenses caused by rejection.
- .5 Should any dispute arise as to quality or fitness of Products, decision rests strictly with Consultant.
- .6 Unless otherwise indicated in specifications, maintain uniformity of manufacture for any particular or like item throughout building.

1.4. AVAILABILITY

.1 Immediately upon receipt of Boards Purchase Order, review Product delivery requirements and anticipate foreseeable supply delays for any items.

- .2 Immediately upon receipt of Boards Purchase Order the Contractor shall issue Purchase Orders and or Contracts to all Sub-trades. Provide proof to the Consultant and the Board within 3 days. The Sub-Contractors shall identify in writing any delivery issues within 14 days of receiving the Contractors purchase order or contract. The Schedule noted in 01-31 00 1.7.1 shall incorporate all deliveries and installation.
- .3 If delays in supply of Products are foreseeable, notify Consultant of such, in order that substitutions or other remedial action may be authorized in ample time to prevent delay in performance of Work.
- .4 In event of failure to notify Consultant at commencement of Work and should it subsequently appear that Work may be delayed for such reason, Consultant reserves right to substitute more readily available Products of similar character, at no increase in Contract Price or Contract Time.

1.5. STORAGE AND PROTECTION

- .1 Store and protect Products in accordance with manufacturers' written instructions.
- .2 Store with seals and labels intact and legible.
- .3 Store sensitive Products in weather tight, climate controlled, enclosures in an environment favourable to Product.
- .4 For exterior storage of fabricated Products, place on sloped supports above ground.
- .5 Cover Products subject to deterioration with impervious sheet covering. Provide ventilation to prevent condensation and degradation of Products.
- .6 Store loose granular materials on solid flat surfaces in a well-drained area. Prevent mixing with foreign matter.
- .7 Provide equipment and personnel to store Products by methods to prevent soiling, disfigurement, or damage.
- .8 Arrange storage of Products to permit access for inspection. Periodically inspect to verify Products are undamaged and are maintained in acceptable condition.

1.6. TRANSPORTATION AND HANDLING

- .1 Transport and handle Products in accordance with manufacturer's written instructions.
- .2 Promptly inspect shipments to ensure that Products comply with requirements, quantities are correct, and Products are undamaged.
- .3 Provide equipment and personnel to handle Products by methods to prevent soiling, disfigurement, or damage.

- .4 Suitably pack, crate and protect products during transportation to site to preserve their quality and fitness for the purpose intended.
- .5 Store products in original, undamaged condition with manufacturer's labels and seals intact until they are being incorporated into completed work.
- .6 Protect materials from damage by extreme temperatures or exposure to the weather.

1.7. EXISTING UTILITIES

- .1 When breaking into or connecting to existing services or utilities, execute Work at times directed by local governing authorities, with minimum of disturbance to the owner.
- .2 Protect, relocate or maintain existing active services. When services are encountered, cap off in manner approved by authority having jurisdiction. Stake and record location of capped service.

1.8. MANUFACTURER'S WRITTEN INSTRUCTIONS

- .1 Unless otherwise indicated in specifications, install or erect Products to manufacturer's written instructions. Do not rely on labels or enclosures provided with Products. Obtain written instructions directly from manufacturers.
- .2 Notify Consultant in writing, of conflicts between specifications and manufacturer's instructions, so that Consultant may establish course of action.
- .3 Improper installation or erection of Products, due to failure in complying with these requirements, authorizes Consultant to require removal and reinstallation at no increase in Contract Price or Contract Time.

1.9. QUALITY OF WORK

- .1 Ensure Quality of Work is of highest standard, executed by workers experienced and skilled in respective duties for which they are employed. Immediately notify Consultant if required Work is such as to make it impractical to produce required results.
- .2 Do not employ anyone unskilled in their required duties. Consultant and or Board reserves right to require dismissal from site any workers deemed incompetent or careless.
- .3 Decisions as to standard or fitness of Quality of Work in cases of dispute rest solely with Consultant, whose decision is final.

- .4 Products, materials, systems and equipment shall be applied, installed, connected, erected, used, cleaned and conditioned in accordance with the applicable manufacturer's printed directions.
- .5 Where specified requirements are in conflict with manufacturer's written directions, follow manufacturer's directions. Where specified requirements are more stringent than manufacturer's directions, comply with specified requirements.

1.10. COORDINATION

- .1 Ensure cooperation of workers in laying out Work. Maintain efficient and continuous supervision.
- .2 Be responsible for coordination and placement of openings, sleeves and accessories.
- .3 Contractor is responsible to ensure suppliers or distributors of materials specified or alternatives accepted, which he intends to use, have materials with original schedule, and similarly it shall be the responsibility of all subcontractors and suppliers to so inform the Contractor.
- .4 Contractor shall contact Consultant immediately upon receipt of information indicating materials or items, will not be available on time, in accordance with the latest approved schedule, and similarly it shall be the responsibility of all subcontractors and suppliers to so inform the Contractor.
- .5 The above, in no way releases the Contractor, or their subcontractors and suppliers of their responsibility for ensuring timely ordering of materials and items required, including the necessary expediting, to complete the Work as scheduled in accordance with the Contract Documents including temp accommodations and or materials to ensure occupancy date is achieved.

1.11. CONCEALMENT

- .1 In finished areas, conceal pipes, ducts and wiring in floors, walls and ceilings, except where indicated otherwise.
- .2 Before installation, inform Consultant if there is interference. Install as directed by Consultant at no additional cost to the Board.

1.12. REMEDIAL WORK

- .1 Perform remedial work required to repair or replace parts or portions of Work identified as defective or unacceptable. Coordinate adjacent affected Work as required.
- .2 Perform remedial work by specialists familiar with materials affected. Perform in a manner to neither damage nor put at risk any portion of Work.

1.13. LOCATION OF FIXTURES

.1 Inform Consultant of conflicting installation. Install as directed.

1.14. FASTENINGS - EQUIPMENT

- .1 Use fastenings of standard commercial sizes and patterns with material and finish suitable for service.
- .2 Use heavy hexagon heads, semi-finished unless otherwise specified. Use Type 304 or 316 stainless steel for exterior areas.
- .3 Bolts may not project more than one diameter beyond nuts.
- .4 Use plain type washers on equipment, sheet metal and soft gasket lock type washers where vibrations occur. Use resilient washers with stainless steel.

1.15. PROTECTION OF WORK IN PROGRESS

- .1 Prevent overloading of any part of the Project.
- .2 Do not cut, drill or sleeve any load bearing structural member, unless specifically indicated, without written approval of Consultant.

END OF SECTION

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SECTION 01 70 00 – EXAMINATION AND PREPARATION

1.0 GENERAL

1.1. RELATED SECTIONS

.1 This section describes requirements applicable to all Sections within Divisions 02 to 49.

1.2. **REFERENCES**

.1 Owner's identification of existing survey control points and property limits.

1.3. SUBMITTALS

- .1 Submit name and address of Surveyor to Consultant.
- .2 On request of Consultant, submit documentation to verify accuracy of field engineering work.
- .3 Submit certificate signed by surveyor certifying that elevations and locations of completed Work conforms with Contract Documents.

1.4. QUALIFICATIONS OF SURVEYOR

.1 Qualified registered land surveyor, licensed to practise in the Place of the Work.

1.5. SURVEY REFERENCE POINTS

- .1 Existing base horizontal and vertical control points are designated on Drawings.
- .2 Locate, confirm and protect control points prior to starting site Work. Preserve permanent reference points during construction.
- .3 Make no changes or relocations without prior written notice to Consultant.
- .4 Report to Consultant when reference point is lost or destroyed, or requires relocation because of necessary changes in grades or locations.
- .5 Require surveyor to replace control points in accordance with original survey control.

1.6. SURVEY REQUIREMENTS

- .1 Establish existing and new permanent bench marks on site, referenced to established bench marks by survey control points.
- .2 Record locations, with horizontal and vertical data in Project Record Documents.
- .3 Establish lines and levels, locate and lay out, by instrumentation.

- .4 Establish pipe invert elevations.
- .5 Stake batter boards
- .6 Establish foundation and floor elevations.
- .7 Establish lines and levels for mechanical and electrical work.

1.7. SUBSURFACE CONDITIONS

- .1 Promptly notify Consultant in writing if discovered surface or subsurface conditions at Place of Work differ materially from those indicated in Contract Documents.
- .2 Advise the Consultant of a reasonable assumption of probable conditions when determined.
- .3 After prompt investigation, should Consultant determine that conditions do differ materially, instructions will be issued for changes in Work.

1.8. EXAMINATION

- .1 The Contractor is expected to be totally familiar with site conditions and shall assume full responsibility for the cost involved in repairing any damage to the building, site and services, city property, adjacent buildings, etc., during general construction, regardless of the extent of the damage.
- .2 Inspect existing conditions, including elements or adjacent Work subject to irregularities, damage, movement, including Work during cutting and patching.
- .3 The Contractor shall provide all equipment necessary to make a full and detailed site evaluation. This shall include but not be limited to ladders, flashlights and hand tools.
- .4 The Contractor expressly agrees that conditions above existing suspended acoustic ceilings, but below fixed structure, unless obscured by an additional ceiling above, shall be considered exposed conditions for the purposes of making findings under the provisions of the Contract. There shall be no claims for extra costs for extra Work in these areas.
- .5 After uncovering, inspect conditions affecting performance of the Work.
- .6 Beginning of cutting or patching means acceptance of existing conditions.

1.9. PREPARATION

- .1 Provide supports to assure structural integrity of surroundings; provide devices and methods to protect other portions of project from damage.
- .2 Provide protection from elements for areas which may be exposed by uncovering work; maintain excavations free of water.

1.10. EXISTING SERVICES

- .1 Before commencing work, establish location and extent of service lines in area of Work and notify Consultant of findings.
- .2 Remove abandoned service lines running through within existing and new structures. Cap or seal lines at cut-off points as directed by Consultant.

1.11. LOCATION OF EQUIPMENT AND FIXTURES

- .1 Inform Consultant of conflicting installations, install as directed.
- .2 Locate equipment, fixtures and distribution systems to provide minimum interference and maximum usable space and in accordance with manufacturer's recommendations for safety, access and maintenance.
- .3 Inform Consultant of impending installation and obtain approval for actual location.
- .4 Submit field drawings to indicate relative position of various services and equipment when required by Consultant.

1.12. SURVEY RECORD

- .1 Maintain a complete, accurate log of control and survey work as it progresses.
- .2 On completion of foundations and major site improvements, prepare a certified survey showing dimensions, locations, angles and elevations of Work.
- .3 Record locations of maintained, re-routed and abandoned service lines.

END OF SECTION

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SECTION 01 73 30 – EXECUTION AND CUTTING AND PATCHING

2.0 GENERAL

2.1. RELATED SECTIONS

- .1 Section 01 32 00 Construction Progress Documentation: Submittals and scheduling.
- .2 Section 01 61 00 Product Requirements.
- .3 Section 01 70 00 Examination and Preparation
- .4 Individual Product Specification Sections:
 - .1 Cutting and patching incidental to work of the section.
 - .2 Advance notification to other sections of openings required in Work of those sections.

2.2. SUBMITTALS

- .1 Submit written request in advance of cutting or alteration which affects:
 - .1 Structural integrity of any element of Project.
 - .2 Integrity of weather exposed or moisture resistant element.
 - .3 Efficiency, maintenance, or safety of any operational element.
 - .4 Visual qualities of sight exposed elements.
 - .5 Work of Owner or separate contractor.
- .2 Include in request:
 - .1 Identification of Project.
 - .2 Location and description of affected Work.
 - .3 Necessity for cutting or alteration.
 - .4 Description of proposed Work and Products to be used.
 - .5 Alternatives to cutting and patching.
 - .6 Effect on work of Owner or separate contractor.
 - .7 Written permission of affected separate contractor.
 - .8 Date and time work will be executed.

2.3. TOLERANCES

- .1 Monitor fabrication and installation tolerance control of Products to produce acceptable Work.
- .2 Do not permit tolerances to accumulate beyond effective or practical limits.
- .3 Comply with manufacturers' tolerances. In case of conflict between manufacturers' tolerances and Contract Documents, request clarification from Consultant before proceeding.

.4 Adjust Products to appropriate dimensions; position and confirm tolerance acceptability, before permanently securing Products in place.

3.0 PRODUCTS

3.1. MATERIALS

- .1 Primary Products: Those required for original installation.
- .2 Product Substitution: For any proposed change in materials, submit request for substitution described in Section 01 33 00.

4.0 EXECUTION

4.1. EXAMINATION

- .1 Examine existing conditions prior to commencing Work, including elements subject to damage or movement during cutting and patching.
- .2 After uncovering existing Work, assess conditions affecting performance of work.
- .3 Beginning of cutting or patching means acceptance of existing conditions.

4.2. PREPARATION

- .1 Provide temporary supports to ensure structural integrity of the Work. Provide devices and methods to protect other portions of Project from damage.
- .2 Provide protection from elements for areas which may be exposed by uncovering work.
- .3 Maintain excavations free of water.

4.3. CUTTING

- .1 Execute cutting and fitting as needed to complete the Work. Prior to any cutting and or coring of concrete floors the contractor shall confirm the area is free of services or rebar. Notify the Consultant of any interferences.
- .2 Uncover work to install improperly sequenced work.
- .3 Remove and replace defective or non-conforming work.
- .4 Remove samples of installed work for testing for Hazardous materials.
- .5 Provide openings in the Work for penetration of mechanical and electrical work.
- .6 Employ experienced installer to perform cutting for weather exposed and moisture resistant elements, and sight exposed surfaces.

- .7 Cut rigid materials using masonry saw or core drill. Pneumatic tools not allowed without prior approval.
- .8 Do all cutting, patching and making good, to leave a finished condition and to make the several parts of the work come together properly. Coordinate work to keep cutting and patching to a minimum.
- .9 Make cuts with clean, true, smooth edges. Fit unit to tolerance established by test standard practice for applicable work. Make patches invisible in final assembly.
- .10 Cutting shall be done in a manner to keep patching to minimum. Obtain Consultant's approval of method to be used to conceal new mechanical and electrical services before beginning cutting. Chasing of concrete surfaces is not permitted.
- .11 Cutting or coring of any structural concrete is to be reviewed and approved by the Consultant.
- .12 Do not endanger any work by cutting, digging or otherwise altering, and do not cut nor alter any load bearing element without written authorization by Consultant. Provide bracing, shoring and temporary supports as required to keep construction safely supported at all times
- .13 Any cost caused by omission or ill-timed work shall be borne by party responsible therefore.
- .14 Regardless of which Section of work is responsible for any portion of cutting and patching, in each case tradesmen qualified in work being cut and patched shall be employed to ensure it is correctly done.

4.4. PATCHING

- .1 Execute patching to complement adjacent Work.
- .2 Fit Products together to integrate with other Work.
- .3 Execute work by methods to avoid damage to other Work, and which will provide appropriate surfaces to receive patching and finishing.
- .4 Employ original installer to perform patching for weather exposed and moisture resistant elements, and sight-exposed surfaces.
- .5 Restore work with new Products in accordance with requirements of Contract Documents.
- .6 Fit work with adequate support to pipes, sleeves, ducts, conduit, and other penetrations through surfaces.
- .7 At penetrations of fire rated walls, partitions, ceiling, or floor construction, completely seal voids with firestop material.

- .8 Refinish surfaces to match adjacent finish. For continuous surfaces, refinish to nearest intersection or natural break. For an assembly, refinish entire unit.
- .9 Complete and tightly fit all construction to pipes, ducts and conduits which pass through construction to completely prevent the passage of air.
- .10 Patching and making good shall be done by trade specialists in material to be treated, and shall be made undetectable in finished work when viewed from distance of 1.5m under normal lighting.

END OF SECTION

SECTION 01 74 00 – CLEANING AND WASTE MANAGEMENT

1.0 GENERAL

1.1. RELATED SECTIONS

- .1 Common Work by All Trades
- .2 This section describes requirements applicable to all Sections within Divisions 02 to 49.
- .3 Conduct cleaning and disposal operations to comply with local ordinances and environmental protection legislation.
- .4 Store volatile wastes in covered metal containers, and remove from premises at end of each working day.
- .5 Provide adequate ventilation during use of volatile or noxious substances. Use of building ventilation systems is not permitted for this purpose.

2.0 PRODUCTS

2.1. CLEANING PRODUCTS

.1 Cleaning Agents and Materials: Low VOC content wherever possible. The Consultant and the Board shall be notified prior to use of any exception.

3.0 EXECUTION

3.1. CLEANING DURING CONSTRUCTION

- .1 Maintain the Work in tidy condition, free from accumulation of waste products and debris, other than that caused by the Owner or other Contractors.
- .2 Remove waste material and debris from the work areas and deposit in waste container at the end of each working day.
- .3 Vacuum clean interior areas prior to start of finishing work. Maintain areas free of dust and other contaminants during finishing operations.
- .4 Individual Subcontractors are responsible for the daily clean-up and removal of debris related to, or generated by, their own work. The overall responsibility for project cleanliness rests with the Contractor.
- .5 The Contractor shall be responsible for snow removal within the construction area.
- .6 Make arrangements with and obtain permits from authorities having jurisdiction for disposal of waste and debris.
- .7 Wherever possible recycle materials

.8 Containers:

- .1 Provide adequate number and sizes of on-site garbage and recycling containers within designated work site as required for collection of waste materials and debris on a daily basis.
- .2 Provide additional waste containers when extent of work warrants.
- .3 Provide and use clearly marked, separate bins for recycling.
- .9 Dispose of waste materials and debris at registered waste disposal and recycling facility.
- .10 Remove oily rags, waste and other hazardous substances from premises at close of each day, or more often when required.
- .11 Schedule cleaning operations so that resulting dust, debris and other contaminants will not fall on wet, newly painted surfaces nor contaminate building systems.

3.2. WASTE MANAGEMENT

- .1 Audit, separate and dispose of construction waste generated by new construction or by demolition of existing structures in whole or in part, in accordance with Ontario Regulations 102/94 and 103/94 made under the Environmental Protection Act.
- .2 Containers:
 - .1 Provide adequate number and sizes of on-site garbage and recycling containers within designated work site as required for collection of waste materials and debris on a daily basis.
 - .2 Provide additional waste containers when extent of work warrants.
 - .3 Provide and use clearly marked, separate bins for recycling.
- .3 Fires, and burning of rubbish or waste on site is strictly prohibited.
- .4 Burying of rubbish or waste materials on site is strictly prohibited.
- .5 Disposal of waste or volatile materials such as mineral spirits, oil, gasoline or paint thinner into ground, waterways, or sewer systems is prohibited.
- .6 Empty waste containers on a regular basis to prevent contamination of site and adjacent properties by wind-blown dust or debris

3.3. PREPARATION FOR FINAL CLEANING

- .1 Prior to final cleaning the General Contractor shall:
 - .1 remove all surplus products, tools, construction machinery and equipment not required for the performance of remaining work, and thereafter remove any remaining materials, equipment, waste and debris,

- .2 replace all filters installed on any equipment in operation in the area of work,
- .3 remove all paint spots or overspray from all affected surfaces, and

3.4. FINAL CLEANING PRIOR TO ACCEPTANCE: INTERIOR

- .1 Prior to applying for Substantial Performance of the Work, or, prior to Owner occupancy of the building or portion of the building affected by the Work, whichever comes first, conduct full and complete final cleaning operations for the areas to be occupied.
- .2 Final cleaning operations shall be performed by an <u>experienced professional</u> <u>cleaning company</u>, possessing equipment and personnel sufficient to perform full building cleaning operations. Contractors "broom cleaning" is not acceptable as a "Final Clean". The cleaning contractor shall:
 - .1 clean interiors of all millwork and surfaces of any furniture and equipment present,
 - .2 use only cleaning materials recommended by the manufacturer of the surface to be cleaned,
 - .3 remove all stains, spots, scuff marks, dirt, dust, remaining labels, adhesives or other surface imperfections,
 - .4 clean and polish all glass and mirrors and remove remaining manufacturer's and safety "X" labels,
 - .5 clean and polish all finished metal surfaces such as enamelled or stainless steel, chrome, aluminum, brass, and bronze,
 - .6 clean and polish all vitreous surfaces such as plumbing fixtures, ceramic tile, porcelain enamel, or other such materials,
 - .7 clean all ceramic tile surfaces in accordance with the manufacturer's instructions,
 - .8 vacuum, clean and dust behind grilles, louvres and screens,
 - .9 steam clean all unprotected carpets immediately prior occupancy by Owner, and
 - .10 clean all equipment and fixtures to a sanitary condition.
- .3 For any areas to be occupied after the owner's initial occupancy, provide full cleaning operations as outlined above prior to turning over to owner,
- .4 The Board's supplies and equipment must not be used for any cleaning operations including, but not limited to: garbage cans, mops, brooms, rags, ladders, chemicals etc.

3.5. FINAL CLEANING PRIOR TO ACCEPTANCE: EXTERIOR

- .1 For areas effected by construction final exterior cleaning operations shall be performed by the General Contractor or competent sub-contractor. Contractor's "broom cleaning" only is not acceptable.
- .2 Final exterior cleaning shall include:
 - .1 broom clean and wash exterior walks, steps and surfaces; rake clean other surfaces of grounds,
 - .2 remove dirt and other disfiguration from exterior surfaces,
 - .3 sweep and wash clean paved areas,
 - .4 replace filters of mechanical equipment for all equipment that was in use during construction,
 - .5 clean all roofs, gutters, downspouts, areaways, drywells, and drainage systems,
 - .6 remove debris and surplus materials from crawl areas and other accessible concealed spaces.
 - .7 remove overspray

END OF SECTION

SECTION 01 78 10 – CLOSEOUT SUBMITTALS AND REQUIREMENTS

1.0 GENERAL

1.1. RELATED SECTIONS

.1 Section 01 78 10 – Appendix 1 and 2 – WRDSB Warranty Card

1.2. TAKE-OVER PROCEDURES

.1 Take over procedures will be in strict accordance with the requirements as set out in this Section.

1.3. SUBSTANTIAL PERFORMANCE

- .1 Prior to requesting a Substantial Performance deficiency inspection submit 2 hard copies, 1 digital copy of the Operating and Maintenance Manuals for Consultants approval.
- .2 Application for Substantial Performance must include.
 - 1 One (1) electronic copy of inspection and acceptance certificates required from regulatory agencies, including but not limited to.
 - .1 Certificates of Approval of the Work by the local Building Department.
 - .2 Electrical Inspection Certificate of Inspection.
 - .3 Fire Alarm Verification Certificate.
- .3 Advise Consultant in writing, when project has been substantially completed. If Consultant agrees this stage has been reached, the Consultant shall prepare a complete list of deficiencies and submit copies of this list to Contractor and the Board.

1.4. COMMENCEMENT OF LIEN PERIODS

.1 The date of publication of the Certificate of Substantial Performance of the Work, provided to the contractor by the Consultant, shall be the date for commencement of the lien period.

1.5. TOTAL PERFORMANCE

- .1 Prior to requesting a final inspection submit written certificate that the following have been performed:
 - .1 Work has been completed and inspected for compliance with Contract Documents and is ready for final inspection
 - .2 Defects have been corrected and deficiencies have been completed.

- .3 Equipment and systems have been tested and are fully operational. Submit two copies of the balancing reports
- .4 Certificates required by the contractor have been submitted.
- .5 Operation of systems have been demonstrated to Owner's personnel.
- .6 Submit Record drawings.
- .7 Submit maintenance materials.
- .8 Provide certified site survey
- .2 When items noted above are completed, request final inspection of Work by consultant, and building inspector. If Work is deemed incomplete by Consultant, complete outstanding items and request re-inspection.

1.6. PAYMENT OF SUBSTANTIAL PERFORMANCE HOLDBACK

- .1 Prior to the release of lien holdback provide one copy of the following by the Contractor and each subcontractor:
 - .1 Statutory Declaration or Declaration of Last supply
 - .2 Workplace Safety and Insurance Board "Certificate of Clearance".
- .2 The Contractor shall submit an application for payment of the holdback amount.
- .3 After the receipt of an application for payment which will include a Statutory Declaration and WSIB Clearance from the, the Consultant will issue a certificate for payment of the holdback amount.

1.7. FINAL PAYMENT

- .1 When the Contractor considers final deficiencies and defects have been corrected and it appears requirements of Contract have been completed, make application for final payment.
- .2 When the Consultant finds the Contractor's application for final payment valid, the Consultant will issue a final certificate of payment
- .3 The Board reserves the right to charge the Contractor for school access card(s) that have not been returned.
- .4 The cost to reprogram or replace the card(s) access system is estimated at \$50.00 (fifty dollars) for each card issued, \$30.00 (thirty dollars) for each keybox key, plus \$35.00 (thirty five dollars) administration fee.

1.8. CLOSEOUT SUBMITTALS

- .1 Prepare instructions and data using personnel experienced in maintenance and operation of described products and submit to Consultant for review.
- .2 Copy will be returned to contractor with Consultant's comments.
- .3 Revise content of documents as required prior to final submittal.

- .4 Two (2) weeks prior to Substantial Performance of the Work, submit to the Consultant, the final copies of operating and maintenance manuals.
- .5 Ensure spare parts, maintenance materials and special tools provided are new, undamaged or defective, and of same quality and manufacture as products provided in Work.
- .6 If requested, furnish evidence as to type, source and quality of products provided.
- .7 Defective products will be rejected, regardless of previous inspections. Replace products at own expense.
- .8 Pay costs of transportation.

1.9. OPERATION AND MAINTENANCE MANUAL FORMAT

- .1 Provide two copies of operating and maintenance data, prepared on 215 X 280mm sheets in printed or typewritten form, contained in 3-ring binders with soft vinyl covers for materials and equipment which require special maintenance or operating procedures.
- .2 When multiple binders are used, correlate data into related consistent groupings. Identify contents of each binder at the front of each volume.
- .3 Cover: Identify each binder with type or printed title 'Project Record Documents'; list title of project and identify subject matter of contents.
- .4 Arrange content by the divisions of the specifications under Section numbers and sequence of Table of Contents.
- .5 Provide tabbed fly leaf for each separate product and system, with typed description of product and major component parts of equipment.
- .6 Include the following in each manual:
 - .1 Complete list of subcontractors and suppliers, their addresses and telephone numbers. Provide 24 hour emergency telephone number for such subcontractors as Plumbing, Electrical, Sprinklers, Fire System, Heating, etc.
 - .2 Specified warranties for contractor, each subcontractor and supplier.
 - .3 WRDSB Warranty Card
 - .4 Copy of finish hardware list, complete with all amendments and revisions and lock manufacturer's descriptive and service literature.
 - .5 Schedule of paints and coatings. Include sufficient explanation to fully identify each surface with the applicable paint or coating used. Enclose copy of colour schedule.
 - .6 Maintenance instructions for finished surfaces.
 - .7 Brochures, cuts of equipment and fixtures.
 - .8 Operating and maintenance instructions for equipment.

- .9 Submit copies of letters from manufacturers of equipment and systems indicating their technical representatives have inspected and tested systems and are satisfied with methods of installation, connection and operations. These letters shall state names of persons present at testing, methods used and list of functions performed.
- .10 Submit one complete set of reviewed shop drawings of architectural, structural, mechanical and electrical items, folded to 215 x 280mm size, contained in heavy duty manila envelopes, numbered and labelled. Follow specification format with no more than one Section per envelope, hard copy and PDF.
- .11 Relevant certificates issued by authorities having jurisdiction
- .12 Computer disc or flash drive with all the above documentation in PDF format

1.10. RECORDING ACTUAL SITE CONDITIONS

- .1 Record information on set of black line opaque drawings, and within the Project Manual.
- .2 Annotate with coloured felt tip marking pens, maintaining separate colours for each major system, for recording changed information.
- .3 Record information concurrently with construction progress. Do not conceal Work of the Project until required information is accurately recorded.
- .4 Contract drawings and shop drawings: legibly mark each item to record actual construction, including:
 - .1 Measured depths of elements of foundation in relation to finish first floor datum.
 - .2 Measured horizontal and vertical locations of underground utilities and appurtenances, referenced to permanent surface improvements.
 - .3 Measured locations of internal utilities and appurtenances, referenced to visible and accessible features of construction.
 - .4 Field changes of dimension and detail.
 - .5 Changes made by change orders.
 - .6 Details not on original Contract Drawings.
 - .7 References to related shop drawings and modifications.
- .5 Specifications: legibly mark each item to record actual construction, including:
 - .1 Manufacturer, trade name, and catalogue number of each product actually installed, particularly optional items and substitute items.
 - .2 Changes made by Addenda and change orders.

.6 Other Documents: Maintain warranties, test reports and samples required by individual specifications sections.

1.11. RECORD (AS-BUILT) DOCUMENTS AND SAMPLES

- .1 Store AS-BUILT documents and samples in field office apart from documents used for construction. Provide files, racks, and secure storage.
- .2 Label AS-BUILT documents and file in accordance with section number listings in List of Contents of the Project Manual. Label each document AS-BUILT DOCUMENTS in neat, large, printed letters.
- .3 Maintain AS-BUILT documents in clean, dry and legible condition. Do not use as-built documents for construction purposes.
- .4 Keep as-built documents and samples available for inspection by Consultant.

1.12. RECORD DRAWINGS

- .1 Prior to Substantial Performance of the Work, update the marked up information from the AS-BUILT documents to a master set of drawing.
- .2 Submit one set of completed AS-BUILT documents to the Consultant for review.
- .3 Documents will be returned to contractor with Consultant's comments.
- .4 Revise content of documents as required prior to final submittal.
- .5 After the review is completed resubmit to the Consultant for Consultant to produce electronic record drawings for the owner to use.

1.13. SPARE PARTS

- .1 Provide spare parts, in quantities specified in individual specification sections.
- .2 Provide items of same manufacture and quality as items in Work.
- .3 Receive and catalogue all items. Submit inventory listing to Consultant. Include approved listings in Maintenance Manual.
- .4 Obtain receipt for delivered products and submit prior to final payment.

1.14. REPLACEMENT (MAINTENANCE) MATERIALS

- .1 Deliver to site, unload and store where directed, replacement (maintenance) materials as required elsewhere in these Specifications. Obtain signed receipt from Owner's Representative for delivered materials and include copy of receipt in Operation and Maintenance manuals.
- .2 Package materials so they are protected from damage and loss of essential properties.

.3 Label packaged materials for proper identification of contents.

1.15. SPECIAL TOOLS

- .1 Provide special tools, in quantities specified in individual specification section.
- .2 Provide items with tags identifying their associated function and equipment.
- .3 Receive and catalogue all items. Submit inventory listing to Consultant. Include approved listings in Maintenance Manual

1.16. FINAL SITE SURVEY

.1 Submit final site survey certificate in accordance with Section 01 70 00, certifying that elevations and locations of completed Work are in conformance Contract Documents.

1.17. WARRANTIES AND BONDS

- .1 Separate each warranty or bond with index tab sheets keyed to Table of Contents listing.
- .2 List subcontractor, supplier, and manufacturer, with name, address, and telephone number of responsible principal.
- .3 Except for items put into use with Owner's permission, leave date of beginning of time of warranty until the Date of Substantial Performance is determined. The date of Substantial Performance of the Work shall be the date for commencement of the warranty period.
- .4 Verify that documents are in proper form, contain full information, and are notarized.
- .5 Co-execute submittals when required.
- .6 Retain warranties and bonds until time specified for submittals.

END OF SECTION

SECTION 01 78 40 – MAINTENANCE REQUIREMENTS

1.0 GENERAL

1.1. SECTION INCLUDES

- .1 Equipment and systems.
- .2 Materials and finishes.
- .3 Spare parts
- .4 Maintenance manuals.
- .5 Special tools.
- .6 Storage, handling and protection.
- .7 This section describes requirements applicable to all Sections within Divisions 02 to 49.

1.2. RELATED SECTIONS

- .1 Section 01 45 00 Quality Control.
- .2 Section 01 78 40 Maintenance Requirements.
- .3 This section describes requirements applicable to all Sections within Divisions 02 to 49.

1.3. EQUIPMENT AND SYSTEMS

- .1 Each Item of Equipment and Each System: include description of unit or system, and component parts. Give function, normal operation characteristics, and limiting conditions. Include performance curves, with engineering data and tests, and complete
- .2 Panel board circuit directories: provide electrical service characteristics, controls, and communications.
- .3 Include installed colour coded wiring diagrams.
- .4 Operating Procedures: include start-up, break-in, and routine normal operating instructions and sequences. Include regulation, control, stopping, shut-down, and emergency instructions. Include summer, winter, and any special operating instructions.
- .5 Maintenance Requirements: include routine procedures and guide for trouble-shooting; disassembly, repair, and reassembly instructions; and alignment, adjusting, balancing, and checking instructions.
- .6 Provide servicing and lubrication schedule, and list of lubricants required.
- .7 Include manufacturer's printed operation and maintenance instructions.
- .8 Include sequence of operation by controls manufacturer.

- .9 Provide original manufacturer's parts list, illustrations, assembly drawings, and diagrams required for maintenance.
- .10 Provide installed control diagrams by controls manufacturer.
- .11 Provide coordination Drawings, with installed colour coded piping diagrams.
- .12 Provide charts of valve tag numbers, with location and function of each valve, keyed to flow and control diagrams.
- .13 Provide list of original manufacturer's spare parts, current prices, and recommended quantities to be maintained in storage.
- .14 Include test and balancing reports as specified in Section 01 45 00.
- .15 Additional requirements: As specified in individual specification sections.

2.0 PRODUCTS

2.1. MATERIALS AND FINISH

- .1 Building Products, Applied Materials, and Finishes: include product data, with catalogue number, size, composition, and colour and texture designations.
- .2 Instructions for cleaning agents and methods, precautions against detrimental agents and methods, and recommended schedule for cleaning and maintenance.
- .3 Moisture-protection and Weather-exposed Products: include manufacturer's recommendations for cleaning agents and methods, precautions against detrimental agents and methods, and recommended schedule for cleaning and maintenance.
- .4 Building Envelope: include copies of drawings of building envelope components, illustrating the interface with similar or dissimilar items to provide an effective air, vapour and thermal barrier between indoor and outdoor environments. Include an outline of requirements for regular inspections and for regular maintenance to ensure that on-going performance of the building envelope will meet the initial building envelope criteria.
- .5 Additional Requirements: as specified in individual specifications sections.

2.2. SPARE PARTS

- .1 Provide spare parts, in quantities specified in individual specification sections.
- .2 Provide items of same manufacture and quality as items in Work.
- .3 Receive and catalogue all items. Submit inventory listing to Consultant. Include approved listings in Maintenance Manual.

.4 Obtain receipt for delivered products and submit prior to final payment.

2.3. MAINTENANCE MATERIALS

- .1 Provide maintenance and extra materials, in quantities specified in individual specification sections.
- .2 Provide items of same manufacture and quality as items in Work.
- .3 Receive and catalogue all items. Submit inventory listing to Consultant. Include approved listings in Maintenance Manual.
- .4 Obtain receipt for delivered products and submit prior to final payment.

2.4. SPECIAL TOOLS

- .1 Provide special tools, in quantities specified in individual specification section.
- .2 Provide items with tags identifying their associated function and equipment.
- .3 Receive and catalogue all items. Submit inventory listing to Consultant. Include approved listings in Maintenance Manual.

3.0 EXECUTION

3.1. DELIVERY TO SITE

- .1 Deliver to place of work and store.
- .2 General Contractor to receive and acknowledge delivery from contractors and sub-contractors of all parts and materials assembled for maintenance requirements. Provide a summary inventory list to the Consultant and/or the Board after all materials are gathered and verification of location. Signatures of receipt will not be accepted from anyone except the General Contractor's representative.

3.2. STORAGE, HANDLING AND PROTECTION

- .1 Consult with the Board to determine location for storage.
- .2 Store spare parts, maintenance materials, and special tools in manner to prevent damage or deterioration.
- .3 Store in original and undamaged condition with manufacturer's seal and labels intact.
- .4 Store components subject to damage from weather in weatherproof enclosures.
- .5 Store paints and freezable materials in a heated and ventilated room.
- .6 Remove and replace damaged products at own expense and to satisfaction of Consultant.

END OF SECTION

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SECTION 01 79 00 – DEMONSTRATION AND TRAINING

1.0 GENERAL

1.1. SECTION INCLUDES

- .1 Procedures for demonstration and instruction of Products, equipment and systems to Owner's personnel.
- .2 Seminars and demonstrations.

1.2. RELATED SECTIONS

.1 This section describes requirements applicable to all Sections within Divisions 02 to 49.

1.3. **DESCRIPTION**

- .1 At Substantial Performance, at a time acceptable to Owner and Consultant, but not before operations and maintenance manual have been reviewed and accepted by the consultant; contractor shall give a complete demonstration in the presence of consultant; Sub-consultants, Owner and Owner's personnel of operation and maintenance of systems and equipment once they are 100% complete.
- .2 Owner will provide list of personnel to receive instructions and will coordinate their attendance at agreed-upon times.

1.4. COMPONENT DEMONSTRATION

- .1 Manufacturer to provide authorized representative to demonstrate operation of equipment and systems.
- .2 Instruct Owner's personnel, and provide written report that demonstration and instructions have been completed.

1.5. SUBMITTALS

- .1 Submit schedule of time and date for demonstration of each item of equipment and each system one (1) week prior to designated dates, for Consultant's approval.
- .2 Submit reports within forty eight (48) after completion of demonstration, that demonstration and instructions have been satisfactorily completed.
- .3 Give time and date of each demonstration, with list of persons present.

1.6. CONDITIONS FOR DEMONSTRATIONS

- .1 Equipment has been inspected and put into operation in accordance with manufacturer's instructions and contract requirements.
- .2 Testing, adjusting, and balancing have been performed in accordance with manufacturer's instructions and contract requirements, and equipment and systems are fully operational.
- .3 Provide information packages as required for use in demonstrations and instructions.

2.0 PRODUCTS

2.1. NOT USED

.1 Not used.

3.0 EXECUTION

3.1. PREPARATION

- .1 Verify that suitable conditions for demonstration and instructions are available.
- .2 Verify that designated personnel are present.
- .3 Prepare agendas and outlines.
- .4 Establish seminar organization.
- .5 Explain component design and operational philosophy and strategy.
- .6 Develop equipment presentations.
- .7 Present system demonstrations.
- .8 Accept and respond to seminar and demonstration questions with appropriate answers.

3.2. PREPARATION OF AGENDAS AND OUTLINES

- .1 Prepare agendas and outlines including the following:
 - .1 Equipment and systems to be included in seminar presentations.
 - .2 Name of companies and representatives presenting at seminars.
 - .3 Outline of each seminar's content.
 - .4 Time and date allocated to each system and item of equipment.
 - .5 Provide separate agenda for each system.

3.3. SEMINAR ORGANIZATION

- .1 Coordinate content and presentations for seminars.
- .2 Coordinate individual presentations and ensure representatives scheduled to present at seminars are in attendance.

- .3 Arrange for presentation leaders familiar with the design, operation, maintenance and troubleshooting of the equipment and systems. Where a single person is not familiar with all aspects of the equipment or system, arrange for specialists familiar with each aspect.
- .4 Coordinate proposed dates for seminars with Owner and select mutually agreeable dates.

3.4. EXPLANATION OF DESIGN STRATEGY

- .1 Explain design philosophy of each system. Include following information:
 - .1 An overview of how system is intended to operate.
 - .2 Description of design parameters, constraints and operational requirements.
 - .3 Description of system operation strategies.
 - .4 Information to help in identifying and troubleshooting system problems.

3.5. DEMONSTRATION AND INSTRUCTIONS

- .1 Demonstrate start-up, operation, control, adjustment, trouble-shooting, servicing, and maintenance of each item of equipment.
- .2 Instruct personnel in all phases of operation and maintenance using operation and maintenance manuals as the basis of instruction.
- .3 Instruct personnel on control and maintenance of sensory equipment and operational equipment associated with maintaining energy efficiency and longevity of service.
- .4 Review contents of manual in detail to explain all aspects of operation and maintenance.
- .5 Prepare and insert additional data in operations and maintenance manuals when the need for additional data becomes apparent during instructions.

END OF SECTION

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Page 1 of 1

PROJECT NAME

Board Tender Number: #7263-RW-22 Laurelwood Public School – HVAC and Controls Upgrade 460 Brentcliffe Dr, Waterloo, ON N2T 2R5

PROJECT OWNER

WATERLOO REGION DISTRICT SCHOOL BOARD 51 Ardelt Ave Kitchener, ON N2C 2R5

CONSULTANTS

ARCHITECT HOSSACK & ASSOCIATES ARCHITECTS INC. 2150 Dunwin Drive, Unit 4 Mississauga, ON L5L 5M8

STRUCTURAL ENGINEERING CONSULTANTS

MTE Consultants Inc. 123 St George St London, ON N6A 3A1

MECHANICAL & ELECTRICAL ENGINEER

DEI Consulting Engineers 55 Northland Rd., Waterloo, ON N2V 1Y8

END OF SECTION

PART 1 GENERAL

1.1 Related Sections

These photographs are provided for convenience only. Bidders are strongly encouraged to attend the non-mandatory Site Meeting during tender.

Bidders remain responsible to inspect the site and assume existing site conditions.

The following photos were taken January 2022.

WORKROOM 8 – X127

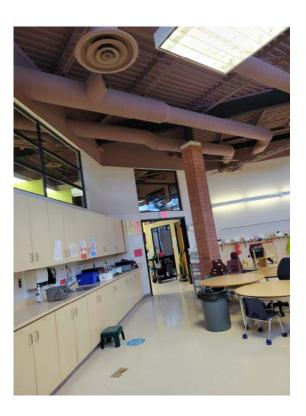


Section 02 10 00 EXISTING SITE PHOTOS

Page 2 of 7

WORKROOM 3 – X121

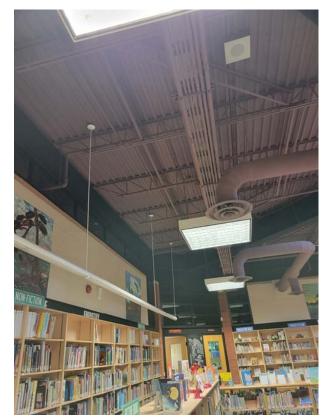




INFORMATION CENTRE – X178







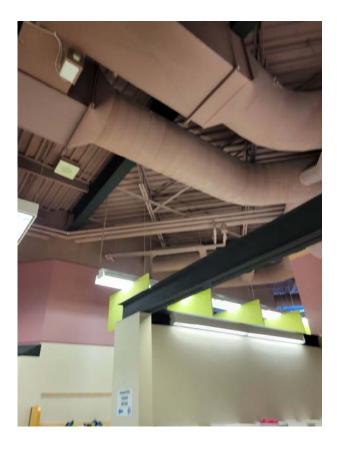
Section 02 10 00 EXISTING SITE PHOTOS

Page 3 of 7



CORRIDOR X163 & X165





Section 02 10 00 EXISTING SITE PHOTOS

Page 4 of 7

CORRIDOR X'150



DISPLAY X177







Section 02 10 00 EXISTING SITE PHOTOS

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WOOKROOM 13 - X133





Section 02 10 00 EXISTING SITE PHOTOS

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WOOKROOM - X183



ROOF / ROOFTOP UNITS



Section 02 10 00 EXISTING SITE PHOTOS

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PART 1 GENERAL

1.1 Related Sections

- 1. Section 01 11 00 Summary of Work
- 2. Section 01 56 00 Temporary Barriers and Enclosures
- 3. Section 01 73 03 Execution Requirements (Cutting and Patching)
- 4. Section 01 33 00 Submittal Procedures
- 5. Section 09 91 22- Painting
- 6. Section 09 51 13- Acoustic Panel Ceilings
- 7. Mechanical and Electrical Sections

1.2 Scope

- 1. Scope includes but is not limited to:
 - .1 Demolition or alteration of all structural, architectural, mechanical, electrical or site components, equipment, fitments and finishes as required to execute the work.
 - .2 The removal, repair and reinstallation as required to make good of existing acoustic unit ceilings gypsum board bulkheads, windows, doors, hollow metal screens and partition walls where required to be removed for routing new services, general alterations or revising demising walls.
 - .3 Removal and reinstallation as indicated of any existing fixed in place millwork, chalkboards or tackboards or similar fitments or devices identified to remain and be reinstalled.
 - .4 Grinding and patching of walls where chalkboards or fitments have been removed and surface adhesives or similar surface deficiencies remain.
 - .5 Cutting and removal of slabs on grade to remove or replace existing drains, clean outs, oil interceptors, trenches and sub slab services contained within them, not previously removed by Abatement work.
 - .6 Making good of all walls and floors remaining where sections of walls or floors have been removed and surfaces require repair.
 - .7 Making good of all finishes to remain as result of selective demolition.

1.3 Existing Conditions

- 1. Existing Ground Floor structure contains in-floor heating system materials that are no longer in use but may remain abandoned in place. These may be encountered during construction.
- 2. Take over structures to be demolished or altered based on their condition on date that tender is accepted, at time of examination prior to tendering.
- 2. Contractor may confirm the prior removal of all asbestos containing materials in documentation left on site following prior abatement work contract. Should areas of asbestos be found which are not documented as removed or included in the scope of this work for removal, it shall be reported to the Consultant and Owner's representative for review and instructions for removal.
- 3. Prior to beginning alteration or demolition, confirm with Owner that no items to be salvaged or turned over to the owner remain in the work areas.

1.4 Protection

- .1 Prevent movement, settlement or damage of adjacent structures, services, walks, paving, trees, landscaping, adjacent grades parts of existing building to remain. Provide bracing, shoring and underpinning required. Make good damage and be liable for injury caused by demolition.
- .2 Take precautions to support structures and, if safety of building being demolished or adjacent structures or services appears to be endangered, cease operations and notify Consultant.
- .3 Refer to structural drawings for Shoring Designs and Method Statements.
- .4 Prevent debris from blocking surface drainage system, elevators, mechanical and electrical systems which must remain in operation.

Part 2 Products NOT USED

Part 3 Execution

3.1 Work

- .1 Dispose of demolished materials except where noted otherwise and in accordance with authorities having jurisdiction. Confirm in Divisions 15 and 16 for removal and re-use of mechanical and electrical materials and equipment.
- .2 Refer to drawings for furniture, materials or equipment to be removed and turned over to the owner. Carefully remove such items and store in location designated by Owner.
- 3. For a scope of work refer to all Drawings and also coordinate items to be altered, re-built, cleaned or otherwise "made good" as a result of the cutting and patching scope of work described in Section 01 73 03 Execution Requirements or other Sections.

3.2 Preparation

- .1 Disconnect electrical, telephone/PA and data service lines in work areas without disrupting main service to building and in accordance with regulations of authorities having jurisdiction. Post warning signs on electrical lines and equipment which must remain energized to serve other properties during period of demolition.
- .2 Disconnect and cap designated mechanical services in accordance with requirements of local authority having jurisdiction.
 - .1 Natural gas supply lines, if applicable to be removed by gas company by qualified tradesman in accordance with gas company instructions.
 - .2 Remove, cap or dispose of other underground services as indicated in drawings.
 - .3 Do not disrupt active or energized utilities traversing premises designated to remain undisturbed.
- .3 Floor scans to locate hidden or buried services in the work area have NOT previously been done. <u>Prior to cutting, demolition or removal of any slabs on grade or areas where</u> <u>services may be concealed</u>, engage a **private locate firm to provide magnetic and Xray scans** of all areas involved. This is the responsibility of the General Contract and costs for such scans are to be included in the base contract price.

3.3 Disconnection and Removal of Materials and Equipment

- .1 Contractor shall cooperate with the Owner to determine which materials are to be removed and retained by Owner. The Owner will decide which items or equipment they wish to retain as their property and all other materials shall be removed from the premises by this Contractor. The equipment which is to be retained by the Owner shall be stored on site where directed by the Owner.
- .2 Refer to mechanical and electrical drawings and for disconnection and removal and/or relocated existing electrical, ductwork, piping and/or equipment.

3.4 Temporary Removals and Replacement

.1 All items to be removed and installed shall be completed so that replaced materials are left in a clean undamaged state. If required to be replaced due to damage, the contractor shall include in his price for the component to be replaced and installed at no additional cost to the Contract.

3.5 Oil Tank Investigation and Possible Removal

.1 A Subsurface Investigation report by MTE Engineers dated Dec. 7, 2018, has been provided in the specifications for sampling taken in the location of a possible oil tank within the work area. No concerns were reported with regards to contaminated soil. Should the tank be encountered during construction, the Contractor is to remove the underground abandoned oil tank and infill the area with compacted subbase and reinforced concrete slab as per proposed drawings. Refer to mechanical drawings. Oil Tank Removal, environmental engineering fees and associated testing is to be expended from the Cash Allowance. Licensed Petroleum Mechanic is required to remove the existing oil tank (with the fill pipe). The oil & gas interceptor is to be removed as part of the base bid (by the General Contractor).

3.6 Selective Demolition

- .1 Follow best trade practices for all demolition and alteration work. This includes but is not limited to the following items.
 - .1 The school will be mostly vacant during the construction, with the exception of some spaces being utilized intermittently. Despite this, ensure demolition work does not disrupt any ongoing aspect of the operation of the building.
 - .2 Confirm all demolition work (including potential noise, vibration, tools or equipment noise, etc.) in advance with the principal of the school on a daily basis. Similarly, notify all building occupants in advance at each possible interruption in services or utilities.
 - .3 Protect all areas from damage and intrusion by means of locking rooms under construction when not in use, use of dust tight screens and temporary partitions and hoarding. Demolish to minimize dusting. Refer to drawings for locations and other Specification Sections for requirements.
 - .4 Signage to be posted at all times. Take precautions to demolish only areas as necessary to complete the work, and avoid damage to adjacent areas. Make good all areas affected by demolition or renovation activities, whether specifically included in the contract documents or not.

- .5 The Contractor shall be responsible for damage to all areas affected by renovation or alteration activities.
- .6 Prior to demolition, the Contractor shall carefully examine the drawings in relation to the site conditions, to ensure that all intended work can be carried out without ambiguity. Incorrect demolition of any work by the Contractor, will be back-charged to him. Any discrepancies between the drawings and the site conditions, must be reported to the Consultants immediately.
- .7 Demolish or remove interior and exterior elements as indicated.
- .8 Remove existing equipment, services, and obstacles where required for refinishing or making good of existing surfaces, and replace as work progresses.
- .9 At end of each day's work, leave work in safe condition so that no part is in danger of toppling or falling. Protect interiors of parts not to be demolished from exterior elements at all times.
- .10 Demolish masonry and concrete walls in small sections. Salvage existing imperial block units in coordination with Section 04 21 13 to re-use as patching in existing imperial unit masonry.zs
- .11 Carefully remove and lower structural framing and other heavy or large objects as required. Where partial walls of exposed concrete block masonry is to remain, grind all exposed edges to a bullnose and patch as required suitable for final painting.
- .12 Do not sell or burn materials on site.
- .13 Remove contaminated or dangerous materials from site and dispose of in safe manner to minimize danger at site or during disposal, in accordance with all governing legislation.
- .14 Where applicable, saw cut existing terrazzo floor and base as required and remove to nearest metal 'panel' joint to enable replacement at a full panel. Replace with terrazzo flooring to match existing as closely as possible. Provide sample to consultant for approval.
- .15 Following demolition and removals of floor trenches, walls and fitments, coordinate with Section 01 73 03. As part of the work of <u>this section</u>, scarify or otherwise grind existing or new slabs in preparation for slab in-fills and a self leveler skim slab by Section 01 73 03. That Section is responsible for the provision of a backfill, slab on grade patching and self leveling skim coat where required in advance of new VCT finishes by Section 09 65 19.
- .16 Patch and make good existing wall, ceiling and floor finish with identical original materials if affected by temporary protection or by previous Abatement contract.

3.7 Repair to all Finishes and Colours

- .1 Repaint all walls in rooms or areas modified as indicated in the Finish Schedule, or as directed by the Consultant.
- .2 Repair and make good all fixtures, finishes, trims and surfaces to all floor, wall and ceiling areas in rooms or areas whether or not they have been modified or affected by the work or by previous Abatement Contract.
- .3 Existing paint colours are to be matched exactly using computer colour matching.

END OF SECTION

Part 1 General

.1

- 1.1 RELATED SECTIONS
 - .1 Section 01 33 00 Submittal Procedures
 - .2 Section 09 91 22 Painting

1.2 REFERENCES

- American Society for Testing and Materials International, (ASTM)
 - .1 ASTM A53/A53M-[02], Specification for Pipe, Steel, Black and Hot-Dipped, Zinc-Coated Welded and Steamless.
 - .2 ASTM A269-[02], Specification for Seamless and Welded Austenitic Stainless Steel Tubing for General Service.
 - .3 ASTM A307-[02], Specification for Carbon Steel Bolts and Studs, 60,000 PSI Tensile Strength.
- .2 Canadian General Standards Board (CGSB)
 - .1 CAN/CGSB-1.40-[97], Anti-corrosive Structural Steel Alkyd Primer.
 - .2 CAN/CGSB-1.181-[92], Ready-Mixed, Organic Zinc-Rich Coating.
- .3 Canadian Standards Association (CSA International)
 - .1 CAN/CSA-G40.20/G40.21-[98], General Requirements for Rolled or Welded Structural Quality Steel.
 - .2 CAN/CSA-G164-[M92(R1998)], Hot Dip Galvanizing of Irregularly Shaped Articles.
 - .3 CAN/CSA-S16.1-[01], Limit States Design of Steel Structures.
 - .4 CSA W48-[01], Filler Metals and Allied Materials for Metal Arc Welding (Developed in co-operation with the Canadian Welding Bureau).
 - .5 CSA W59-[1989(R2001)], Welded Steel Construction (Metal Arc Welding) (Imperial Version).
- .4 The Environmental Choice Program
 - .1 CCD-047a-[98], Paints, Surface Coatings.
 - .2 CCD-048-[98], Surface Coatings Recycled Water-borne.

1.3 SUBMITTALS

.1 Shop Drawings

- .1 Submit shop drawings in accordance with Section 01 33 00 Submittal Procedures.
- .2 Indicate materials, core thicknesses, finishes, connections, joints, method of anchorage, number of anchors, supports, reinforcement, details, and accessories.

1.4 DELIVERY, STORAGE, AND HANDLING

- .1 Packing, Shipping, Handling and Unloading:
 - .1 Deliver, store, handle and protect materials in accordance with Section 01 61 00 Common Product Requirements.
- .2 Storage and Protection:
 - .1 Cover exposed stainless steel surfaces with pressure sensitive heavy protection paper or apply strippable plastic coating, before shipping to job site.

.2 Leave protective covering in place until final cleaning of building. Provide instructions for removal of protective covering.

1.5 WASTE MANAGEMENT AND DISPOSAL

- .1 Remove from site and dispose of packaging materials at appropriate recycling facilities.
- .2 Divert unused metal materials from landfill to metal recycling facility approved by Consultant.

Part 2 Products

2.1 MATERIALS

- .1 Steel sections and plates: to CAN/CSA-G40.20/G40.21, Grade 50 for tubes and Grade 44W for Plates and Flat Shapes.
- .2 Welding materials: to CSA W59.
- .3 Bolts and anchor bolts: to ASTM A307.
- .4 Stainless steel tubing: to ASTM A269, Type 302 or 304 alloy, Seamless welded with AISI No. 4 finish.
- .5 Grout: non-shrink, non-metallic, flowable, 15 MPa at 24 hours.

2.2 PRIMERS, COATINGS AND SHOP PAINTING

- .1 Interior Steel in Dry Areas: Quick drying oil alkyd conforming to CISC/CPMA 2.75.
- .2 Exterior Steel, Interior Steel in Unheated Areas, Steel Embedded in Concrete: Hot dip galvanized conforming to CSA G164, minimum Z275 coating. Galvanizing of structural steel components and loose lintels: refer to Section 5120.
- .3 Galvanized Coating Touch-Up: W.R. Meadows "Galvafroid" or Kerry Industries "Z.R.C." zinc rich coating or similar manufacturer containing minimum 90% zinc by weight.
- .4 Apply one shop coat(s) of primer or coating as indicated above and according to manufacturer's recommendations. Do not prime aluminum, stainless steel or those components to be galvanized or encased in concrete.
- .5 Use primer unadulterated, as provided by manufacturer. Paint on dry surfaces free from rust scale and grease. Do not paint when temperature is lower than 10 deg. Celsius and rising.
- .6 Clean surfaces to be field welded; do not paint.

2.3 FASTENINGS .1 Use nuts and bol

- Use nuts and bolts conforming to ASTM A307, A325, and A563 as applicable.
 - .1 For interior work, use cadmium-plated fastenings where other protection is not specified.
 - .2 For exterior work, use Type 300 or 400 stainless steel.

2.4 ANCHORS AND SHIMS

.1 For exposed anchorage of aluminum, if applicable, use stainless steel and otherwise to match metal anchored. For non-exposed work, anchors and shims may be galvanized steel.

2.5 **PIPE**

.1 To ASTM A53, extra strong steel pipe for bollards.

2.6 BITUMINOUS PAINT

.1 Alkali-resisting to meet specified requirements of CAN/CGSB-1.108, Type 2. Use to insulate contact between dissimilar metals.

2.7 FABRICATION

- .1 Fabricate work square, true, straight and accurate to required size, with joints closely fitted and properly secured.
- .2 Use self-tapping shake-proof flat headed screws on items requiring assembly by screws or as indicated.
- .3 Where possible, fit and shop assemble work, ready for erection.
- .4 Ensure exposed welds are continuous for length of each joint. File or grind exposed welds smooth and flush.
- .5 Weld all connections where possible, and bolt where not possible unless indicated otherwise on drawings.
- .6 Weld all stainless steel by the Argon Arc Process. Grind smooth and polish joints, crence-free, and flush without seams.

2.8 LIST OF MISCELLANEOUS METAL FABRICATIONS

- .1 This Section includes, but is not limited to the following list as may be drawn or noted in the drawings or specified elsewhere. Note : Galvanize all exterior items and other items noted. Prime paint all interior items.
 - .1 Anchors, Bolts, Inserts, Sleeves for work in this Section.
 - .2 Hangers and Supports (for work in this Section).
 - .3 Lintels (if not by Structural Steel).
 - .4 Bent plate shroud at exterior gas piping.
 - .5 other items identified on large format and AD drawings.

Part 3 Execution

.1

3.1 GENERAL

Supply and install all miscellaneous metal work indicated on the Drawings and not indicated in work of other Sections in addition to items listed below.

3.2 ERECTION

- .1 Do welding work in accordance with CSA W59 unless specified otherwise.
- .2 Erect metalwork square, plumb, straight, and true, accurately fitted, with tight joints and intersections.
- .3 Provide suitable means of anchorage acceptable to Consultant such as dowels, anchor clips, bar anchors, expansion bolts and shields, and toggles.
- .4 Exposed fastening devices to match finish and be compatible with material through which they pass.
- .5 Provide components for building by other sections in accordance with shop drawings and schedule.
- .6 Make field connections with bolts to CAN/CSA-S16.1, or weld.

- .7 Hand items over for casting into concrete or building into masonry to appropriate trades together with setting templates.
- .8 Touch-up rivets, field welds, bolts and burnt or scratched surfaces after completion of erection with primer.
- .9 Touch-up galvanized surfaces with zinc rich primer where burned by field welding. Spray or brush apply a minimum of three (3) coats of zinc-rich paint to achieve a dry film thickness of 8 mils. Apply a finish coat of aluminum paint to provide a colour blend with

3.3 GALVANIZED STEEL

- .1 Galvanize steel members, fabrications, and assemblies after fabrication by the hot dip process in accordance with CSA G164, minimum Z275 coating.
- .2 Galvanize bolts, nuts and washers and iron and steel hardware components in accordance with CSA G164.
- .3 Safeguard products against steel embrittlement in conformance with ASTM A143.
- .4 Design features which may lead to difficulties during galvanizing shall be pointed out prior to dipping.
- .5 The composition of metal in the galvanizing bath shall be not less than 98.0% zinc.

3.4 CLEANING

- .1 Perform cleaning after installation to remove construction and accumulated environmental dirt.
- .2 Upon completion of installation, remove surplus materials, rubbish, tools and equipment barriers.

3.5 DISSIMILAR MATERIALS

.1 Where dissimilar metals are in contact, adequate drainage should be provided to avoid standing water which can act as an electrolyte and promote galvanic corrosion. Insulate materials from one another with bitumastic, paint or other inert coating. Stainless steel can be used in contact with, or inbedded in masonry, concrete and plaster, without danger of corrosive attack.

END OF SECTION

Part 1 General

1.1 RELATED SECTIONS

- .1 Section 03 10 00 Concrete Forms and Accessories.
- .2 Section 08 11 14- Steel Doors and Frames.
- .3 Section 07 52 16 SBS Modified Bituminous Membrane Roofing

1.2 REFERENCES

- .1 Canadian Standards Association (CSA International)
 - .1 CSA B111-[1974(R1998)], Wire Nails, Spikes and Staples.
 - .2 CAN/CSA-G164-[M92(R1998)], Hot Dip Galvanizing of Irregularly Shaped Articles.
 - .3 CSA O121-[M1978(R1998)], Douglas Fir Plywood.
 - .4 CAN/CSA-O141-[91(R1999)], Softwood Lumber.
 - .5 CSA O151-[M1978(R1998)], Canadian Softwood Plywood.
 - .6 CAN/CSA-O325.0-[92(R1998)], Construction Sheathing.
 - .7 CAN/CSA-086M-01(R2006), Engineering Design in Wood.
- .2 National Lumber Grades Authority (NLGA)
 - .1 Standard Grading Rules for Canadian Lumber [2000].

1.3 QUALITY ASSURANCE

- .1 Lumber identification: by grade stamp of an agency certified by Canadian Lumber Standards Accreditation Board.
- .2 Plywood identification: by grade mark in accordance with applicable CSA standards.
- .3 Plywood, OSB and wood based composite panel construction sheathing identification: by grademark in accordance with applicable CSA standards.

1.4 WASTE MANAGEMENT AND DISPOSAL

- .1 Remove from site and dispose of packaging materials at appropriate recycling facilities.
- .2 Divert unused wood materials from landfill to recycling, reuse, composting facility approved by Consultant.
- .3 Do not dispose of preservative treated wood through incineration.
- .4 Do not dispose of preservative treated wood with materials destined for recycling or reuse.
- .5 Dispose of treated wood, end pieces, wood scraps and sawdust at sanitary landfill approved by Consultant.

- .6 Dispose of unused wood preservative material at official hazardous material collections site approved by Consultant.
- .7 Do not dispose of unused preservative material into sewer system, into streams, lakes, onto ground or in other locations where they will pose health or environmental hazard.

Part 2 Products

2.1 LUMBER MATERIAL

- .1 Lumber: unless specified otherwise, softwood, S4S, moisture content 19% or less in accordance with following standards:
 - .1 CAN/CSA-O141.
 - .2 NLGA Standard Grading Rules for Canadian Lumber.
- .2 Furring, blocking, nailing strips, grounds, rough bucks, cants, curbs, fascia backing and sleepers:
 - .1 Douglas fir Graded 122-C, construction or No. 2 Pine, pressure treated in accordance with CSA 080M.
 - .2 Board sizes: "Standard" or better grade.
 - .3 Dimension sizes: "Standard" light framing or better grade.
 - .4 Post and timbers sizes: "Standard" or better grade.
 - .5 Fasteners: Proprietary fasteners toggle bolts, expansion shields and lag bolts, crews and lead or inorganic fire plugs, explosive actuated fastening devices, recommended for purpose by manufacture. Use stainless steel or galvanized to CSA G164-M1981 fasteners for all exterior fastening and for any damp or moist areas.
 - .6 Wood Preservatives: Surface-applied wood preservative: clear copper napthenate or 5% pentachlorophenol solution, water repellent preservative.
 - .7 Material shall be straight, sawn square, true, dressed four sides properly sized, shaped to correct dimensions from nominal sizes noted on Drawings.
- .3 Framing Lumber:
 - .1 Western Red Cedar species, well seasoned, processed and stamped at the same mill with appropriate grade markings. Conform to requirements of standard grading rule for Canadian Lumber of National Lumber Grades Authority (NLGA) with latest supplement, approved by Canadian Lumber Standard Administrative Board, as follows:
 - .1 Posts: `Structural No.2 or Better' grade, with dressed smooth surfaces.
 - .2 Fence Boards and Framing: 'No.2 Clear or Better' grade with dressed smooth surfaces.

2.2 PANEL MATERIALS

.1 Douglas fir plywood (DFP): to CSA O121, standard construction, good one side with waterproof adhesive.

2.3 ACCESSORIES

- .1 Nails, spikes, staples, screws, bolts anchors lag screws, special fastening devices and supports required for erection of all carpentry components: to CSA B111. Use galvanized components where exposed to exterior atmosphere.
- .2 Rough Hardware (cedar): Provide rough hardware such as nails, spikes, staples, bolts, nuts, washers, screws, clips, strap iron and including hardware for temporary enclosures. Nails shall be spiral type. All nails, spikes and staples shall conform to CSA B111. All rough hardware shall be galvanized unless otherwise noted.
- .3 Surface applied wood preservative: Green coloured copper napthenate or 5% pentachlorophenol solution, water repellant preservative or same copper based preservative as used for shop impregnation, in accordance with CAN/CSA O80.
- .4 Fire retardant treatment of lumber and plywood: 'Dricon' fire retardant treatment by J. A. Biewer or approved equivalent, conforming to CAN/CSA-O80.20 and CAN/CSA-O80.27 respectively, to provide a flame spread rating of 25 or less in accordance with CAN/ULC-S102.
- .5 Tube Forms: Spirally wound, adhesive laminated fibre paper tube forms having bursting pressure of 965 kPa, coated with hot wax, diameters as required, 'Handiform', or 'Permaform' by Perma Tubes Ltd., or 'Sonotube' by Sonoco Limited.
- .6 Concrete: Minimum 20.684 MPa (3,000 psi) concrete conforming to CAN/CSA-A23.1/A23.2.

2.4 FINISHES

.1 Galvanizing: to CAN/CSA-G164, use galvanized fasteners for exterior work and interior highly humid areas.

Part 3 Execution

3.1 GENERAL

.1 Supply and install all other carpentry shown on drawings or as required for completion of work. Co-operate with other trades in installing items supplied by other sections, cut openings in woodwork when so required and make good disturbed surfaces.

3.2 PREPARATION

- .1 Do all wood framing in accordance with the Ontario Building Code and CAN3 086M 01 (2006).
- .2 Machine dressed work shall be slow fed using sharp cutters and finished members shall be free from drag, feathers, slivers or roughness of any kind.
- .3 Frame materials with tight joints rigidly held in place.

- .4 Design construction methods for expansion and contraction of the materials.
- .5 Erect work plumb, level, square and to required lines.
- .6 Be responsible for methods of construction for ensuring that materials are rigidly and securely attached and will not be loosened by the work of other trades.

3.3 FURRING AND BLOCKING

- .1 Supply and install furring and blocking, required.
- .2 Align and plumb faces of furring and blocking to tolerance of 1:600.

3.4 ROUGH BUCKS AND NAILERS

- .1 Install wood bucks and nailers, as indicated, including wood bucks and linings around frames for doors and windows.
- .2 Except where indicated, otherwise, use material at least 38 mm thick secured with 9 mm bolts located within 300 mm from ends of members and uniformly spaced at 1200 mm between.
- .3 Countersink bolts where necessary to provide clearance for other work.

3.5 ROOF FASCIAS, CANTS, NAILERS CURBS

- .1 Install wood cants, fascia backing, nailers, curbs and other wood supports for roofing, sheet metal fork, roof mounted equipment.
- .2 Secure with galvanized 9 mm bolts, where indicated, galvanized nails elsewhere. Locate fastenings within 300 mm from ends and uniformly spaced between. Space bolts at 1200 mm and nails at 600 mm centres, except where indicated otherwise.
- .3 Staple vapour retardant sheet strip to underside of nailers before installation. Apply strip continuous with 200 mm overlap at joints, free of wrinkles and tears, with at least 200 mm exposed for overlap on roof deck.
- .4 Install wood nailers for roof hoppers, dressed, tapered and recessed slightly below top surface of roof insulation.

3.6 SUPPORTS FOR MECHANICAL UNITS

.1 Performed by Section 07 51 12. Refer to Details and Mechanical and Architectural Drawings and specifications.

3.7 PRESSURE TREATED WOOD

.1 Use wood pressure treated in accordance with CSA 080M for all wood members in contact with exterior walls and roofs.

.2 Re-treat surfaces exposed by cutting, trimming or boring with liberal brush application of preservative before installation.

3.8 INSTALLATION OF HOLLOW METAL FRAMES

- .1 Set frames plumb and square in their exact location and at correct elevation. Firmly block and brace to prevent shifting. Shim up where required to ensure proper alignment dimensions from finished floor to head of frame. Install temporary wood spreaders at midheight.
- .2 Where pressed steel frames are installed in concrete walls, secure frames to concrete using lead expansion shields and anchor bolts through pipe sleeves. Perform drilling of concrete as required. Fill recessed bolt heads flush to frame face with approved metal filler and sand smooth.
- .3 Install fire rated door frames in accordance with requirements of National Fire Code Volume 4, produced by The National Fire Protection Association (NFPA 80).

3.9 GENERAL

.1 Supply and install all other carpentry shown on drawings or as required for completion of work. Co-operate with other trades in installing items supplied by other sections, cut openings in woodwork when so required and make good disturbed surfaces.

3.10 ERECTION

- .1 Frame, anchor, fasten, tie and brace members to provide necessary strength and rigidity.
- .2 Countersink bolts where necessary to provide clearance for other work.

3.11 INSTALLATION

- .1 Lay out work carefully and to accommodate work of others. Cut and fit accurately. Erect in position indicated by drawings. Align, level, square, plumb, and secure work permanently in place. Brace work temporarily as required. Join work only over solid bracing.
- .2 Bore holes true to line and to same size as bolts. Drive bolts into place for snug fit, and use plates or washers for bolthead and nut bearings. Turn up bolts and lag screws tightly when installed, and again just before concealed by other work or at completion of work.
- .3 Co-operate with work of other Sections to ensure that unity of actions will ensure orderly progress to meet construction schedule.
- .4 Provide anchors, bolts and inserts, required for attachment of the work of this Section, to those performing the work of other Sections and who are responsible for their installation.
- .5 Work shall include rough hardware such as nails, bolts, nuts, washers, screws, clips, hangers, connectors, and strap iron required for installation of work and all operating hardware required on work of this Section for temporary use.

- .6 Do no attach work by wood plugs or blocking in concrete or masonry. Use lead shields, expansion shields, concrete nails, or similar methods only as approved by the Architect.
- .7 Do not regard grounds, blocking, furring, and such other fastening provisions as shown on Drawings as exact or complete. Provide required provisions for fastening, located and secured to suit site conditions, and adequate for intended support.
- .8 Cut fastening work into lengths as long as practicable and with square ends. Erect work plumb, in true planes, and fastened rigidly in place.
- .9 Grounds around openings in cavity wall systems, under sills and thresholds to provide continuous support shall be 50mm (2") minimum thickness, preservative treated.
- .10 Install supports and furring members as required to receive components of cabinetwork.
- .11 Install blocking at roofs, as indicated on Drawings, secured permanently to structure, trimmed and levelled to accommodate roofing components, and to receive flashings.
- .12 All members shall be accurately cut to length, angle and be true to line to assure tight joints.
- .13 Correct alignment and plumb must be maintained until specified lateral bracing is installed. Cutting and altering of trusses is not permitted except by approval by the Engineer. Heavy concentrated loads must not be placed on top of trusses until permanent bracing and decking have been installed. In any event, these temporary loads must not exceed the truss design loads.

3.12 SCHEDULES

.1 Provide electrical equipment backboards for mounting electrical equipment as indicated. Use 19mm thick plywood on 19 x 38 mm furring around spacing, perimeter and at maximum 300 mm intermediate

END OF SECTION

1 General

1.1 INSTRUCTIONS

- .1 Comply with the Instructions to Bidders, the General Conditions of the Contract, the Supplementary Conditions and the General Requirements of Division 01.
- .2 Report in writing to the General Contractor any defects of surfaces or work prepared by other Sections which affect the quality or dimensions of the Work. Commencement of work implies acceptance of existing conditions and work by others.
- 1.2 SECTION INCLUDES
 - .1 Cold Applied Built-up bituminous roofing system.
- 1.3 RELATED SECTIONS
 - .1 Structural drawings
 - .2 Division 22 26 Mechanical & Electrical

1.4 REFERENCES

- .1 ASTM C931/931M-01: Standard Specification for Exterior Gypsum Soffit Board.
- .2 ASTM D4601-98: Standard Specification for Asphalt-Coated Glass Fibre Base Sheet Used In Roofing.
- .3 CSA A123.4 M1979: Bitumen for Use in Construction of Built Up Roof Coverings and Dampproofing and Waterproofing Systems.
- .4 CGSB 37 GP 9Ma: Primer, Asphalt, Unfilled, for Asphalt Roofing, Dampproofing and Waterproofing.
- .5 CGSB 37-GP-52M: Roofing and Waterproofing Membrane, Sheet Applied, Elastomeric.
- .6 CAN/CGSB 51.33 M89: Vapour Barrier Sheet, Excluding Polyethylene, for Use in Building Construction.
- .7 CAN/ULC-S704-2001: Standard for Thermal Insulation, Polyurethane and Polyisocyanurate Boards, Faced.
- .8 CAN/ULC-S706-02: Standard for Wood Fibre Thermal Insulation for Buildings.
- 1.5 PERFORMANCE REQUIREMENTS
 - .1 Install at specified Roof Area; Cold Process Built Up Roof System Gravelled
 - .1 Prime any new metal or wood components using Tremprime WB that are to receive asphaltic materials.
 - .2 Install self-adhering AVC membrane and associated primer over existing deck.

- .3 Install 1 layers of 3.0" Polyisocyanurate into Low Rise Foam Insulation Adhesive. Contractor is to verify existing insulation thickness and are to match.
- .4 Install Cover Board 0.5" Asphalt Coated Fiberboard into Low Rise Foam Insulation Adhesive.
- .5 A built up roof membrane 3 Ply Cold Process
- .6 Install Roofing Membrane as follows:
 - (1) Plies: Three
 - (2) Ply Type: Composite Felt, Three plies.
 - (3) Interply Adhesive: Burmastic Cold Process Adhesive
- .7 Surfacing: 3/8" Clean round pea gravel, free of all fines, splinters etc. into Cold Process Flood Coat.
- .2 Specified Flashings and accessories: Install flashings at all roof perimeters, projections, and drains incorporating:
 - .1 Reinforced EPDM/SBR Rubber sheet adhered with Elastomeric Bedding Adhesive as per detail drawings.
 - .2 Provide Products that are compatible with one another under field conditions, as demonstrated by roofing manufacturer.
 - .3 Provide watertight roofing system capable of resisting specified uplift pressures, thermally induced movement and exposure to weather without failing during the specified warranty period.

1.6 CERTIFICATES

- .1 Manufacturer Certificates: Signed by roofing manufacturer verifying that installer is approved, authorized or licensed by manufacturer to install specified Products.
- .2 Installer Certificates: Signed by installer verifying that they have the specified qualifications described below.

1.7 TEST REPORTS

- .1 Manufacturer Field Inspection Reports: manufacturer's written acceptance of roofing installation based on daily inspections.
- 1.8 QUALITY ASSURANCE
 - .1 Manufacturer: qualified manufacturer having roofing systems listed by UL and approved for use by Factory Mutual.
 - .2 Installer: a company and persons specializing in the application of protected elastomeric roofing, with documented experience and approved to apply roofing system by manufacturer.
 - .3 Conform to CRCA Roofing Specifications and roofing membrane manufacturer's instructions.
- 1.9 PRE-INSTALLATION MEETINGS
 - .1 Conduct pre-installation meeting.

- .2 Meeting: prior to commencement of deck installation, review and document methods and procedures related to roof deck and roofing system construction, including the following:
 - .1 Participants: authorized representatives of the General Contractor, Consultant, Owner, Roofing Subcontractor, Roofing Manufacturer, and installers of roof accessories and roof-mounted equipment.
 - .2 Review methods and procedures related to roofing installation, including manufacturer's written installation instructions.
 - .3 Review construction schedule and confirm availability of Products, Subcontractor personnel, equipment and facilities.
 - .4 Review deck installation criteria and finishes for conformance with roofing system criteria, including issues of flatness and fastening.
 - .5 Review structural loading conditions and limitations of roof deck both during and after roofing application.
 - .6 Review flashing details, special roofing details, roof drainage, roof penetrations, equipment curbs, and other conditions affecting roofing installation.
 - .7 Review governing regulatory requirements, and requirements for insurance and certificates as applicable.
 - .8 Review safety requirements, including temporary fall-arrest measures.
 - .9 Review field quality control procedures.
- 1.10 DELIVERY, STORAGE AND HANDLING
 - .1 Deliver and store Products undamaged in original containers with manufacturer's labels and seals intact.
 - .2 Store Products in designated areas elevated off the ground and protected from ultra-violet radiation, inclement weather and construction activities.
 - .3 Store solvent-based liquids away from excessive heat and open flame.
 - .4 Store adhesives and sealants at temperature above -5 degrees Celsius.
 - .5 Store membrane rolls on end, dry, and protected from moisture and damage. Cover rolls, insulation and other moisture-sensitive Products with tarpaulins.
 - .6 Store Products on roof deck in a manner to prevent overloading the structure and properly secured to prevent movement due to wind or other forces

1.11 SITE CONDITIONS

- .1 Protect adjacent properties from damage as a result of contract operations.
- .2 Protect the Work and the Owner's property from damage as a result of contract operations.
- .3 Confine equipment, material storage, and operations of workers to limits indicated by laws, ordinances, permits, and prior arrangements with the Owner.

- .4 Do not interrupt or hamper occupant operations without prior written approval.
- .5 Remove progressively all debris created by the execution of the Work and dispose of same at appropriate disposal sites.
- .6 Alert the General Contractor to the expected presence of odours, fumes, or dust and co-ordinate the shielding of ventilation equipment or scheduling of process to achieve acceptable abatement.
- .7 Upon completion of the work, leave premises in original order and condition.

1.12 ENVIRONMENTAL REQUIREMENTS

- .1 Do not install roofing during weather that might adversely affect the performance of the system.
- .2 Do not install roofing over surfaces that are wet, icy, dirty or otherwise unacceptable to the system being installed.
- .3 Secure the Work in a safe and watertight fashion before the onset of inclement weather and at the end of each day's work.

1.13 WARRANTY

- .1 Submit warranties in accordance with the General Conditions of the Contract.
- .2 Installer's Warranty: standard 2 year warranty, commencing from the date of Substantial Performance of the Work.
- 2 Products
- 2.1 PRODUCTS
 - .1 All primers, adhesives, sealants (including hardener), joint filler, grout, epoxy, sealers, and finishes applied on site and within weather barrier shall meet environmental requirements for low emitting materials.

2.2 MANUFACTURERS

- .1 Manufacturers of cold-applied built-up asphalt roofing systems having Products considered acceptable for use as per Tender 6862-KP-18:
 - .1 Tremco Canada.

2.3 MATERIALS

- .1 Primer:
 - .1 Tremprime WB by Tremco.
 - .2 Insulation: To match existing and confirmed by contractor.
 - (1) Insulation 1 layer of 3.0 Trisotech Polyisocyanurate
 - (2) Overlay Insulation 0.5" Asphalt Coated Fiberboard
- .2 Insulation Adhesive:

- .1 Low Rise Foam Insulation Adhesive by Tremco.
- .3 Vapour Retarder
 - .1 AVC Membrane and Primer.
- .4 Flashing Membrane
 - .1 TRA membrane
- .5 Cold Applied BUR. Burmastic by Tremco
 - .1 Three Ply Composite Ply HT Felt
- .6 Reinforcing Membrane:
 - .1 Burmesh by Tremco.
- .7 Ballast:
 - .1 3/8" Pea Gravel free of fines and long splinters.

2.4 ACCESSORIES

- .1 Stack Flashings: Prefabricated aluminum sleeves as manufactured by Thaler Metal Industries or equivalent.
- .2 Drains: Prefabricated drains as manufactured by Altra Metal Specialties Mode ABD-CR-X-SS: Aluminum Body Roof Drain complete with clamping ring.
- .3 Metal Flashings and Coping
 - .1 Metal counter flashings and caps shall be 26 gauge, G90 galvanized Grade A steel conforming to ASTM A525. Finish to be Stelco 8000 series and colour to be as selected by the Board. Obtain written confirmation of colour prior to ordering.
 - .2 Two-piece gooseneck flashings are to be installed around all electrical projections.
- .4 Sealant
 - .1 One-part polyurethane approved product and manufacturer Dymonic by Tremco.

2.5 SHOP FINISHING

- .1 Galvanizing: to ASTM A653/A653M, zinc coating, hot dip process, minimum G90 coating.
- .2 Shop Painted Finish: baked ceramic pigmentation coating, applied to a minimum 1 mil dry film thickness and having a specular gloss of 30 (plus or minus 5) gloss units when measured with a Gardner 60 degree gloss meter; eg. Colorite HMP by Valspar, colour as selected by Consultant from standard range of colours.

3 Execution

3.1 PREPARATION – ROOF AREAS AS PER DRAWINGS

- .1 Examine all drains and report any plugged drains to the Inspector. Any drains not reported and found plugged at the end of the contract will be deemed the responsibility of the contractor. Use temporary plugs during roof removal operations and remove before the end of each working day or when rain is imminent.
- .2 Remove existing roofing, insulation and vapour retarder to allow for installation of new roof curbs.
- .3 Verify acceptability of deck, projections, curbs, parapets, walls and other constructions as these pertain to the roofing work and its expected performance.
- .4 Correct any deficiencies in these constructions or advise General Contractor of conditions believed to be beyond the Scope of Work.
- .5 Fill and pack all joints, cracks, seams, and openings in the deck and its appurtenances to prevent air leakage from the building interior.

3.2 ROOF DECK

- .1 Deck reattachment:
 - .1 Mechanically reattach loose sections of deck to steel or wood support members according to existing fastening pattern.
- .2 Deck replacement:
 - .1 Remove defective decking. Examine supports. If unsound, contact General Contractor immediately for future action.
 - .2 Install new decking in accordance with appropriate building regulations and CSSBI, (Canadian Sheet Steel Building Institute).
- .3 Deck protection (Metal):
 - .1 Remove loose flaking rust, down to clean, dust free, sound metal surface.
 - .2 Apply one coat of rust inhibitive paint over prepared surface at the rate of 6 m2/litre (250 ft2/gal).

3.3 AIR BARRIER

- .1 Apply primer and install on to substrate, overlapping side and end laps in conformance with manufacturer's written recommendations. Begin work at bottom of slopes, unroll and align on substrate. Ensure all edges are supported.
- .2 Remove release sheet and adhere membrane, working in sections to avoid wrinkles in membrane.
- .3 Seal membrane at insulation perimeters and around penetrations to ensure sealed connections with base sheet at upstands.
- .4 Sprayed in Place Foam:
 - .1 Fill all cavities and joints with foam according to manufacturer's directions.

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3.4 VAPOUR RETARDER

- .1 Self-Adhering Membrane
 - .1 Apply primer and install on to substrate, overlapping side and end laps in conformance with manufacturer's written recommendations. Begin work at bottom of slopes, unroll and align on substrate. Ensure all edges are supported.
 - .2 Remove release sheet and adhere membrane, working in sections to avoid wrinkles in membrane.
 - .3 Seal membrane at insulation perimeters and around penetrations to ensure sealed connections with base sheet at upstands.

3.5 INSULATION

- .1 NB: Adhered with Low Rise Foam Insulation Adhesive
 - .1 Firmly butt each insulation board to surrounding boards. Do not jam or deform owners.
 - .2 Minimize elevation variation between boards at joints to provide level surface to accommodate subsequent roofing.
 - .3 Stagger joints at least 150mm (6 inches).
 - .4 Leave no voids at blocking, penetrations, walls, or parapets.
 - .5 At all drains and scuppers slope insulation for a radius of 1200 mm (48 inches) to ensure positive drainage.
 - .6 Adhere insulation into ribbons of low rise foam insulation adhesive in ¹/₂" to ³/₄" beads approximately 12" o.c.
 - .7 Immediately after placement, walk insulation boards into adhesive to achieve solid contact.

3.6 COLD APPLIED BUR

- .1 Three Ply Cold
 - .1 Starting at the low point of the Roof, install three (3) plies of ply sheet, shingle fashion. Overlap starter strips 660 mm (26 inches) with first ply, then overlap each succeeding ply 625 mm (24 2/3 inches). Place ply sheets to ensure water will flow over or parallel to; but never against exposed edges.
 - .2 Embed into Cold Process Adhesive, 300, 600 and 900 mm (12, 24 and 36 inch) wide plies to start and finish roof membrane along roof edges and terminations.
 - .3 Solidly coat each ply of felt for the full width with Cold Process Adhesive. Immediately after installation, broom and/or roll ply sheet. Ensure complete and continuous seal and contact between adhesive and felts, including ends, edges and laps without wrinkles, fish mouths, or blisters.
 - .4 Extend all plies to the top edge of all cant strips and cut off evenly.
 - .5 Apply uniform and continuous pressure to exposed edge and end laps to ensure complete adhesion.

- .6 Avoid walking on plies until adhesive has set.
- .7 Overlap previous days' work 600 mm (24 inches) as required.
- .8 Cut out fishmouths/side laps which are not completely sealed and patch. Replace all sheets which are not fully and continuously bonded.
- .9 Lap ply membrane ends 150 (6 inches). Stagger end laps 1 metre (3 feet) minimum.
- .10 Adhesive application rate: Minimum 1.0 Litres/Sq. Metre (2.5 Gals per 100 Sq. ft).

3.7 TEMPORARY WATERSTOP/TIE-INS

- .1 Remove embedded gravel, dirt and debris from top ply of felt along termination for a distance of 450 mm (18 inches).
- .2 Extend roofing system at least 300 mm (12 inches) onto prepared area installing insulation fillers as required.
- .3 Seal edge with 150 mm (6 inch) wide reinforcing membrane embedded between alternate courses of temporary waterstop adhesive.
- .4 At beginning of next day's work, remove temporary connection by cutting felts evenly along edge of existing roof system and remove insulation fillers.
- .5 Temporary waterstop adhesive application rate:
 - .1 Cold 3.3 l/m2 (12 ft2/gallon)
- 3.8 PERMANENT WATERSTOP/TIE-INS
 - .1 Remove embedded gravel, dirt and debris from top ply of felt along termination for a distance of 450 mm (18 inches).
 - .2 Install 450 mm (18 inch) wide ply sheet(s) from exposed deck to the existing roofing with a continuous application of permanent waterstop adhesive.
 - .3 Extend roofing system beyond permanent waterstop ply sheet and at least 300 mm (12 inches) onto prepared area of adjacent roofing.
 - .4 Seal leading edge of new membrane with 300 mm (12 inch) wide reinforcing membrane embedded between alternate courses of flashing adhesive.
 - .5 Permanent waterstop adhesive application rate:
 - .1 Cold Adhesive 3.3 l/m2 (12 ft2/gallon)

3.9 FLASHINGS

- .1 Curb Details Elastomeric Sheeting:
 - .1 Adhere sheeting completely to horizontal and vertical blocking surfaces with flashing adhesive. Press sheeting into adhesive. Ensure complete bond and continuity without wrinkles or voids.

- .2 Sheeting width: Sufficient to extend from 50 mm (2 inches) down inside face of curb down onto adjacent roofing 150 mm (6 inches), minimum. Mechanically fasten sheeting on inside face of curb.
- .3 Lap sheeting ends 100 mm (4 inches); and adhere with flashing adhesive.
- .4 Overcoat lap edges with end lap stripping adhesive and membrane.
- .5 Tie in leading edge of sheeting with stripping ply membrane embedded between alternate continuous courses of stripping ply adhesive.

.2 Pitch pans:

- .1 Apply 1.5 mm (1/16 inch) uniform layer of flashing adhesive to surface receiving metal flange.
- .2 Install pre-manufactured pitch pan into adhesive. Prime flange prior to installation.
- .3 Pitch pans shall be a 24-gauge galvanised steel, a minimum 100 mm (4 inches) high. There shall be at least 50 mm (2 inches) clearance between the projection and side wall.
- .4 Adhere elastomeric sheeting completely to flashing surface with flashing adhesive. Cover flange completely. Extend flashing at least 100mm (4 inches) onto adjacent roofing. Ensure complete bond and continuity without wrinkles and voids. Lap sheeting ends 100mm (inches).
- .5 Overcoat lap edges with end lap stripping adhesive and membrane.
- .6 Tie in leading edge of sheeting with stripping ply membrane embedded between alternate courses of stripping ply adhesive.
- .7 Fill pitch pan 25 mm (1 inch) from top with pitch pan base filler.
- .8 Fill remainder with pitch pan topping mastic. The mastic shall be crowned in order to ensure water run-off.
- .9 Install metal cap and caulk opening.
- .3 At piping through roof boxes
 - .1 Install wood blocking.
 - .2 Fabricate and install two-piece pipe box. The bottom portion shall be fabricated with 100 mm (4 inch) flange. The top section shall be notched to fit over piping. Openings shall be a minimum 200 mm (8 inches) above the roof surface.
 - .3 Set flange in mastic, nail flange to wood blocking 75 mm (3 inches) o.c. Prime flange.
 - .4 Fill box interior with batt insulation.
 - .5 Fasten top and closure detail to bottom.
 - .6 Wipe clean metal surfaces of box and piping with metal cleaner. Prime metal with metal primer. Caulk joint between box and piping. Tool neatly.
 - .7 Install elastomeric sheeting with flashing adhesive and membrane.

- .8 Flashing detail shall conform to drawing entitled, Piping Through Roof Deck.
- .9 Overcoat lap edges with end lap stripping adhesive and membrane.
- .10 Tie in leading edge of sheeting with stripping ply membrane embedded between alternate courses of stripping ply adhesive.
- 3.10 METAL FLASHINGS
 - .1 Installation of metal flashing shall be in accordance with the metal flashing section of the Canadian Roofing Contractors' Association (CRCA) manual.
- 3.11 SURFACING APPLICATION
 - .1 Gravel Finish
 - .1 Prior to application of surface treatment system, contractor shall inspect roof with manufacturer's representative.
 - .2 Ensure surface is clean and dry. Flood coat the entire roof with specified flood coat bitumen at the rate of 6 gallons per square (cold adhesive) or 60 lbs. per square
 - .3 Immediately broadcast minimum 25 kg per sq. metre (500 lbs. per 100 sq. ft.) of new, clean, dry roofing gravel. Cover flood coat material completely.
 - .4 Rake out gravel to provide a neat even surface.

3.12 CLEANING

- .1 Refer to Section 01 74 00.
- .2 Clean drains of debris, ensuring free drainage.
- .3 Clean adjacent roof surfaces, levels and ground level areas of debris and excess Products.

3.13 PROTECTION

- .1 Adequately protect Products and work from damage by weather, traffic and other causes.
- .2 At the end of each Working Day, seal exposed edges of roofing membrane to be watertight.
- .3 Protect adjacent Work from damage. Repair damage.

END OF SECTION

Part 1 General

1.1 RELATED WORK

.1 Fire stopping and smoke seals within mechanical assemblies (i.e. inside ducts, dampers) and electrical assemblies (i.e. inside cable trays) are specified in Division 26 and 33 respectively.

1.2 REFERENCES

- .1 Underwriters Laboratories of Canada (ULC)
 - .1 ULC-S115-[1995], Fire Tests of Firestop Systems.

1.3 SAMPLES

- .1 Submit samples in accordance with Section 01 33 00 Submittal Procedures.
- .2 Submit duplicate 300 x 300 mm samples showing actual firestop material proposed for project.

1.4 PRODUCT DATA

- .1 Submit product data in accordance with Section 01 33 00 Submittal Procedures.
- .2 Submit manufacturer's product data for materials and prefabricated devices, providing descriptions are sufficient for identification at job site. Include manufacturer's printed instructions for installation.

1.5 WASTE MANAGEMENT AND DISPOSAL

.1 Collect and separate plastic, paper packaging and corrugated cardboard in accordance with Waste Management Plan.

1.6 SYSTEM DESCRIPTION

- .1 Firestopping Materials: CAN4-S115M ASTM E814 to achieve a fire protection rating as noted on Drawings.
- .2 It is the intent of this Section that in conjunction with Divisions 26 and 33 a competent, single source be responsible for the firestopping and smoke seals of the entire project.

1.7 QUALITY ASSURANCE

- .1 Manufacturer: Company specializing in manufacturing products of this Section with minimum five years documented experience.
- .2 Applicator: Approved, licensed and supervised by the manufacturer of firestopping materials. Company with minimum five years documented experience.

.3 Product: Manufactured under ULC Follow-up Program. Each container or package shall bear ULC label.

1.8 REGULATORY REQUIREMENTS

- .1 Conform to applicable code for fire protection ratings.
- .2 Provide certificate of compliance for authority having jurisdiction indicating approval.

1.9 DELIVERY, STORAGE AND HANDLING

.1 Deliver and store materials in a dry, protected area, off ground in original, undamaged, sealed containers with manufacturer's labels and seas intact.

1.10 **PROJECT AND SITE CONDITIONS**

.1 Application temperature and ventilation as per Manufacturer's instructions.

1.11 SEQUENCING AND SCHEDULING

.1 Sequence work to permit installation of firestopping and smoke seal materials to be installed after adjacent work is complete and before closure of spaces.

Part 2 Products

2.1 MATERIALS

- .1 A/D Firebarrier Firestop Systems, by A/D Fire Protection Systems Inc., capable of maintaining an effective barrier against flame, smoke and gases in compliance with requirements of CAN4-S115 and not to exceed opening sizes for which they are intended.
- .2 Mineral Wood Backing Insulation: ULC labeled, preformed non-combustible material (A/D Firebarrier Mineral Wool) by A/D Fire Protection Systems Inc.
- .3 Retainers: Clips to support mineral wool.
- .4 Firestopping Sealant: ULC labeled, single component silicone bases, A/D Silicone Firebarrier Sealant by A/D Fire Protection Systems Inc.
- .5 Firestopping Seal: ULC labeled, single component water-base seal, A/D Firebarrier Seal by A/D Fire Protection Systems Inc.
- .6 Firestopping Foam: ULC labeled, two components silicone foam, A/D Firebarrier RTV Foam by A/D Fire Protection Systems Inc.
- .7 Firestopping Mortar: ULC labeled, non-combustible fibre reinforced, foamed cement mortar, A/D Firebarrier Mortar by A/D Fire Protection Systems Inc.

.8 Damming Material: In accordance with tested assembly being installed as applicable and as acceptable to authorities having jurisdiction.

Part 3 Execution

3.1 PREPARATION

- .1 Examine sizes and conditions of voids to be filled to establish correct thicknesses and installation of materials. Ensure that substrates and surfaces are clean, dry and frost free.
- .2 Prepare surfaces in contact with fire stopping materials and smoke seals to manufacturer's instructions.
- .3 Maintain insulation around pipes and ducts penetrating fire separation without interruption to vapour barrier.
- .4 Mask where necessary to avoid spillage and over coating onto adjoining surfaces; remove stains on adjacent surfaces.
- .5 Verify that openings are ready to receive the Work of this Section.
- .6 Confirm compatibility of surfaces to receive firestopping and smoke seal materials.
- .7 Beginning of installation means acceptance of existing surfaces and substrate.

3.2 INSTALLATION

- .1 Install fire stopping and smoke seal material and components in accordance with ULC certification and manufacturer's instructions.
- .2 Seal holes or voids made by through penetrations, poke-through termination devices, and unpenetrated openings or joints to ensure continuity and integrity of fire separation are maintained.
- .3 Provide temporary forming as required and remove forming only after materials have gained sufficient strength and after initial curing.
- .4 Tool or trowel exposed surfaces to a neat finish.
- .5 Remove excess compound promptly as work progresses and upon completion.
- .6 Apply in sufficient thickness to achieve rating to uniform density and texture.
- .7 Protect installed material until cured or set.

3.3 INSPECTION

.1 Notify Consultant when ready for inspection and prior to concealing or enclosing firestopping materials and service penetration assemblies.

3.4 SCHEDULE

- .1 Firestop and smoke seal at:
 - .1 Penetrations through fire-resistance rated masonry, concrete, and gypsum board partitions and walls.
 - .2 Top of fire-resistance rated masonry and gypsum board partitions.
 - .3 Intersection of fire-resistance rated masonry and gypsum board partitions.
 - .4 Control and sway joints in fire-resistance rated masonry and gypsum board partitions and walls.
 - .5 Penetrations through fire-resistance rated floor slabs, ceilings and roofs.
 - .6 Openings and sleeves installed for future use through fire separations.
 - .7 Around Mechanical and Electrical assemblies penetrating fire separations.
 - .8 Refer to Drawings for horizontal and vertical fire stop locations and for typical firestopping detail at cavity wall, for top of wall fire separation assembly and for fire separation locations.

3.5 CLEAN UP

- .1 Remove excess materials and debris and clean adjacent surfaces immediately after application.
- .2 Remove temporary dams after initial set of fire stopping and smoke seal materials.

END OF SECTION

1. GENERAL

1.1 Section Includes

1. Section includes for provision of all labour, materials, equipment and services for joint sealers in accordance with Contract Documents.

1.2 Related Sections

- 1. Section 06 10 00 Rough Carpentry
- 2. Section 07 51 30 Built-Up Membrane Roofing

1.3 References

- 1. Sealants acceptable for use on this project must be listed on CGSB Qualified Products List issued by CGSB Qualifications Board for Joint Sealant.
- 2. CAN/CGSB-19.24 Multi-Component, chemical curing sealing compound.
- 3. CAN/CGSB-19.13 Single Component, elastomeric, chemical curing sealing compound.
- 4. CGSB 19-GP-14 Sealing Compound, One-Component, Butyl-Polyisobutylene Polymer Base, Solvent Curing.

1.4 **Operations**

1. Perform operations, at times designated by the *Owner*, that will not adversely affect occupants of building and operations in and around site access and egress.

1.5 Protection

1. Protect work of this section from damage. Damaged work which cannot be satisfactorily repaired, restored or cleaned, shall be replaced at no cost to *Owner*.

1.6 Submittals

1. Submit samples of sealant type and colour to *Consultant* and *Owner* for review prior to commencing work.

1.7 Quality Assurance

1. Skilled trades with specific training and expertise in related experience shall execute Work.

1.8 Mock-Up

1. Construct mock-up to show location, size, shape and depth of joints complete with back-up material, primer, sealant and tooling. Mock-up may be included as part of finished work.

1.9 Warranty

1. Provide minimum two (2) year Warranty from date of Substantial Performance, as certified by *Consultant*. Guarantee shall be submitted against defects in workmanship and materials.

- 2. *Contractor* must extend Warranty on replaced parts and workmanship for a period of two (2) years from date of acceptance of replacement parts and workmanship. Defects will include but will not be limited to; joint leakage, hardening, cracking, crumbling, melting, bubbling, shrinkage, running, sagging, change of colour, loss of adhesion, loss of cohesion and staining of adjoining or adjacent materials on surfaces.
- 3. Provide all additional Warranties that may be available from manufacturer.

1.10 Environmental Requirements

- 1. Conform to manufacturer's recommended temperatures, relative humidity and substrate moisture content for application and curing of sealants.
- 2. Materials must be stored at minimum of 20° C (68° F) immediately prior to application. Sealant applications must be carried out when ambient temperature is above 0° C (32° F).

2. **PRODUCTS**

2.1 Material

- 1. All materials in a sealant system shall be compatible with each other and with substrate.
- 2. Colour(s) of sealants shall be selected to match adjacent substrate and shall be approved by *Consultant* or *Owner*.
- **3**. Elastomeric Sealants: One part elastomeric, non-sag urethane based sealant, for masonry to masonry masonry to metal junctions. Acceptable Material:
 - 1. Dymonic as manufactured by Tremco Incorporated.
 - 2. Precast Wall (Vertical Joints) Three-component, chemically curing, epoxidized polyurethane sealant, 'Dymeric 240' by Tremco Incorporated.
- 4. Silicone sealants: Silicone based sealant, for metal to metal junctions. Acceptable Material:
 - 1. Spectrum 2 as manufactured by Tremco Incorporated.
 - 2. Dow Corning 999-A Silicone Building & Glazing Sealant by Dow Corning Canada Inc. Colour to match adjacent surfaces.
 - 3. DOWSIL983 Structural Glazing Sealant by Dow Corning Canada Inc.

- 5. Butyl sealants: Butyl rubber and polyisobutylene blend sealant. Butyl sealant to be compatible with modified bituminous membrane flashings. Acceptable Material:
 - 1. Tremco Butyl Sealant as manufactured by Tremco Incorporated.
 - 2. Modified Membrane manufacturer's approved sealant.
- 6. Joint Backing: Polyethylene, urethane, neoprene or vinyl, extruded foam recommended by the sealant manufacturer. Circular shape with diameter 25% greater than joint width before installation.
- 7. Void Filler: Glass fibre insulation with a nominal density of 14 kg/m³ (Sized for 25% compression).
- 8. Primer: As recommended by sealant manufacturer to assure adhesion of compound and to prevent staining of substrate materials.
- 9. Joint Cleaner: Non-corrosive and non-staining type, compatible with joint forming materials and sealant as recommended by sealant manufacturer.
- 10. Bond Breaker Tape: Polyethylene bond breaker tape, which will not bond to sealant.

3. EXECUTION

3.1 Preparation

- 1. Clean joint surfaces of: dust, oil, grease, oxidation, millscale, coatings and all other loose and deleterious material by cutting, brushing, scrubbing, scraping and grinding of substrate that may impair work.
- 2. Examine joint sizes and conditions to establish correct depth to width ratio for joint backing and sealant.
- **3**. Rake out joints, cracks and crevices to receive sealant, to a depth measuring half the joint width. Provide new reglets at all masonry mortar joints to receive metal counter flashing and sealant.
- 4. Ensure joint surfaces are dry and frost free. Prepare substrate as recommended by sealant manufacturer ensuring adjacent surfaces are not damaged.
- 5. Commencement of Work implies acceptance of existing conditions and assuming full responsibility for finished condition of the Work.

3.2 Priming

- 1. To prevent staining, mask adjacent surfaces prior to priming and caulking.
- 2. Prime sides of joints in accordance with sealant manufacturer's instructions immediately prior to caulking.

3.3 Sealant Application

1. Install joint backing all joints prior to applying sealants. Diameter of backing material shall be 25% more than width of joint.

2. Maintain minimum 2:1 width to depth ratio for sealant.

- **3**. Apply bond breaker tape where joints are of insufficient size to install joint backing or at 90° junctions or where required by sealant manufacturer or *Consultant*. Ensure bond surface area meets the minimum required size recommended by sealant manufacturer.
- 4. Apply sealant in continuous beads, in solid contact to underlying surfaces with sufficient pressure to fill voids and joints solid.
- 5. Form surface of sealant with full bead, smooth, free from ridges, wrinkles, sags, air pockets and embedded impurities. Superficial skin bead is not acceptable.
- 6. Tool exposed surfaces before skinning occurs to attain concave shape using approved tools.
- 7. Cure sealant in accordance with the manufacturer's requirements. Do not cover up sealants until proper curing has taken place.

3.4 Clean-up

- 1. Clean adjacent surfaces immediately and leave work neat and clean.
- 2. Remove excess and droppings using recommended cleaners as work progresses.
- 3. Remove bonding tape after initial set of sealant.
- 4. Remove all excess material, debris, tools and equipment as work proceeds and on completion, or sooner if requested by *Consultant*.

Part 1 General

1.1 RELATED SECTIONS

- .1 Section 01 33 00 Submittal Procedures.
- .2 Section 04 21 13 Masonry
- .3 Section 09 22 16 Non-structural Metal Framing.
- .4 Supply of access doors for mechanical and electrical devices in mechanical and electrical sections.

1.2 REFERENCES

- .1 Aluminum Association
 - .1 Designation for Aluminum Finishes-[1997].
- .2 American Society for Testing and Materials International, (ASTM)
 - .1 ASTM C36/C36M-[01], Specification for Gypsum Wallboard.
 - .2 ASTM C79/C79M-[01], Standard Specification for Treated Core and Nontreated Core Gypsum Sheathing Board.
 - .3 ASTM C442/C442M-[01], Specification for Gypsum Backing Board, Gypsum Coreboard, and Gypsum Shaftliner Board.
 - .4 ASTM C475-[01], Specification for Joint Compound and Joint Tape for Finishing Gypsum Board.
 - .5 ASTM C514-[01], Specification for Nails for the Application of Gypsum Board.
 - .6 ASTM C557-[99], Specification for Adhesives for Fastening Gypsum Wallboard to Wood Framing.
 - .7 ASTM C630/C630M-[01], Specification for Water-Resistant Gypsum Backing Board.
 - .8 ASTM C840-[01], Specification for Application and Finishing of Gypsum Board.
 - .9 ASTM C931/C931M-[01], Specification for Exterior Gypsum Soffit Board.
 - .10 ASTM C954-[00], Specification for Steel Drill Screws for the Application of Gypsum Panel Products or Metal Plaster Bases to Steel Studs From 0.033 in. (0.84 mm) to 0.112 in. (2.84 mm) in Thickness.
 - .11 ASTM C960/C960M-[01], Specification for Pre-decorated Gypsum Board.
 - .12 ASTM C1002-[01], Specification for Steel Self-Piercing Tapping Screws for the Application of Gypsum Panel Products or Metal Plaster Bases to Wood Studs or Steel Studs.
 - .13 ASTM C1047-[99], Specification for Accessories for Gypsum Wallboard and Gypsum Veneer Base.
 - .14 ASTM C1280-[99], Specification for Application of Gypsum Sheathing Board.
 - .15 ASTM C1177-[01], Specification for Glass Mat Gypsum Substrate for Use as Sheathing.

- .16 ASTM C1178/C1178M-[01], Specification for Glass Mat Water-Resistant Gypsum Backing Board.
- .3 Association of the Wall and Ceilings Industries International (AWEI)
- .4 Canadian General Standards Board (CGSB)
 - .1 CAN/CGSB-51.34-[M86(R1988)], Vapour Barrier, Polyethylene Sheet for Use in Building Construction.
 - .2 CAN/CGSB-71.25-[M88], Adhesive, for Bonding Drywall to Wood Framing and Metal Studs.
- .5 Underwriters' Laboratories of Canada (ULC)
 - .1 CAN/ULC-S102-[1988(R2000)], Surface Burning Characteristics of Building Materials and Assemblies.

1.3 DELIVERY, STORAGE AND HANDLING

- .1 Deliver materials in original packages, containers or bundles bearing manufacturers brand name and identification.
- .2 Store materials inside, level, under cover. Keep dry. Protect from weather, other elements and damage from construction operations and other causes.
- .3 Handle gypsum boards to prevent damage to edges, ends or surfaces. Protect metal accessories and trim from being bent or damaged.

1.4 SITE ENVIRONMENTAL REQUIREMENTS

- .1 Maintain temperature minimum 10 degrees C, maximum 21 degrees C for 48 hours prior to and during application of gypsum boards and joint treatment, and for at least 48 hours after completion of joint treatment.
- .2 Apply board and joint treatment to dry, frost free surfaces.
- .3 Ventilation: Ventilate building spaces as required to remove excess moisture that would prevent drying of joint treatment material immediately after its application.

1.5 WASTE MANAGEMENT AND DISPOSAL

- .1 Remove from site and dispose of packaging materials at appropriate recycling facilities.
- .2 Collect and separate for disposal [paper] [plastic] [polystyrene] [corrugated cardboard] packaging material [in appropriate on-site] for recycling.
- .3 Divert unused gypsum from landfill to gypsum recycling facility for disposal approved by Consultant.
- .4 Divert unused metal materials from landfill to metal recycling facility approved by Consultant.
- .5 Divert unused wood materials from landfill to [recycling] [composting] facility approved by Consultant.

- .6 Divert unused paint and caulking material from landfill to official hazardous material collections site approved by Consultant.
- .7 Do not dispose of unused paint and caulking materials into sewer systems, into lakes, streams, onto ground or in other locations where it will pose health or environmental hazard.

Part 2 Products

2.1 MATERIALS

- .1 Standard board: to ASTM C36/C36M, 16 mm or 19 mm thick or as indicated, tapered edges.
- .2 Standard board: to ASTM C36/C36M, X Rated, 16 mm or 19 mm thick or as indicated, tapered edges.
- .3 Water-resistant board: to ASTM C630/C630M, 13 mm water resistant, tapered edges (WRGB in Finish Schedule). Reinforced cement board may be used in lieu of water-resistant gypsum board.
- .4 Abuse resistant/Fire rated: to CSA A82.27-M1977 Fire-Rated Type X, 5/8" thick, "<u>Abuse Resistant Fire Code</u>" gypsum board panels, tapered edges, by CGC, Fibrerock interior AquaTuff panel. All gypsum board to have anti-microbial and anti-mould properties.
- .5 Moisture resistant sheathing: 13mm (1/2") DensShield as manufactured Georgia-Pacific.
- .6 All gypsum board to have Anti-Microbial and Anti Mold properties.
- .7 Nails: to ASTM C514.
- .8 Steel drill screws: to ASTM C1002.
- .9 Stud adhesive: to CAN/CGSB-71.25.
- .10 Laminating compound: as recommended by manufacturer, asbestos-free.
- .11 Concrete Anchors: Phillips Red Head TW-614 or equivalent. Do not use powder activated fasteners for ceiling support.
- .12 Tie Wire: #16 ga. galvanized soft annealed steel wire.
- .13 Caulking: Acoustical sealant.
- .14 38 mm thick mineral wool batts ULC labeled, if indicated on drawings.
- .15 Casing beads, corner beads, control joints and edge trim: to ASTM C1047, 0.5 mm base thickness commercial sheet steel with G90 zinc finish, perforated flanges, and one piece length per location.

- .16 Sealants: in accordance with Section 07 92 10 Joint Sealing.
- .17 Insulating strip: rubberized, moisture resistant, 3 mm thick closed cell neoprene strip, 12 mm wide, with self sticking permanent adhesive on one face, lengths as required.
- .18 Joint compound: to ASTM C475, asbestos-free.

2.2

ACOUSTIC INSULATION MATERIALS FOR ALL PARTITION WALLS

- .1 **Location: All interior Gypsum Board Partition walls**: Note that all walls extend to underside of Deck and shall be assembled with the following materials in addition to those specified above.
- .2 Acoustic insulation inside all GB partitions: AFB Acoustic Fire Bat by Roxul or equivalent product by Fibrex, or Quietzone by Owens Corning.
- .3 Steel deck closures: Emseal 25V Expanding Foam Sealant sized and shaped to fit flutes.
- .4 Acoustic Insulation: mineral fibre acoustical batt insulation, as specified under Section 07210. Thickness of 90% of wall assembly cavity depth; Acceptable products:
 - .1 Fibrex 'Sound Attenuation Fire Batt (SAFB)'
 - .2 Johns Manville 'Sound-SHIELD'.
 - .3 Roxul 'AFB'.
 - .4 Owens-Corning 'QuietZone'.
- .5 Acoustical sealant: CAN/CGSB-19.21-M87; non-skinning acoustic sealant, non-hardening type.
- .6 Fasteners: use mechanical fasteners to secure batts into position as recommended by manufacturer.

Part 3 Execution

3.1 ERECTION

- .1 Do application and finishing of gypsum board in accordance with ASTM C840 except where specified otherwise.
- .2 Erect hangers and runner channels for suspended gypsum board ceilings in accordance with ASTM C840 except where specified otherwise.
- .3 Support light fixtures by providing additional ceiling suspension hangers within 150 mm of each corner and at maximum 600 mm around perimeter of fixture.
- .4 Install work level to tolerance of [1:1200].

3.2 APPLICATION

- .1 Do not apply gypsum board until bucks, anchors, blocking, sound attenuation, electrical and mechanical works are approved.
- .2 Apply single layer gypsum board to metal furring or framing using screw fasteners and laminating adhesive. Maximum spacing of screws 300 mm on centre.
 - .1 Single-Layer Application:
 - .1 Apply gypsum board on ceilings prior to application of walls in accordance with ASTM C840.
 - .2 Apply gypsum board vertically or horizontally, providing sheet lengths that will minimize end joints.
 - .2 Double-Layer Application:
 - .1 Install gypsum board for base layer and exposed gypsum board for face layer.
 - .2 Apply base layer to ceilings prior to base layer application on walls; apply face layers in same sequence. Offset joints between layers at least 250 mm.
 - .3 Apply base layers at right angles to supports unless otherwise indicated.
 - .4 Apply base layer on walls and face layers vertically with joints of base layer over supports and face layer joints offset at least 250 mm with base layer joints.
- .3 Apply water-resistant gypsum board or cement board at all locations where wall tiles or special coating are to be applied, and adjacent to slop sinks or janitors closets if not constructed of Concrete Block. Apply water-resistant sealant to edges, ends, cut-outs which expose gypsum core and to fastener heads. Do not apply joint treatment on areas to receive tile finish.
- .4 Apply gypsum board to concrete block surfaces, where indicated, using laminating adhesive.
- .5 Apply type X gypsum board where indicated, in accordance with U.L.C. requirements and with supplement to the National Building Code of Canada to obtain the required fire protection, fire rating and fire separation.
- .6 Install ceiling boards in direction that will minimize number of end-butt joints. Stagger end joints at least 250 mm.
- .7 Where indicated on drawings, staple blanket to wallboard in accordance with ULC design requirements. Blanket shall be continuous and tightly fitted between studs and at perimeter.
- .8 Install gypsum board on walls vertically to avoid end-butt joints. At stairwells and similar high walls, install boards horizontally with end joints staggered over studs, except where local codes or fire-rated assemblies require vertical application.
- .9 Install gypsum board with face side out.

- .10 Do not install damaged or damp boards.
- .11 Locate edge or end joints over supports. Stagger vertical joints over different studs on opposite sides of wall.
- .12 Where a floor or roof structural member interferes with an interior partition wall at which a smoke or fire separation is required, a gypsum board enclosure with a fire rating not less than required for the wall must be provided to continue the required, a gypsum board enclosure with a fire rating not less than required for the wall must be provided to continue the required to continue the required separation to the floor or roof above (typical)

3.3 INSTALLATION

- .1 Erect accessories straight, plumb or level, rigid and at proper plane. Use full length pieces where practical. Make joints tight, accurately aligned and rigidly secured. Mitre and fit corners accurately, free from rough edges. Secure [at [150] mm on centre] [using contact adhesive for full length].
- .2 Install casing beads around perimeter of suspended ceilings.
- .3 Install casing beads where gypsum board butts against surfaces having no trim concealing junction and where indicated. [Seal joints with sealant.]
- .4 Construct control joints of [preformed units] [two back-to-back casing beads] set in gypsum board facing and supported independently on both sides of joint.
- .5 Provide continuous polyethylene dust barrier behind and across control joints.
- .6 Locate control joints [where indicated] [at changes in substrate construction] [at approximate [10] m spacing on long corridor runs] [at approximate [15] m spacing on ceilings].
- .7 Install control joints straight and true.
- .8 Construct expansion joints [as detailed], at building expansion and construction joints. Provide continuous dust barrier.
- .9 Install expansion joint straight and true.
- .10 Install cornice cap where gypsum board partitions do not extend to ceiling.
- .11 Fit cornice cap over partition, secure to partition track with two rows of sheet metal screws staggered at [300] mm on centre.
- .12 Splice corners and intersections together and secure to each member with 3 screws.
- .13 Seal with acoustical sealant at ceilings, floors, wall intersections and all penetrations such as electrical outlets.
- .14 Install access doors to electrical and mechanical fixtures specified in respective sections.

- .1 Rigidly secure frames to furring or framing systems.
- .15 Finish face panel joints and internal angles with joint system consisting of joint compound, joint tape and taping compound installed according to manufacturer's directions and feathered out onto panel faces.
- .16 Gypsum Board Finish: finish gypsum board walls and ceilings to following levels in accordance with Association of the Wall and Ceiling Industries (AWCI) International Recommended Specification on Levels of Gypsum Board Finish:
 - .1 Levels of finish:
 - .1 Level 0: No tapping, finishing or accessories required.
 - .2 Level 1: Embed tape for joints and interior angles in joint compound. Surfaces to be free of excess joint compound; tool marks and ridges are acceptable.
 - .3 Level 2: Embed tape for joints and interior angles in joint compound and apply one separate coat of joint compound over joints, angles, fastener heads and accessories; surfaces free of excess joint compound; tool marks and ridges are acceptable.
 - .4 Level 3: Embed tape for joints and interior angles in joint compound and apply two separate coats of joint compound over joints, angles, fastener heads and accessories; surfaces smooth and free of tool marks and ridges.
 - .5 Level 4: Embed tape for joints and interior angles in joint compound and apply three separate coats of joint compound over joints, angles, fastener heads and accessories; surfaces smooth and free of tool marks and ridges.
 - .6 Level 5: Embed tape for joints and interior angles in joint compound and apply three separate coats of joint compound over joints, angles, fastener heads and accessories; apply a thin skim coat of joint compound to entire surface; surfaces smooth and free of tool marks and ridges.
- .17 Finish corner beads, control joints and trim as required with two coats of joint compound and one coat of taping compound, feathered out onto panel faces.
- .18 Fill screw head depressions with joint and taping compounds to bring flush with adjacent surface of gypsum board so as to be invisible after surface finish is completed.
- .19 Sand lightly to remove burred edges and other imperfections. Avoid sanding adjacent surface of board.
- .20 Completed installation to be smooth, level or plumb, free from waves and other defects and ready for surface finish.
- .21 Apply one coat of white primer sealer over surface to be textured. When dry apply textured finish in accordance with manufacturer's instructions.
- .22 Mix joint compound slightly thinner than for joint taping.
- .23 Apply thin coat to entire surface using trowel or drywall broadknife to fill surface texture differences, variations or tool marks.

- .24 Allow skim coat to dry completely.
- .25 Remove ridges by light sanding or wiping with damp cloth.
- .26 Provide protection that ensures gypsum drywall work will remain without damage or deterioration at time of substantial completion.

END OF SECTION

Part 1 General

1.1 RELATED SECTIONS

.1 Section 09 21 16 - Gypsum Board Assemblies.

1.2 REFERENCES

- .1 American Society for Testing and Materials International, (ASTM).
 - .1 ASTM C645-[00], Specification for Nonstructural Steel Framing Members.
 - .2 ASTM C754-[00], Specification for Installation of Steel Framing Members to Receive Screw-Attached Gypsum Panel Products.
- .2 Canadian General Standards Board (CGSB).
 - .1 CAN/CGSB-1.40-[97], Primer, Structural Steel, Oil Alkyd Type.
- .3 Environmental Choice Program (ECP).
 - .1 CCD-047a -[98], Paints Surface Coatings.
 - .2 CCD-048-[98], Surface Coatings Recycled Water-borne.

1.3 WASTE MANAGEMENT AND DISPOSAL

- .1 Remove from site and dispose of packaging materials at appropriate recycling facilities.
- .2 Collect and separate for disposal [paper] [plastic] [polystyrene] [corrugated cardboard] packaging material in appropriate on-site bins for recycling.
- .3 Divert unused metal materials from landfill to metal recycling facility approved by Consultant.
- .4 Divert unused gypsum materials from landfill to recycling facility approved by Consultant.

Part 2 Products

2.1 MATERIALS

- .1 Non-load bearing channel stud framing: to ASTM C645, roll formed from 0.59mm thickness hot dipped galvanized steel sheet, for screw attachment of gypsum lath and metal lath. Knock-out service holes at 150 mm centres.
- .2 Floor and ceiling tracks: to ASTM C645, in widths to suit stud sizes, 30 mm legs for floor track, 50 mm for ceiling track.
- .3 Metal channel stiffener: 38 mm size, 2 mm thick cold rolled galvanized steel.
- .4 Metal Accessories: CSA A82.30-1965 (R-1971).

.5 "Unistrut" support channel framing, by Tyco Electrical and Metal Products.

Part 3 Execution

3.1 ERECTION

- .1 Align partition tracks at floor and ceiling and secure at 600 mm on centre maximum.
- .2 Place studs vertically at 400 mm on centre and not more than 50 mm from abutting walls, and at each side of openings and corners. Position studs in tracks at floor and ceiling. Cross brace steel studs as required to provide rigid installation to manufacturer's instructions.
- .3 Erect metal studding to tolerance of 1:1000.
- .4 Attach studs to bottom track using screws.
- .5 Co-ordinate simultaneous erection of studs with installation of service lines. When erecting studs ensure web openings are aligned.
- .6 Install steel frames and anchor frames securely to studs using minimum of three (3) anchors per jamb for jambs up to 2100 mm high and a minimum of four (4) anchors per jambs for jambs over 2100 mm high.
- .7 Provide two (2) studs at each side of openings wider than stud centre specified.
- .8 Install, cut to length, piece of runner horizontally over door frames and at top and bottom of rough opening in glazed partitions.
- .9 Provide 38 mm x 89 mm vertical and horizontal wood studs secured between metal studs for attachments of bathroom fixtures, accessories, cabinet work, and other fixtures, including grab bars, towel rails, attached to steel stud partitions.
- .10 Install steel stud or furring channel between studs for attaching electrical and other boxes.
- .11 Extend all partitions to underside of deck above for sound and fire separation.
- .12 Maintain clearance under beams and structural slabs to avoid transmission of structural loads to studs.

3.2 CEILING FURRING TO CANOPIES & CEILING PANELS

- .1 Provide to all interior and exterior canopies where shown to receive wood slat or plywood finishes.
- .2 Framing channel to be model P1000 (1-5/8"); 12 ga.
- .3 For exterior locations provide with 4 m dia. Holes at 500 o.c. for drainage and hot dip galvanize.

- .4 Provide shop drawings for layouts.
- .5 Refer to drawings for locations.

3.3 ACOUSTICAL SEALANT

.1 Apply acoustical sealant to all sills, headers, jambs and furring channels in contact with walls floors and ceiling deck as part of the acoustical insulation system for interior partitions. Refer to *Section 09 21 16 - Gypsum Board Assemblies*.

3.4 CEILING FURRING

- .1 Install runners level to tolerance of 3 mm over 3.5 m. Provide runners at interruptions of continuity and change in direction.
- .2 Frame with furring channels, perimeter of openings to accommodate access panels, light fixtures, diffusers, grilles, etc.
- .3 Furr for bulkheads within or at termination or ceilings.
- .4 Install furring channels at 400 mm o.c. maximum.

3.5 WALL FURRING

- .1 Install steel furring, as indicated.
- .2 Frame opening and around built-in equipment on four (4) sides with channels.
- .3 Box-in beads, columns, pipes, and around exposed services.

3.6 FIRE RATED ASSEMBLIES

.1 If required, install Metal Stud System and Furring in accordance with appropriate ULC Design and with supplement to the National Building Code of Canada 1985.

3.7 CLEANING

.1 Upon completion of installation, remove surplus materials, rubbish, tools and equipment barriers.

END OF SECTION

Part 1 General

1.1 RELATED SECTIONS

- .1 Section 01 33 00 Submittal Procedures.
- .2 Section 01 78 00 Closeout Submittals.
- .3 Section 06 10 10/06101 Rough Carpentry: Wood strapping.
- .4 Fabrication: to ASTM 365-78 and CAN/GSB-92.1-M77.
- .5 Installation: to ASTM C636-76, except where specified otherwise.

1.2 REFERENCES

- .1 American Society for Testing and Materials (ASTM)
 - .1 ASTM E1264-[98], Classification for Acoustical Ceiling Products.
- .2 Canadian General Standards Board (CGSB)
 - .1 CAN/CGSB-51.34-[M86], Vapour Barrier, Polyethylene Sheet, for Use in Building Construction.
 - .2 CAN/CGSB-92.1-[M89], Sound Absorptive Prefabricated Acoustical Units.
- .3 Canadian Standards Association (CSA)
 - .1 CSA B111-[74(R1998)], Wire Nails, Spikes and Staples.
- .4 Underwriters Laboratories of Canada (ULC)
 - .1 CAN/ULC-S102-[88(R2000)], Surface Burning Characteristics of Building Materials.

1.3 SAMPLES

- .1 Submit samples in accordance with Section 01 33 00 Submittal Procedures.
- .2 Submit two each 300 x 300 mm samples of each individual tile and grid type in accordance with Section 01340.

1.4 REGULATORY REQUIREMENTS

.1 Fire-resistance rated floor/ceiling and roof/ceiling assembly: certified by a Canadian Certification Organization accredited by Standards Council of Canada.

1.5 DESIGN CRITERIA

.1 Maximum deflection 1/360 of span to ASTM 365-78 deflection test.

1.6 WASTE MANAGEMENT AND DISPOSAL

.1 Collect and separate plastic, paper packaging and corrugated cardboard in accordance with Waste Management Plan

1.7 ENVIRONMENTAL REQUIREMENTS

- .1 Permit wet work to dry before commencement of installation.
- .2 Maintain uniform minimum temperature of [15]⁰C and humidity of [20] [40] % before and during installation.
- .3 Store materials in work area [48] hours prior to installation.

1.8 EXTRA MATERIALS

- .1 Provide extra materials of acoustic units in accordance with Section 01 78 00 Closeout Submittals.
- .2 Provide acoustical units amounting to [2] % of gross ceiling area for each pattern and type required for project.
- .3 Extra materials to be from same production run as installed materials.
- .4 Clearly identify each type of acoustic unit, including colour and texture.
- .5 Store where directed by Consultant.

Part 2 Products

2.1 MATERIALS

- .1 Acoustic units for suspended ceiling system: to CAN/CGSB-92.1.
- .2 Acoustic Ceiling Panels, Designation LAP: Acoustic Ceiling Panels, wet formed mineral fibre panels, by Armstrong World Industries Canada Inc., Mississauga. Colour: White; Types as noted below:

.3 Panel Types:

.1 LAP 1: 600 x 1200 mm x 15.9 mm thick; 'Fine Fissured' with medium texture, Square Lay-In, #1729; Location: For use in areas as indicated.

- .4 Acceptable alternates: similar purpose-designed high humidity ceiling panels by CGC Interiors, BPB Canada Inc. and Certainteed.
- .5 **Suspension system Type 1**: 23.8 mm (15/16") "Prelude XL" exposed tee bar grid, including wall moulding, by Armstrong. Colour: white. Acceptable alternate: similar suspension system by CGC Interiors, Oakville and Chicago Metal Corp. Grid sizes to suit ceiling panel types as shown on drawings.

- .6 **Perimeter Trim**: 4" 'Axiom' class trim or CGC 'Compasso' for edging at lower ceilings or clustered ceiling panels for clouds.
- .7 Suspension System for Radiant Panel Heaters: not applicable to this project.
- .8 Hangers: 2.6 mm galvanized soft annealed steel wire.
- .9 Accessories: splices, clips, retainers, etc., to complement suspension system components.
- .10 Adhesive: low VOC type recommended by acoustic unit manufacturer.
- .11 Staples, nails and screws: to CSA B111 non-corrosive finish as recommended by acoustic unit manufacturer.
- .12 Hold down clips: purpose made clips to secure tile to suspension system, approved for use in fire-rated systems.

Part 3 Execution

3.1 EXAMINATION

.1 Do not install acoustical panels and tiles until work above ceiling has been inspected by Consultant.

3.2 INSTALLATION

- .1 Install acoustical panels and tiles in ceiling suspension system.
- .2 Install acoustic units parallel to building lines with edge unit not less than 50% of unit width.
- .3 Scribe acoustic units to fit adjacent work. Butt joints tight, terminate edges with moulding.
- .4 Support suspension system main runners at 1200 oc maximum with hangers from structure. Assembly shall support super-imposed loads. Maximum permissible deflection, 1/360 of span.
- .5 Attach cross member to main runner to provide rigid assembly.
- .6 Install suspension assembly to manufacturer's written instructions.
- .7 Install flush edge moulding at junction of acoustic unit ceiling and other materials around entire length of joint. Secure to construction. Butt joints neatly, square and true in alignment.
- .8 Set acoustic units in place.
- .9 Set all ceiling levels by the use of transit or laser level.

- .10 Ensure all installations are clean upon owner acceptance. Be responsible for monitoring damage and soiling after installation and before owner occupancy. Prior to owner takeover, replace all tiles with damage, blemishes or soiling whether caused by subcontractor handling or post installation above-ceiling adjustments, balancing, cabling, etc.
- .11 Provide for Owner twelve (12) complete, undamaged ceiling tiles of each type, sealed and boxed. Leave in location as directed by Architect.

3.3 INTERFACE WITH OTHER WORK

.1 Co-ordinate ceiling work to accommodate components of other sections, such as light fixtures, diffusers, speakers, sprinkler heads, to be built into acoustical ceiling components.

END OF SECTION

Part 1 General

1.1 RELATED SECTIONS

- .1 Section 01 33 00 Submittal Procedures.
- .2 Section 06 40 00 Architectural Woodwork.
- .3 Section 05 12 23 Structural Steel for Buildings.
- .4 Section 05 50 00 Metal Fabrications.
- .5 Section 08 11 14 Metal Doors and Frames.
- .6 Section 09 91 27 Finish and Colour Notes.
- .7 Section 09 91 30 Door and Room Finish Schedule.

1.2 REFERENCES

- .1 Architectural Painting Specifications Manual, Master Painters Institute (MPI).
- .2 Ontario Painting Contractors Association (OPCA) Architectural Specification Manual referenced as OPCA Manual, latest Edition. Paint formulations and methods referred to herein refer to this Manual. If contractor is unfamiliar with this reference standard, contact the OPCA at (416) 498-1897.

1.3 WARRANTY

- .1 At outset of the contract, contractor to register with the OPCA for the inspection service paid for from Cash Allowances.
- .2 Upon completion of the inspection program, contractor to furnish a 2 Year Guarantee. The Guarantee shall warrant that the work has been performed with respect to the standards and requirements incorporated in the OPCA specification manual-latest edition.

1.4 ENVIRONMENTAL PERFORMANCE REQUIREMENTS

- .1 Do not apply paint finish in areas where dust is being generated.
- .2 Conform to requirements of OPCA Manual.
- .3 Comply with the requirements of Section 01 35 30- Health and Safety.

1.5 JOB MOCK-UP

.1 Complete a mock-up room to be reviewed and approved by Owner, Consultant, and OPCA Inspector for approval on application of block filler and finish paint coats.

1.6 SCHEDULING OF WORK

- .1 Submit work schedule for various stages of painting to Consultant for approval. Submit schedule minimum of 72 hours in advance of proposed operations.
- .2 Obtain written authorization from Consultant for any changes in work schedule.
- .3 Schedule painting operations to prevent disruption of occupants in and about the building.

1.7 EXTRA MATERIALS

- .1 Submit one four litre can of each type and colour of [primer] [stain] [finish coating]. Identify colour and paint type in relation to established colour schedule and finish system.
- .2 Deliver to Contractor and store where directed.

1.8 DELIVERY, HANDLING AND STORAGE

- .1 Labels shall clearly indicate:
 - .1 Manufacturer's name and address.
 - .2 Type of paint or coating.
 - .3 Compliance with applicable standard.
 - .4 Colour number in accordance with established colour schedule.
- .2 Remove damaged, opened and rejected materials from site.
- .3 Provide and maintain dry, temperature controlled, secure storage.
- .4 Observe manufacturer's recommendations for storage and handling.
- .5 Store materials and supplies away from heat generating devices.
- .6 Store materials and equipment in a well ventilated area with temperature range $7^{\circ}C$ to $30^{\circ}C$.
- .7 Store temperature sensitive products above minimum temperature as recommended by manufacturer.
- .8 Keep areas used for storage, cleaning and preparation, clean and orderly to approval of Consultant. After completion of operations, return areas to clean condition to approval of Consultant.
- .9 Remove paint materials from storage only in quantities required for same day use.
- .10 Comply with requirements of Workplace Hazardous Materials Information System (WHMIS) regarding use, handling storage, and disposal of hazardous materials.
- .11 Fire Safety Requirements:

- .1 Store oily rags, waste products, empty containers and materials subject to spontaneous combustion in ULC approved, sealed containers and remove from site on a daily basis.
- .2 Handle, store, use and dispose of flammable and combustible materials in accordance with the National Fire Code of Canada.

1.9 FINISHES AND COLOURS

- .1 Review the requirements outlined in Section 099127, Finish Schedule and Colour Notes. A separate colour schedule will be issued after contract award.
- .2 Allow for 10 colours total from all formulations for this project including room wall accent colours.

1.10 WASTE MANAGEMENT AND DISPOSAL

- .1 Paint, stain and wood preservative finishes and related materials (thinners, solvents, etc.,) are regarded as hazardous products and are subject to regulations for disposal. Information on these controls can be obtained from Provincial Ministries of Environment and Regional levels of Government.
- .2 Material which cannot be reused must be treated as hazardous waste and disposed of in an appropriate manner.
- .3 Place materials defined as hazardous or toxic waste, including used sealant and adhesive tubes and containers, in containers or areas designated for hazardous waste.
- .4 To reduce the amount of contaminants entering waterways, sanitary/storm drain systems or into ground the following procedures shall be strictly adhered to:
 - .1 Retain cleaning water for water-based materials to allow sediments to be filtered out.
 - .2 Retain cleaners, thinners, solvents and excess paint and place in designated containers and ensure proper disposal.
 - .3 Return solvent and oil soaked rags used during painting operations for contaminant recovery, proper disposal, or appropriate cleaning and laundering.
 - .4 Dispose of contaminants in an approved legal manner in accordance with hazardous waste regulations.
 - .5 Empty paint cans are to be dry prior to disposal or recycling (where available).
- .5 Where paint recycling is available, collect waste paint by type and provide for delivery to recycling or collection facility.
- .6 Set aside and protect surplus and uncontaminated finish materials: galvanized touch up; wood stain, prefinished metal touch up paint. Deliver to or arrange collection by recycling organization for verifiable re-use or re-manufacturing.
- .7 Close and seal tightly partly used sealant and adhesive containers and store protected in well ventilated fire-safe area at moderate temperature.

Part 2 Products

2.1 MATERIALS

- .1 Acceptable Manufacturer's: Where OPCA code numbers are not referenced, use Products from one of the following manufacturers:
 - .1 Benjamin Moore & Co. Ltd.
 - .2 Canadian Industries Ltd.
 - .3 ICI (Glidden) Paints.
 - .4 Para Paints.
 - .5 Pratt & Lambert Inc.
 - .6 SICO Coatings.
 - .7 The Sherwin-Williams Company.
- .2 Manufacturers of intumescent coatings having Product considered acceptable for use:
 - .1 A/D Fire Protection Systems Inc.
 - .2 Carboline.
- .3 Paint materials for paint systems shall be products of a single manufacturer.
- .4 Acceptable products: Per Chapter 5 OPCA Manual and as listed.
- .5 Paint materials for each paint system to be products of a single manufacturer.
- .6 Use low-VOC and low-odour paints only.

Part 3 Execution

3.1 GENERAL

.1 Prepare surfaces to receive paint per Chapter 3 OPCA Manual.

3.2 APPLICATION

- .1 Sand and dust between each coat to remove defects visible from distance up to 1.5 m.
- .2 Finish closets and alcoves as specified for adjoining rooms.
- .3 Apply each coat at the proper consistency. Each coat of finish should be fully dry and hard before applying the next coat, unless the manufacturer's instructions state otherwise.
- .4 Method of application to be as approved by Consultant. Apply paint by [brush] [roller] [air sprayer] [airless sprayer]. Conform to manufacturer's application instructions unless specified otherwise.
- .5 Brush and Roller Application:

- .1 Apply paint in a uniform layer using brush and/or roller of types suitable for application.
- .2 Work paint into cracks, crevices and corners.
- .3 Paint surfaces and corners not accessible to brush using spray, daubers and/or sheepskins. Paint surfaces and corners not accessible to roller using brush, daubers or sheepskins.
- .4 Brush and/or roll out runs and sags, and over-lap marks. Rolled surfaces shall be free of roller tracking and heavy stipple unless approved by Consultant.
- .5 Remove runs, sags and brush marks from finished work and repaint.
- .6 Spray application:
 - .1 Provide and maintain equipment that is suitable for intended purpose, capable of properly atomizing paint to be applied, and equipped with suitable pressure regulators and gauges.
 - .2 Keep paint ingredients properly mixed in containers during paint application either by continuous mechanical agitation or by intermittent agitation as frequently as necessary.
 - .3 Apply paint in a uniform layer, with overlapping at edges of spray pattern.
 - .4 Brush out immediately all runs and sags.
 - .5 Use brushes to work paint into cracks, crevices and places which are not adequately painted by spray.
- .7 Use dipping, sheepskins or daubers only when no other method is practical in places of difficult access and only when specifically authorized by Consultant.
- .8 Apply coats of paint as a continuous film of uniform thickness. Repaint thin spots or bare areas before next coat of paint is applied.
- .9 Allow surfaces to dry and properly cure after cleaning and between subsequent coats for minimum time period as recommended by manufacturer.
- .10 Sand and dust between coats to remove visible defects.
- .11 Finish surfaces both above and below sight lines as specified for surrounding surfaces, including such surfaces as tops of interior cupboards and cabinets and projecting ledges.
- .12 Finish inside of cupboards and cabinets as specified for outside surfaces.
- .13 Finish closets and alcoves as specified for adjoining rooms.
- .14 Finish top, bottom, edges and cut-outs of doors after fitting as specified for door surfaces.

3.3 MECHANICAL/ELECTRICAL EQUIPMENT

- .1 Refer also to Finish Notes in Section 099127- Finish and Colour Notes.
- .2 Paint exposed conduits, pipes, hangers and other mechanical and electrical equipment occurring in finished areas as well as inside cupboards and cabinet work. Colour and texture to match adjacent surfaces, except as noted otherwise. Coordinate with

mechanical trades applying banding and labeling after pipes have been painted. <u>Do not</u> <u>paint</u> white PVC covers on exposed mechanical water, drain and other lines

- .3 Paint gas piping standard yellow where visible on roof or in service spaces. Do not paint gas meter or gas equipment in wall niche yellow—colour to later selection by Architect.
- .4 Paint surfaces inside of ductwork and elsewhere behind grilles where visible using primer and one coat of matte black paint.
- .5 Paint both sides and edges of plywood backboards for equipment before installation.
- .6 Leave equipment in original finish except for touch-up as required, and paint conduits, mounting accessories and other unfinished items.

3.4 PAINT SYSTEMS

.1 System references listed are based on Chapters 4A and 4B of OPCA Manual and are OPCA Premium Grade, unless noted otherwise.

3.5 INTERIOR FINISHES

- .1 Wood, where applicable:
 - .1 Miscellaneous trim: INT. 1-A, Alkyd Semi-Gloss Finish, Premium Grade
 - .2 Casework and miscellaneous wood items:
 - .1 Exterior surfaces: INT. 1-A, Alkyd Semi-Gloss Finish, Premium Grade
 - .2 Interior surfaces: INT. 1-A, Alkyd Semi-Gloss Finish, Premium Grade
 - .3 Wood Benches and Upper Shelves: INT. 2-F, Stained Alkyd Satin Finish, Premium Grade.
- .2 Gypsum board: INT.4-B, Latex Eggshell Finish, Premium Grade.
- .3 Acoustical wall panels: INT. 6-A, Latex Flat Finish, Custom Grade.
- .4 Concrete Block: EP All corridors, stairwells and vestibules 100 percent zero VOC two- part epoxy.
- .5 Concrete Block: INT.8-C -modified; Areas other than corridors, stairwell and vestibules - Latex Semi-Gloss Finish, Premium Grade. Modified system refers to all work where 2 full coats of block filler shall be applied.
- .6 Concrete Floors; refer to Section 03 35 05 Concrete Floor Hardeners
- .7 Miscellaneous metal:
 - .1 Primed: INT. 12-A, Alkyd Semi-Gloss Finish, Premium Grade
 - .2 Galvanized: INT. 13-A, Alkyd Semi-Gloss Finish, Premium Grade
 - .3 INT. 12-G, Water based Epoxy finish, two coats on a rust inhibitive primer for all exposed steel railings, guards, etc..
- .8 Galvanized metal: INT. 13-A, Alkyd Semi-Gloss Finish, Premium Grade

- .9 Hollow Metal Doors and Frames: Without exception, all wipecoated Galvanized Hollow Metal Doors, Frames and Screens, interior and exterior shall be field cleaned with solvent, galvanized prime paint coated and then finished with INT. 13-A Premium Grade, Gloss Finish. Base coat primer shall be submitted for review in advance or door/frame painting shall be rejected by Consultant. For exterior hollow metal frames, if any, adjacent to aluminum windows, provide finish coat as an exterior premium grade metallic gloss finish to match anodized windows or Aluminum Composite panels. Colour to be confirmed by Architect during construction.
- .10 Other Painting:
 - .1 In the any rooms with exposed metal deck including mechanical rooms and storage rooms:
 - .1 Allow for single colour for deck and joists.
 - .2 Allow for complete painting of all hangers and equipment brackets including but not limited to, electrical and mechanical equipment, etc.
 - .3 painting deck/floor slab and structural steel is part of painting contract.

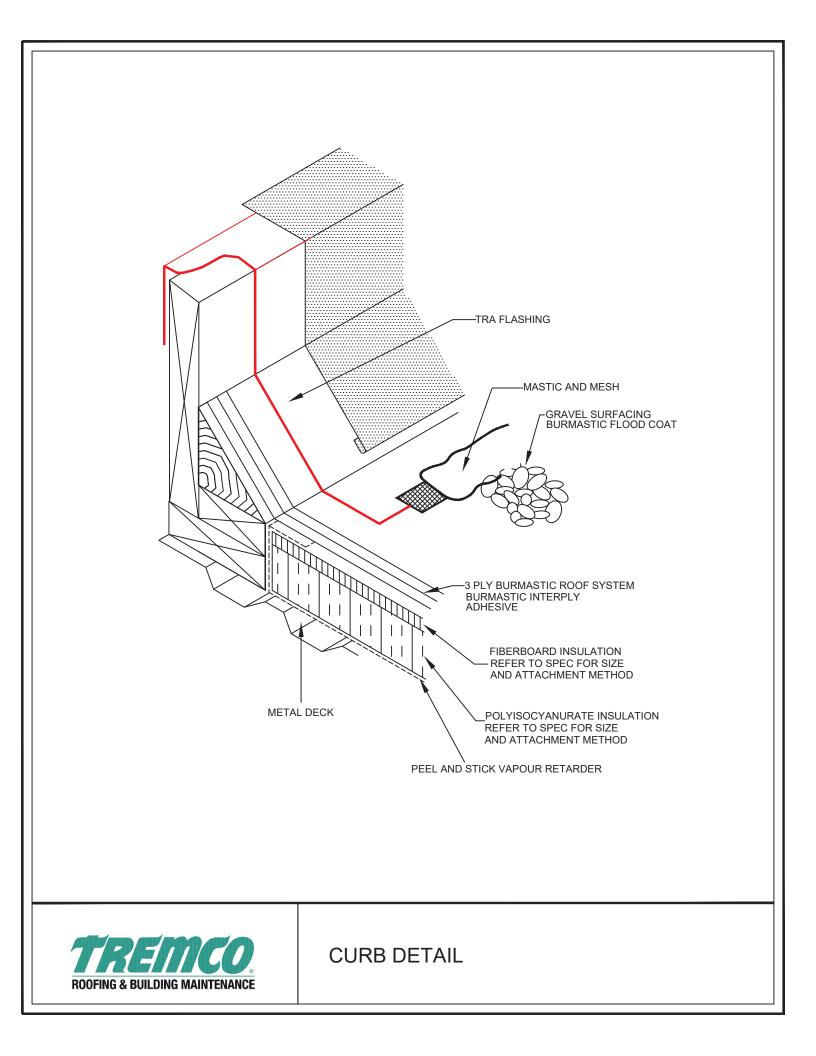
3.6 EXTERIOR PAINTING

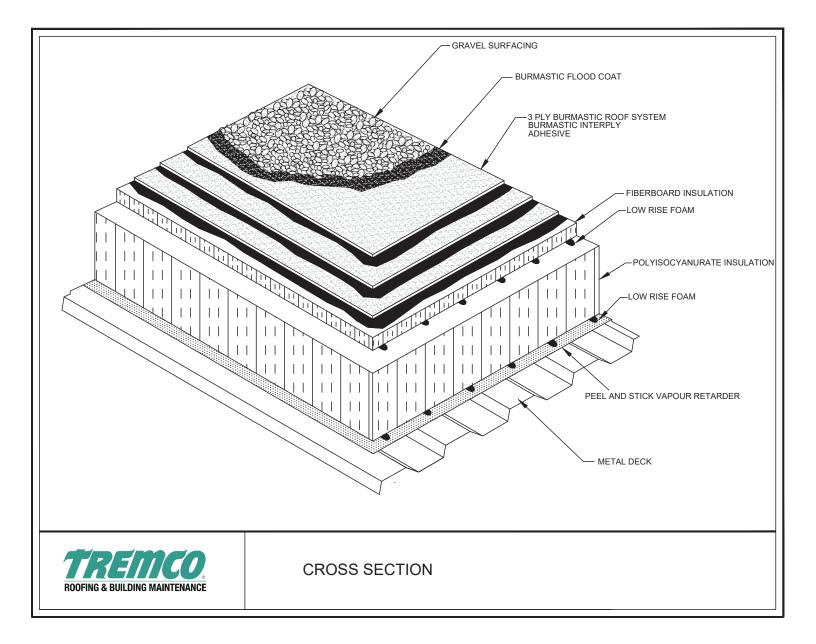
- .1 Pavement markings: To CGSB 1-GP-74M, alkyd traffic paint.
 - .1 Sandblast existing line painting on asphalt to Owner's satisfaction, prior to application of new markings.
 - .2 Colour: to CGSB 1-GP-12C, white 513-301.
 - .3 Thinner: to CAN/CGSB-1.5
 - .4 All paint to confirm to OPSS #1712 and be supplied by one of the following suppliers. White Paint Code Niagara Paint and Chemical Co. Ltd. #87932 Ibis Products Ltd. #40-2478 CIL #7612-26992 Sherwin Williams #C97WG129 Sico Paints #3007649W
- .2 Miscellaneous metal:
 - .1 Primed: EXT. 11-A-Gloss, Premium Grade
 - .2 Galvanized: Touch up any welds, cuts or damage with 'Galvafroid' Paint by W.R. Meadows prior to prime and finish coats.; Finish System EXT. 12-A-Gloss, Premium Grade
- .3 Galvanized Structural Steel: Touch up any welds, cuts or damage with 'Galvafroid' Paint by W.R. Meadows prior to prime and finish coats.; Finish System: EXT. 12-A-Gloss, Premium Grade.
- .4 Steel high heat: EXT. 15-A
- .5 Paint exterior vents and louvres located in masonry to match adjacent masonry in colour.

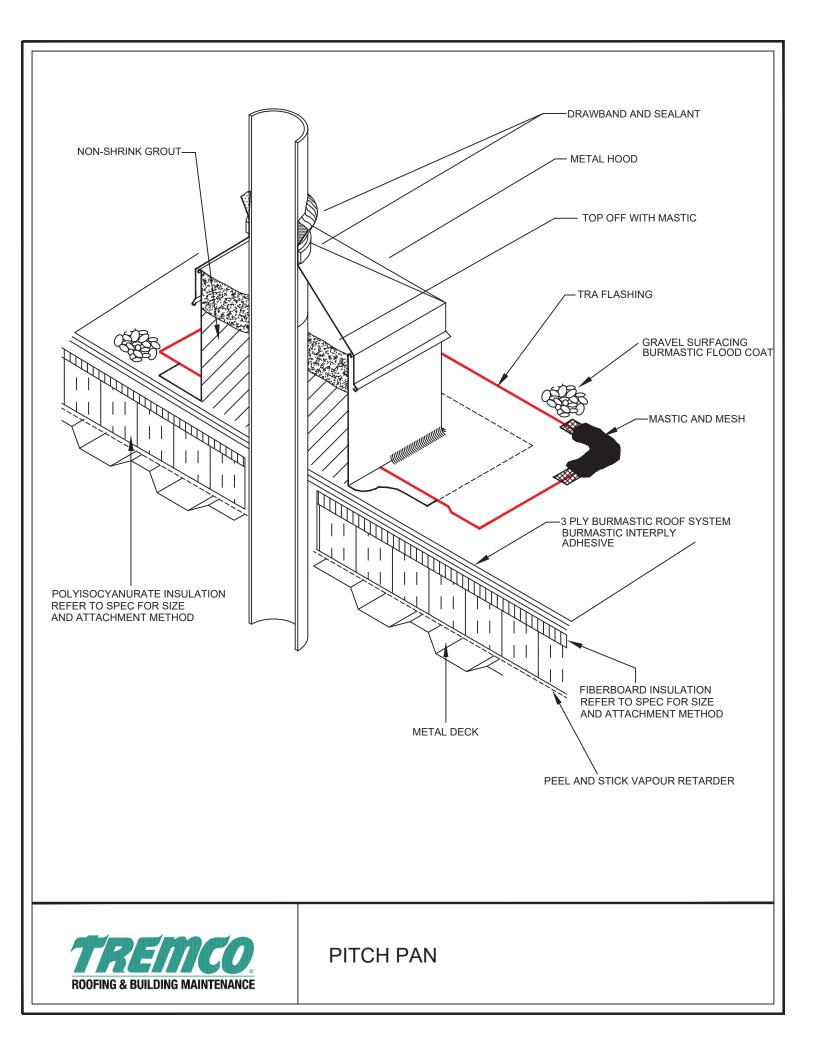
3.7 INSPECTIONS

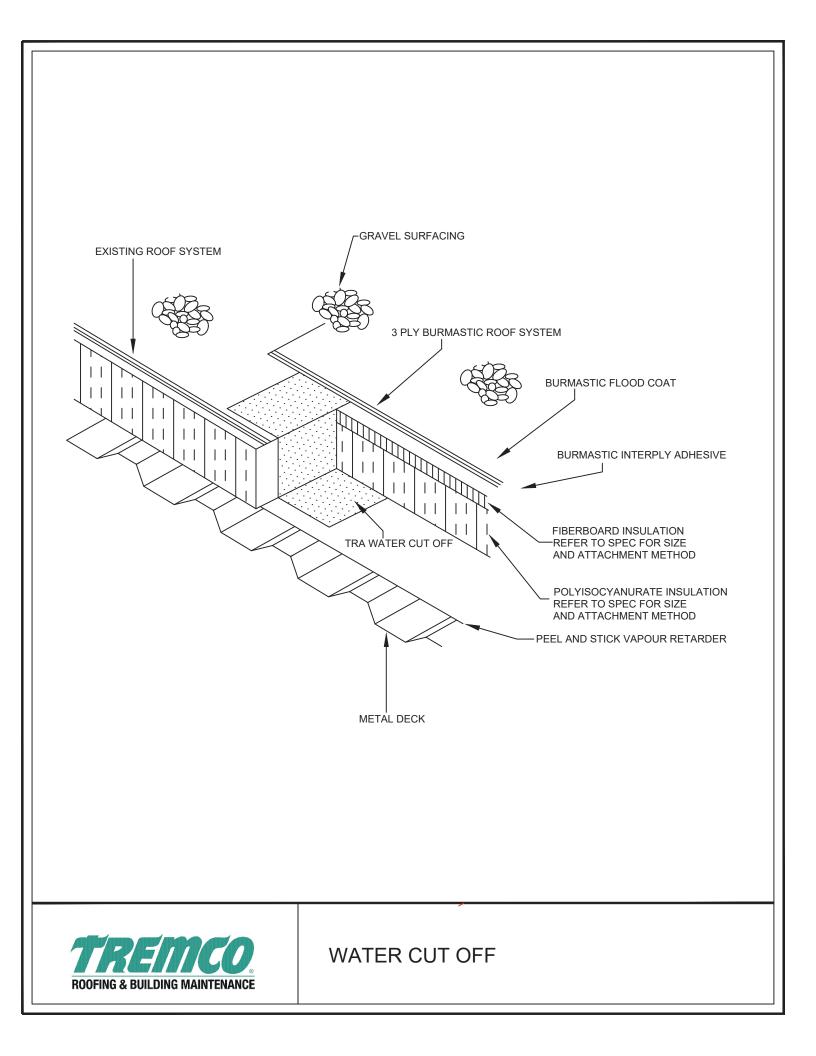
- .1 Provide Architect with all formulations at outset of project.
- .2 Cooperate at all times with the paint inspection agency in the performance of their duties as required as part of the work of this Section.
- .3 Inspection costs to be paid from Cash Allowance.

END OF SECTION









Division 20 Common Requirements for Mechanical

20 00 01 Mechanical Specification Index

Common Contract Requirements for Mechanical

- 20 02 31 Mechanical Identified Prices
- 20 02 51 Mechanical Contract Requirements

Common Work Results for Mechanical

- 20 05 11 Mechanical Work Requirements
- 20 05 21 Demolition and Renovation
- 20 05 34 Bases, Hangers and Supports
- 20 05 49Vibration Control Measures
- 20 05 53 Identification of Mechanical Services

Testing, Adjusting, and Balancing

20 06 11 Testing, Adjusting, and Balancing (TAB) of Mechanical Systems

Division 21 Fire Suppression

Fire-Suppression Sprinkler Systems

21 13 13 Wet Pipe Fire Suppression

Division 22 Plumbing

Facility Sanitary Sewerage

22 13 17 Sanitary Waste and Vent Piping – Plastic

Division 23 Heating, Ventilating, and Air Conditioning (HVAC)

	Operation and Maintenance of HVAC Systems
23 01 31	HVAC System Cleaning
	HVAC Insulation
23 07 13	Duct Insulation
	Facility Fuel Piping
23 11 23	Facility Natural-Gas & Propane Piping
	HVAC Ducts and Casings
23 31 13	Metal Ducts
	Air Duct Accessories
23 33 13	Duct Accessories
23 33 13.13	Volume-Control Dampers
23 33 16	Fire Dampers

23 33 17 Smoke Control Dampers

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Operating Dampers
Flexible Ducts
Duct Liners
HVAC Fans
Packaged Exhausters
Air Outlets and Inlets
Diffusers, Registers, and Grilles
Air-To-Air Energy Recovery Equipment
Fixed Plate Air-to-Air Heat Energy Recovery Ventilators
Packaged Outdoor HVAC Equipment
Packaged Rooftop HVAC Units

Division 25 Integrated Automation

Control Systems

25 40 11 Building Control System

END OF SECTION

Part 1 General

1.1 GENERAL

.1 The following Mechanical Identified Prices Form must be submitted to the architect and consultant at the time of tender closing. Mechanical contractors must complete all information requested or tenders may be considered null and void. Should any uncertainty arise as to the proper manner of submitting tenders, the requisite information will be given at the office of the Consultant. Contractor shall sign and date this page and initial and date each page thereafter.

1.2 CONTRACTOR

I/We certify that I/We have the authority to bind the company.

COMPANY NAME	AUTHORIZED SIGNATURE
ADDRESS	PRINTED SIGNATURE
CITY	TITLE
TELEPHONE NUMBER	DATE
FAX	

1.3 RELATED SECTIONS

.1 This section must be read in association with the following: Division 1, Mechanical and Electrical Divisions.

1.4 ITEMIZED PRICES (EXCLUDING HST)

.1 Itemized prices are for work which is included in the bid price listed on the bid form. Each price may be retained, or deleted from the bid price in the amount indicated, at the discretion of the Owner, and may be used to determine the low bidder.

.1 For the removal and replacement of existing exhaust Fan EF-2, EF-3 and EF-4 serving boys washroom, girls washroom and individual washrooms as indicated. Replacement includes existing controls, wiring, etc.

_____Dollars (\$_____)

.2 For the supply and installation of BAS work as specified elsewhere.

(Dollar amount in writing)

- Part 2 Products
- 2.1 NOT USED
 - .1 Not used.
- Part 3 Products
- 3.1 NOT USED
 - .1 Not used.

END OF SECTION

Part 1 General

1.1 GENERAL PROVISIONS

- .1 This section covers items common to all sections of Mechanical Division.
- .2 Conform to Division 1 General Conditions.
- .3 Furnish labour, materials, and equipment necessary for completion of work as described in contract documents.
- .4 Unless specifically indicated, all materials and equipment provided under this contract shall be new and shall be manufactured in the project year.

1.2 INTENT

- .1 Mention herein or indication on Drawings of articles, materials, operations or methods requires: supply of each item mentioned or indicated, of quality, or subject to qualifications noted; installation according to conditions stated: and, performance of each operation prescribed with furnishing of necessary labour, equipment, and incidentals for mechanical work.
- .2 Where used, words "Section" and "Division" shall also include other Subcontractors engaged on site to perform work to make building and site complete in all respects.
- .3 Where used, word "supply" shall mean furnishing to site in location required or directed complete with accessory parts.
- .4 Where used, word "install" shall mean secured in place and connected up for operation as noted or directed.
- .5 Where used, word "provide" shall mean supply and install as each is described above.

1.3 REGULATIONS, PERMITS AND FEES

- .1 All materials and quality of work shall meet all current and latest Provincial, Municipal and Fire Marshall requirements, regulations, codes and by-laws in force in the area of the project.
- .2 Each contractor shall give all necessary notices, obtain all necessary permits, and pay all fees in order that the work shown or specified may be carried out. Each contractor shall furnish any certificates necessary as evidence that the work installed conforms with the laws and regulations of all authorities having jurisdiction.
- .3 In the event that changes or alterations are required on completed work by authorized inspectors, these changes shall be made at the contractor's expense.
- .4 Special equipment which does not have a standard CSA label shall be inspected by the local electrical authority having jurisdiction and the Approval Certificate shall be submitted to the Consultant as soon as possible. All costs and fees for inspections shall be borne by this contractor.
- .5 Submit a copy of all final certificates in the maintenance manuals.

1.4 DRAWINGS

- .1 Mechanical Drawings do not show structural and related details. Take information involving accurate measurement of building from building drawings, or at building. Make, without additional charge, any necessary changes or additions to runs of piping, conduits and ducts to accommodate structural conditions. Location of pipes, ducts, conduits and other equipment may be altered by Consultant without extra charge provided change is made before installation and does not necessitate major additional material.
- .2 As work progresses and before installing piping, ductwork, heating units, registers, diffusers, fixtures and any other fittings and equipment which may interfere with interior treatment and use of building, provide detail drawings or obtain directions for exact location of such equipment and fittments.
- .3 Mechanical Drawings indicate general location and route of pipes, ducts and conduits which are to be installed. Where required work is not shown or only shown diagramatically, install same at maximum height in space to conserve head room (minimum 2200 mm (88") clear) and interfere as little as possible with free use of space through which they can pass. Follow building lines, conceal piping, conduits and ducts in furred spaces, ceilings and walls unless specifically shown otherwise. Install work close to structure so furring will be small as practical.
- .4 Install piping and ductwork to clear structural members and any fireproofing. Locate mechanical work to permit installation of specified insulation. Do not remove or damage structural fireproofing. Leave space to permit fireproofing and insulation to be inspected and repaired.
- .5 Before commencing work, check and verify all sizes, locations, grade and invert elevations, levels and dimensions to ensure proper and correct installation. Verify existing/municipal services.
- .6 Locate all mechanical and electrical equipment in such a manner as to facilitate easy and safe access to and maintenance and replacement of any part.
- .7 In every place where there is indicated space reserved for future or other equipment, leave such space clear, and install piping and other work so that necessary installation and connections can be made for any such apparatus. Obtain instructions whenever necessary for this purpose.
- .8 Relocate equipment and/or material installed but not co-ordinated with work of other Sections and/or installed incorrectly as directed, without extra charge.
- .9 Where drawings are done in metric and product not available in metric, the corresponding imperial trade size shall be utilized.

1.5 INTERFERENCE AND CO-ORDINATION DRAWINGS

- .1 Prepare interference and equipment placing drawings to ensure that all components will be properly accommodated within the constructed spaces provided.
- .2 Prepare drawings to indicate co-ordination and methods of installation of a system with other systems where their relationship is critical. Ensure that all details of equipment apparatus, and connections are co-ordinated.

- .3 Ensure that clearances required by jurisdictional authorities and clearances for proper maintenance are indicated on drawings.
- .4 Upon consultant's request submit copies of interference drawings to consultant.
- .5 Due to the nature of the building and the complexity of the building systems provide the following:
 - .1 Interference drawings, showing coordination of architectural, structural, mechanical and electrical systems for the consultant's review prior to fabrication.
 - .2 Detailed layout drawings, clearly showing fasteners and hangers.
- .6 Provide CAD drawings (minimum release AutoCAD 2007) in addition to hard copies.

1.6 QUALITY ASSURANCE

- .1 Perform work in accordance with applicable provisions of local Plumbing Code, Gas Ordinances, and adoptions thereof for all mechanical systems. Provide materials and labor necessary to comply with rules, regulations, and ordinances.
- .2 In case of differences between building codes, provincial laws, local ordinances, utility company regulations, and Contract Documents, the most stringent shall govern. Promptly notify Consultant in writing of such differences.

1.7 ALTERNATES AND SUBSTITUTIONS

- .1 Throughout Mechanical Division are lists of "Alternate Equipment" manufacturers acceptable to Consultant if their product meets characteristics of specified described equipment. Submitted Bids shall be based on the supply of named articles and or products as specified in the Bid Documents.
- .2 Each bidder may elect to use "Alternate Equipment" from lists of Alternates where listed. Include for any additional costs including all costs for revisions to electrical contract to suit Alternate used. Prices are not required in Tender for Alternates listed except where specifically noted as "Separate Price". Complete the Supplementary Tender Form.
- .3 When two or more suppliers/manufacturers are named in the Bid Documents, only one supplier/manufacturer of the products named will be acceptable; however, it is the responsibility of this Division to ensure "Alternate Equipment" fits space allocated and gives performance specified. If an "Alternate Equipment" nor "equal" specified product unit is proposed and does not fit space alloted in Consultant's opinion, supply of specified described equipment will be required without change in Contract amount. Should electrical characteristics for "alternate" or "equal" equipment differ from equipment specified it shall be the responsibility of the equipment manufacturer to pay all costs associated with the revisions to the electrical contract. Only manufacturers listed will be accepted for their product listing. All other manufacturers shall be quoted as substitution stating conditions and credit amount.
- .4 If item of material specified is unobtainable, state in Tender proposed substitute and amount added or deducted for its use. Extra monies will not be paid for substitutions after Contract has been awarded.

.5 If pipe or item, of size or weight indicated, is unobtainable, supply next larger size or heavier weight without additional charge.

1.8 EXAMINATION

- .1 Site Inspection
 - .1 Examine premises to understand conditions, which may affect performance of work of this Division before submitting proposals for this work.
 - .2 No subsequent allowance for time or money will be considered for any consequence related to failure to examine site conditions.
- .2 Drawings:
 - .1 Mechanical Drawings show general arrangement of piping, ductwork, equipment, etc. Follow as closely as actual building construction and work of other trades will permit.
 - .2 Consider Architectural and Structural Drawings part of this work insofar as these drawings furnish information relating to design and construction of building. These drawings take precedence over Plumbing, Mechanical, and Fire Protection Drawings.
 - .3 Because of small scale of Drawings, it is not possible to indicate all offsets, fittings, and accessories, which may be required. Investigate structural and finish conditions affecting this work and arrange work accordingly, providing such fittings, valves, and accessories required to meet conditions.
- .3 Ensure that items to be furnished fit space available. Make necessary field measurements to ascertain space requirements including those for connections and furnish and install equipment of size and shape so final installation shall suit true intent and meaning of Contract Documents. If approval is received by Addendum or Change Order to use other than originally specified items, be responsible for specified capacities and for ensuring that items to be furnished will fit space available.

1.9 SEQUENCING SCHEDULING AND COORDINATION

- .1 It is understood that while Drawings are to be followed as closely as circumstances permit, this Division will be held responsible for installation of systems according to the true intent and meaning of Contract Documents. Anything not clear or in conflict will be explained by making application to Consultant. Should conditions arise where certain changes would be advisable, secure Consultant's approval of these changes before proceeding with work.
- .2 Coordinate work of various trades in installing interrelated work. Before installation of mechanical items, make proper provision to avoid interferences in a manner approved by Consultant. Each Contractor shall refer to all sections of the specification for their responsibilities with other trades. Changes required in work specified in Mechanical Division caused by neglect to do so shall be made at no cost to Owner.
- .3 Arrange pipes, ducts, and equipment to permit ready access to valves, unions, traps, starters, motors, control components, and to clear openings of doors and access panels.

- .4 Furnish and install inserts and supports required by Mechanical Division unless otherwise noted. Furnish sleeves, inserts, supports, and equipment that are an integral part of other Divisions of the Work to Sections involved in sufficient time to be built into construction as the Work proceeds. Locate these items and see that they are properly installed. Expense resulting from improper location or installation of items above shall be borne by Mechanical Division.
- .5 Be responsible for required excavation, backfilling, cutting, and patching incident to work of this Division and make required repairs afterwards to satisfaction of Consultant. Cut carefully to minimize necessity for repairs to existing work. Do not cut beams, columns, or trusses.
 - .1 Patch and repair walls, floors, ceilings, and roofs with materials of same quality and appearance as adjacent surfaces unless otherwise shown. Surface finishes shall exactly match existing finishes of same materials.
 - .2 Each Section of this Division shall bear expense of cutting, patching, repairing, and replacing of work of other Sections required because of its fault, error, tardiness, or because of damage done by it.
 - .3 Cutting, patching, repairing, and replacing pavements, sidewalks, roads, and curbs to permit installation of work of this Division is responsibility of Section installing work.
- .6 Adjust locations of pipes, ducts, equipment, fixtures, etc, to accommodate work from interferences anticipated and encountered. Determine exact route and location of each pipe and duct prior to fabrication.
 - .1 Make offsets, transitions, and changes in direction of pipes, ducts, and electrical raceways as required to maintain proper head room and pitch of sloping lines whether or not indicated on Drawings.
 - .2 Furnish and install traps, air vents, sanitary vents, pull boxes, etc, as required to effect these offsets, transitions, and changes in direction.
- .7 Slots and openings through floors, walls, ceilings, and roofs shall be provided by this contractor but performed by a trade specializing in this type of work. This Division shall see that they are properly located and do any cutting and patching caused by its neglect to do so.

1.10 CONTRACT BREAKDOWN

- .1 Provide breakdown of contract exclusive of HST to acceptance of consultants prior to first draw submission.
- .2 Provide labour and material cost for each item.
- .3 Breakdown shall indicate total contract amount.
- .4 Contract breakdown shall be as follows as a minimum.

Mobilization and shop drawings (max. \$2000.00) Demolition Above grade rough-in plumbing and drainage Piping Sprinkler system and heads

Page 6 of 11

Ductwork Duct Insulation Grilles & Diffusers Fire Stopping Fans & Equipment HVAC Units ERV Building Automation Systems Testing Adjusting and Balancing Mechanical contractor closeout requirements (min. of 3% but not less than \$5,000.00)

.5 Progress claims, when submitted are to be itemized against each item of the contract breakdown, this shall be done in table form showing contract amount, work complete to date, previous draw, amount this draw and balance.

1.11 SHOP DRAWINGS AND PRODUCT DATA

- .1 Refer to Specification Section '23 74 43 Packaged Rooftop HVAC Unit' for specific packaged rooftop HVAC unit shop drawing/delivery requirements.
- .2 Furnish complete catalog data for manufactured items of equipment to be used in the Work to Consultant for review within 30 days after award of Contract.
- .3 Provide a complete list of shop drawings to be submitted prior to first submission.
- .4 Before submitting to the Consultant, review all shop drawings to verify that the products illustrated therein conform to the Contract Documents. By this review, the Contractor agrees that it has determined and verified all field dimensions, field construction criteria, materials, catalogue numbers, and similar data and that it has checked and coordinated each shop drawing with the requirements of the work and of the Contract Documents. The Contractor's review of each shop drawings shall be indicated by stamp, date and signature of a qualified and responsible person possessing by the appropriate authorization.
- .5 If material or equipment is not as specified or submittal is not complete, it will be rejected by Consultant.
- .6 Additional shop drawings required by the contractor for maintenance manuals, site copies etc., shall be photocopies of the "reviewed" shop drawings. All costs to provide additional copies of shop drawings shall be borne by the contractor.
- .7 Submit all shop drawings for the project as a package. Partial submittals will not be accepted.
- .8 Catalog data or shop drawings for equipment, which are noted as being reviewed by Consultant or his Engineer shall not supersede Contract Documents.
- .9 Review comments of Consultant shall not relieve this Division from responsibility for deviations from Contract Documents unless Consultant's attention has been called to such deviations in writing at time of submission, nor shall they relieve this Division from responsibility for errors in items submitted.
- .10 Check work described by catalog data with Contract Documents for deviations and errors.

- .11 Shop drawings and product data shall show:
 - .1 Mounting arrangements.
 - .2 Operating and maintenance clearances. e.g. access door swing spaces.
- .12 Shop drawings and product data shall be accompanied by:
 - .1 Detailed drawings of bases, supports, and anchor bolts.
 - .2 Acoustical sound power data, where applicable.
 - .3 Points of operation on performance curves.
 - .4 Manufacturer to certify as to current model production.
 - .5 Certification of compliance to applicable codes.
- .13 State sizes, capacities, brand names, motor HP, accessories, materials, gauges, dimensions, and other pertinent information. List on catalog covers page numbers of submitted items. Underline applicable data.
- .14 Shop drawings shall be submitted electronically as per the following directions:
 - .1 Electronic Submissions:
 - .1 Electronically submitted shop drawings shall be prepared as follows:
 - .1 Use latest software to generate PDF files of submission sheets.
 - .2 Scanned legible PDF sheets are acceptable. Image files are not acceptable.
 - .3 PDF format shall be of sufficient resolution to clearly show the finest detail.
 - .4 PDF page size shall be standardized for printing to letter size (8.5"x11"), portrait with no additional formatting required by the consultant. Submissions requiring larger detail sheets shall not exceed 11"x17".
 - .5 Submissions shall contain multiple files according to section names as they appear in Specification.
 - .6 File names shall include consultant project number and description of shop drawing section submitted.
 - .7 Each submission shall contain an index sheet listing the products submitted, indexed in the same order as they appear in the Specification. Include associated PDF file name for each section.
 - .8 On the shop drawing use an "electronic mark" to indicate what is being provided.
 - .9 Each file shall bear an electronic representation of the "company stamp" of the contractor. If not stamped the file submission will not be reviewed.
 - .2 Email submissions shall include subject line to clearly identify the consultants project number and the description of the shop drawings submitted.

- .3 Electronic attachments via email shall not exceed 10MB. For submissions larger than 10MB, multiple email messages shall be used. Denote related email messages by indicating "1 of 2" and "2 of 2" in email subject line for the case of two messages.
- .4 Electronic attachments via web links (URL) shall directly reference PDF files. Provide necessary access credentials within link or as username/password clearly identified within body of email message.
- .5 On site provide one copy of the "reviewed" shop drawings in a binder as noted above.
- .6 Contractor to print copies of "reviewed" shop drawings and compile into maintenance manuals in accordance with requirements detailed in this section.

1.12 OPERATION AND MAINTENANCE MANUAL

- .1 Provide operation and maintenance data for incorporation into manual as in submittals' requirements.
- .2 Operation and maintenance manual to be approved by, and final copies deposited with, Consultant before final inspection.
- .3 Operation data to include:
 - .1 Control schematics for each system including environmental controls.
 - .2 Description of each system and its controls.
 - .3 Description of operation of each system at various loads together with reset schedules and seasonal variances.
 - .4 Operation instruction for each system and each component.
 - .5 Description of actions to be taken in event of equipment failure.
 - .6 Valves schedule and flow diagram.
 - .7 Colour coding chart.
 - .8 Spare parts equipment list.
 - .9 Manufacturers standard or extended warranty information.
- .4 Maintenance data shall include:
 - .1 Servicing, maintenance, operation and trouble-shooting instructions for each item of equipment.
 - .2 Data to include schedules of tasks, frequency, tools required and task time.
- .5 Performance data to include:
 - .1 Equipment manufacturer's performance data sheets with point of operation as left after commissioning is complete.
 - .2 Equipment performance verification test results.
 - .3 Special performance data as specified elsewhere.
 - .4 Testing, adjusting and balancing reports as specified in Testing, Adjusting and Balancing Section.

- .6 Miscellaneous data to include:
 - .1 Letter of contractors warranty and guarantee.
 - .2 Index sheet.
 - .3 Tabbed format for each section.
 - .4 Manufacturers approved shop drawings.
 - .5 Spare parts list and source.
 - .6 List of Manufacturers and suppliers address for each piece of equipment.
- .7 Approvals:
 - .1 Submit 1 copy of Operation and Maintenance Manual to Consultant for approval. Submission of individual data will not be accepted unless so directed by Consultant.
 - .2 Make changes as required and re-submit as directed by Consultant.
 - .3 Provide two (2) copies of final operation maintenance manuals, as well as a PDF file of the entire approved manual on a USB stick. Only one USB stick is to be provided containing both the approved manual and as-built drawings.
- .8 Additional data:
 - .1 Prepare and insert into operation and maintenance manual when need for same becomes apparent during demonstrations and instructions specified above.

1.13 AS-BUILT DRAWINGS

- .1 Site records:
 - .1 Contractor shall provide 2 sets of reproducible mechanical drawings. Provide sets of white prints as required for each phase of the work. Mark thereon all changes as work progresses and as changes occur. This shall include changes to existing mechanical systems, control systems and low voltage control wiring.
 - .2 On a weekly basis, transfer information to reproducibles, revising reproducibles to show all work as actually installed.
 - .3 Use different colour waterproof ink for each service.
 - .4 Make available for reference purposes and inspection at all times.
- .2 As-Built drawings:
 - .1 Prior to start of Testing, Adjusting and Balancing (TAB), finalize production of asbuilt drawings.
 - .2 Identify each drawing in lower right hand corner in letters at least 3 mm (1/8") high as follows: - "AS-BUILT DRAWINGS: THIS DRAWING HAS BEEN REVISED TO SHOW MECHANICAL SYSTEMS AS INSTALLED" (Signature of Contractor) (date).
 - .3 TAB to be performed using as-built drawings.
 - .1 Submit hard copy to Consultant for approval. When returned, make corrections as directed.
 - .2 Once approved, submit completed reproducible paper as-built drawings as well as a scanned pdf file copy on USB stick with Operating and Maintenance Manuals.

1.14 WARRANTIES

- .1 In addition to guarantee specified in General Conditions, guarantee heating, cooling, and plumbing systems to be free from noise in operation that may develop from failure to construct system in accordance with Contract Documents.
- .2 Provide certificates of warranty for each piece of equipment made out in favor of Owner. Clearly record "start-up" date of each piece of equipment on certificate. Include certificates as part of Operation & Maintenance Manual.
- .3 If mechanical sub-contractor with offices located more than 80 km (50 miles) from Project site is used, provide service/warranty work agreement for warranty period with local mechanical sub-contractor approved by Consultant. Include copy of service/warranty agreement in warranty section of Operation & Maintenance Manual.
- .4 Warranty period shall start from date of substantial completion.

1.15 SUBSTANTIAL PERFORMANCE

- .1 Complete the following to the satisfaction of the consultant prior to request for submission of substantial performance.
 - .1 As-Built Drawings.
 - .2 Maintenance Manuals
 - .3 System Start up
 - .4 TAB Reports
 - .5 HVAC System Commissioning
 - .6 Instructions to Owners
 - .7 Final Certificates (required prior to consultant's release of conformance letter).
 - .1 NFPA-13 Contractors Material and Test Certificate (sprinkler)
 - .2 Sprinkler Design Engineers' Letter
 - .3 Mandatory TSSA Gas Pressure Test (CSA B149.1)

1.16 OCCUPANCY REQUIREMENTS

- .1 The contractor shall provide the following documentation to the consultant prior to receiving occupancy. Failure to provide the proper documentation will result in the occupancy not being granted. List of required documentation:
 - .1 Final Certificates (required prior to consultant's release of conformance letter).
 - .1 NFPA-13 Contractors Material and Test Certificate (sprinkler).
 - .2 Sprinkler Design Engineers' Letter.
 - .3 Mandatory TSSA Gas Pressure Test (CSA B149.1).

1.17 REVISION TO CONTRACT

- .1 Provide the following:
 - .1 Itemized list of material with associated costs.
 - .2 Labour rate and itemized list of labour for each item.
 - .3 Copy of manufacturers/suppliers invoice if requested.

1.18 DELIVERY STORAGE & HANDLING

- .1 Follow Manufacturer's directions in delivery, storage, and protection, of equipment and materials.
- .2 Deliver equipment and material to site and tightly cover and protect against dirt, water, and chemical or mechanical injury but have readily accessible for inspection. Store items subject to moisture damage (such as controls) in dry, heated space.

1.19 TSSA INSPECTION

- .1 Prior to final completion of the project, this contractor shall make application, arrange, and pay for a TSSA inspection of all piping systems and equipment installations, including, but not limited to medical gasses, refrigeration, fuel piping, compressed air, heating plant, cooling plant, and associated equipment installed under the contract.
- .2 Provide a copy of the TSSA report in the maintenance manuals for each system.

1.20 ENERGY EFFICIENCY

- .1 The mechanical systems of this building must achieve the energy efficiency levels by conforming to ANSI/ASHRAE/IESNA 90.1 "Energy Standard for Buildings Except Low-Rise Residential Buildings" and Chapter 2 of Division 3 of SB-10 prescriptive method from the Ontario Building Code.
- .2 All equipment, products, and installations must conform to the Codes and Standards.

END OF SECTION

Part 1 General

1.1 TESTS

- .1 Give 48 hours written notice of date for tests.
- .2 Insulate or conceal work only after testing and approval by Consultant.
- .3 Conduct tests in presence of Consultant.
- .4 Bear costs including retesting and making good.
- .5 Piping:
 - .1 General: maintain test pressure without loss for 4 h unless otherwise specified.
 - .2 Hydraulically test steam and hydronic piping systems at 1-1/2 times system operating pressure or minimum 860 kPa, whichever is greater.
 - .3 Test natural gas systems to CSA-B149.1-00, TSSA requirements and requirements of authorities having jurisdiction.
 - .4 Test fuel oil systems to CSA B139 1976, CSA B139S1-1982 and authorities having jurisdiction.
 - .5 Test drainage, waste and vent piping to Ontario Building Code and authorities having jurisdiction.
 - .6 Test domestic hot, cold and recirculation water piping at 1-1/2 times system operating pressure or minimum 860 kPa (124.8 psi), whichever is greater.
 - .7 Test fire systems in accordance with authorities having jurisdiction and as specified elsewhere.
- .6 Equipment: test as specified in relevant sections.
- .7 Prior to tests, isolate all equipment or other parts which are not designed to withstand test pressures or test medium.

1.2 SYSTEM START UP

- .1 Provide adjusting testing and start up of all equipment prior to testing and balancing (TAB) specified elsewhere.
- .2 Provide consultant with written notice verifying all equipment operation and installation is complete.
- .3 Start up shall be in presence of the following: owner or representative, contractor, building automation systems (BAS) contractor, and manufacturer's representative. Each person shall witness and sign off each piece of equipment. Consultant's attendance will be determined by consultant.
- .4 Simulate system start up and shut down and verify operation of each piece of equipment.
- .5 Arrange with all parties and provide 72 hours notice for start up procedure.
- .6 Arrange with building automation systems contractor to sequence all components and ensure system operation.

1.3 COMMISSIONING

- .1 Co-ordinate and direct each step of the commissioning process and recommend acceptance or non-acceptance to the Owner/Owner's Representative.
- .2 Prepare, in writing, documentation of any deficiencies discovered during the commissioning process. Submit to consultant and Owner/Owner's Representative.
- .3 The Commissioning Process is detailed in ASHRAE Guideline 1-1996 HVAC Commissioning Process. The commissioning plan may be modified to reflect the actual construction schedule and design.
- .4 Provide a pre-functional test of all HVAC mechanical system and sub-system elements, including control devices, shall be checked for the following:
 - .1 Verify that each element has been properly installed, properly identified, and that all connections (including electrical) have been made correctly.
 - .2 Verify that each element has been checked for proper lubrication, drive rotation, belt tension, control sequence, flow direction, or other conditions which may cause damage or reduce system performance.
 - .3 Verify that tests, meter readings, and specific mechanical/electrical performance characteristics agree with those required by equipment or system manufacturer.
 - .4 Controls calibration to be completed in accordance with the specification.
 - .5 The TAB shall be done in accordance with the specifications.
- .5 A functional performance testing shall be done during two separate periods one during the cooling season and one during the heating season. The first (cooling) testing period shall occur as soon after completion of installation as practical. The heating testing period shall occur as soon as weather conditions make it practical to test warm-up, zone heating and economizer functions. These tests ensure that all equipment and systems operate in accordance with design intent. The tests are dynamic tests, and test the systems through all possible modes of operation.
- .6 Reports:
 - .1 The contractor shall be responsible for recording, documenting, and maintaining detailed inspection and testing data on the test documentation reports. The data record shall be comprehensive and concise.
 - .2 All data must be recorded as soon as possible during the course of the inspection and testing.
 - .3 All documentation shall have the date, time, and names of persons participating in the inspection and testing.
 - .4 All test instruments shall be documented for valid calibration.
 - .5 The recording work sheets, inspection check lists, and Performance Testing plans must all be approved by the Engineer and the owner's representative prior to the start of the testing.
 - .6 Include all commissioning documentation in the maintenance manuals.

.7 Mechanical System Execution:

- .1 Operate equipment and systems shall be tested in the presence of the owner's representative and the consultant to demonstrate compliance with specified requirements. To minimize the time of Commissioning Team members, testing shall be done in four seasonal single blocks of time insofar as possible.
- .2 Notify the consultant, in writing, fourteen (14) days prior to tests scheduled under requirements of this Section.
- .3 Testing shall be conducted under specified design operating conditions as recommended or approved by the consultant.
- .4 All elements of systems shall be tested to demonstrate that total systems satisfy all requirements of these Specifications. Testing shall be accomplished on hierarchical basis. Test each piece of equipment for proper operation, followed by each sub-system, followed by entire system, followed by any inter-ties of other major systems.
- .5 All special testing materials and equipment shall be provided by the appropriate contractor.
- .6 Provide three copies of all test reports and records to the consultant.
- .8 The verification testing procedures shall address all operating characteristics of all mechanical equipment and systems, including:

Equipment Checklist HVAC Unit(s) Energy Recovery Unit(s) Controllers/Valves/Dampers Relays/Sensors/Transducers System Checklist Energy Recovery Unit(s)

1.4 DEMONSTRATION AND OPERATING AND MAINTENANCE INSTRUCTION

- .1 Supply tools, equipment and personnel to demonstrate and instruct operating and maintenance personnel in operating, controlling, adjusting, trouble-shooting and servicing of all systems and equipment during regular work hours, prior to acceptance.
- .2 Mechanical contractor to schedule and coordinate the demonstration all on the same day, starting at a pre-approved time and continuing consequently until complete.
- .3 Where specified elsewhere in Mechanical Division, qualified manufacturers' representatives who are knowledgeable about the project to provide demonstrations and instructions.
- .4 Use operation and maintenance manual, as-built drawings, audio visual aids, etc. as part of instruction materials.
- .5 Instruction duration time requirements as specified in appropriate sections.
- .6 Where deemed necessary, Consultants may record these demonstrations on video tape for future reference.

1.5 TRIAL USAGE

.1 Consultant or owner may use equipment and systems for test purposes prior to acceptance. Supply labour, material, and instruments required for testing.

- .2 Trial usage to apply to following equipment and systems:
 - .1 HVAC
 - .2 Exhaust air
 - .3 Domestic water
 - .4 Plumbing and drainage.

1.6 DEFICIENCIES

- .1 During the course of construction, the consultants will monitor construction and provide written reports of work progress, discussions, and instruction to correct work.
- .2 Instruction to correct work shall be done within the work period before the next review.
- .3 The contractor shall not conceal any work until inspected.
- .4 The contractor shall expedite 100% complete rough-in work and have inspected prior to concealing services and equipment especially above ceiling.
- .5 Upon completion of the project the consultant will do a final review. Upon receiving the final inspection report, the contractor must correct and sign back the inspection report indicating the deficiencies are completed. A re-inspection will only be done once consultant receives this in writing.

1.7 EQUIPMENT INSTALLATIONS

- .1 Unions or flanges: provide for ease of maintenance and disassembly.
- .2 Space for servicing, disassembly and removal of equipment and components: provide as recommended by manufacturer or as indicated.
- .3 Equipment drains: pipe to floor drains.
- .4 Install equipment, rectangular cleanouts and similar items parallel to or perpendicular to building lines.

1.8 MOUNTING HEIGHTS

- .1 Mounting height of equipment is from finished floor to equipment unless specified or indicated otherwise. Coordinate with block coursing (if applicable).
- .2 If mounting height of equipment is not specified or indicated, verify before proceeding with installation.
- .3 Install mechanical equipment at following heights unless indicated otherwise.
 - .1 Thermostats: Barrier Free (operable) 1200 mm (47.25") Non Barrier Free 1500 mm (59")

Also follow direction of architectural drawings and where discrepancies occur clarify prior to rough-in.

1.9 ANCHOR BOLTS AND TEMPLATES

.1 Supply anchor bolts and templates for installation by other divisions.

1.10 PROTECTION OF OPENINGS

.1 Protect equipment and systems openings from dirt, dust, and other foreign materials with materials appropriate to system.

1.11 ELECTRICAL

- .1 Electrical work to conform to Electrical Division including the following:
 - .1 Supplier and installer responsibility and related mechanical responsibility is indicated in Equipment Schedule on mechanical and/or electrical drawings
 - .2 Power wiring and conduit is specified in Electrical Division except for conduit, wiring and connections below 50 V which are related to control systems specified in Mechanical Division. Follow Electrical Division for quality of materials and workmanship.
 - .3 Electrically operated equipment shall be C.S.A. approved label. Special Inspection Label of Provincial Authority having jurisdiction will be accepted in lieu of C.S.A. approval. Each motor shall have an approved starter. Starter will be supplied and installed by Electrical Division unless otherwise indicated.

1.12 CONTROL WIRING

- .1 Furnish and install all components, devices, and control wiring for all plumbing, fire protection, HVAC equipment, HVAC systems, lighting, and other electrical loads to make all equipment operable to satisfaction of owner and consultant and to manufacturer's requirements and recommendations.
- .2 All electrical wiring, mechanical wiring and installations shall comply with local and national electrical and mechanical codes.
- .3 Supply and install wiring as required for all devices and systems. Install wiring in EMT conduit and otherwise comply with all requirements of the Electrical Division. Approved plenum wire may be used for sensor and network communication wiring where it complies with appropriate building codes and regulatory authorities.
- .4 All wiring concealed in walls and chases, and all exposed wiring shall be run in conduit.
- .5 Provide recessed conduit and backer boxes where controls are wall mounted. Surface mounted boxes and conduit are acceptable in mechanical or service rooms.
- .6 Free-run plenum rated cable shall be run in cable hangers where provided by electrical division or tied neatly to pipe and duct hangers in the ceiling. Avoid wiring that droops. Follow building lines and do not run wiring "as the crow flies".

1.13 MOTORS

- .1 Provide high efficiency motors for mechanical equipment as specified.
- .2 If delivery of specified motor will delay delivery or installation of any equipment, install motor approved by Consultant for temporary use. Final acceptance of equipment will not occur until specified motor is installed.
- .3 Motors under 373 W, (1/2 hp): speed as indicated, continuous duty, built-in overload protection, resilient mount, single phase, voltage as indicated.

.4 Motors 373 W, (1/2 hp) and larger: EEMAC Class B, squirrel cage induction, speed as indicated, continuous duty, drip proof, ball bearing, maximum temperature rise 40°C (72°F), 3 phase, voltage as indicated.

1.14 BELT DRIVES

- .1 Fit reinforced belts in sheave matched to drive. Multiple belts to be matched sets.
- .2 Use cast iron or steel sheaves secured to shafts with removable keys unless otherwise specified.
- .3 For motors under 7.5 kW 10 hp: standard adjustable pitch drive sheaves, having plus or minus 10% range. Use mid-position of range for specified r/min.
- .4 For motors 7.5 kW 10 hp and over: sheave with split tapered bushing and keyway having fixed pitch unless specifically required for item concerned. Provide sheave of correct size to suit balancing.
- .5 Minimum drive rating: 1.5 times nameplate rating on motor. Keep overhung loads within manufacturer's design requirements on prime mover shafts.
- .6 Motor slide rail adjustment plates to allow for centre line adjustment.
- .7 Provide sheave changes as required for final air balancing.

1.15 GUARDS

- .1 Provide guards for unprotected devices.
- .2 Guards for belt drives:
 - .1 Expanded metal screen welded to steel frame.
 - .2 Minimum 1.2 mm (18 gauge) thick sheet metal tops and bottoms.
 - .3 40 mm (1 1/2") diameter holes on both shaft centres for insertion of tachometer.
 - .4 Removable for servicing.
- .3 Provide means to permit lubrication and use of test instruments with guards in place.
- .4 Install belt guards to allow movement of motors for adjusting belt tension.
- .5 Guard for flexible coupling:
 - .1 "U" shaped, minimum 1.6 mm (16 gauge) thick galvanized mild steel.
 - .2 Securely fasten in place.
 - .3 Removable for servicing.
- .6 Unprotected fan inlets or outlets:
 - .1 Wire or expanded metal screen, galvanized, 20 mm (3/4") mesh.
 - .2 Net free area of guard: not less than 80% of fan openings.
 - .3 Securely fasten in place.
 - .4 Removable for servicing.

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.7 Duct Openings in Floor

- .1 Provide reinforced expanded mesh grating, style 3 (3 lbs/sq.ft.) cover on accessible unprotected duct openings over 300 mm (12") wide and as indicated. This includes all ductwork terminating in air handling units and plenums.
- .2 Securely Fasten in place.
- .3 Removable for servicing.

1.16 PIPING AND EQUIPMENT SUPPORTS

- .1 Equipment supports supplied by equipment manufacturer: specified elsewhere in Mechanical Division.
- .2 Piping and equipment supports not supplied by equipment manufacturer: fabricate from structural grade steel meeting requirements of Structural Steel Section. Submit structural calculations with shop drawings.
- .3 Mount base mounted equipment on chamfered edge housekeeping pads, minimum of 100 mm (4") high and 150 mm (6") larger than equipment dimensions all around. Concrete specified elsewhere.
- .4 Where housekeeping pads incorporate existing pads provide 10 mm dowels into existing pads. New pad height shall match existing.

1.17 ROOF MOUNTED PIPE SUPPORT

- .1 Provide zero penetration pipe support on roof where indicated.
- .2 Base shall be made of high density polypropylene with UV protection. Maximum loading shall be 50 lb/sq.ft.
- .3 Frames shall be galvanized. All fastenings, rods, nuts, washers, hangers, etc. shall be stainless steel.
- .4 Provide shop drawings as specified. Install to manufacturers recommendations.
- .5 Acceptable material: Portable pipe hanger Bigfoot systems Miro rooftop supports

1.18 SLEEVES

- .1 Pipe sleeves: at points where pipes pass through masonry, concrete or fire rated assemblies and as indicated. Grout sleeves in place.
- .2 Schedule 40 steel pipe.
- .3 Sleeves with annular fin continuously welded at midpoint:
 - .1 Through foundation walls.
 - .2 Where sleeve extends above finished floor.
 - .3 Through fire rated walls and floors.
- .4 Sizes: minimum 6 mm (1/4") clearance all around, between sleeve and uninsulated pipe or between sleeve and insulation.

- .5 Terminate sleeves flush with surface of concrete and masonry walls, concrete floors on grade and 25 mm (1") above other floors.
- .6 Fill voids around pipes:
 - .1 Caulk between sleeve and pipe in foundation walls and below grade floors with waterproof fire retardant non-hardening mastic.
 - .2 Where sleeves pass through walls or floors, provide space for firestopping. Where pipes/ducts pass through fire rated walls, floors and partitions, maintain fire rating integrity.
 - .3 Ensure no contact between copper tube or pipe and ferrous sleeve.
 - .4 Fill future-use sleeves with lime plaster or other easily removable filler.
 - .5 Coat exposed exterior surfaces of ferrous sleeves with heavy application of zinc rich paint to CGSB 1-GP-181M+Amdt-Mar-78.
- .7 Provide minimum 20 gauge duct sleeves where ducts pass through masonry concrete or fire rated assemblies. Maintain minimum 25 mm clearance all around or to the requirements of the authority having jurisdiction. Seal at wall as indicated.

1.19 FIRE STOPPING

- .1 This contractor shall work with all other contractors on the project in providing one common method of fire stopping all penetrations made in fire rated assemblies.
- .2 Approved fire stopping and smoke seal material in all fire separations and fire ratings within annular space between pipes, ducts, insulation and adjacent fire separation and/or fire rating.
- .3 Do not use cementious or rigid seals around penetrations for pipe, ductwork, or other mechanical items.
- .4 Insulated pipes and ducts: ensure integrity of insulation and vapour barrier at fire separation.
- .5 Provide materials and systems capable of maintaining effective barrier against flame, smoke and gases. Ensure continuity and integrity of fire separation.
- .6 Comply with the requirements of CAN4-S115-M35, and do not exceed opening sized for which they have been tested.
- .7 Systems to have an F or FT rating (as applicable) not less than the fire protection rating required for closures in a fire separation. Provide "fire wrap" blanket around services penetrating fire walls. Extent of blanket must correspond to ULC recommendations.
- .8 The fire stopping materials are not to shrink, slump or sag and to be free of asbestos, halogens and volatile solvents.
- .9 Firestopping materials are to consist of a component sealant applied with a conventional caulking gun and trowel.
- .10 Fire stop materials are to be capable of receiving finish materials in those areas which are exposed and scheduled to receive finishes. Exposed surfaces are to be acceptable to consultant prior to application of finish.

- .11 Firestopping shall be inspected and approved by local authority prior to concealment or enclosure.
- .12 Install material and components in accordance with ULC certification, manufacturers instructions and local authority.
- .13 Submit product literature and installation material on fire stopping in shop drawing and product data manual. Maintain copies of these on site for viewing by installers and consultant.
- .14 Manufacturer of product shall provide certification of installation. Submit letter to the consultant.
- .15 Acceptable Manufacturer: Minnesota Mining and Manufacturing
- Acceptable Alternate Manufacturers to approval of local authority: Fryesleeve Industries Inc.
 General Electric Pensil Firestop Systems
 International Protective Coatings Corp.
 Rectorseal Corporation (Metacaulk)
 Proset Systems
 3M
 AD Systems
 Hilti
- .17 Ensure firestop manufacturer representative performs on site inspections and certifies installation. Submit inspection reports/certification at time of substantial completion.

1.20 ESCUTCHEONS

- .1 On pipes and ductwork passing through walls, partitions, floors and ceilings in exposed finished areas and on water and drain pipes inside millwork and cabinets.
- .2 Chrome or nickel plated brass or Type 302 stainless steel, one piece type with set screws.
- .3 Outside diameter to cover opening or sleeve.
- .4 Inside diameter to fit around finished pipe.

1.21 PAINTING

- .1 Refer to Section Interior Painting and specified elsewhere.
- .2 Apply at least one coat of corrosion resistant primer paint to ferrous supports and site fabricated work.
- .3 Apply two coats of paint to exposed piping service in mechanical room, base colour as specified in Mechanical Identification Section.
- .4 Prime and touch up marred finished paintwork to match original.
- .5 Restore to new condition, or replace equipment at discretion of consultant, finishes which have been damaged too extensively to be merely primed and touched up.

1.22 SPARE PARTS

- .1 Furnish spare parts in accordance with general requirements and as follows:
 - .1 One set of packing for each pump.
 - .2 One casing joint gasket for each size pump.
 - .3 One head gasket set for each heat exchanger.
 - .4 One glass for each gauge glass.
 - .5 One set of belts for each type or each size of machinery.
 - .6 One filter cartridge or set of filter media for each filter or filter bank in addition to final operating set.
- .2 Provide list of equipment in maintenance manuals indicating corresponding spare parts required. List of spare parts to be signed off by receiving personnel.

1.23 SPECIAL TOOLS

.1 Provide one set of special tools required to service equipment as recommended by manufacturers and in accordance with Maintenance Materials Special Tools and Spare Parts.

1.24 ACCESS DOORS

- .1 Provide access doors to concealed mechanical equipment for operating, inspecting, adjusting and servicing.
- .2 Flush mounted 600 x 600 mm (24" x 24") for body entry and 300 x 300 mm (12" x 12") for hand entry unless otherwise noted. Doors to open 180°, have rounded safety corners, concealed hinges, screwdriver latches and anchor straps.
- .3 Material:
 - .1 Special areas such as tiled or marble surfaces: use stainless steel with brushed satin or polished finish as directed by Consultant.
 - .2 Remaining areas: use prime coated steel.
 - .3 Fire rated areas: provide ULC listed access doors.
 - .4 Washrooms or high moisture area ceilings: Aluminum with mill finish suitable for painting.
- .4 Installation:

.5

- .1 Locate so that concealed items are accessible.
- .2 Locate so that hand or body entry (as applicable) is achieved.
- Acceptable materials: Le Hage Zurn Acudor Nailor Industries Inc.

1.25 DIELECTRIC COUPLINGS

- .1 General:
 - .1 To be compatible with and to suit pressure rating of piping system.
 - .2 Where pipes of dissimilar metals are joined.
- .2 Pipes NPS 50 mm (2") and under: isolating unions.
- .3 Pipes NPS 65 mm (2 1/2") and over: isolating flanges.

1.26 DRAIN VALVES

- .1 Locate at low points and at section isolating valves unless otherwise specified.
- .2 Minimum NPS 20 mm (3/4") unless otherwise specified: bronze, with hose end male thread and complete with cap and chain.
- .3 Drain valves on potable water systems shall be complete with vacuum breaker.

1.27 REPAIRS, CUTTING, AND RESTORATION

- .1 Patch and repair walls, floors, ceilings, and roofs with materials of same quality and appearance as adjacent surfaces unless otherwise shown. Surface finishes shall exactly match existing finishes of same materials.
- .2 Each Section of this Division shall bear expense of cutting, patching, and repairing to install their work and/or replacing of work of other Sections required because of its fault, error, tardiness, or because of damage done by it.
- .3 Cutting, patching, repairing, and replacing pavements, sidewalks, roads, and curbs to permit installation of work of this Division is responsibility of Section installing work.
- .4 All patching, painting and making good of the existing walls, floors, ceilings, partitions and roof will be at the expense of this Contractor, but performed by the Contractor specializing in the type of work involved unless otherwise noted.

1.28 EXISTING SYSTEMS

- .1 Connections into existing systems to be made at time approved by Consultant. Request written approval of time when connections can be made.
- .2 Be responsible for damage to existing plant by this work.

1.29 CLEANING

- .1 Clean interior and exterior of all systems including strainers. Vacuum interior of ductwork and air handling units prior to turn over to owner.
- .2 In preparation for final acceptance, clean and refurbish all equipment and leave in operating condition including replacement of all filters in all air and piping systems.

1.30 DISCONNECTION AND REMOVAL

- .1 Disconnect and/or remove equipment, piping, ductwork, etc. as indicated.
- .2 Cap and conceal all redundant and obsolete connections.

- .3 Provide a list of equipment to be removed to the owner, for his acceptance of same. Remove all equipment from site, which the owner does not retain.
- .4 Store equipment to be retained by owner on site where directed by consultant.

1.31 OWNER SUPPLIED EQUIPMENT

.1 Connect to equipment supplied by the owner and make operable.

1.1 TSSA INSPECTION

- .1 Prior to final completion of the project, this contractor shall make application, arrange, and pay for a TSSA inspection of all piping systems and equipment installations, including, but not limited to medical gasses, refrigeration, fuel piping, compressed air, heating plant, cooling plant, and associated equipment installed under the contract.
- .2 Provide a copy of the TSSA report in the maintenance manuals for each system.

1.1 GENERAL PROVISIONS

- .1 Conform to the General Provisions of General Requirements Section.
- .2 This project is one of a retrofit nature in part, and which will require some demolition.
- .3 Allow for all remedial work in areas indicated on the drawings and as generally defined in the relevant sections of the specifications.

1.2 RELATED WORK SPECIFIED ELSEWHERE

.1 Electrical Division.

1.3 SCOPE OF WORK

.1 The scope of work is essentially the selected disconnection and/or removal of services and/or equipment, piping ductwork etc. as indicated or required to complete the work.

Part 2 Products

2.1 GENERAL

- .1 This Division is to liaise with the Owners or Consultant for equipment being removed that may be suitable for reuse to that specified or handed over to the owner.
- .2 This Division to take full responsibility for any special tools or equipment required to disassemble or remove material from building.

Part 3 Execution

3.1 GENERAL

- .1 The general requirements are indicated on the drawings and on the outline specification in Division 1.
- .2 The general execution of the demolition is to be carried out in a clean and efficient manner.
- .3 Demolition of existing ceiling, walls etc., to facilitate removal of existing services or equipment or installation of new to be kept to a minimum and then restored to match existing.
- .4 All openings or holes created by removal of existing mechanical systems which are not being reused are to be patched with the same material surrounding surfaces.
- .5 All new holes and openings to facilitate mechanical systems are to be patched to match surrounding surfaces.

- .6 Protect all existing furnishings materials and equipment. Any damage occurring as a result of the work of this Division shall be repaired or replaced at the expense of this Division.
- .7 Where work involves breaking into or connecting to existing services, carry out work at times directed by the Owners in an expedient manner with minimum disruption to the facility and systems downtime.
- .8 Where unknown services are encountered, immediately advise Consultant and confirm findings in writing.
- .9 Where the location of any services has been shown on the plans, such information is not guaranteed. It is this Division's responsibility to verify locations, invert elevations, etc., <u>immediately after moving on site.</u> Should for any reason the information obtained necessitates changes in procedure or design, advise the Consultant at once. If verification of existing conditions is not done at the outset and any problems arise, the responsibility for same is entirely this Division's.
- .10 Disconnect and/or remove equipment piping, ductwork, etc. as indicated.
- .11 Cap and conceal all redundant and obsolete connections.
- .12 Provide a list of equipment to be removed to the owner, for his acceptance of same. Remove all equipment from site which the owner does not retain.
- .13 Maintain equipment to be retained by owner on site where directed by consultant.
- .14 Demolition of all parts of the work must be completed within the confines of the work area and in such a way as the dust produced and risk to injury of will not adversely affect the building users.
- .15 Demolished areas of the existing building will remain in their current use in some cases. Demolition in these areas must be kept to the minimum required to complete the work.
- .16 Demolition shall take place within areas isolated from all other areas with appropriate hoarding, scaffolding, netting, fencing or other means of security between building users and the work.
- .17 Co-ordinate making safe electrical devices, capping plumbing and removal of fixtures prior to commencement of demolition.
- .18 All piping and equipment to be removed and/or abandoned shall be drained prior to capping and/or abandoning. Disposal of all liquids shall be to the approval of authority of having jurisdiction and/or provincial regulations.

1.1 REFERENCES

- .1 All codes, standards, etc. as referenced shall be the latest edition.
- .2 American National Standards Institute/ American Society of Mechanical Engineers (ANSI/ASME)
 - .1 ANSI/ASME B31.1, Power Piping, (SI Edition).
- .3 American Society for Testing and Materials (ASTM)
 - .1 ASTM A 125, Specification for Steel Springs, Helical, Heat-Treated.
 - .2 ASTM A 307, Specification for Carbon Steel Bolts and Studs, 60,000 PSI Tensile Strength.
 - .3 ASTM A 563, Specification for Carbon and Alloy Steel Nuts.
- .4 Manufacturer's Standardization Society of the Valves and Fittings Industry (MSS)
 - .1 MSS SP-58, Pipe Hangers and Supports Materials, Design, Manufacture Selection, Application, and Installation.

1.2 DESIGN REQUIREMENTS

- .1 Construct pipe hanger and support to manufacturer's recommendations utilizing manufacturer's regular production components, parts and assemblies.
- .2 Base maximum load ratings on allowable stresses prescribed by ASME B31.1 or MSS SP-58.
- .3 Ensure that supports, guides, anchors do not transmit excessive quantities of heat to building structure.
- .4 Design hangers and supports to support systems under all conditions of operation, allow free expansion and contraction, prevent excessive stresses from being introduced into pipework or connected equipment.
- .5 Provide for vertical adjustments after erection and during commissioning. Amount of adjustment to be in accordance with MSS SP-58.

1.3 SHOP DRAWINGS AND PRODUCT DATA

- .1 Submit shop drawings and product data in accordance with general requirements.
- .2 Submit shop drawings and product data for following items:
 - .1 All bases, hangers and supports.
 - .2 Connections to equipment and structure.
 - .3 Structural assemblies.

1.4 MAINTENANCE DATA

.1 Provide maintenance data for incorporation into manual specified in general requirements.

Part 2 Products

2.1 GENERAL

- .1 Fabricate hangers, supports and sway braces in accordance with ANSI B31.1 and MSS-SP-58.
- .2 Use components for intended design purpose only. Do not use for rigging or erection purposes.

2.2 PIPE HANGERS

- .1 Finishes:
 - .1 Pipe hangers and supports: to ANSI & ULC requirements
 - .2 Ensure steel hangers in contact with copper piping are copper plated.
- .2 Upper attachment structural: Suspension from upper flange of I-Beam or joist.
 - .1 Cold piping NPS 50 mm (2") maximum: Ductile iron C-clamp with hardened steel cup point setscrew, locknut and carbon steel retaining clip.
 - .1 Rod: 10 mm (3/8") UL listed
 - .2 Cold piping NPS 65 mm (2 1/2") or greater, all hot piping: Malleable iron beam clamp, eye rod, jaws and extension with carbon steel retaining clip, tie rod, nuts and washers, UL listed & FM approved.
- .3 Upper attachment structural: Suspension from upper flange of I-Beam.
 - .1 Cold piping NPS 50 mm (2") maximum: Ductile iron top-of-beam C-clamp with hardened steel cup point setscrew, locknut and carbon steel retaining clip, UL listed.
 - .2 Cold piping NPS 65 mm (2 1/2") or greater, all hot piping: Malleable iron top-ofbeam jaw-clamp with hooked rod, spring washer, plain washer and nuts.
- .4 Upper attachment to concrete.
 - .1 Ceiling: Carbon steel welded eye rod, clevis plate, clevis pin and cotters with weldless forged steel eye nut. Ensure eye 6 mm (1/4") minimum greater than rod diameter.
 - .2 Concrete inserts: wedge shaped body with knockout protector plate ULC listed. Note: Rapidex and Siporex are <u>not</u> considered concrete. Should one of these systems be encountered, piping/ductwork and/or equipment shall be supported from adjacent walls or from supplemental steel provided by this contractor attached to the adjacent walls/structure.
- .5 Shop and field-fabricated assemblies.
 - .1 Trapeze hanger assemblies: ASME B31.1.
 - .2 Steel brackets: ASME B31.1.
- .6 Hanger rods: threaded rod material to MSS SP-58.
 - .1 Ensure that hanger rods are subject to tensile loading only.
 - .2 Provide linkages where lateral or axial movement of pipework is anticipated.

- .7 Pipe attachments: material to MSS SP-58.
 - .1 Attachments for steel piping: carbon steel.
 - .2 Attachments for copper piping: copper plated black steel.
 - .3 Use insulation shields for all piping.
 - .4 Oversize pipe hangers and supports to accommodate thermal insulation. Provide 1.5 mm (16 gauge) saddles.
- .8 Adjustable clevis: material to MSS SP-58 UL listed, clevis bolt with nipple spacer and vertical adjustment nuts above and below clevis.
 - .1 Ensure "U" has hole in bottom for rivetting to insulation shields.

2.3 INSULATION PROTECTION SHIELDS

- .1 Insulated cold piping:
 - .1 64 kg/m² (13.12 lbs/ft²) density insulation plus insulation protection shield to: MSS SP-69, galvanized sheet carbon steel. Length designed for maximum 3 m (10') span.
- .2 Insulated hot piping:
 - .1 Curved plate 300 mm (12") long, with edges turned up, welded-in centre plate for pipe sizes NPS 300 mm (12") and over, carbon steel to comply with MSS SP-58.

2.4 EQUIPMENT SUPPORTS

.1 Fabricate equipment supports not provided by equipment manufacturer from structural grade steel meeting requirements of miscellaneous metals, specified herein. Submit calculations with shop drawings.

2.5 EQUIPMENT ANCHOR BOLTS AND TEMPLATES

.1 Provide templates to ensure accurate location of anchor bolts.

2.6 ROOF MOUNTED EQUIPMENT

- .1 Install as per manufacturers' instructions on roof curbs provided by manufacturer as indicated.
- .2 Provide all necessary continuous pressure treated wood blocking and 24 gauge metal liner on all exposed wood as required to install roof curb level.

2.7 OTHER EQUIPMENT SUPPORTS

- .1 From structural grade steel meeting requirements of structural steel section specified herein.
- .2 Submit structural calculations with shop drawings.

2.8 MANUFACTURER

- .1 Acceptable materials:
 - .1 Grinnell
 - .2 Anvil
 - .3 Myatt
 - .4 Taylor

Part 3 Execution

3.1 INSTALLATION

- .1 Install in accordance with:
 - .1 Manufacturer's instructions and recommendations.
- .2 Vibration Control Devices:
 - .1 Install on piping systems at pumps, boilers, chillers, cooling towers, elsewhere as indicated.
- .3 Clamps on riser piping:
 - .1 Support independent of connected horizontal pipework using riser clamps and riser clamp lugs welded to riser.
 - .2 Bolt-tightening torques to be to industry standards.
 - .3 Steel pipes: Install below coupling or shear lugs welded to pipe.
 - .4 Cast iron pipes: Install below joint.
- .4 Clevis plates:
 - .1 Attach to concrete with 4 minimum concrete inserts at each corner.
- .5 Provide supplementary structural steelwork where structural bearings do not exist or where concrete inserts are not in correct locations.

3.2 HANGER SPACING

- .1 Plumbing piping: most stringent requirements of Canadian Plumbing Code, Provincial Code, or authority having jurisdiction.
- .2 Fire protection: to applicable fire code.
- .3 Gas and fuel oil piping: up to NPS 15 mm (1/2"): every 1.8 m (6').
- .4 Copper piping: up to NPS 15 mm (1/2"): every 1.5 m (5').
- .5 Flexible joint roll groove pipe: in accordance with table below, but not less than one hanger at joints.

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.6 Within 300 mm (12") of each elbow and:

Maximum		Maximum
Pipe	Spacing	Spacing
Size: NPS	Steel	Copper
up to 32 mm (1 1/4")	2.1 m (7')	1.8 m (6')
40 mm (1 1/2")	2.7 m (9')	2.4 m (8')
50 mm (2")	3.0 m (10')	2.7 m (9')
65 mm (2 1/2")	3.6 m (12')	3.0 m (10')
80 mm (3")	3.6 m (12')	3.0 m (10')
90 mm (3 1/2")	3.9 m (13')	3.3 m (11')
100 mm (4")	4.2 m (14')	3.6 m (12')
125 mm (5")	4.8 m (16')	
150 mm (6")	5.1 m (17')	
200 mm (8")	5.7 m (19')	
250 mm (10")	6.6 m (22')	
300 mm (12")	6.9 m (23')	

.7 Pipework greater than NPS 300 mm (12"): to MSS SP-69.

3.3 HANGER INSTALLATION

- .1 Install hanger so that rod is vertical under operating conditions.
- .2 Adjust hangers to equalize load.
- .3 Support from structural members. Where structural bearing does not exist or inserts are not in suitable locations, provide supplementary structural steel members.
- .4 Do "NOT" support piping, ductwork and equipment from roof deck, on bottom chord of floor and/or roof joist and/or from OWSJ bridging. Provide structural member between joist.

3.4 HORIZONTAL MOVEMENT

- .1 Angularity of rod hanger resulting from horizontal movement of pipework from cold to hot position not to exceed 4mm (5/32") from vertical.
- .2 Where horizontal pipe movement is less than 15 mm (1/2"), offset pipe hanger and support so that rod hanger is vertical in the hot position.

3.5 FINAL ADJUSTMENT

- .1 Adjust hangers and supports:
 - .1 Ensure that rod is vertical under operating conditions.
 - .2 Equalize loads.
- .2 Adjustable clevis:
 - .1 Tighten hanger load nut securely to ensure proper hanger performance.
 - .2 Tighten upper nut after adjustment.

- .3 C-clamps:
 - .1 Follow manufacturer's recommended written instructions and torque values when tightening C-clamps to bottom flange of beam.
- .4 Beam clamps:
 - .1 Hammer jaw firmly against underside of beam.

1.1 SHOP DRAWINGS

- .1 Submit shop drawings in accordance with general requirements.
- .2 Provide separate shop drawings for each isolated system complete with performance and product data.

Part 2 Products

2.1 GENERAL

- .1 Size and shape of bases type and performance of vibration isolation to be as indicated.
- .2 To be of the same manufacturer for all isolation.
- .3 Acceptable materials: Korfund Vibro-Acoustics Vibron

2.2 HANGERS

- .1 Colour coded springs, rust resistant, painted box type hangers. Arrange to permit hanger box or rod to move through a 30° arc without metal to metal contact.
- .2 Type H1 neoprene in-shear, molded with rod isolation bushing, which passes through hanger box.
- .3 Type H2 stable spring, elastomeric washer, cup with molded isolation bushing which passes through hanger box.
- .4 Type H3 stable spring, elastomeric element with pre-compression washer and nut [with deflection indicator].
- .5 Performance as indicated.
- .6 Acceptable materials: Vibron IAC Acoustics Korfund Vibro-Acoustics

Part 3 Execution

3.1 INSTALLATION

.1 Install vibration isolation equipment in accordance with manufacturers instructions and adjust mountings to level equipment.

- .2 Ensure piping, ducting and electrical connections to isolated equipment do not reduce system flexibility and that piping, conduit and ducting passage through walls and floors do not transmit vibrations.
- .3 Unless indicated otherwise, support piping connected to isolated equipment with spring mounts or spring hangers with 25 mm (1") minimum static deflection as follows:
 - .1 Up to NPS 100 mm (4"): first 3 points of support. NPS 125 mm (5") to NPS 200 mm (8"): first 4 points of support. NPS 250 mm (10") and Over: first 6 points of support.
 - .2 First point of support shall have a static deflection of twice deflection of isolated equipment, but not more than 50 mm (2").
- .4 Where isolation is bolted to floor use vibration isolation rubber washers.
- .5 Block and shim level bases so that ductwork and piping connections can be made to a rigid system at the operating level, before isolator adjustment is made. Ensure that there is no physical contact between isolated equipment and building structure.

3.2 SITE VISIT

- .1 Manufacturer to visit site and provide written certification that installation is in accordance with manufacturer's instructions and submit report to Consultant.
- .2 Provide Consultant with notice 24 h in advance of visit.
- .3 Make adjustments and corrections in accordance with written report.

3.3 TESTING

- .1 Experienced and competent sound and vibration testing professional engineer to take vibration measurement for HVAC systems after start up and TAB of systems to Testing Adjusting and Balancing Section.
- .2 Vibration measurements shall be taken for equipment-listed below:
- .3 Provide Consultant with notice 48 h in advance of commencement of tests.
- .4 Establish adequacy of equipment isolation and acceptability of noise levels in occupied areas and where appropriate, remedial recommendations including sound curves.
- .5 Submit complete report of test results including sound curves.

1.1 REFERENCES

- .1 All codes, standards, etc. as referenced shall be the latest edition.
- .2 Canadian General Standards Board (CGSB).
 - .1 CAN/CGSB-1.60, Interior Alkyd Gloss Enamel.
 - .2 CAN/CGSB-24.3, Identification of Piping Systems.
- .3 Canadian Standards Association (CSA).
 - .1 Natural Gas and Propane Installation Code CSA B149.1.
- .4 National Fire Protection Association
 - .1 NFPA 13, Installation of Sprinkler Systems.
 - .2 NFPA 14, Standpipe and Systems.

1.2 PRODUCT DATA

- .1 Submit product data in accordance with General Requirements.
- .2 Product data to include paint colour chips, all other products specified in this section.

1.3 **PRODUCT LITERATURE**

- .1 Submit product literature in accordance with General Requirements.
- .2 Product literature to include nameplates, labels, tags, lists of proposed legends.

Part 2 Products

2.1 MANUFACTURER'S EQUIPMENT NAMEPLATES

- .1 Metal or plastic lamicoid nameplate mechanically fastened to each piece of equipment by manufacturer.
- .2 Lettering and numbers to be raised or recessed.
- .3 Information to include, as appropriate:
 - .1 Equipment: Manufacturer's name, model, size, serial number, capacity.
 - .2 Motor: voltage, Hz, phase, power factor, duty, frame size.

2.2 SYSTEM NAMEPLATES

- .1 Colours:
 - .1 Hazardous: red letters, white background.
 - .2 Elsewhere: black letters, white background (except where required otherwise by applicable codes).

- .2 Construction:
 - .1 3 mm (1/8") thick laminated plastic, matte finish, with square corners, letters accurately aligned and machine engraved into core.
- .3 Sizes:

.1

Conform to following table:				
Size	No. of	Height of		
	Sizes mm (")	Line mm (")	Letters mm (")	
1	10 x 50 (3/8" x 2")	1 (3/64")	3 (1/8")	
2	15 x 75 (1/2" x 3")	1 (3/64")	6 (1/4")	
3	15 x 75 (1/2" x 3")	2 (5/64")	3 (1/8")	
4	20 x 100 (3/4" x 4")	1 (3/64")	10 (3/8")	
5	20 x 100 (3/4" x 4")	2 (6/64")	6 (1/4")	
6	20 x 200 (3/4" x 8")	1 (3/64")	10 (3/8")	
7	25 x 125 (1" x 5")	1 (3/64")	15 (1/2")	
8	25 x 125 (1" x 5")	2 (5/64")	10 (3/8")	
9	32 x 200 (1¼" x 8")	1 (3/64")	20 (3/4")	

- .2 Use maximum of 25 letters/numbers per line.
- .4 Locations:
 - .1 Terminal cabinets, control panels: Use size #5.
 - .2 Equipment in Mechanical Rooms: Use size #9.
 - .3 Roof top equipment: use size #9.
 - .4 Equipment above ceiling: use size #1 riveted to ceiling suspension system.

2.3 FIRE DAMPER/FIRE STOP FLAP NAMEPLATES

- .1 Colours:
 - .1 Black letters, yellow background.
- .2 Construction:
 - .1 Self adhesive 50 mm x 25 mm, matte finish, with round corners.
- .3 Locations:
 - .1 Install on adjacent ceiling grid. Where fire stop flap is installed in gypsum ceiling install on diffuser/grille frame. Where fire damper is installed above gypsum ceiling install on adjacent wall.

2.4 EXISTING IDENTIFICATION SYSTEMS

- .1 Apply existing identification system to new work.
- .2 Where existing identification system does not cover for new work, use identification system specified this section.
- .3 Before starting work, obtain written approval of identification system from Consultant.

- .4 Upon completion of this project all references to room names and numbering shall be to the Owner's requirements which may or may 'NOT' be the numbering system used on the drawings. Each contractor shall verify the proper numbering scheme to be used prior to project completion.
- .5 All equipment shall be identified in sequence from the existing equipment and "NOT" duplicate numbering of equipment.

2.5 PIPING SYSTEMS GOVERNED BY CODE

- .1 Identification:
 - .1 Natural and propane gas: To CSA B149.1-00 and authority having jurisdiction and as indicated elsewhere.
 - .2 Sprinklers: To NFPA 13.
 - .3 Standpipe and hose systems: To NFPA 14.

2.6 IDENTIFICATION OF PIPING SYSTEMS

- .1 Identify contents by background colour marking, pictogram (as necessary), legend; direction of flow by arrows. To CAN/CGSB 24.3 except where specified otherwise.
- .2 Legend:
 - .1 Block capitals to sizes and colours listed in CAN/CGSB-24.3.
- .3 Arrows showing direction of flow:
 - .1 Outside diameter of pipe or insulation less than 75 mm (3"): 100 mm (4") long x 50 mm (2") high.
 - .2 Outside diameter of pipe or insulation 75 mm (3") and greater: 150 mm (6") long x 50 mm (2") high.
 - .3 Use double-headed arrows where flow is reversible.
- .4 Extent of background colour marking:
 - .1 To full circumference of pipe or insulation.
 - .2 Length to accommodate pictogram, full length of legend and arrows.
- .5 Materials for background colour marking, legend, arrows:
 - .1 Pipes and tubing 20 mm (3/4") and smaller: Waterproof and heat-resistant pressure sensitive plastic marker tags.
 - .2 All other pipes: Pressure sensitive vinyl with protective overcoating, waterproof contact adhesive undercoating, suitable for ambient of 100% RH and continuous operating temperature of 150°C (300°F) and intermittent temperature of 200°C (395°F).

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.6 Colours and Legends:

.1 Where not listed, obtain direction from Consultant.

.2	Colours for legends, arrows: To following table:		
	Background colour:	Legend:	Arrows:
	Yellow	White	Black
	Green	White	Black
	Red	White	Black

.7 Pictograms:

- .1 Where required, to Workplace Hazardous Materials Information System (WHMIS) regulations.
- .8 Background colour marking and legends for piping systems:

	BACKGROUND COLOUR	
CONTENTS	MARKING	LEGEND
Sanitary	Green	SAN
Plumbing vent	Green	SAN. VENT
Natural gas	Yellow	NATURAL GAS
Gas regulator vents		to Codes
Sprinklers	Red	SPRINKLERS
Conduit for low voltage Control wiring	White	CONTROL WIRINGVOLTS

2.7 IDENTIFICATION DUCTWORK SYSTEMS

- .1 50 mm (2") high stencilled letters and directional arrows 150 mm (6") long x 50 mm (2") high.
- .2 Colours: Black, or co-ordinated with base colour to ensure strong contrast.

2.8 VALVES, CONTROLLERS

- .1 Brass tags with 15 mm (1/2") stamped identification data filled with black paint.
- .2 Include flow diagrams for each system, of approved size, showing charts and schedules with identification of each tagged item, valve type, service, function, normal position, location of tagged item.
- .3 Provide adhesive coloured tab (max. size 15 mm) indication on ceiling to locate valves/equipment above. Same applies to grid. Colour to be approved by consultant.

2.9 CONTROLS COMPONENTS IDENTIFICATION

- .1 Identify all systems, equipment, components, controls, sensors with system nameplates specified in this section.
- .2 Inscriptions to include function and (where appropriate) fail-safe position.
- .3 Provide equipment identification and/or indication on ceiling to locate devices/equipment above ceiling. Install identification on grid. Colours to be approved by consultant.

2.10 LANGUAGE

.1 Identification to be in English.

Part 3 Execution

3.1 TIMING

.1 Provide identification only after all painting specified has been completed.

3.2 INSTALLATION

- .1 Perform work in accordance with CAN/CGSB-24.3 except as specified otherwise.
- .2 Provide ULC and/or CSA registration plates as required by respective agency.

3.3 NAMEPLATES

- .1 Locations:
 - .1 In conspicuous location to facilitate easy reading and identification from operating floor.
- .2 Standoffs:
 - .1 Provide for nameplates on hot and/or insulated surfaces.
- .3 Protection
 - .1 Do not paint, insulate or cover in any way.

3.4 LOCATION OF IDENTIFICATION ON PIPING AND DUCTWORK SYSTEMS

- .1 On long straight runs in open areas in boiler rooms, equipment rooms, galleries, tunnels not more than 1.7 m (5'-8") intervals and more frequently if required to ensure that at least one is visible from any one viewpoint in operating areas and walking aisles.
- .2 Adjacent to each change in direction.
- .3 At least once in each small room through which piping or ductwork passes.
- .4 On both sides of visual obstruction or where run is difficult to follow.
- .5 On both sides of separations such as walls, floors, partitions.
- .6 Where system is installed in pipe chases, ceiling spaces, galleries, other confined spaces, at entry and exit points, and at each access opening.

- .7 At beginning and end points of each run and at each piece of equipment in run.
- .8 At point immediately upstream of major manually operated or automatically controlled valves, dampers, etc. Where this is not possible, place identification as close as possible, preferably on upstream side.
- .9 Identification to be easily and accurately readable from usual operating areas and from access points.
 - .1 Position of identification to be approximately at right angles to most convenient line of sight, considering operating positions, lighting conditions, risk of physical damage or injury and reduced visibility over time due to dust and dirt.

3.5 VALVES, CONTROLLERS

- .1 Valves and operating controllers, except at plumbing fixtures, radiation, or where in plain sight of equipment they serve: Secure tags with non-ferrous chains or closed "S" hooks.
- .2 Install one copy of flow diagrams, valve schedules mounted in frame behind non-glare glass where directed by Consultant. Provide one copy (reduced in size if required) in each operating and maintenance manual.
- .3 Number valves in each system consecutively. Where existing numbering system is installed start new numbering system at 100.

1.1 GENERAL

- .1 TAB means to test, adjust and balance to perform in accordance with requirements of Contract Documents and to do all other work as specified in this section including all air handling systems and equipment, all plumbing systems and equipment and all temperature controls system, building automation systems and equipment.
- .2 This contractor must co-ordinate their work with that of the TAB contractor.

1.2 QUALIFICATIONS OF TAB AGENCIES

- .1 Names of all personnel it is proposed to perform TAB to be submitted to and approved by Consultant within 30 days of start of work.
- .2 Provide documentation confirming qualifications, successful experience.
- .3 Only the following NEBB (National Environmental Balancing Bureau) TAB contractors may quote:
 - .1 Air Audit Inc. 110 Turnbull Court, Unit 11 Cambridge, Ontario N1T 1K6 (519) 740-0871
 - .2 Air Velocities Control Ltd. 100 Premium Way Mississauga, Ontario L5B 1A2 (905) 279-4433
 - .3 Flowset Balancing Ltd. 431 Willis Dr. Oakville, Ontario L6L 4V6 (416) 410-9793
 - .4 Air Adjustments & Balancing Inc.
 - P.O. Box 176, Schomberg, Ontario LOG 1T0 (416) 254-3004

1.3 PURPOSE OF TAB

.1 Test to verify proper and safe operation, determine actual point of performance, evaluate qualitative and quantitative performance of equipment, systems and controls at design, average (95% design) and low (75% of design) loads using actual or simulated loads. TAB contractor to perform equipment evaluation upon start up and once during each season in the first year of operation.

- .2 Adjust and regulate equipment and systems so as to meet specified performance requirements and to achieve specified interaction with all other related systems under all normal and emergency loads and operating conditions. Confirm all equipment interlocks and functions of associated systems.
- .3 Balance systems and equipment to regulate flow rates to match load requirements over full operating ranges and temperatures. Refer to BAS for system operating functions.

1.4 EXCEPTIONS

.1 TAB of systems and equipment regulated by codes, standards to be to satisfaction of authority having jurisdiction.

1.5 CO-ORDINATION

- .1 Schedule time required for TAB (including repairs, re-testing) into project construction and completion schedule so as to ensure completion before acceptance of project.
- .2 Do TAB of each system independently and subsequently, where interlocked with other systems, in unison with those systems. Co-ordinate with other trades to ensure all systems are interlocked as indicated elsewhere prior to TAB.

1.6 PRE-TAB REVIEW

- .1 Review contract documents before project construction is started and confirm in writing to Consultant adequacy of provisions for TAB and all other aspects of design and installation pertinent to success of TAB.
- .2 Review specified standards and report to Consultant in writing all proposed procedures which vary from standard.
- .3 During construction, co-ordinate location and installation of all TAB devices, equipment, accessories, measurement ports and fittings.
- .4 During construction indicate all tolerances of piping, ductwork etc conforms to specifications.

1.7 START-UP

- .1 Follow start-up procedures as recommended by equipment manufacturer unless specified otherwise.
- .2 Follow special start-up procedures specified elsewhere in the Mechanical Division.

1.8 OPERATION OF SYSTEMS DURING TAB

.1 Operate systems for length of time required for TAB and as required by Consultant for verification of TAB reports.

1.9 START OF TAB

- .1 Notify Consultant in writing 3 days prior to start of TAB.
- .2 Start TAB only when building is essentially completed, including:
 - .1 Installation of ceilings, doors, windows, other construction affecting TAB.

- .2 Application of weather-stripping, sealing, caulking.
- .3 All pressure, leakage, other tests specified elsewhere in the Mechanical Division.
- .4 All provisions for TAB installed and operational.
- .5 Start-up, verification for proper, normal and safe operation of all mechanical and associated electrical and control systems affecting TAB including but not limited to:
 - .1 Proper thermal overload protection in place for electrical equipment.
 - .2 Air systems:
 - .1 Filters in place, clean.
 - .2 Duct systems clean.
 - .3 Ducts, air shafts, ceiling plenums are airtight to within specified tolerances.
 - .4 Correct fan rotation.
 - .5 Fire, smoke, volume control dampers installed and open.
 - .6 Coil fins combed, clean.
 - .7 Access doors, installed, closed.
 - .8 All outlets installed, volume control dampers open.

.3 Liquid systems:

- .1 Flushed, filled, vented.
- .2 Correct pump rotation.
- .3 Strainers in place, baskets clean.
- .4 Isolating and balancing valves installed, open.
- .5 Calibrated balancing valves installed, at factory settings.
- .6 Chemical treatment systems complete, operational.
- .7 Control valves are properly piped.
- .8 Coils and radiation are properly piped.
- .9 BAS in operation.

1.10 APPLICATION TOLERANCES

- .1 Do TAB to following tolerances of design values:
 - .1 HVAC systems: plus 10%, minus 5%.
 - .2 Hydronic systems: plus or minus 10%.

1.11 ACCURACY TOLERANCES

.1 Measured values to be accurate to within plus or minus 2% of actual values.

1.12 INSTRUMENTS

- .1 Prior to TAB, submit to Consultant list of instruments to be used together with serial numbers.
- .2 Calibrate in accordance with requirements of most stringent of referenced standard for either applicable system or HVAC system.

.3 Calibrate within 3 months of TAB. Provide certificate of calibration to Consultant.

1.13 SUBMITTALS

- .1 Submit, prior to commencement of TAB:
 - .1 Proposed methodology and procedures for performing TAB if different from referenced standard.

1.14 PRELIMINARY TAB REPORT

- .1 Submit for checking and approval of Consultant, prior to submission of formal TAB report, sample of rough TAB sheets. Include:
 - .1 Details of instruments used.
 - .2 Details of TAB procedures employed.
 - .3 Calculations procedures.
 - .4 Summaries.

1.15 TAB REPORT

- .1 Format to be in accordance with NEBB, AABC, or SMACNA.
- .2 TAB report to show all results in SI or imperial units as indicated on plans and to include:
 - .1 Project as-built drawings.
 - .2 System schematics.

1.16 VERIFICATION

- .1 All reported results subject to verification by Consultant.
- .2 Provide manpower and instrumentation to verify up to 30% of all reported results.
- .3 Number and location of verified results to be at discretion of Consultant.
- .4 Bear costs to repeat TAB as required to satisfaction of Consultant.

1.17 SETTINGS

- .1 After TAB is completed to satisfaction of Consultant, replace drive guards, close all access doors, lock all devices in set positions, ensure sensors are at required settings. Replace all ceiling tile etc.
- .2 Permanently mark all settings to allow restoration at any time during life of facility. Markings not to be eradicated or covered in any way.

1.18 COMPLETION OF TAB

.1 TAB to be considered complete only when final TAB Report received and approved by Consultant.

1.19 AIR SYSTEMS

.1 Standard: TAB to be to most stringent of TAB standards of NEBB, AABC, SMACNA, ASHRAE.

- .2 Do TAB of all systems, equipment, components, controls specified in the Mechanical Division including but not limited to following:
 - .1 Air handling systems and equipment
 - .2 Duct testing to SMACNA standards.
- .3 Qualifications: personnel performing TAB to be current member in good standing of NEBB.
- .4 Quality assurance: Perform TAB under direction of qualified supervisor.
- .5 Measurements: to include, but not limited to, following as appropriate for systems, equipment, components, controls: air velocity, static pressure, flow rate, pressure drop (or loss), temperatures (dry bulb, wet bulb, dewpoint), duct cross-sectional area, RPM, electrical power, voltage, noise, vibration.
- .6 Locations of equipment measurements: To include, but not be limited to, following as appropriate:
 - .1 Inlet and outlet of each damper, filter, coil, humidifier, fan, and other equipment causing changes in conditions.
 - .2 At each controller, controlled device.
- .7 Locations of systems measurements to include, but not be limited to, following as appropriate: Each main duct, main branch, sub-branch, grille, register or diffuser.

1.20 DUCT LEAKAGE TESTING

- .1 Co-ordinate leakage testing with the sheet metal contractor. TAB contractor will be responsible for all duct testing.
- .2 Duct to be tested in accordance with SMACNA HVAC Duct Leakage Test Manual and as indicated.

1.21 OTHER TAB REQUIREMENTS

- .1 General requirements applicable to all work specified this paragraph:
 - .1 Qualifications of TAB personnel: as for air systems specified this section.
- .2 Quality assurance: as for air systems specified this section.
- .3 Provide duct testing as specified.

1.1 REFERENCES

- .1 All codes, standards, etc. as referenced shall be the latest edition.
- .2 NFPA 13 latest edition, Installation of Sprinkler Systems.
- .3 Ontario Fire Code.
- .4 Ontario Building Code.
- .5 Factory Mutual guidelines.

1.2 SHOP DRAWINGS AND PRODUCT DATA

- .1 Submit shop drawings and product data in accordance with general requirements in accordance with NFPA 13, working plans and design requirements.
- .2 Shop drawings shall be approved by authority having jurisdiction prior to submission
- .3 Submit to consultant for general review and information only.
- .4 Submitted drawings shall be reproducible. Do not submit marked up prints.
- .5 Drawings shall be in AutoCad format.

1.3 SAMPLES

- .1 Submit samples in accordance with general requirements.
- .2 Submit samples of following:
 - .1 Each type of sprinkler head.
 - .2 Signs.

1.4 ENGINEERING DESIGN CRITERIA

- .1 Design system in accordance with Ontario Fire Marshall, local authority having jurisdiction, owner's underwriters as required, and NFPA 13, NFPA 20, and NFPA 45 using following parameters:
 - .1 To suit occupancy as indicated.
 - .2 Pipe size and layout: Hydraulic design.
 - .3 Conduct flow and pressure test of water supply in vicinity of project to obtain criteria for bases of design in accordance with NFPA 13. Indicate location and flow on shop drawings.
 - .4 System zoning as indicated in accordance with NFPA 13.
 - .5 Provide complete drawings and calculations stamped by a qualified professional engineer registered in the Province of Ontario.
 - .6 Professional Engineer shall provide on site review and certification for local building code review.

.2 System shall be approved by Ontario Fire Marshall, local authority, and owner's underwriter prior to shop drawing submission.

1.5 COMMISSIONING & INTEGRATED TESTING OF FIRE PROTECTION & LIFE SAFETY SYSTEMS

- .1 Sprinkler contractor to perform services with the Fire Commissioning Agent (FCA) to meet their requirements for administration, verification, and final sign-off.
- .2 The Fire Commissioning Agent (FCA) is being retained by the electrical contractor, however; this contractor's work to satisfy the FCA requirements shall be included in the tender price.
- .3 The sprinkler contractor at a minimum must include for:
 - .1 Providing FCA all documentation of design and shop drawings.
 - .2 Provide documents for sequence of operation and maintenance of system.
 - .3 Movement of all valves and accessories to confirm Alarm/Supervisory/Trouble at the fire panel.
 - .4 Create flow at all initiating devices to verify detection at the fire panel.
 - .5 Testing and operation of any fire pumps.
 - .6 Other items that may be requested by the FCA.
 - .7 Re-commissioning of any items that may have failed.
 - .8 Putting the system back into proper operation after tests are completed.
- .4 All work to be performed in accordance with NFPA 3 2010 Edition. Special consideration to be given to Figure A3.3.16 (b) for Sequence of Operation Form required to be completed in conjunction with the FCA and submitted to the consultant's prior to occupancy.
- .5 The work to be performed by this contractor is also described in NFPA 3 table A.5.1.1 as labelled "Construction Stage" and "Occupancy Stage".

1.6 MAINTENANCE DATA

.1 Provide maintenance data for incorporation into manual specified in general requirements.

1.7 MAINTENANCE MATERIALS

- .1 Provide maintenance materials in accordance with general requirements.
- .2 Provide spare sprinklers and tools as required by NFPA 13.

1.8 QUALIFICATIONS

.1 Contractor to be specialist in performing work of this section, and have at least 3 years successful experience in this size and type of project.

1.9 PERMITS AND FEES

.1 Obtain and pay for all permits, fees, and inspections as required by authority having jurisdiction.

1.10 EQUIPMENT

.1 ULC listed and labeled.

1.11 STORAGE

- .1 Store in original packaging with manufacturers' labels and seals intact.
- .2 Store in dry secure location.
- .3 Damaged material and/or equipment shall be replaced.

Part 2 Products

2.1 PIPE, FITTINGS, AND VALVES

- .1 Pipe and Fittings:
 - .1 25 mm (1"): Schedule 40 steel pipe with screwed fittings.
 - .2 32 mm (1¼") to 50 mm (2"):
 - .1 Schedule 40 steel pipe with screwed fittings or,
 - .2 Schedule 10 steel pipe with roll grooved fittings.
 - .3 65 mm (2½") and larger: Schedule 10 steel pipe with roll grooved fittings.
- .2 Valves:
 - .1 ULC listed for fire protection service.
 - .2 Up to NPS 2: bronze, screwed ends, OS&Y gate.
 - .3 NPS 2 1/2 and over: cast iron, flanged or roll grooved ends, indicating butterfly valve.
 - .4 Swing check valves.
 - .5 Ball drip.
 - Pipe hangers:
 - .1 ULC listed for fire protection services.
- .4 End switches:

.3

- .1 Provide on all isolating valves.
- .2 Coordinate voltage and location with fire alarm contractor.
- .5 Flow switches:
 - .1 Provide where indicated and required.
 - .2 Coordinate voltage and location with fire alarm contractor.

2.2 SPRINKLER HEADS

- .1 General: to NFPA 13 and ULC listed for fire services.
- .2 Indicate type and location of sprinkler heads on drawings. Co-ordinate sprinkler heads location with other trades.
- .3 Locate sprinkler heads in acoustic tile ceiling in centre of tile.

- .4 Provide sprinkler heads as follows:
 - .1 Upright bronze: exposed with no ceilings.
 - .2 Concealed fusible link type brass pendent with ring and cup in ceiling and brass coverplate. Coverplate finish selected by consultant. Concealed heads installed in unsupervised areas (corridors, washrooms).
 - .3 White semi-recessed fusible link type brass pendent with adjustable, recessed escutcheon ring and cup. Sprinkler and escutcheon cup. Finish selected by consultant. Semi-recessed heads installed in supervised areas (classrooms, offices, seminar rooms etc.).
 - .4 Sprinkler heads with O-ring design shall not be used.
 - .5 Provide guards on upright sprinkler heads in all storage rooms, in the gymnasium and on heads below 1800 mm AFF.
- .5 Provide sprinkler heads under all equipment/ductwork over 1200 mm wide.

2.3 DOCUMENTATION

- .1 Prepare documentation as indicated.
- .2 Provide documentation based on tender documents. Coordinate sprinkler drawings with all trades.
- .3 Provide one hard copy and one electronic copy of As Built drawings acceptable to consultant prior to final payment.

2.4 UNIT PRICES

- .1 Provide unit prices as follows.
 - .1 Additional sprinkler head including hangers, 3.6 M piping and two elbows.
 - .2 Delete sprinkler head including hangers, 3.6 M piping and two elbows.

Part 3 Execution

3.1 INSTALLATION

- .1 Install, inspect and test to acceptance in accordance with NFPA 13 and FC 403.
- .2 Install excess pressure pump across alarm valve in accordance with manufacturer's instructions.
- .3 Pipe a bypass complete with indicating valve, between Fire department connection and sprinkler main downstream of DCVA. Bypass shall be sized to allow flow test of system demand as per NFPA 13 forward flow test thru the backflow preventor.
- .4 Testing to be witnessed by authority having jurisdiction.
- .5 Space hangers and support of sprinkler piping in accordance with N.F.P.A. regulations.
- .6 Hydrostatically test systems at 350kPa in excess of normal working pressure, but not less than 1.4 MPA for two hours without loss under supervision of authority having jurisdiction and NFPA requirements.

- .7 Provide hydraulic pump, temporary connections and labour required for tests.
- .8 Protect exposed work, in accordance with 'Painting' section.
- .9 Do not cover or conceal piping accessories or work prior to inspection and approval by authorities having jurisdiction.
- .10 Adjust equipment to satisfaction of authority having jurisdiction and consultant.
- .11 Protect equipment during painting. Replace damaged and painted components.
- .12 Co-ordinate the sprinkler piping and equipment with that of other trades on the job. Mains and branches shall be run so as not to interfere with building's structure, mechanical, or electrical installations. Branch piping above ceilings is to run in joist space or minimum 300 mm above ceiling. Provide drops at head locations only. All exposed piping to run in joist space.
- .13 Guarantee that the systems and equipment be installed in accordance with all Local and Provincial by-laws and the rules and regulations of the Insurance Underwriters and the Building Code of Ontario.
- .14 Provide a flow test for each system on the remote inspectors test connection using methods approved by the local fire department and local water commission. Report the test results in writing to the consultant.

3.2 WATER FLOW TEST

- .1 Provide a flow test to approval of local fire department and local water commission at nearest fire hydrant adjacent to building to determine water flow rate and pressure. Provide written test results with shop drawing submission.
- .2 Provide a forward flow test thru the bypass to prove system demand can be provided thru the backflow preventer.

1.1 REFERENCES

- .1 All codes, standards, etc. as referenced shall be the latest edition.
- .2 ASTM D2235, Specification for Solvent Cement for Acrylonitrile-Butadiene-Styrene (ABS) Plastic Pipe and Fittings.
- .3 ASTM D2564, Specification for Solvent Cements for Poly(Vinyl-Chloride) (PVC) Plastic Piping Systems.
- .4 CAN/CSA-B181.1, ABS Drain, Waste and Vent Pipe and Pipe Fittings.
- .5 CAN/CSA-B181.2, PVC and CPVC Drain, Waste and Vent Pipe and Pipe Fittings.
- .6 CAN/CSA-B182.1, Plastic Drain and Sewer Pipe and Pipe Fittings.

Part 2 Products

2.1 PIPING AND FITTINGS

- .1 Buried sanitary, and vent piping to:
 - .1 80 mm (3") and smaller: ABS drain waste and vent pipe to CAN/CSA-B181.1.
 - .2 100 mm (4") and larger: SDR-35 PVC drain waste and vent pipe to CAN/CSA-B181.2.
 - .3 Vent piping: any size, PVC-DWV plastic drain and sewer pipe and fittings CAN/CSA-B181.2.
- .2 Above grade sanitary and vent piping:
 - .1 80 mm (3") and smaller: IPEX: PVC-XFR drain waste and vent pipe to CAN/CSA-B181.2.
 - .2 100 mm (4") and larger: IPEX: PVC-XFR drain waste and vent pipe to CAN/CSA-B181.2.
 - .3 Vent piping: any size, IPEX: PVC-XFR plastic drain and sewer pipe and fittings CAN/CSA-B181.2.
- .3 Use plastic XFR DWV in pipe chase for urinal piping to 1.5 M (5' –0") above finished floor.
- .4 Where piping pierces a fire separation an approved fire stop system to the approval of authority having jurisdiction shall be used.

2.2 JOINTS

- .1 Solvent weld for PVC: to ASTM D2564.
- .2 Solvent weld for ABS: to ASTM D2235.

2.3 EXPANSION

.1 Provide solvent welded expansion joints as required by manufacturer's recommendations.

2.4 VENT FLASHINGS

.1 Thaler Stack Jack spun aluminum complete with insulation, cap, and rubber gasket.

Part 3 Execution

3.1 INSTALLATION

- .1 Install in accordance with Provincial Plumbing Code and local authority having jurisdiction. Install in accordance with manufacturer's instructions.
- .2 Installation of underground pipe
 - .1 Provide all excavation, bedding, backfill, and compaction.
 - .2 Install materials in accordance with Manufacturer's instructions.
 - .3 Use jacks to make-up gasketed joints.
 - .4 Stabilize unstable trench bottoms.
 - .5 Bed pipe true to line and grade with continuous support from firm base.
 - .1 Bedding depth 100 mm to 150 mm (4" to 6").
 - .2 Material and compaction to meet ASTM standard noted above.
 - .6 Excavate bell holes into bedding material so pipe is uniformly supported along its entire length. Blocking to grade pipe is forbidden.
 - .7 Trench width at top of pipe -
 - .1 Minimum 450 mm (18") or diameter of pipe plus 300 mm (12"), whichever is greater.
 - .2 Maximum Outside diameter of pipe plus 600 mm (24").
 - .8 Piping and joints shall be clean and installed according to manufacturer's recommendations. Break down contaminated joints, clean seats and gaskets and reinstall.
 - .9 Do not use back hoe or power equipment to assemble pipe.
 - .10 Initial backfill shall be 300 mm (12") above top of pipe with material specified in referenced ASTM standard.
- .3 Place Cleanouts
 - .1 Where shown on Drawings and near bottom of each stack and riser.
 - .2 At every 90 degree change of direction for horizontal lines.
 - .3 Every 15 m (50 ft) of horizontal run.
 - .4 Extend clean out to accessible surface. Do not place cleanouts in carpeted floors. In such locations, use wall type cleanouts

- .4 Each fixture and appliance discharging water into sanitary sewer or building sewer lines shall have a seal trap in connection with a complete venting system so gases pass freely to atmosphere with no pressure or syphon condition on water seal.
- .5 Before piping is covered, conduct tests in presence of Consultant and correct leaks or defective work. Conduct test prior to placing floor slab but after backfill is placed.
 - .1 Fill waste and vent system a minimum of 1.8 m (6 ft) above finished floor with water and show no leaks for 2 hours.
 - .2 Conduct ball test in presence of consultant to ensure proper grade and clear of obstructions.
- .6 Install solvent welded expansion joints as per manufacturer's recommendation. Care is to taken to accommodate ambient temperatures at time of install.
- .7 Vent entire waste system to atmosphere.
 - .1 Discharge 350 mm (14") above roof. Join lines together in fewest practicable number before projecting above roof.
 - .2 Set back vent lines so they will not pierce roof near an edge or valley.
- .8 Flash pipes passing through roof with Thaler insulated Stack Jack flashing.
 - .1 Flashing base shall be at least 600 mm (24") square.
- .9 Install above ground piping parallel and close to walls and ceilings to conserve headroom and space, and to grade as indicated.

1.1 REFERENCE

- .1 All codes, standards, etc. as referenced shall be the latest edition.
- .2 National Air Duct Cleaners Association (NADCA): "Assessment, Cleaning & Restoration of HVAC Systems (ACR).
- .3 National Air Duct Cleaners Association (NADCA): "Understanding Microbial Contamination in HVAC Systems".
- .4 National Air Duct Cleaners Association (NADCA): "Introduction to HVAC System Cleaning Services".
- .5 National Air Duct Cleaners Association (NADCA): Standard 05 "Requirements for the Installation of Service Openings in HVAC Systems".
- .6 Underwriters' Laboratories (UL): UL Standard 181.
- .7 American Society of Heating, Refrigerating and Air Conditioning Engineers (ASHRAE): Standard 62, "Ventilation for Acceptable Indoor Air Quality".
- .8 Environmental Protection Agency (EPA): "Building Air Quality".
- .9 Sheet Metal and Air Conditioning Contractors' National Association (SMACNA): "HVAC Duct Construction Standards Metal and Flexible".
- .10 North American Insulation Manufacturers Association (NAIMA): "Cleaning Fibrous Glass Insulated Air Duct Systems".

1.2 SPECIAL PROVISIONS

- .1 Qualification of the HVAC System Cleaning Contractor
 - .1 Membership: The HVAC system cleaning contractor shall be a certified member of the National Air Duct Cleaners Association (NADCA), or shall maintain membership in a nationally recognized non-profit industry organization dedicated to the cleaning of HVAC systems.
 - .2 Certification: The HVAC system cleaning contractor shall have a minimum of one (1) Air System Cleaning Specialist (ASCS) certified by NADCA on a full time basis, or shall have staff certified by a nationally recognized certification program and organization dedicated to the cleaning of HVAC systems.
 - .3 Supervisor Qualifications: A person certified as an ASCS by NADCA, or maintaining an equivalent certification by a nationally recognized program and organization, shall be responsible for the total work herein specified.
 - .4 Experience: The HVAC system cleaning contractor shall submit records of experience in the field of HVAC system cleaning as requested by the owner. Bids shall only be considered from firms, which are regularly engaged in HVAC system maintenance with an emphasis on HVAC system cleaning and decontamination.

- .5 Equipment, Materials and Labor: The HVAC system cleaning contractor shall possess and furnish all necessary equipment, materials and labour to adequately perform the specified services.
 - .1 The contractor shall assure that its employees have received safety equipment training, medical surveillance programs, individual health protection measures, and manufacturer's product and material safety data sheets (MSDS) as required for the work by the U.S. Occupational Safety and Health Administration, and as described by this specification. For work performed in countries outside of the U.S.A., contractors should comply with applicable national safety codes and standards.
 - .2 The contractor shall maintain a copy of all current MSDS documentation and safety certifications at the site at all times, as well as comply with all other site documentation requirements of applicable OSHA programs and this specification
 - .3 Contractor shall submit to the owner all Material Safety Data Sheets (MSDS) for all chemical products proposed to be used in the cleaning process.
- .6 Licensing: The HVAC system cleaning contractor shall provide proof of maintaining the proper license(s), if any, as required to do work in this state. Contractor shall comply with all Federal, state and local rules, regulations, and licensing requirements.

1.3 STANDARDS

- .1 NADCA Standards: The HVAC system cleaning contractor shall perform the services specified here in accordance with the current published standards of the National Air Duct Cleaners Association (NADCA).
 - .1 All terms in this specification shall have their meaning defined as stated in the NADCA Standards.
 - .2 NADCA Standards must be followed with no modifications or deviations being allowed.

1.4 DOCUMENTS

- .1 Mechanical Drawings: The owner shall provide the HVAC system cleaning contractor with one copy of the following documents:
 - .1 Project drawings and specifications.
 - .2 Approved construction revisions pertaining to the HVAC system.
 - .3 Any existing indoor air quality (IAQ) assessments or environmental reports prepared for the facility.

Part 2 Products

2.1 SCOPE OF WORK

- .1 This section defines the minimum requirements necessary to render HVAC components clean, and to verify the cleanliness through inspection and/or testing in accordance with items specified herein and applicable NADCA Standards.
- .2 The Contractor shall be responsible for the removal of visible surface contaminants and deposits from within the HVAC system in strict accordance with these specifications.
- .3 The HVAC system includes any interior surface of the facility's existing air distribution system associated with HVAC units: HVAC-1 to HVAC-7 (inclusive), and HVAC-9 for conditioned spaces and/or occupied zones. This includes the entire heating, air-conditioning and ventilation system from the points where the air enters the system to the points where the air is discharged from the system. Supply air ducts, fans, fan housing, fan blades, turning vanes, filters, filter housings, reheat coils, and supply diffusers are all considered part of the HVAC system. The HVAC system may also include other components such as dedicated exhaust and ventilation components and make-up air systems.

2.2 HVAC SYSTEM COMPONENT INSPECTIONS AND SITE PREPARATIONS

- .1 HVAC System Component Inspections: Prior to the commencement of any cleaning work, the HVAC system cleaning contractor shall perform a visual inspection of the HVAC system to determine appropriate methods, tools, and equipment required to satisfactorily complete this project. The cleanliness inspection should include air handling units and representative areas of the HVAC system components and ductwork. In HVAC systems that include multiple air-handling units, a representative sample of the units should be inspected.
- .2 The cleanliness inspection shall be conducted without negatively impacting the indoor environment through excessive disruption of settled dust, microbial amplification or other debris. In cases where contamination is suspected, and/or in sensitive environments where even small amounts of contaminant may be of concern, environmental engineering control measures should be implemented
 - .1 Damaged system components found during the inspection shall be documented and brought to the attention of the consultant.
- .3 Site Evaluation and Preparations: Contractor shall conduct a site evaluation, and establish a specific, coordinated plan which details how each area of the building will be protected during the various phases of the project.
- .4 Inspector Qualifications: Qualified personnel should perform the HVAC cleanliness inspection to determine the need for cleaning. At minimum, such personnel should have an understanding of HVAC system design, and experience in utilizing accepted indoor environmental sampling practices, current industry HVAC cleaning procedures, and applicable industry standards.

2.3 GENERAL HVAC SYSTEM CLEANING REQUIREMENTS

- .1 Containment: Debris removed during cleaning shall be collected and precautions must be taken to ensure that Debris is not otherwise dispersed outside the HVAC system during the cleaning process.
- .2 Particulate Collection: Where the Particulate Collection Equipment is exhausting inside the building, HEPA filtration with 99.97% collection efficiency for 0.3-micron size (or greater) particles shall be used. When the Particulate Collection Equipment is exhausting outside the building, Mechanical Cleaning operations shall be undertaken only with Particulate Collection Equipment in place, including adequate filtration to contain Debris removed from the HVAC system. When the Particulate Collection Equipment is exhausting outside the building, precautions shall be taken to locate the equipment down wind and away from all air intakes and other points of entry into the building.
- .3 Controlling Odors: Measures shall be employed to control odors and/or mist vapors during the cleaning process.
- .4 Component Cleaning: Cleaning methods shall be employed such that all HVAC system components must be Visibly Clean as defined in applicable standards (see NADCA Standards). Upon completion, all components must be returned to those settings recorded just prior to cleaning operations.
- .5 Air-Volume Control Devices: Dampers and any air-directional mechanical devices inside the HVAC system must have their position marked prior to cleaning and, upon completion, must be restored to their marked position.
- .6 Service Openings: The contractor shall utilize service openings, as required for proper cleaning, at various points of the HVAC system for physical and mechanical entry, and inspection.
 - .1 Contractor shall utilize the existing service openings already installed in the HVAC system where possible.
 - .2 Other openings shall be created by this contractor where needed and they must be created so they can be sealed by this contractor in accordance with industry codes and standards.
 - .3 Closures must not significantly hinder, restrict, or alter the airflow within the system.
 - .4 Closures must be properly insulated to prevent heat loss/gain or condensation on surfaces within the system.
 - .5 Openings must not compromise the structural integrity of the system.
 - .6 Construction techniques used in the creation of openings should conform to requirements of applicable building and fire codes, and applicable NFPA, SMACNA and NADCA Standards.
 - .7 Cutting service openings into flexible duct is not permitted. Flexible duct shall be disconnected at the ends as needed for proper cleaning and inspection.
 - .8 Rigid fiberglass duct systems shall be resealed in accordance with NAIMA recommended practices. Only closure techniques that comply with UL Standard 181 or UL Standard 181a are suitable for fiberglass duct system closures.

- .9 All service openings capable of being re-opened for future inspection or remediation shall be clearly marked and shall have their location reported to the consultant in project report documents.
- .7 Ceiling sections (tile): The contractor may remove and reinstall ceiling sections to gain access to HVAC systems during the cleaning process.
- .8 Air distribution devices (registers, grilles & diffusers): The contractor shall clean all air distribution devices.
- .9 Air handling units, terminal units (VAV, Dual duct boxes, etc.), blowers and exhaust fan: The contractor shall ensure that supply, return, and exhaust fans and blowers are thoroughly cleaned. Areas to be cleaned include blowers, fan housings, plenums (except ceiling supply and return plenums), scrolls, blades, or vanes, shafts, baffles, dampers and drive assemblies. All visible surface contamination deposits shall be removed in accordance with NADCA Standards. Contractor shall:
 - .1 Clean all air handling units (AHU) internal surfaces, components and condensate collectors and drains.
 - .2 Assume that a suitable operative drainage system is in place prior to beginning wash down procedures.
 - .3 Clean all coils and related components, including evaporator fins.
- .10 Duct Systems: This Contractor shall:
 - .1 Create service openings in the system as necessary in order to accommodate cleaning of otherwise inaccessible areas. Provide access doors specified in duct accessories to replace openings.
 - .2 Mechanically clean all duct systems to remove all visible contaminants, such that the systems are capable of passing Cleaning Verification Tests (see NADCA Standards).

2.4 HEALTH AND SAFETY

- .1 Safety Standards: Cleaning contractors shall comply with applicable federal, state, and local requirements for protecting the safety of the contractor's employees, building occupants, and the environment. In particular, all applicable standards of the Occupational Safety and Health Administration (OSHA) shall be followed when working in accordance with this specification.
- .2 Occupant Safety: No processes or materials shall be employed in such a manner that they will introduce additional hazards into occupied spaces.
- .3 Disposal of Debris: All Debris removed from the HVAC System shall be disposed of in accordance with applicable federal, state and local requirements.

2.5 MECHANICAL CLEANING METHODOLOGY

- .1 Source Removal Cleaning Methods:
 - .1 The HVAC system shall be cleaned using Source Removal mechanical cleaning methods designed to extract contaminants from within the HVAC system and safely remove contaminants from the facility. It is the contractor's responsibility to select Source Removal methods that will render the HVAC system Visibly Clean and capable of passing cleaning verification methods (See applicable NADCA Standards) and other specified tests, in accordance with all general requirements. No cleaning method, or combination of methods, shall be used which could potentially damage components of the HVAC system or negatively alter the integrity of the system.
 - .1 All methods used shall incorporate the use of vacuum collection devices that are operated continuously during cleaning. A vacuum device shall be connected to the downstream end of the section being cleaned through a predetermined opening. The vacuum collection device must be of sufficient power to render all areas being cleaned under negative pressure, such that containment of debris and the protection of the indoor environment are assured.
 - .2 All vacuum devices exhausting air inside the building shall be equipped with HEPA filters (minimum efficiency), including hand-held vacuums and wet-vacuums.
 - All vacuum devices exhausting air outside the facility shall be equipped with Particulate Collection including adequate filtration to contain Debris removed from the HVAC system. Such devices shall exhaust in a manner that will not allow contaminants to re-enter the facility. Release of debris outdoors must not violate any outdoor environmental standards, codes or regulations.
 - .4 All methods require mechanical agitation devices to dislodge debris adhered to interior HVAC system surfaces, such that debris may be safely conveyed to vacuum collection devices. Acceptable methods will include those, which will not potentially damage the integrity of the ductwork, nor damage porous surface materials such as liners inside the ductwork or system components.
- .2 Methods of Cleaning Fibrous Glass Insulated Components:
 - .1 Fibrous glass thermal or acoustical insulation elements present in any equipment or ductwork shall be thoroughly cleaned with HEPA vacuuming equipment, while the HVAC system is under constant negative pressure, and not permitted to get wet in accordance with applicable NADCA and NAIMA standards and recommendations.
 - .2 Cleaning methods used shall not cause damage to fibrous glass components and will render the system capable of passing Cleaning Verification Tests (see NADCA Standards)

- .3 Damaged Fibrous Glass Material:
 - .1 Evidence of damage: If there is any evidence of damage, deterioration, delaminating, friable material, mold or fungus growth, or moisture such that fibrous glass materials cannot be restored by cleaning or resurfacing with an acceptable insulation repair coating, they shall be identified for replacement.
 - .2 Replacement: When requested or specified, Contractor must be capable of remediating exposed damaged insulation in air handlers and/or ductwork requiring replacement.
 - .3 Replacement material: In the event fiber glass materials must be replaced, all materials shall conform to applicable industry codes and standards, including those of UL and SMACNA.
 - .4 Replacement of damaged insulation is not covered by this specification.
- .4 Antimicrobial Agents and Coatings:
 - .1 Antimicrobial agents shall only be applied if active fungal growth is reasonably suspected, or where unacceptable levels of fungal contamination have been verified through testing.
 - .2 Application of any antimicrobial agents used to control the growth of fungal or bacteriological contaminants shall be performed after the removal of surface deposits and debris.
 - .3 When used, antimicrobial treatments and coatings shall be applied in strict accordance with the manufacturer's written recommendations and EPA registration listing.
 - .4 Antimicrobial coatings shall be applied according to the manufacturer's written instructions. Coatings shall be sprayed directly onto interior ductwork surfaces, rather than "fogged" downstream onto surfaces.

2.6 CLEANLINESS VERIFICATION

- .1 General:
 - .1 Verification of HVAC System cleanliness will be determined after mechanical cleaning and before the application of any treatment or introduction of any treatment-related substance to the HVAC system, including biocidal agents and coatings.
- .2 Visual Inspection:
 - .1 The HVAC system shall be inspected visually to ensure that no visible contaminants are present.
 - .1 If no contaminants are evident through visual inspection, the HVAC system shall be considered clean; however, the consultant reserves the right to further verify system cleanliness through Surface Comparison Testing or the NADCA vacuum test specified in the NADCA standards.

- .2 If visible contaminants are evident through visual inspection, those portions of the system where contaminants are visible shall be recleaned and subjected to re-inspection for cleanliness.
- .3 NADCA vacuum test analysis shall be performed by a qualified third party experienced in testing of this nature through the HVAC commissioning contract.
- .3 Verification of Coil Cleaning:
 - .1 Cleaning must restore the coil pressure drop to within 10 percent of the pressure drop measured when the coil was first installed. If the original pressure drop is not known, the coil will be considered clean only if the coil is free of foreign matter and chemical residue, based on a thorough visual inspection (see NADCA Standards).

2.7 PRE-EXISTING SYSTEM DAMAGE

.1 Contractor is not responsible for problems resulting from prior inappropriate or careless cleaning techniques of others.

2.8 POST-PROJECT REPORT

- .1 At the conclusion of the project, the Contractor shall provide a report to the consultant indicating the following:
 - .1 Success of the cleaning project, as verified through visual inspection and/or gravimetric analysis.
 - .2 Areas of the system found to be damaged and/or in need of repair.

Part 3 Execution

.1 Not Applicable

Part 1 General

1.1 REFERENCES

- .1 All codes, standards, etc. as referenced shall be the latest edition.
- .2 Canadian General Standards Board (CGSB)
 - .1 ASTM C553, Mineral Fiber Blanket Thermal Insulation for Commercial and Industrial Applications.
 - .2 CAN/ULC-S702, Mineral Fiber Thermal Insulation for Buildings.
 - .3 ASTM C612, Mineral Fiber Block and Board Thermal Insulation.
 - .4 CGSB 51-GP-52Ma-[89], Vapour Barrier Jacket and Facing Material for Pipe, Duct and Equipment Thermal Insulation.
- .3 Underwriters Laboratories of Canada (ULC).
 - .1 CAN/ULC-S102, Surface Burning Characteristics of Building Materials and Assemblies.
- .4 American Society for Testing and Materials (ASTM).
 - .1 ASTM C 335, Test Method for Steady State Heat Transfer Properties of Pipe Insulation.
 - .2 ASTM C 449M, Standard Specification for Mineral Fiber-Hydraulic-Setting Thermal Insulating and Finishing Cement.
 - .3 ASTM B 209M, Specification for Aluminum and Aluminum Alloy Sheet and Plate.
- .5 American Society of Heating, Refrigeration and Air Conditioning Engineers (ASHRAE).
 - .1 ASHRAE Standard 90.1.
- .6 Manufacturer's Trade Associations.
 - .1 Thermal Insulation Association of Canada (TIAC): National Insulation Standards.

1.2 SHOP DRAWINGS

- .1 Submit shop drawings in accordance with general requirements.
- .2 Submit for approval manufacturer's catalogue literature related to installation, fabrication for duct jointing recommendations.

1.3 INSTALLATION INSTRUCTIONS

- .1 Submit manufacturer's installation instructions in accordance with general requirements.
- .2 Installation instructions to include procedures to be used, installation standards to be achieved.

1.4 QUALIFICATIONS

.1 Installer to be specialist in performing work of this section, and have at least 3 years successful experience in this size and type of project, qualified to standards of TIAC.

1.5 DELIVERY, STORAGE AND HANDLING

- .1 Deliver materials to site in original factory packaging, labeled with manufacturer's name, address.
- .2 Protect from weather and construction traffic.
- .3 Protect against damage from any source.
- .4 Store at temperatures and conditions required by manufacturer.

1.6 DEFINITIONS

- .1 For purposes of this section:
 - .1 "CONCEALED" insulated mechanical services and equipment in suspended ceilings and non-accessible chases and furred-in spaces.
 - .2 "EXPOSED" will mean "not concealed" as defined herein.
- .2 Insulation systems insulation material, fasteners, jackets, and other accessories.

Part 2 Products

2.1 FIRE AND SMOKE RATING

- .1 In accordance with CAN/ULC S102:
 - .1 Maximum flame spread rating: 25.
 - .2 Maximum smoke developed rating: 50.

2.2 INSULATION

- .1 Mineral fibre as specified herein includes glass fibre, rock wool, slag wool.
- .2 Thermal conductivity ("k" factor) not to exceed specified values at 24°C (75°F) mean temperature when tested in accordance with ASTM C 335.
- .3 Type C-1: Rigid mineral fibre board to ASTM C612, with factory applied vapour retarder jacket to CGSB 51-GP-52Ma:
 - .1 Mineral fibre: to ASTM C553.
 - .2 Jacket: to CGSB 51-GP-52 Ma.
 - .3 Maximum "k" factor: to ASTM C553.
- .4 Type C-2: Mineral fibre blanket to ASTM C553 faced with factory applied vapour retarder jacket to CGSB 51-GP-52Ma:
 - .1 Mineral fibre: to ASTM C553.
 - .2 Jacket: to CGSB 51-GP-52 Ma.
 - .3 Maximum "k" factor: to ASTM C553.

.5 Manufacturers:

- .1 All materials must be supplied by the same manufacturer.
- .2 Acceptable Materials:
 - .1 Johns Manville
 - .2 Fibreglass Canada
 - .3 Knauf
 - .4 Manson
 - .5 Roxul

2.3 ACCESSORIES

- .1 Vapour retarder lap adhesive:
 - .1 Water based, fire retardant type, compatible with insulation.
- .2 Indoor Vapour Retarder Finish:
 - .1 Vinyl emulsion type acrylic, compatible with insulation.
- .3 Insulating Cement: hydraulic setting on mineral wool, to ASTM C 449.
- .4 ULC Listed Canvas Jacket:
 - .1 220 g/m² (0.0451 lb/ft²) cotton, plain weave, treated with dilute fire retardant lagging adhesive to ASTM C 921.
- .5 Tape: self-adhesive, aluminum, reinforced, 75 mm (3") wide minimum.
- .6 Contact adhesive: quick-setting Duro Dyne 1A-22 or equal.
- .7 Canvas adhesive: washable.
- .8 Tie wire: 1.5 mm (16 gauge) stainless steel.
- .9 Facing: 25 mm (1") stainless steel hexagonal wire mesh stitched on one face of insulation
- .10 Fasteners: weld pins, length to suit insulation, with 40 mm (1¹/₂") diameter clips.

Part 3 Execution

3.1 PRE-INSTALLATION REQUIREMENTS

- .1 Pressure testing of ductwork systems to be complete, witnessed and certified.
- .2 Surfaces to be clean, dry, free from foreign material.

3.2 INSTALLATION

- .1 Install in accordance with TIAC National Standards.
- .2 Apply materials in accordance with manufacturers instructions and this specification.
- .3 Maintain uninterrupted continuity and integrity of vapour retarder jacket and finishes.
 - .1 Hangers, supports to be outside vapour retarder jacket.

- .4 Supports, Hangers in accordance with general requirements.
 - .1 Apply high compressive strength insulation where insulation may be compressed by weight of ductwork.
- .5 Fasteners: At 300 mm (12") oc. in horizontal and vertical directions, minimum two rows each side.
- .6 Provide rigid insulation for exposed ductwork.

3.3 DUCTWORK INSULATION SCHEDULE

.1 Insulation types and thickness' conform to following table:

Application	Туре	Thickness
Rectangular supply air ducts	C-1	25 mm (1")
Round supply air ducts	C-2	25 mm (1")
Supply, return and exhaust ducts	none	
exposed (visible) in space being served		
Interior acoustically lined ducts	none	
Last 1.5m of Exhaust duct	C-1	25 mm (1")

- .2 Exposed round ducts 600 mm (24") and larger, smaller sizes where subject to abuse:
 - .1 Use TIAC code C-1 insulation, scored to suit diameter of duct.
- .3 Finishes: Conform to following table:

Application	Rectangular	Round
Indoor, concealed	none	none
Indoor, exposed	Canvas	Canvas

Part 1 General

1.1 REFERENCES

- .1 All codes, standards, etc. as referenced shall be the latest edition.
- .2 ANSI/ASME B16.5, Pipe Flanges and Flanged Fittings: NPS ½ through NPS 24 Metric/Inch.
- .3 ANSI B16.18, Cast Copper Alloy Solder Joint Pressure Fittings.
- .4 ANSI/ASME B16.22, Wrought Copper and Copper Alloy Solder-Joint Pressure Fittings.
- .5 ANSI B18.2.1, Square, Hex, Heavy Hex, and Askew Head Bolts and Hex, Heavy Hex, Hex Flange, Lobed Head, and Lag Screws (Inch Series).
- .6 ASTM A47/A47M, Specification for Ferritic Malleable Iron Castings.
- .7 ASTM A53/A53M, and A106, Specification for Pipe, Steel, Black and Hot-Dipped, Zinc Coated, Welded ERW and Seamless.
- .8 CSA B149.1, Natural Gas and Propane Installation Code.
- .9 CSA W47.1, Certification of Companies for Fusion Welding of Steel.

1.2 SHOP DRAWINGS AND PRODUCT DATA

- .1 Submit shop drawings product data in accordance with general requirements.
- .2 Indicate on manufacturers catalogue literature.

1.3 CLOSEOUT SUBMITTALS

.1 Provide maintenance data for incorporation into manual specified in general requirements.

Part 2 Products

2.1 GAS SERVICE

- .1 Arrange with the local utility to have the gas service provided from the street to the gas meter where indicated.
- .2 Fees and charges requested by the local utility to provide the gas service and meter.
- .3 Submit all plans as requested by the local utility.

2.2 PIPE

- .1 Steel pipe: to ASTM A106, Schedule 40, seamless as follows:
 - .1 NPS 15 mm to 50 mm (1/2" to 2"), screwed.
 - .2 NPS 65 mm (2 1/2") and over, plain end.

2.3 JOINTING MATERIAL

- .1 Screwed fittings: pulverized lead paste.
- .2 Flange gaskets: nonmetallic flat.
- .3 Screwed brass fittings: Teflon Tape.

2.4 FITTINGS

- .1 Steel pipe fittings, screwed, flanged or welded:
 - .1 Malleable iron: screwed, banded, Class 150.
 - .2 Steel pipe flanges and flanged fittings: to ANSI/ASME B16.5.
 - .3 Welding: butt-welding fittings.
 - .4 Unions: malleable iron, brass to iron, ground seat, to ASTM A47/A47M.
 - .5 Bolts and nuts: to ANSI B18.2.1.
 - .6 Nipples: schedule 40, to ASTM A53/A53M/A106.
- .2 Brass fittings: To ASTM B16.

2.5 BALL VALVES

- .1 NPS 50 mm (2") and under:
 - .1 Body and cap: cast high tensile bronze to ASTM B62.
 - .2 Pressure rating: Class 125, 860 kPa (125 psi) steam, WP = 1.4 MPa (203 psi) WOG.
 - .3 Connections: Screwed ends to ANSI B1.20.1 and with hex. shoulders.
 - .4 Stem: tamperproof ball drive.
 - .5 Stem packing nut: external to body.
 - .6 Ball and seat: replaceable stainless steel solid ball and teflon seats.
 - .7 Stem seal: TFE with external packing nut.
 - .8 Operator: removable lever handle.

2.6 LUBRICATED PLUG VALVES

- .1 All sizes
 - .1 Provincial Code approved, lubricated plug type.
 - .2 Body: cast iron to ASTM A 126 Class B semi-steel.
 - .1 Rating: Class 125 psig.
 - .3 Plug: tapered, with regular pattern port 90 from full open to fully closed.
 - .4 Ends: 50 mm (2") and smaller with hexagon shoulders, ends screwed to ANSI B1.20.1. Flanged to ANSI B16.1.
 - .5 Lubrication system, nickel-plated.
 - .6 Lubricant: to suit type, temperature and pressure of contained fluid.
 - .7 Feeding system: lubricant forced into lubrication grooves between seating surfaces of plug and body to form positive seal, leakproof operation, and corrosion preventing film.

- .8 Lubricant screw for lubrication.
- .9 O-rings between body and plug.
- .10 Operator: removable manual lever handle.
- .11 Acceptable materials: Newman Hattersley Crane Jenkins Milwaukee Toya

2.7 CONTRACTOR PROVIDED GAS METERS

- .1 This contractor shall provide a gas meter complete with digital pulse for connection to the BAS system for where indicated on the drawings.
- .2 The gas meter shall be compatible with the requirement of the local utility and BAS contractor.
- .3 Acceptable materials: Badger Meter Inc. (Line Process Controls 1-416-291-8525).

2.8 GAS REGULATOR

- .1 Reduce pressure from 34.5 kPa (5 psi) to 1.74 kPa (7" WC) capacity as indicated.
- .2 Acceptable products: Singer Schlumberger
- .3 Vent interior relief valve to outdoors with gooseneck and stainless steel insect screen. Vent piping shall be sized as per manufacturers' requirements and recommendations.
- .4 Isolate with lubricated plug valve and union connection.

2.9 MANUFACTURED ROOF SUPPORTS

- .1 Single piece injection moulded polypropylene support.
- .2 Type 3-20 psi extruded polystyrene UV protected base glued to the support.
- .3 Minimum base dimension of 300 x 225 (12" x 9") and be 140 mm (5.5") high.
- .4 Pull test of 1.4 KN (315 lbs) using two #14-10 screws on pipe strap.
- .5 Acceptable materials: Quick Block Erico

2.10 PIPING THROUGH ROOF

.1 Provide Thaler MEF-9 or equal gas piping flashing where pipe and/or relief vent penetrates roof.

Part 3 Execution

3.1 PIPING

- .1 Install in accordance with applicable Provincial/Territorial Codes.
- .2 Install in accordance with CAN/CSA B149.
- .3 Assemble piping using fittings manufactured to ANSI standards.
- .4 Connect to equipment in accordance with manufacturer's instruction unless otherwise indicated.
- .5 Slope piping down in direction of flow to low points.
- .6 Install drip points:
 - .1 At low points in piping system.
 - .2 At each connection to equipment.
- .7 Use eccentric reducers at pipe size change installed to provide positive drainage.
- .8 Provide clearance for access and for maintenance.
- .9 Ream pipes, clean scale and dirt, inside and out.
- .10 Install piping to minimize pipe dismantling for equipment removal.
- .11 Install regulator vents to code. Terminate in open air with Gooseneck fitting complete with stainless steel screen.
- .12 Paint gas piping with two (2) coats yellow paint. Banding of gas will not be accepted.

3.2 PIPING ON ROOF

- .1 Support piping as follows or as per seismic requirements (1.8 M (6' 0") O.C.) whichever is more stringent:
 ≤ 40 mm (1½") 2.4 M (8' 0") O.C.
 ≥ 50 mm (2") 3.0 M (10' 0") O.C.
- .2 Provide support at each elbow and fitting.
- .3 Provide support at each regular and/or isolating valve.
- .4 Provide support within 600 mm (24") of each piece of equipment.

3.3 VALVES

- .1 Install valves with stems upright or horizontal unless otherwise approved by Consultant.
- .2 Install valves at branch take-offs to isolate each piece of equipment, and as indicated.
- .3 Provide lubricated plug type when gas line is exterior of building or 65 mm (2½") and larger.
- .4 Provide ball valve when gas line is interior of building and 50 mm (2") or smaller.

3.4 FIELD QUALITY CONTROL

- .1 Test system in accordance with CAN/CSA B149. Requirements of authorities having jurisdiction.
- .2 Provide copy of TSSA tag to the consultant.

3.5 PURGING

.1 Purge after pressure test in accordance with CAN/CSA B149.

3.6 GAS SERVICE

- .1 Arrange with local gas distributor to install gas service and gas meter. Pay all fees and charges to provide the gas service and gas meter.
- .2 Install all the gas meters where indicated.

3.7 GAS FIRED EQUIPMENT START-UP

.1 Start-up of all new and existing gas fired equipment shall be by this contractor to the requirements of the equipment manufacturer.

Part 1 General

1.1 REFERENCES

- .1 All codes, standards, etc. as referenced shall be the latest edition.
- .2 SMACNA HVAC Duct Construction Standards, Metal and Flexible.
- .3 SMACNA HVAC Duct Leakage Test Manual.
- .4 ASTM A480/A480M, Specification for General Requirements for Flat-Rolled Stainless and Heat-Resisting Steel Plate, Sheet and Strip.
- .5 ASTM A653/A653M, Standard Specification for Steel Sheet, Zinc-Coated (Galvanized) or Zinc-Iron Alloy-Coated (Galvannealed) by the Hot-Dip Process. (Metric).
- .6 ANSI/NFPA 90A, Installation of Air Conditioning and Ventilating Systems.
- .7 ANSI/NFPA 90B, Installation of Warm Air Heating and Air Conditioning Systems.

1.2 SHOP DRAWINGS AND PRODUCT DATA

- .1 Submit shop drawings and product data in accordance with Section general requirements.
- .2 Indicate following:
 - .1 Sealants
 - .2 Tape
 - .3 Proprietary Joints
 - .4 Fittings

1.3 CERTIFICATION OF RATINGS

.1 Catalogue or published ratings shall be those obtained from tests carried out by manufacturer or independent testing agency signifying adherence to codes and standards.

Part 2 Products

2.1 DUCTWORK

- .1 Galvanized Steel:
 - .1 Galvanized steel with Z90 designation zinc coating lock forming quality: to ASTM A653/A653M.

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.2 Thickness:

Size Type	Class A	Class B	Class C
	Gauge	Gauge	Gauge
Square and Rectangular			
Up to 600 mm (24")	22	24	24
625 mm to 1000 mm (25" to 40")	20	22	24
1025 mm to 1800 mm (41" to 72")	18	20	22
1825 mm to 2400 mm (73" to 96")	16	18	20
2450 mm and over (97")	16	16	16
Round and Oval			
Up to 300 mm (12")	24	24	24
325 mm to 600 mm (13" to 24")	22	24	24
625 mm to 900 mm (25" to 36")	20	22	24
925 mm to 1200 mm (37" to 48")	18	20	22
1225 mm (49") and over	18	18	20

.3 All ductwork between HVAC unit connections and 3.0 m (10'-0") downstream or to silencers shall be 1.4 mm (18 gauge).

2.2 DUCT CONSTRUCTION

- .1 Round and oval:
 - .1 Ducts: factory fabricated, spiral wound, with matching fittings and specials to SMACNA.
 - .2 Transverse joints up to 900 mm (36"): slip type with tape and sealants.
 - .3 Transverse joints over 900 mm (36"): Ductmate or Exanno Nexas Duct System.
- .2 Square and rectangular:
 - .1 Ducts: to SMACNA.
 - .2 Transverse joints, longest side:

up to and including 750 mm (30"): SMACNA proprietary duct joints.

- .3 Ducts with sides over 750 mm (30") to 1200 mm (48"), transverse duct joint system by Ductmate/25, Nexus, or WDCI (Lite) (SMACNA "E" or "G" Type connection). Weld all corners.
 - .1 Acceptable materials:
 - .1 Ductmate Canada Ltd.
 - .2 Nexus, Exanno Corp.
 - .3 WDCI

- .4 Ducts 1200 mm (48") and larger, Ductmate/35, Nexus, or WDCI (heavy) (SMACNA "J" Type connection). Weld all corners.
 - .1 Acceptable materials:
 - .1 Ductmate Canada Ltd.
 - .2 Nexus, Exanno Corp.
 - .3 WDCII.

2.3 FITTINGS

- .1 Fabrication: to SMACNA.
- .2 Radiused elbows:
 - .1 Rectangular: standard radius and or short radius with single thickness turning vanes Centreline radius: 1.5 times width of duct.
 - .2 Round:
 - .1 In exposed areas one-piece smooth radius, 1.5 times diameter.
 - .2 In concealed areas 3-piece adjustable, 1.5 times diameter.
- .3 Mitred elbows, rectangular:
 - .1 To 400 mm (16"): with double thickness turning vanes.
 - .2 Over 400 mm (16"): with double thickness turning vanes.
- .4 Branches:
 - .1 Rectangular main and branch: with 45° entry on branch.
 - .2 Round main and branch: enter main duct at 45^o with conical connection.
 - .3 Provide volume control damper in branch duct near connection to main duct.
 - .4 Main duct branches: with splitter damper.
- .5 Diffuser connection to main:
 - .1 90° round spin in collars with balancing damper and locking quadrant.
- .6 Transitions:
 - .1 Diverging: 20º maximum included angle.
 - .2 Converging: 30^o maximum included angle.
- .7 Offsets:
 - .1 Full short radiused elbows.
- .8 Obstruction deflectors: maintain full cross-sectional area.

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2.4 SEAL CLASSIFICATION

.1 Classification as follows:

Maximum Pressure Pa (" w.c.)	SMACNA Seal Class
2500 (10")	A
1500 (6")	A
1000 (4")	A
750 (3")	A
500 (2")	В
250 (1")	В
125 (0.5")	С

- .2 Seal classification:
 - .1 Class A: longitudinal seams, transverse joints, duct wall penetrations and connections made airtight with sealant and tape.
 - .2 Class B: longitudinal seams, transverse joints and connections made airtight with sealant.
 - .3 Class C: transverse joints and connections made air tight with gaskets, or sealant or combination thereof. Longitudinal seams sealed with foil tape or sealant.

2.5 SEALANT

- .1 Sealant: oil resistant, polymer type flame resistant duct sealant. Temperature range of -30°C (-22°F) to plus 93°C (199°F).
 - .1 Acceptable materials:
 - .1 Duro Dyne S-2
 - .2 Foster

2.6 TAPE

- .1 Tape: polyvinyl treated, open weave fiberglass tape, 50 mm (2") wide.
 - .1 Acceptable material:
 - .1 Duro Dyne FT-2

2.7 DUCT LEAKAGE

.1 In accordance with SMACNA HVAC Duct Leakage Test Manual.

2.8 FIRESTOPPING

- .1 40 mm x 40 mm x 3 mm (1½" x 1½" x 16ga) retaining angles all around duct, on both sides of fire separation.
- .2 Firestopping material and installation must not distort duct.
- .3 All ductwork passing through partition walls shall be firestopped.

2.9 HANGERS AND SUPPORTS

- .1 Band hangers: use on round and oval ducts only up to 500 mm (20") diameter, of same material as duct but next sheet metal thickness heavier than duct.
- .2 Trapeze hangers: ducts over 500 mm (20") diameter or longest side, to ASHRAE and SMACNA.
- .3 Hangers: galvanized steel angle with black steel rods to ASHRAE and SMACNA following table:

Duct Size	Angle Size	Rod Size
mm (")	mm (")	mm (")
up to 750 (30)	25 x 25 x 3 (1 x 1 x 1/8)	6 (1/4)
>750 to 1050 (>30 to 42)	40 x 40 x 3 (1½ x 1½ x 1/8)	6 (1/4)
>1050 to 1500 (>42 to 60)	40 x 40 x 3 (1½ x 1½ x 1/8)	10 (3/8)
>1500 to 2100 (>60 x 84)	50 x 50 x 3 (2 x 2 x 1/8)	10 (3/8
>2100 to 2400 (>84 x 96)	50 x 50 x 5 (2 x 2 x 1/8)	10 (3/8)
>2400 (96) and over	50 x 50 x 6 (2 x 2 x ¼)	10 (3/8)

.4 Upper hanger attachments:

- .1 For concrete: manufactured concrete inserts.
 - .1 Acceptable material:
 - .1 Myatt fig. 485
- .2 For steel joist: manufactured joist clamp or steel plate washer.
 - .1 Acceptable material:
 - .1 Grinnell fig. 61 or 60
- .3 For steel beams: manufactured beam clamps:
 - .1 Acceptable material:
 - .1 Grinnell Fig. 60

Part 3 Execution

3.1 GENERAL

.1 The following systems shall conform to these requirements:

System	Class	Material
HVAC Supply and Return	В	Galvanized steel
General Exhaust	В	Galvanized steel
Ventilation Plenum	В	Galvanized steel
Exhaust Plenum	В	Galvanized steel
Individual Exhaust	C	Galvanized steel

.2 Do work in accordance with ASHRAE and SMACNA.

- .3 Do not break continuity of insulation vapour barrier with hangers or rods.
- .4 Support risers in accordance with ASHRAE and SMACNA.
- .5 Install breakaway joints in ductwork on each side of fire separation.
- .6 Install proprietary manufactured flanged duct joints in accordance with manufacturer's instructions.
- .7 Manufacture duct in lengths to accommodate installation of acoustic duct lining.

3.2 HANGERS

- .1 Strap hangers: install in accordance with SMACNA.
- .2 Angle hangers: complete with locking nuts and washers.
- .3 Hanger spacing: in accordance with ASHRAE, SMACNA and as follows:

Spacing
mm (")
3000 (120")
2500 (100")

.4 Do not support ductwork over 250 mm x 250 mm (10" x 10") from roof deck.

3.3 SEALING

- .1 Apply sealant to outside of joint to manufacturer's recommendations.
- .2 Bed tape in sealant and recoat with minimum of 1 coat of sealant to manufacturers recommendations.

3.4 LEAKAGE TESTS

- .1 Co-ordinate leakage testing with TAB contractor **and commissioning agent**. TAB contractor will be responsible for all duct testing.
- .2 Duct to be tested in accordance with SMACNA HVAC Duct Leakage Test Manual.
- .3 Leakage tests to be done in sections.
- .4 Trial leakage tests to be performed as instructed to demonstrate workmanship.
- .5 Install no additional ductwork until trial test has been passed.
- .6 Test section to be minimum of 15 m (50'-0") long with not less then 3 branch takeoffs and two 90° elbows. Maximum test length and area to be determined by BAS testing equipment. Allow for twelve (12) tests.
- .7 Complete test before insulation or concealment.
- .8 Provide all necessary end caps and fittings as required for the TAB contractor. Remove same after successful completion of duct test.
- .9 Pressure test ductwork to 1½ times operating pressure (minimum pressure 500 Pa (2" wc) all systems).

3.5 CLEANING

- .1 Keep ducts clear from dust and debris
- .2 Keep duct liner clean from dust, debris, and moisture.
- .3 At completion of project vacuum ducts if dirt or dust is present.
- .4 Where new systems connect into existing systems the existing systems shall be cleaned and vacuumed prior to reconnection.
- .5 Ensure all systems are clean prior to start up.

Part 1 General

1.1 REFERENCES

- .1 All codes, standards, etc. as referenced shall be the latest edition.
- .2 SMACNA HVAC Duct Construction Standards, Metal and Flexible.
- .3 ANSI/NFPA 90B, Installation of Warm Air Heating and Air Conditioning Systems.
- .4 ANSI/NFPA 96, Ventilation Control and Fire Protection of Commercial Cooking Operations.
- .5 CSA B228.1, Pipes, Ducts and Fittings for Residential Type Air Conditioning.

1.2 PRODUCT DATA

- .1 Submit product data in accordance with general requirements.
- .2 Indicate the following:
 - .1 Flexible connections.
 - .2 Duct access doors.
 - .3 Turning vanes.
 - .4 Instrument test ports.

1.3 CERTIFICATION OF RATINGS

.1 Catalogue or published ratings shall be those obtained from tests carried out by manufacturer or independent testing agency signifying adherence to codes and standards.

Part 2 Products

2.1 GENERAL

.1 Manufacture in accordance with CSA B228.1.

2.2 FLEXIBLE CONNECTIONS

- .1 Frame: galvanized sheet metal frame with fabric clenched by means of double locked seams.
- .2 Material:
 - .1 Fire resistant, self extinguishing, neoprene coated glass fabric, temperature rated at 40°C (-40°F) to plus 90°C (194°F), density of 1.3 kg/m.

2.3 ACCESS DOORS IN DUCTS

- .1 Non-insulated ducts: sandwich construction of same material as duct, one sheet metal thickness heavier, minimum 0.6 mm (25 gauge) thick complete with sheet metal angle frame.
- .2 Insulated ducts: sandwich construction of same material as duct, one sheet metal thickness heavier, minimum 0.6 mm (24 gauge) thick complete with sheet metal angle frame and 25 mm (1") thick rigid glass fibre insulation.
- .3 Gaskets: neoprene
- .4 Hardware:
 - .1 Up to 300 mm (12"): 2 sash locks
 - .2 301 mm to 450 mm (13" to 18"): 4 sash locks Complete with safety chain.
 - .3 451 mm to 1000 mm (19" to 40"): piano hinge and minimum 2 sash locks.
 - .4 Doors over 1000 mm (40"): piano hinge and 2 handles operable from both sides.
 - .5 Hold open devices.
- .5 Acceptable materials: Nailor E. H. Price Titus

2.4 TURNING VANES

- .1 Factory or shop fabricated double thickness, to recommendations of SMACNA and as indicated.
- .2 Acceptable materials: Duro Dyne Ductmate

2.5 INSTRUMENT TEST PORTS

- .1 1.6 mm (16 gauge) thick steel zinc plated after manufacture.
- .2 Cam lock handles with neoprene expansion plug and handle chain.
- .3 28 mm (1 1/8") minimum inside diameter. Length to suit insulation thickness.
- .4 Neoprene mounting gasket.
- .5 Acceptable material: Duro Dyne IP1 or IP2 Duct mate

2.6 PREFABRICATED ROOF CURB

- .1 Construction: welded with exposed joints ground flush and smooth.
- .2 Material: 1.3 mm (18 gauge) galvanized steel with raised cant and wood nailer.

- .3 25 mm (1") insulation 3 lb density.
- .4 Acceptable materials: Greenheck GPR – 600 mm (24") high Penn

Part 3 Execution

3.1 INSTALLATION

- .1 Flexible connections:
 - .1 Install in following locations:
 - .1 Inlets and outlets to supply air units and fans. (Unless internally isolated)
 - .2 Inlets and outlets of exhaust and return air fans.
 - .3 As indicated.
 - .2 Length of connection: 100 mm (4").
 - .3 Minimum distance between metal parts when system in operation: 75 mm (3").
 - .4 Install in accordance with recommendations of SMACNA.
 - .5 When fan is running:
 - .1 Ducting on each side of flexible connection to be in alignment.
 - .2 Ensure slack material in flexible connection.
- .2 Access doors and viewing panels:
 - .1 Size:
 - .1 600 mm x 600 mm (24" x 24") for person size entry.
 - .2 600 mm x 1000 mm (24" x 40") for servicing entry.
 - .3 300 mm x 300 mm (12" x 12") for viewing.
 - .4 As indicated.
 - .2 Location:
 - .1 At fire and smoke dampers.
 - .2 At control dampers.
 - .3 At devices requiring maintenance.
 - .4 At locations required by code.
 - .5 At inlet and outlet of reheat coils.
 - .6 Elsewhere as indicated.
 - .7 Inlet and outlet of duct mounted coils.
- .3 Instrument test ports.
 - .1 General:
 - .1 Install in accordance with recommendations of SMACNA and in accordance with manufacturer's instructions.
 - .2 Locate to permit easy manipulation of instruments

- .3 Install insulation port extensions as required.
- .4 Locations.
 - .1 For traverse readings:
 - .1 At ducted inlets to roof and wall exhausters.
 - .2 At inlets and outlets of other fan systems.
 - .3 At main and sub-main ducts.
 - .4 And as indicated.
 - .2 For temperature readings:
 - .1 At outside air intakes.
 - .2 In mixed air applications in locations as approved by Consultant.
 - .3 At inlet and outlet of coils.
 - .4 Downstream of junctions of two converging air streams of different temperatures.
 - .5 And as indicated.
- .4 Turning vanes:
 - .1 Install in accordance with recommendations of SMACNA and as indicated.
 - .2 Install on supply ducts only.

Part 1 General

1.1 REFERENCES

- .1 All codes, standards, etc. as referenced shall be the latest edition.
- .2 SMACNA HVAC Duct Construction Standards, Metal and Flexible.

1.2 PRODUCT DATA

- .1 Submit product data in accordance with general requirements
- .2 Indicate the following: performance data.

Part 2 Products

2.1 GENERAL

.1 Manufacture to SMACNA standards.

2.2 SINGLE BLADE DAMPERS

- .1 Of same material as duct, but one sheet metal thickness heavier. V-groove stiffened, minimum 1.6 mm (16 gauge).
- .2 Size and configuration to recommendations of SMACNA, except maximum height 100 mm (4").
- .3 Shaft extension to accommodate insulation thickness and locking quadrant.
- .4 Inside and outside nylon end bearings.
- .5 Channel frame of same material as adjacent duct, complete with angle stop.

2.3 MULTI-BLADED DAMPERS

- .1 Factory manufactured of material compatible with duct.
- .2 Opposed blade: configuration, metal thickness and construction to recommendations of SMACNA.
- .3 Maximum blade height:
 - .1 50 mm (2") up to 375 mm (15") high duct.
 - .2 100 mm (4") max 400 mm (16") high duct and over.
- .4 Bearings: self-lubricating nylon.
- .5 Linkage: shaft extension with locking quadrant.
- .6 Channel frame of same material as adjacent duct, complete with angle stop.
- .7 Shaft extension to accommodate insulation thickness and locking quadrants.

.8 Acceptable materials:

- .1 Duro Dyne
- .2 E.H. Price
- .3 Nailor
- .4 T.A. Morrison
- .5 Tamco
- .6 Ruskin
- .7 Ventex/Alumavent
- .8 United Enertech

2.4 LOCKING QUADRANTS

- .1 6 mm (1/4") dial regulator with square bearing shaft.
 - .1 18 gauge oval frame, cadmium plated, clearly shows damper position.
 - .2 18 gauge formed handle for easy adjustment.
 - .3 Bolt and wing nut lock damper securely.
 - .4 Offset mounting holes avoid interference with damper movement and mechanical fastening to duct.
- .2 9 mm (3/8") and larger: clamp quadrant with square bearing shaft.
 - .1 Accommodates and securely locks square rod, bearing fitting and adaptor pins.
 - .2 Heavily ribbed 16 gauge steel frame, 3 mm (1/8") thick formed steel handle, cadmium-plated.
 - .3 By tightening nut, bearing is securely locked in handle, preventing slippage and rattle.
 - .4 Neoprene and steel washer assembly seals bearing opening to eliminate airleakage.
 - .5 Screw holes for mechanically fastening to ductwork.
- .3 High pressure system locking quadrant:
 - .1 Airtight, rattle-proof regulator, designed for ZERO leakage at high pressure. Use for applications up to 500°F constant temperature.
 - .2 Handle design for easy recognition of damper position.
 - .3 Heavy-gauge, zinc-plated steel, 2 high temperature rubber seals and washers, end bearing support, and 2 end bearings. Pressure loss and damper rattle in ductwork has been a constant annoyance for as long as HVAC ductwork has been installed. Now, a truly air-tight, rattle-proof regulator is available. The SPEC-SEAL regulator utilizes a special high-temperature rubber seal to eliminate leakage and rattle even at many times the pressure found in high pressure.
 - .4 Soft, comfortable grip handle with a highly-visible, plastic cover which indicates the damper position.
 - .5 Handle to accommodate 9 mm (3/8") or 12 mm (1/2") to match damper shaft size, square and round bearing shafts.

.4 Acceptable manufacturers: Duro Dyne Ductmate

Part 3 Execution

3.1 INSTALLATION

- .1 Install where indicated.
- .2 Install in accordance with recommendations of SMACNA and in accordance with manufacturer's instructions.
- .3 For supply, return and exhaust systems, locate balancing dampers in each branch duct.
 - .1 Single blade dampers up to 200 mm (8").
 - .2 Multi-blade dampers over 200 mm (8").
- .4 Runouts to registers and diffusers: install single blade damper located as close as possible to main ducts.
- .5 All dampers to be vibration free.
- .6 Leave all dampers in open position for T.A.B.
- .7 Fasten locking quadrants to ductwork and shaft.
- .8 Place locking quadrants on standoffs where ductwork insulated.
- .9 Lock down quadrant arm in the open position.

Part 1 General

1.1 REFERENCES

- .1 All codes, standards, etc. as referenced shall be the latest edition.
- .2 ANSI/NFPA 90A, Installation of Air Conditioning and Ventilating Systems.
- .3 CAN/ULC-S112, Standard Method of Fire Test of Fire Damper Assemblies.
- .4 CAN/ULC-S112.1, Standard Method of Fire Test of Ceiling Firestop Flap Assemblies.
- .5 ULC-S505, Fusible Links for Fire Protection Service.

1.2 PRODUCT DATA

- .1 Submit product data in accordance with general requirements.
- .2 Indicate the following:
 - .1 Fire dampers.
 - .2 Operators.
 - .3 Firestop flaps.
 - .4 Fusible links.

1.3 MAINTENANCE DATA

.1 Provide maintenance data for incorporation into manual specified in general requirements.

1.4 MAINTENANCE MATERIALS

- .1 Provide following:
 - .1 6 fusible links of each type.

1.5 CERTIFICATION OF RATINGS

.1 Catalogue or published ratings shall be those obtained from tests carried out by manufacturer or those ordered by him from independent testing agency signifying adherence to codes and standards.

Part 2 Products

2.1 FIRE DAMPERS (STATIC)

- .1 Fire dampers: arrangement as indicated, listed and bear label of ULC, meet requirements of provincial fire authority and authorities having jurisdiction. Fire damper assemblies to be fire tested in accordance with CAN/ULC-S112.
- .2 Mild steel, factory fabricated for fire rating requirement to maintain integrity of fire wall and/or fire separation.

- .3 Top hinged: offset single damper, round or square; multi-blade hinged or interlocking type; guillotine type; sized to maintain full duct cross section.
- .4 Fusible link actuated, weighted to close and lock in closed position when released or having negator-spring-closing operator for multi-leaf type or roll door type in horizontal position with vertical air flow.
- .5 40 mm x 40 mm x 3 mm (1½" x 1½" x 16ga) retaining angle iron frame, on full perimeter of fire damper, on both sides of fire separation being pierced.
- .6 Acceptable materials:
 - .1 Ruskin
 - .2 Nailor
 - .3 E.H. Price
 - .4 T.A. Morrison
 - .5 Tamco
 - .6 Ventex/Alumavent
 - .7 United Enertech
 - .8 Safeair-Dowco (stainless steel)
 - .9 Greenheck

2.2 FIRE DAMPERS (DYNAMIC)

- .1 Multi blade or roll type, fire damper suitable for HVAC system velocities up to 2000 fpm (610 m/mm), dual direction air flow, max 4" wg pressure.
- .2 Mild steel, factory fabricated for fire rating requirement to maintain integrity of fire wall and/or fire separation.
- .3 Top hinged: offset single damper, round or square; multi-blade hinged or interlocking type; guillotine type; sized to maintain full duct cross section.
- .4 Stainless closure spring to positively close damper upon fusible link release, for horizontal or vertical orientations.
- .5 Linkage concealed in frame.
- .6 40 mm x 40 mm x 3 mm (1½" x 1½" x 16ga) retaining angle iron frame, on full perimeter of fire damper, on both sides of fire separation being pierced.
- .7 Fire damper assemblies and type to meet requirements of provincial fire authority and authority having jurisdiction.

.8 Acceptable materials:

- .1 Ruskin
- .2 Nailor
- .3 E.H. Price
- .4 T.A. Morrison
- .5 Tamco
- .6 Greenheck
- .7 Ventex/Alumavent

Part 3 Execution

3.1 INSTALLATION

- .1 Provide where indicated and at all fire rated partitions indicated, on architectural drawing.
- .2 Install in accordance with ANSI/NFPA 90A and in accordance with conditions of ULC listing.
- .3 Maintain integrity of fire separation.
- .4 After completion and prior to concealment obtain approvals of complete installation from authority having jurisdiction.
- .5 Install access door adjacent to each damper.
- .6 Coordinate with installer of firestopping.
- .7 Static fire dampers: Only on transfer air ducts where ductwork is not connected to a fan/blower.
- .8 Dynamic fire dampers: In all duct work where air is moved by a fan/blower.

Part 1 General

1.1 CODES AND STANDARDS

- .1 All codes, standards, etc. as referenced shall be the latest edition.
- .2 ANSI/NFPA 90A, Installation of Air Conditioning and Ventilating Systems.
- .3 CAN/ULC-S112, Standard Method of Fire Test of Fire Damper Assemblies.
- .4 CAN/ULC-S112.1, Standard Method of Fire Test of Ceiling Firestop Flap Assemblies.
- .5 ULC-S505, Fusible Links for Fire Protection Service.
- .6 CAN/ULC-S524, Installation of Fire Alarm Systems
- .7 CAN/ULC-S1001.11, Integrated Systems Testing of Fire Protection and Life Safety Systems.

1.2 PRODUCT DATA

- .1 Submit product data in accordance with general requirements indicating the following:
 - .1 Damper type
 - .2 Operators
 - .3 Fusible links
 - .4 Smoke detectors
 - .5 Power requirements
 - .6 Size, orientation, construction

1.3 MAINTENANCE DATA

.1 Provide maintenance data for incorporation into manual specified in general requirements.

1.4 MAINTENANCE MATERIALS

- .1 Provide following:
 - .1 6 fusible links of each type.

1.5 CERTIFICATION OF RATINGS

.1 Catalogue or published ratings shall be those obtained from tests carried out by manufacturer or those ordered by him from independent testing agency signifying adherence to codes and standards.

Part 2 Products

2.1 SMOKE DAMPERS

- .1 Provide a complete system, consisting of the damper, damper actuator, smoke detector, sleeve and all other components necessary for a complete and operable system. The assembly shall be factory assembled as a single unit. Field assembly shall be permitted at contractor discretion provided all listings are maintained and the installation follows all manufacturer installation guidelines.
- .2 Damper
 - .1 Damper shall be ULC listed and labelled
 - .2 Both damper and damper actuator to be ULC listed and labelled.
 - .3 Normally closed smoke/seal: folding blade type. Blade edge seals of flexible stainless steel shall provide required constant sealing pressure. Stainless steel negator springs with locking devices shall ensure positive closure for units.
 - .4 Damper shall have Class I leakage rating.
 - .5 Suitable for horizontal or vertical installations.
- .3 Actuator
 - .1 Actuator shall be ULC listed and labelled
 - .2 Motorized actuator: 2-position, spring return, normally open with power on. When power is interrupted damper shall close automatically. Upon return of power, damper shall automatically reset open. Actuators are to be located outside of airstream, unless otherwise specified or shown on drawings.
 - .3 Exterior visualization of damper position.
 - .4 Damper actuator end switches for monitoring damper position by the BAS.
- .4 Factory sleeve.
 - .1 Type and style: matching application.
- .5 Operating Temperature: 0° Celsius to 99° Celsius ambient temperature rating for 300 fpm to 4000 fpm air velocity.
- .6 Smoke Detector:
 - .1 ULC approved photoelectric duct smoke detector;
 - .2 operates from 100 to 4000 ft/min air velocity, -4 to 158°F temperature, and 0 to 95% non-condensing humidity;
 - .3 test/reset button with LED display;
 - .4 The detector housing shall be ULC listed specifically for use in air handling systems; capable of local testing via magnetic switch and test button; plug-in sensor head in the duct, housing
- .7 Damper assembly to operate at 120V with single point power connection.
- .8 Large damper sizes can be provided in multiple sections. Field assembly is acceptable following manufacturer's installation guidelines.
- .9 Size: as indicated on drawings.

.10 Acceptable materials: E H Price NCA Ltd. Nailor Industries Inc. Ruskin Alumavent United Enertech Safeair-Dowco (stainless steel)

2.2 COMBINATION FIRE AND SMOKE DAMPERS

- .1 Provide a complete system, consisting of the damper, damper actuator, smoke detector, sleeve and all other components necessary for a complete and operable system. The assembly shall be factory assembled as a single unit. Field assembly shall be permitted at contractor discretion provided all listings are maintained and the installation follows all manufacturer installation guidelines.
- .2 Damper
 - .1 Damper shall be ULC listed and labelled
 - .2 Both damper and damper actuator to be ULC listed and labelled.
 - .3 Normally closed smoke/seal: folding blade type. Blade edge seals of flexible stainless steel shall provide required constant sealing pressure. Stainless steel negator springs with locking devices shall ensure positive closure for units.
 - .4 Damper shall have Class I leakage rating.
 - .5 Suitable for horizontal or vertical installations.
- .3 Actuator/Link
 - .1 Actuator shall be ULC listed and labelled
 - .2 Motorized actuator: 2-position, spring return, normally open with power on. When power is interrupted damper shall close automatically. Upon return of power, damper shall automatically reset open. Actuators are to be located outside of airstream, unless otherwise specified or shown on drawings.
 - .3 Exterior visualization of damper position.
 - .4 Damper actuator end switches for monitoring damper position by the BAS.
 - .5 Combined actuator: electrical control system actuated from smoke sensor or smoke detection system and from fusible link.
 - .6 Fusible link, or electric re-settable link (ERL).
 - .7 Electric fire sensor capable of remote openable control is to be provided in place of fusible link where specifically indicated in project documents.
 - .8 Where ERL or electric fire sensor is used in place of fusible link, this device shall fail closed upon power failure.
- .4 Factory sleeve.
 - .1 Type and style: matching application.
- .5 Operating Temperature: 0° Celsius to 99° Celsius ambient temperature rating for 300 fpm to 4000 fpm air velocity.

.6 Smoke Detector:

- .1 ULC approved photoelectric duct smoke detector;
- .2 operates from 100 to 4000 ft/min air velocity, -4 to 158°F temperature, and 0 to 95% non-condensing humidity;
- .3 test/reset button with LED display;
- .4 The detector housing shall be ULC listed specifically for use in air handling systems; capable of local testing via magnetic switch and test button; plug-in sensor head in the duct, housing
- .7 Damper assembly to operate at 120V with single point power connection.
- .8 Large damper sizes can be provided in multiple sections. Field assembly is acceptable following manufacturer's installation guidelines.
- .9 Fire rating to match wall assembly i.e. 1 hour/1 ½ hour/2 hour/ 3 hour.
- .10 Size: as indicated on drawings.
- .11 Acceptable materials: E H Price NCA Ltd. Nailor Industries Inc. Ruskin Alumavent United Enertech Safeair-Dowco (stainless steel)

Part 3 Execution

3.1 INSTALLATION

- .1 Provide smoke dampers where indicated and at all duct penetrations through smoke barrier partitions indicated on architectural drawings.
- .2 Provide combination fire and smoke dampers where indicated and at all duct penetrations through fire rated smoke barrier partitions indicated on architectural drawings. To provide separated fire dampers and smoke dampers, obtain approval from the consultant for the alternate arrangement.
- .3 Install in accordance with ANSI/NFPA 90A, in accordance with conditions of ULC listing and manufacturer's recommendation.
- .4 Maintain integrity of smoke separation and fire rating.
- .5 After completion and prior to concealment obtain approvals of complete installation from authority having jurisdiction.
- .6 Install access door adjacent to each damper and smoke detector.
- .7 Front grille access for through wall dampers that terminate in a grille is acceptable.
- .8 Provide proper firestopping and duct seal to fire barrier wall.
- .9 Confirm proper operation and test sheets.

- .10 Should contractor provide separated devices mount smoke detector downstream of damper and within 1.5 m (5 ft) of damper.
- .11 Ensure access doors/panels, fusible links, damper actuators and sensors are easily observed and accessible.

3.2 WIRING

.1 All fire alarm wiring shall be 1 hour rated and in conduit or as per electrical fire alarm wiring requirement.

3.3 DAMPER POSITION MONITORING

.1 In all cases the BAS contractor shall monitor the damper actuator end switches i.e. "closed position and open position".

3.4 CLEANING

.1 Upon completion and verification of performance of installation, remove surplus materials, excess materials, rubbish, tools, and equipment.

3.5 INTEGRATED LIFE SAFETY SYSTEMS TESTING

- .1 Obtain the integrated Life Safety Systems agent used by the electrical contractor to perform crossover testing, commission, and confirm proper operation of all operating smoke dampers, and associated Life Safety Systems, i.e. fire alarm.
- .2 Provide written confirmation as part of the Integrated Life Safety Systems Test report.

1.1 GENERAL

.1 This section applies to operating dampers not specified in Controls Section.

1.2 REFERENCES

- .1 All codes, standards, etc. as referenced shall be the latest edition.
- .2 ASTM A653/A653M, Standard Specification for Steel Sheet, Zinc-Coated (Galvanized) or Zinc-Iron Alloy-Coated (Galvannealed) by the Hot-Dip Process.

1.3 PRODUCT DATA

- .1 Submit product data in accordance with general requirements.
- .2 Indicate the following:
 - .1 Performance data.

1.4 MAINTENANCE DATA

.1 Provide maintenance data for incorporation into manual specified in general requirements.

1.5 CERTIFICATION OF RATINGS

.1 Catalogue or published ratings shall be those obtained from tests carried out by manufacturer or those ordered by him from independent testing agency.

Part 2 Products

2.1 MOTORIZED DAMPERS

- .1 Opposed blade type.
- .2 Extruded aluminum, interlocking blades, complete with extruded vinyl seals, spring stainless steel side seals, extruded aluminum frame.
- .3 Pressure fit self-lubricated bronze bearings.
- .4 Linkage: plated steel tie rods, brass pivots and plated steel brackets, complete with plated steel control rod.
- .5 Operator: Refer to BAS Section.
- .6 Performance:
 - .1 Leakage: in closed position to be less than 2% of rated air flow at 250 Pa (1" w.c.) differential across damper.
 - .2 Pressure drop: at full open position to be less than 10 Pa (0.04" w.c.) differential across damper.

- .7 Insulated aluminum dampers:
 - .1 Frames: insulated with extruded polystyrene foam with R factor of 5.0.
 - .2 Blades: constructed from aluminum extrusions with internal hollows insulated with polyurethane or polystyrene foam, R factor of 5.0.
 - .3 Use on services to the exterior.
- .8 Acceptable materials: Honeywell Johnson T. A. Morrison E.H. Price Tamco Ruskin Nailor Henderson Industrial Ventex/Alumavent

2.2 BACK DRAFT DAMPERS

- .1 Automatic gravity operated, multi leaf, aluminum construction with nylon bearings, centre pivoted or counterweighted, as indicated.
- .2 Acceptable materials:

T.A. Morrison Tamco Series 7000 Ruskin Nailor E.H. Price Henderson Industrial Ventex/Alumavent

Part 3 Execution

3.1 INSTALLATION

- .1 Install where indicated.
- .2 Install in accordance with recommendations of SMACNA and manufacturer's instructions.
- .3 Seal multiple damper modules with silicon sealant.
- .4 Install access door adjacent to each damper. See Duct Accessories Section.
- .5 Insulated dampers on all outside air intake and exhaust damper.
- .6 Non-insulated dampers on all interior motorized dampers not exposed to outside air.

1.1 REFERENCES

- .1 All codes, standards, etc. as referenced shall be the latest edition.
- .2 CAN/ULC-S110, Standard Methods of Test for Air Ducts.
- .3 UL 181, Factory Made Air Ducts and Air Connectors.
- .4 ANSI/NFPA 90A, Installation of Air Conditioning and Ventilating Systems.
- .5 ANSI/NFPA 90B, Installation of Warm Air Heating and Air Conditioning Systems.
- .6 SMACNA HVAC Duct Construction Standards Metal and Flexible.

1.2 PRODUCT DATA

- .1 Submit product data in accordance with general requirements.
- .2 Indicate the following:
 - .1 Thermal properties.
 - .2 Friction loss.
 - .3 Acoustical loss.
 - .4 Leakage.
 - .5 Fire rating.

1.3 CERTIFICATION OF RATINGS

.1 Catalogue or published ratings shall be those obtained from tests carried out by manufacturer or independent testing agency signifying adherence to codes and standards.

Part 2 Products

2.1 GENERAL

- .1 Factory fabricated to CAN/ULC S110.
- .2 Pressure drop coefficients listed below are based on relative sheet metal duct pressure drop coefficient of 1.00.
- .3 Flame spread rating not to exceed 25. Smoke developed rating not to exceed 50.

2.2 METALLIC – UNINSULATED

.1 Spiral wound flexible aluminum, Class 1 duct material.

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Performance:

.2

- .1 Factory tested to 2.5 kPa (10" w.c.) without leakage.
- .2 Maximum relative pressure drop coefficient: 3.
- .3 Operating pressure: 300 mm (12").
- .3 Acceptable materials:
 - .1 Flexmaster T/L
 - .2 Ductmate

2.3 METALLIC –INSULATED

- .1 Spiral wound flexible aluminum with factory applied, 25 mm (1") thick flexible glass fibre thermal insulation with vapour barrier and vinyl jacket, Class 1 duct material.
- .2 Performance:
 - .1 Factory tested to 2.5 kPa (10" w.c.) without leakage.
 - .2 Maximum relative pressure drop coefficient: 3.
 - .3 Operating pressure: 300 mm (12").
- .3 Acceptable materials:
 - .1 Flexmaster T/L VT
 - .2 Ductmate

Part 3 Execution

3.1 DUCT INSTALLATION

- .1 Install in accordance with: SMACNA.
- .2 Maximum length of flexible duct: 1.8 m (6' 0").
- .3 Minimum length of acoustical ductwork; 1.5 m (5' 0") with minimum of 1 bend.
- .4 Provide support at centre of flexible duct with 25 mm (1") wide galvanized hanger.

1.1 REFERENCES

- .1 All codes, standards, etc. as referenced shall be the latest edition.
- .2 SMACNA HVAC Duct Construction Standards, Metal and Flexible.
- .3 ASTM C553, Mineral Fiber Blanket Thermal Insulation for Commercial and Industrial Applications.
- .4 ANSI/NFPA 90A, Installation of Air Conditioning and Ventilating Systems.
- .5 ANSI/NFPA 90B, Installation of Warm Air Heating and Air Conditioning Systems.

1.2 PRODUCT DATA

.1 Submit product data in accordance with general requirements.

Part 2 Products

2.1 DUCT LINER

- .1 General:
 - .1 Rigid fibrous glass duct liner: air stream side faced with mat facing.
 - .2 Flame spread rating shall not exceed 25. Smoke development rating shall not exceed 50 when tested in accordance with CAN/ULC-S102.
 - .3 Acceptable material:
 - .1 Johns Manville, Permacote Linacoustic R-300
 - .2 Owen Corning
- .2 Rigid:
 - .1 Use on flat surfaces.
 - .2 25 mm (1") thick, to CGSB 51-GP-10M, fibrous glass rigid board duct liner.
 - .3 Density: 36 kg/m² (7.4 lb/ft²).
 - .4 Thermal resistance to be minimum 750 mm (30") C/W for 25 mm (1") thickness 1150 mm (45") C/W for 40 mm (1½") thickness when tested in accordance with ASTM C177, at 24°C (75°F) mean temperature.

2.2 ADHESIVE

- .1 Meet requirements of ANSI/NFPA 90A and ANSI/NFPA 90B.
- .2 Flame spread rating shall not exceed 25. Smoke development rating shall not exceed 50. Temperature range -29°C (-20°F) to 93°C (200°F).
- .3 Acceptable material:
 - .1 Duro Dyne 1A-22
 - .2 Ductmate

2.3 FASTENERS

- .1 Weld pins 2.0 mm (14 gauge) diameter, length to suit thickness of insulation. Metal retaining clips, 32 mm (1¹/₄") square.
- .2 Acceptable material:
 - .1 Duro Dyne
 - .2 Ductmate

2.4 JOINT TAPE

- .1 Poly-Vinyl treated open weave fiberglass membrane 50 mm (2") wide.
- .2 Acceptable materials:
 - .1 Duro Dyne FT2
 - .2 Ductmate

2.5 SEALER

- .1 Meet requirements of ANSI/NFPA 90A and ANSI/NFPA 90B.
- .2 Flame spread rating shall not exceed 25. Smoke development rating shall not exceed 50. Temperature range -68°C (-90F) to 93°C (200°F).
- .3 Acceptable materials:
 - .1 Duro Dyne 1A-94
 - .2 Ductmate

Part 3 Execution

3.1 GENERAL

- .1 Do work in accordance with recommendations of SMACNA duct liner standards as indicated in SMACNA HVAC Duct Construction Standards, Metal and Flexible, except as specified otherwise.
- .2 Line inside of ducts where indicated.
- .3 Duct dimensions, as indicated, are clear inside duct lining.
- .4 Provide an interior of ductwork from fans from minimum distance of 3 m (10'-0").

3.2 DUCT LINER

- .1 Install in accordance with manufacturer's recommendations, and as follows:
 - .1 Fasten to interior sheet metal surface with 100% coverage of adhesive.
 - .2 In addition to adhesive, install weld pins not less than 2 rows per surface and not more than 300 mm (12") on centres.
- .2 Weld pins are to have cupped or beveled heads to prevent damage to lining surface.
- .3 Store foam liners away from sunlight.

3.3 JOINTS

- .1 Seal all butt joints, exposed edges, weld pin and clip penetrations and all damaged areas of liner with joint tape and sealer. Install joint tape in accordance with manufacturer's recommendations, and as follows:
 - .1 Bed tape in sealer.
 - .2 Apply 2 coats of sealer over tape.
- .2 Replace damaged areas of liner at discretion of Consultant.
- .3 Protect leading and trailing edges of each duct section with sheet metal nosing having 15 mm (1/2") overlap and fastened to duct.

1.1 REFERENCES

- .1 All codes, standards, etc. as referenced shall be the latest edition.
- .2 AMCA 99, Standards Handbook.
- .3 ANSI/AMCA 210, Laboratory Methods of Testing Fans for Certified Aerodynamics Performance Rating.
- .4 AMCA 300, Revised 1987, Reverberant Room Method for Sound Testing of Fans.
- .5 AMCA 301, Methods for Calculating Fan Sound Ratings from Laboratory Test Data.
- .6 ANSI/ASHRAE 51, Laboratory Methods of Testing Fans for Certified Aerodynamics Performance Rating.
- .7 ANSI/NFPA 96 Ventilation Control and Fire Protection of Commercial Cooking Operations.

1.2 SHOP DRAWINGS AND PRODUCT DATA

- .1 Submit shop drawings and product data in accordance with general requirements.
- .2 Product data to include fan curves and sound rating data.

1.3 OPERATION AND MAINTENANCE DATA

.1 Provide operation and maintenance data for incorporation into manual specified in general requirements.

1.4 CERTIFICATION OF RATINGS

- .1 Catalogued or published ratings shall be those obtained from tests carried out by manufacturer or those ordered from independent testing agency signifying adherence to codes and standards in force.
- .2 Provide confirmation of testing.

Part 2 Products

2.1 FANS GENERAL

- .1 Capacity: flow rate, total static pressure Pa, r/min, W ("w.c., r/min, bhp) model and size and sound ratings as indicated on schedule.
- .2 Statically and dynamically balanced. Constructed in conformity with AMCA 99.
- .3 Sound ratings: comply with AMCA 301, tested to AMCA 300.
- .4 Performance ratings: based on tests performed in accordance with ANSI/AMCA 210, and ANSI/ASHRAE 51.

- .5 Bearings: sealed lifetime of self aligning type with oil retaining, dust excluding seals and a certified minimum rated life of 80,000 100,000 h in accordance with AFBMA L10 life standard. Bearings to be rated and selected in accordance with AFBMA 9 and AFBMA 11.
- .6 Acceptable materials:
 - .1 Greenheck
 - .2 Penn-Barry
 - .3 Cook
 - .4 Carnes
 - .5 Acme
 - .6 Panasonic
 - .7 Delhi
- .7 Provide factory mounted speed control for all direct drive motors.

2.2 ROOF EXHAUSTERS

- .1 Centrifugal V belt or direct driven as indicated.
 - .1 Housing: spun aluminum complete with resilient mounted motor and fan.
 - .2 Impeller: aluminum non-overloading.
 - .3 Adjustable motor sheave
 - .4 15 mm (1/2") mesh 2.0 mm (79 mil) diameter aluminum birdscreen.
 - .5 Automatic gasketted aluminum backdraft dampers.
 - .6 Disconnect switch within fan housing.
 - .7 Continuous curb gaskets, cadium plated securing bolts and screw, and sound insulating.
- .2 Roof curbs; of same manufacturer as fan and built to suit model specified.
- .3 Size, type, and capacity: as indicated
- .4 To NFPA 96 requirements where indicated.

Part 3 Execution

3.1 INSTALLATION

- .1 Install in accordance with manufacturer's instructions.
- .2 Provide flexible duct connection at roofline.
- .3 Provide backdraft damper at building exterior penetration.

1.1 PRODUCT DATA

- .1 Submit product data in accordance with general requirements.
- .2 Indicate the following:
 - .1 Capacity.
 - .2 Throw and terminal velocity.
 - .3 Noise criteria.
 - .4 Pressure drop.
 - .5 Neck velocity.

1.2 MAINTENANCE MATERIALS

- .1 Include:
 - .1 Keys for volume control adjustment.
 - .2 Keys for air flow pattern adjustment.

1.3 MANUFACTURED ITEMS

.1 Grilles, registers and diffusers of same generic type to be product of one manufacturer.

1.4 CERTIFICATION OF RATINGS

.1 Catalogued or published ratings shall be those obtained from tests carried out by manufacturer or those ordered by him from independent testing agency signifying adherence to codes and standards.

Part 2 Products

2.1 GENERAL

- .1 To meet capacity, pressure drop, terminal velocity, throw, noise level, neck velocity as indicated.
- .2 Frames:
 - .1 Full perimeter gaskets.
 - .2 Plaster frames where set into plaster or gypsum board and as specified.
 - .3 Concealed fasteners.
- .3 Concealed operators.
- .4 Colour and Finish: standard as directed by Consultant.

.5 Acceptable materials:

- .1 E.H. Price
- .2 Nailor
- .3 Krueger
- .4 Titus
- .5 Carnes
- .6 Seiho
- .7 Metalaire

2.2 OPEN MESH SCREEN

- .1 15 mm x 15 mm (½"x ½") open mesh screen fastened on 25 mm (1") border, screw fasten.
- .2 On all open ends of ductwork and where indicated.
- .3 Size: To match ductwork size.

Part 3 Execution

3.1 INSTALLATION

- .1 Install in accordance with manufacturer's instructions.
- .2 Install with flat head screws in countersunk holes where fastenings are visible.
- .3 Bolt grilles, registers and diffusers, in place
- .4 Clean grilles upon completion.
- .5 Ensure all grilles, diffusers, etc. match opening sizes as indicated on the drawings and as fabricated on site by the contractor.

1.1 REFERENCES

- .1 All codes, standards, etc. as referenced shall be the latest edition.
- .2 ASHRAE 84, Method of Testing Air-to-Air Heat/Energy Exchangers.
- .3 AMCA Standard 210, Laboratory Methods of Testing Fans for Certified Aerodynamic Performance Rating
- .4 ANSI/UL 1995, Heating and Cooling Equipment
- .5 CAN/CSA C22.2 No 236, Heating and Cooling Equipment

1.2 SHOP DRAWINGS AND PRODUCT DATA

- .1 Shop drawings shall be submitted to the Consultant within two (2) weeks of Award of Contract.
- .2 Shop drawings shall be reviewed/returned by the Consultant within one (1) week of submission.
- .3 Contractor to order equipment from manufacturer immediately upon returned/approved shop drawings.
- .4 This Contractor shall co-ordinate with the manufacturer to ensure equipment is delivered to site (for installation) by August 15, 2022. Include in tender price for premium costs associated with manufacturer's rush/accelerated delivery.
- .5 Submit shop drawings and product data in accordance with general requirements.
- .6 Indicate following: performance.

1.3 OPERATION AND MAINTENANCE DATA

.1 Provide operation and maintenance data for incorporation into manual specified in general requirements.

1.4 MAINTENANCE MATERIALS

- .1 Provide maintenance materials in accordance with general requirements.
- .2 Furnish list of individual manufacturer's recommended spare parts for equipment such as bearings and seals, and addresses of suppliers, together with list of specialized tools necessary for adjusting, repairing or replacing, for placement into operating manual.

1.5 MANUFACTURED ITEMS

- .1 Catalogued or published ratings shall be those obtained from tests carried out by manufacturer or those ordered from independent testing agency signifying adherence to codes and standards in force.
- .2 Provide confirmation of testing.

Part 2 Products

2.1 GENERAL

.1 Comply with ASHRAE.

2.2 ENERGY RECOVERY VENTILATOR

- .1 Casing: Double wall, 1" insulation, minimum 22 gauge thick pre-painted steel exterior and minimum 22 gauge galvanized steel interior.
- .2 Outdoor application.
- .3 24" high insulated roof curb.
- .4 Vertical duct drop configuration.
- .5 Heat transfer surfaces: Enthalpy Core (**polypropylene**).
- .6 Cross contamination: not permitted.
- .7 Removable or hinged access panels.
- .8 Supply and exhaust fans; two ECM motors thermally protected with insulation type B. Motor suitable for 120/1/60.
- .9 Accessories:
 - .1 Defrost cycle and controls (exhaust only defrost).
 - .2 MERV 13 filters
 - .3 Mixed air section.
 - .4 Programmable ERV controller (hand over to Owner).
- .10 Performance characteristics: as indicated.
- .11 Co-ordinate with BAS contractor for controls requirements.
- .12 Acceptable materials:
 - .1 Aldes
 - .2 Greenheck
 - .3 Ruskin
 - .4 Cook

Part 3 Execution

3.1 INSTALLATION

- .1 Install in accordance with manufacturers recommendations.
- .2 Support independently of adjacent ductwork with flexible connections.
- .3 Install access doors in accordance with Sections for access to coils and dampers.

1.1 REFERENCES

- .1 All codes, standards, etc. as referenced shall be the latest edition.
- .2 ANSI/ARI 210/240, Unitary Air-Conditioning and Air-Source Heat Pump Equipment.
- .3 ARI 270, Standard for Sound Rating of Outdoor Unitary Equipment.
- .4 CSA B52, Mechanical Refrigeration Code.
- .5 CSA C22.1, Canadian Electrical Code, Part 1.
- .6 ANSI/NFPA 90A, Installation of Air Conditioning and Ventilating Systems.
- .7 ANSI/UL 1995, Central Cooling Air Conditioning.

1.2 SHOP DRAWINGS

- .1 Shop drawings shall be submitted to the Consultant within two (2) weeks of Award of Contract.
- .2 Shop drawings shall be reviewed/returned by the Consultant within one (1) week of submission.
- .3 Contractor to order equipment from manufacturer immediately upon returned/approved shop drawings.
- .4 This Contractor shall co-ordinate with the manufacturer to ensure equipment is delivered to site (for installation) by August 15, 2022. Include in tender price for premium costs associated with manufacturer's rush/accelerated delivery.
- .5 Submit shop drawings in accordance with general requirements.
- .6 Indicate:
 - .1 Equipment, and connections, together with control assemblies, auxiliaries and hardware, and recommended ancillaries which are mounted, wired and piped ready for final connection to building system, its size and recommended bypass connections.
 - .2 Piping, valves, fitting shipped loose showing final location in assembly.
 - .3 Control equipment shipped loose, showing final location in assembly.
 - .4 Dimensions, internal and external construction details, recommended method of installation with proposed structural steel support, mounting curb details, sizes and location of mounting bolt holes; include mass distribution drawings showing point loads.
 - .5 Detailed composite wiring diagrams for control systems showing factory installed wiring and equipment on packaged equipment or required for controlling devices or ancillaries, accessories, controllers.
 - .6 Details of vibration isolation.
 - .7 Estimate of sound levels to be expected across each individual octave band in dB referred to A rating.

.8 Type of refrigerant used.

1.3 MAINTENANCE DATA

- .1 Provide maintenance data for incorporation into manual specified in general requirements.
- .2 Indicate:
 - .1 Brief description of unit, indexed, with details of function, operation, control, and service for each component.
- .3 Manufacturer's installation instructions shall govern and unless otherwise noted, operation, maintenance and service of items. Include names and addresses of spare part suppliers.
- .4 Include following:
 - .1 Provide for each unit, manufacturer's name, type, year, number of units, and capacity.

1.4 WARRANTY

- .1 Manufacturer hereby warrants refrigeration compressors in accordance with GC 24, but for 5 years.
- .2 Manufacturer hereby warrants the gas heat sections for a minimum of 10 years.

Part 2 Products

2.1 HIGH EFFICIENCY HVAC EQUIPMENT

- .1 Efficiency:
 - .1 Units under 5 tons of cooling meet a SEER rating of 14.0.
 - .2 Units 6 tons of cooling and larger meeting a EER rating of 12.0 (9.6 for 12½ ton unit).
 - .3 Electronic controls with data link and diagnostic operation.
 - .4 Energy Star rated.
 - .5 Exceeds the minimum ASHRAE 90.1 Energy Standards Ratings by 2 units (5 ton and under) and by 1.0 unit (over 6 tons).
- .2 General:
 - .1 Roof mounted, self-contained single zone unit with gas burner and DX refrigeration and bear label of CSA, CGA, and ULC.
 - .2 Units to consist of cabinet and frame, supply fan, heat exchanger, burner control, air filter, refrigerant cooling coil, compressor, condenser coil and fans, motorized opposed blade outside air damper, return damper, gravity exhaust damper or power exhaust as indicated.
 - .3 Prefabricated roof curb complete with isolation rails (where indicated) to conform to requirements of National Roofing Contractors Association (NRCA), minimum height as indicated.

- .4 Conform to ANSI/ARI 210/240, rating for unit larger than 40 kW (136 MBH) nominal.
- .5 All units shall be of the same manufacturer.
- .3 Cabinet:
 - .1 Cabinets: weatherproofing tested and certified to AGA and soundproofing tested to ARI 270.
 - .2 Framing and supports: 2 mm (14 gauge) thick welded steel, galvanized after manufacture, with lifting lugs.
 - .3 Outer casing: weathertight galvanized steel, bonderized with baked enamel finish, complete with flashing.
 - .4 Access: hinged access doors with lockable quarter turn handles.
 - .5 Insulation: neoprene coated glass fiber on all surfaces where conditioned air is handled, 1.6 mm (16 gauge) thick, 2.2 kg/m (1.5 lb/ft) density.
- .4 Fans:
 - .1 Centrifugal, forward curved impellers, statically and dynamically balanced. Vbelt drive with adjustable variable pitch motor pulley, isolated hinge mounted motor. Vibration isolators: 95% efficiency.
- .5 Air Filters:
 - .1 50 mm (2") thick, 30% efficiency, permanent metal framed, replaceable media standard to unit manufacturer. Merv-13.
 - .2 To meet ANSI/NFPA 90A, air filter requirements.
- .6 Heat Exchangers and Burners:
 - .1 Gas fired, multiple flue passes, with primary heating surface of stainless steel; secondary heating surface, stainless steel tubes.
 - .2 Gas burner: factory mounted, wired and fire tested complete with operating and safety controls.
 - .1 Forced type.
 - .2 Spark ignited pilot with pilot flame safety shut-off.
- .7 Refrigeration:
 - .1 Conform to CSA B52 and ANSI/UL 1995 requirements.
 - .2 Compressor/condenser section:
 - .1 Semi-Hermetic compressor(s), vibration isolated with flexible suction and discharge connections, oil sight glass, oil pressure switch, crankcase heater, and with control to liquid line solenoid valve.
 - .2 Fans: propeller type with single piece spun venturi outlets and zinc plated guards. Motors shall be sequenced for head pressure control.
 - .3 Electrical system shall have operating controls, oil and refrigerant pressure protection, motor overload protection, weatherproof electrical wiring with weatherproof, rain tight disconnect.

.4	Include refrigerant piping with automatic hot gas bypass, sight glass,
	filter and valves.

- .5 Condenser: staggered copper tube aluminum fin coil assembly with subcooling rows.
- .6 Capacity reduction: hot gas bypass and or cylinder unloading.
- .7 Refrigerant: R410A.
- .3 Evaporator:
 - .1 Rated to ANSI/ARI 210/240.
 - .2 Thermostatic expansion valve, with adjustable super heat and external equalizer.
 - .3 Coil: staggered seamless copper tubes expanded into aluminum fins, and insulated condensation pan.
 - .4 Cooling coil condensate drain pans: designed to avoid any standing water, to be easily cleaned or removable for cleaning. Drain connection to have deep seal trap and be complete with trap seal primer.
- .8 Controls and Safeties:
 - .1 Electronic controller.
 - .2 Network monitoring.
 - .3 Scrolling Marquee display.
 - .4 Unit control with standard suction pressure transducers and condensing temperature thermistors.
 - .5 Provide a 5 F° temperature difference between cooling and heating set points to meet ASHRAE 90.1 Energy Standard.
 - .6 Display a current alarm list and an alarm history list.
 - .7 Automatic compressor redundancy.
 - .8 Service run test capability.
 - .9 Shall accept input from a CO₂ sensor (both indoor and outdoor).
 - .10 Configurable alarm lights shall be provided which activates when certain types of alarms occur.
 - .11 Compressor minimum run time (3 minutes) and minimum off time (5 minutes).
 - .12 Service diagnostic mode.
 - .13 Economizer with enthalpy control.
 - .14 Self-contained low-voltage control circuit.
 - .15 Unit shall have 0°F low ambient operation.
 - .16 Solid-state compressor lockout which provides optional reset capability at the space thermostat, should any of the following safety devices trip and shut off compressor:
 - .1 Compressor lockout protection provided for either internal or external overload.
 - .2 Low-pressure protection.
 - .3 Freeze protection (evaporator coil).

- .4 High-pressure protection (high pressure switch or internal).
- .5 Compressor reverse rotation protection.
- .6 Loss of charge protection.
- .17 Supply-air sensor located in the unit and detect both heating and cooling operation.
- .18 Induced draft heating section with the following minimum protections:
 - .1 High-temperature limit switch.
 - .2 Induced-draft motor speed sensor.
 - .3 Flame rollout switch.
 - .4 Flame proving controls.
 - .5 Redundant gas valve.
- .9 Unit Controls:
 - .1 In addition to combustion safety controls, provide low limit on supply.
 - .2 Zone cooling control:
 - .1 Zone sensor or room thermostat to activate cooling relay in control circuit cycling compressor. Provide safeties and pressure controls. Condenser fans to operate in sequence.
 - .2 When call for cooling is satisfied, relay is de-energized. On two compressor units provide separate circuits to evaporator and condenser and manual double pole double throw switch for lead-lag unit choice.
 - .3 Zone heating control:
 - .1 Adjustable zone sensor or room thermostat controls burner operation, to maintain room temperature setting.
 - .4 Mixed air control:
 - .1 Motorized outside, return and gravity relief dampers with spring return damper operator and control package to automatically vary outside air quantity. Outside air and exhaust air dampers, normally closed.
 - .2 Tight fitting opposed blade dampers with neoprene or suitable gaskets, synthetic bushings and 1% maximum leakage.
 - .3 Damper operation: 24 V, spring return motor with gear train sealed in oil.
 - .4 Mixed air controls: maintain 14°F (57°F) mixed air temperature, lock out compressor below 10°C (50°F) ambient, restart 15°C (59°F), revert dampers to provide 25% fresh air above 21°C (70°F) adjustable.

2.2 SYSTEM CONTROL

- .1 Equipment control will be by the unit manufacturer and integral economizer controls.
- .2 System controls will be by Building Automation System Contractor.
- .3 BAS contractor to provide outside air damper motor for control of outside air.

2.3 CAPACITY

.1 As indicated.

2.4 ACCESSORIES

- .1 600 mm (24") high roof curb. (Where indicated).
- .2 Opposed blade economizer dampers.
- .3 Condenser coil hail guard.
- .4 Power exhaust on units nominal 10 tons and larger (with field installed wiring).
- .5 Stainless steel vertical extension on flue gas discharge.
- .6 Stainless steel heat exchanger.
- .7 Provide hinged access panels with hand operated cam type fasteners or stainless steel latches suitable for padlock (padlock supplied by owner).
- .8 Economizer control by BAS.

2.5 ELECTRICAL REQUIREMENTS

- .1 As indicated.
- .2 Field installed devices.
 - .1 Provide all field installed wiring required for all units that are equipped with power exhaust. Provide transformers as required.
- .3 Mount all accessories shipped loose onto the units.

2.6 ACCEPTABLE MATERIALS

- .1 Carrier
- .2 Trane
- .3 Lennox

Part 3 Execution

3.1 INSTALLATION

- .1 Install as per manufacturers' instructions on roof curbs provided by manufacturer as indicated. Provide all necessary continuous wolmanized wood blocking to install roof curb level complete with 20 gauge liner to ensure combustible wood blocking is not exposed in the building.
- .2 Manufacturer to certify installation, supervise start-up and commission unit.
- .3 Run drain line from cooling coil condensate drain pan to discharge over roof drain.

3.2 START-UP/COMMISSIONING

.1 Unit manufacturer shall perform start-up and commissioning.

3.3 SPARE PARTS

- .1 Two (2) complete sets of filters.
- .2 One (1) set of spare belts.

3.4 WARRANTY

- .1 One (1) year on parts and labour on all components.
- .2 Five (5) years on compressor.
- .3 Ten (10) years on stainless steel heat exchanger.

1.1 **GENERAL REQUIREMENTS**

- .1 Conform to General Conditions for Mechanical Trades.
- .2 Related Work Specified Elsewhere.
 - .1 General Conditions for Mechanical Trades
 - .2 **Plumbing & Drainage**
 - .3 Heating, Ventilation & Air Conditioning
 - .4 Heating, Ventilation & Air Conditioning Equipment
 - .5 Electrical

1.2 **DESCRIPTION OF SYSTEM**

- .1 Furnish and install all components, devices and control wiring for a fully integrated Energy Management and Environmental Control System incorporating Direct Digital Control (DDC), and equipment monitoring. The system shall control/monitor HVAC and plumbing equipment and systems as specified in this section. The work shall include but is not limited to the following:
 - .1 All necessary hardware, software, control panels, control wiring, field devices, installation, documentation and owner training as specified.
 - The installed system shall incorporate electronic and digital control devices to .2 perform the control sequences and monitoring outlined herein. Specific control sequence requirements are as detailed elsewhere in this Section of the specification.
 - .3 Control and monitoring of the equipment and systems shown on the drawings (refer also to 'Sequence of Operation' for additional details).
 - .4 VVT zone control dampers shall be supplied by this trade but installed in the duct system by the sheet metal trade complete with necessary duct transitions, access doors, etc. The temperature control contractor shall be responsible for coordination with the HVAC contractor and the installation of the actuators.
 - .5 Control valves shall be supplied by this Trade but installed in the piping system by the Mechanical Trade complete with transitions and unions as required.
 - .6 Testing, debugging, calibrating, adjustment, programming and confirmation of total system operation.
 - .7 Electrical power for controls items from local electrical panel. Coordinate with electrician. All work to be done in accordance with electrical division.

1.3 MANUFACTURER AND INSTALLING CONTRACTOR

- .1 The temperature control manufacturer shall be Tour Andover (TAC).
- .2 All controls shall be supplied, installed and wired by Energy Controls (phone 519-893-2638).

- .3 Any new building must be a seamless extension of the current Energy Management and Building Control System.
 - .1 The existing TAC Vista software is, and shall continue to be, the only head-end BAS server for the entire School Board.
 - .2 The head-end server contains the secure Energy Management Settings (i.e. Master Setpoints & Schedules) that are sent to all schools in real-time. The control system must be an extension of the head-end server and be able to be managed exclusively through the Vista head-end server.
 - .3 Monitoring of all school board control systems are done in real-time and must be presented at the exclusive Vista head-end server as first-priority data.
 - .4 The Vista head-end server has all the required controller databases and software to be able to centrally maintain and modify network configuration and controller software for the entire School Board. The Vista head-end server is the only system that can access the LacNet programming variables inside the controllers for real-time configuration of setpoint and time scheduling parameters.
 - .5 The graphics and controller database must be presented inside the Vista head-end server in its native format in order to preserve the real-time speed, integrity and multi-site administration of the entire system.

1.4 SCOPE OF WORK

- .1 Refer to drawings and specification for complete scope.
- .2 Provide new DDC controls for new Package Roof Top unit with VVT system.
- .3 Provide new VVT damper complete with associated DDC Controls.
- .4 Provide new controls for new ERV.
- .5 Provide new CO² sensors.

1.5 QUALITY ASSURANCE

- .1 The system components shall be listed by Underwriters Laboratories Inc. and Canadian Standards Association.
- .2 The system control products shall be stored and handled according to manufacturer' recommendations.
- .3 The work shall be performed by skilled technicians all of whom shall be properly trained and qualified for this work.

1.6 SUBMITTALS

- .1 Prior to the installation of any equipment, the Contractor shall provide the Consultant with shop drawings and specifications for all devices and equipment used for the complete system installation. Shop drawings shall include the following:
 - .1 Identified schematic control diagrams for all systems, each diagram indicating or referencing input / output connection points, control components, component catalogue numbers, operation sequence, interlocking and RPU's to which they are connected.

- .2 Complete network schematic indicating all programmable controllers and data connections.
- .3 Detailed listing of inputs and outputs of each programmable controller.
- .4 Control damper schedule indicating damper size, required torque and blade type.
- .5 Technical data sheets / manufacturer application manuals of each system component.
- .2 Upon completion of the installation and prior to acceptance and Owner training, the Contractor shall furnish the Consultant with three copies of installation and operation manuals for the system. Each manual shall include:
 - .1 Record drawings, including plan layout indicating major device locations and wiring diagrams as finally installed.
 - .2 All shop drawings, incorporating all required revisions to reflect as-built conditions.
 - .3 The Contractor shall also keep one copy of backup programs for the system archived in a software storage vault at their business location.

Part 2 Products

2.1 GENERAL

- .1 The control system shall be a Tour Andover (TAC) Xenta building automation system (BAS).
- .2 The system shall integrate the operation of intelligent building management controllers distributed into the network.
- .3 The DDC System shall be generally comprised of the following devices to achieve the control functions described in this section:
 - .1 Input/ output programmable controllers.
 - .2 Control relays.
 - .3 Control dampers and valves.
 - .4 Sensors, actuators and other input/output devices.
- .4 Controllers shall execute the application programs, calculations, and commands to provide the control function specified for that unit. Each controller shall include its own microcomputer controller, power supply, input/output modules, termination modules and real time clock.
- .5 Controllers shall be capable of full control functionality and alarm reporting independently or as a part of the DDC network.
- .6 The system shall be stored in flash ram so no batteries are required.
- .7 Each control device shall be modular and expandable to provide additional inputs and outputs and control functionality for that device
- .8 Each controller shall be able to transfer and receive data via the network for performance of control functions.

- .9 The system shall be modular, permitting expansion by adding hardware and software without changes in communication or processing equipment.
- .10 The complete system shall be capable of communication over a LonWorks network.
- .11 The controllers shall monitor the status of all overrides and include this information in logs and summaries to inform the operator that automatic control has been inhibited.
- .12 Controllers shall continuously perform self-diagnostics, communication diagnosis and diagnosis of all subsidiary equipment and provide both local and remote annunciation of any component failures.
- .13 Controllers shall activate an orderly shutdown of their operation in the event of loss of normal electrical power. Non-volatile memory shall be incorporated for all controller configuration data. The controllers shall automatically resume full operation without manual intervention.
- .14 The controllers shall have sufficient memory to support their own operating system and data bases including:
 - .1 control processes
 - .2 energy management applications
 - .3 alarm management
 - .4 trend data
 - .5 operator input/output
 - .6 remote communications
 - .7 manual override monitoring
- .15 Controllers shall incorporate the following software features:
 - .1 Energy management:
 - .1 Time of Day Scheduling
 - .2 Calendar Based Scheduling
 - .3 Holiday Scheduling
 - .4 Optimal Start and Stop
 - .5 Demand Limiting
 - .6 Heating/Cooling Interlock
 - .2 Alarm Management:
 - .1 Alarm Management shall be provided to monitor, buffer and direct alarm reports to operator devices and memory files. The controllers shall perform alarm analysis and filtering to minimize operator interruptions due to noncritical alarms, minimize network traffic and prevent alarms from being lost.
 - .2 All alarm or point change report shall include the points English language description and the time and date of occurrence.
 - .3 The user shall be able to define the specific reaction for each point, the priority level (3 in total) and ability to inhibit alarm reporting for each point.

- .4 The user shall be able to define conditions under which point changes need to be acknowledged by an operator and logged for analysis at a later date.
- .5 The user shall be able to print, display or store a unique 60 character alarm message to more fully describe the alarm condition or direct operator response. The message shall be customizable to describe each individual alarm.
- .6 In web access applications only critical alarms shall initiate a call to a remote operator device, otherwise call activity shall be minimized by time stamping and saving reports until a manual request is received or until the buffer space (minimum 50 alarms) is full.
- .3 Trend Logs:
 - .1 Controllers shall provide an automatic roll-over trend log, which stores records up to an operator-selected number at an operator-selected sampling rate and then overwrites the oldest record with each new record.
 - .2 Sample intervals shall be from 1 minute to 24 hours.
 - .3 Provide graphical and tabular displays.
- .4 Runtime Totalization:
 - .1 The controllers shall automatically accumulate and store runtime hours for binary points with a sampling resolution of 1 minute. The user shall have the ability to define a warning limit to trigger maintenance or user-defined messages.
- .5 Custom Programming:
 - .1 The controllers shall permit user defined custom control processes based on:
 - .1 any system measured data or status
 - .2 any calculated data
 - .3 any results from other processes
 - .4 Boolean logic
 - .2 The custom processes may be triggered by:
 - .1 Time-of-day
 - .2 calendar date
 - .3 events (point alarm etc.)
- .16 The control strategy for each control loop shall be performed by software within the controller. The sequence of events required for each control loop is described for each system in the control sequence.
- .17 Outdoor air temperature indication shall be available at each controller as an integral part of the control strategies for that controller. Should the network transmission of the common outdoor air temperature (or any other common value) fail, then each controller shall use the last good value received.
- .18 Controls and Requirements for VVT Systems

.19 Where VVT controls are specified, units are to operate as part of a Variable Volume/Variable Temperature System complete with all necessary controls including zone dampers, temperature sensors, static pressure sensor probes and bypass damper.

2.2 NETWORK ARCHITECTURE

- .1 The controllers on the local network shall communicate via a two wire LonTalk TP/FT-10 network.
- .2 The control network shall be able to expand to match the requirements of the facility, including any future building additions.
- .3 The control network shall be able to support a total developed length of 305 meters without using a network repeater.

2.3 CONTROL PANELS

.1 Control panels shall be fully enclosed cabinets with all steel construction. Cabinets shall have a hinged door with locking latch or bolt-on cover plate. All cabinet locks shall be common keyed. Cabinets shall be finished with two coats of paint.

2.4 TEMPERATURE SENSORS

- .1 Provide thermistor temperature sensors, not requiring transmitters, to measure temperature.
- .2 Accuracy shall be +/-0.2°C from 0 to 70°C.
- .3 Temperature sensors shall be Greystone EC200 series.
- .4 Space sensors in occupied areas shall be type AE having an integral push button for unoccupied override and an integral slider to adjust set point (LED display not required).
- .5 In corridors and where noted on the drawings, provide stainless steel plate type sensors (push button override and LED display not required), type AS.
- .6 Duct temperature sensors shall be type B having a stainless steel probe length to suit application and ABS enclosure. Duct averaging temperature sensors shall be type FD having an element length to suit application, copper probe and ABS enclosure.
- .7 Immersion temperature sensors shall be type C having a ¼" OD stainless steel probe, 4" long and ABS enclosure. Immersion sensors shall be complete with thermowells. Thermal conductive compound shall be added inside the thermowell to provide optimum thermal transfer from the fluid to sensor. Stainless steel thermowells shall be used for steel pipe and brass thermowells shall be used in copper pipe.
- .8 Outdoor temperature sensors shall be type F having an ABS gasketed cover. A thermal radiation cover shall limit the sensor to solar radiation exposure.

2.5 CARBON DIOXIDE SENSORS

- .1 Sensors shall Greystone CDD series having the following features:
 - .1 0-2000 ppm factory default detection range, field adjustable.
 - .2 Non-dispersive infrared sensing element with self-calibration algorithm.
 - .3 Guaranteed 5 year calibration interval.

- .4 Powered by either AC or DC source.
- .5 Accuracy: within 50 ppm or 3% of reading (whichever is greater).
- .6 Operating humidity range: 0-95% RH.
- .7 Operating temperature range: 0 to 50°C or greater.
- .8 Stability: less than 2% full scale in 15 years
- .9 Response time: less than 2 minutes for 90% step change.
- .2 Duct mounted sensors shall be complete with ABS enclosure complete with sampling tube.
- .3 Space mounted sensors shall be executive space type without LCD display.

2.6 VVT SYSTEM DAMPERS AND OPERATORS

- .1 Rectangular dampers shall be Nailor 1010, parallel blade type complete with blade and edge seals. Use low profile dampers for heights less than 12" (300 mm). Dampers with heights less than 10" (250 mm) shall be single blade.
- .2 Round dampers shall be Nailor 1090 complete with blade gaskets and mounting bracket.
- .3 Actuators shall be Belimo LMB24-SR-T proportional control, non-spring return, direct coupled, 24 V for 2-10 VDC or 4-20 mA, 45 in-lb torque, suitable for a maximum damper size of 6 square feet.

2.7 MOTORIZED CONTROL DAMPERS

- .1 Control dampers shall be the parallel or opposed blade type as below or as scheduled on drawings.
 - .1 Outdoor and/or return air mixing dampers and face and bypass (F & BP) dampers shall be parallel blade, arranged to direct air-streams toward each other.
 - .2 Other modulating dampers shall be the opposed blade type.
 - .3 Two-position shutoff dampers may be parallel or opposed blade type with blade and side seals.
- .2 Damper frames shall be 13 gauge galvanized steel channel or 1/8 in. extruded aluminum with reinforced corner bracing.
- .3 Damper blades shall not exceed 20 cm (8 in.) in width or 125 cm (48 in.) in length. Blades are to be suitable for medium velocity performance (10 m/s [2000 fpm]). Blades shall be not less than 16 gauge.
- .4 Damper shaft bearings shall be as recommended by manufacturer for application, oil impregnated sintered bronze or better.
- .5 All blade edges and top and bottom of the frame shall be provided with replaceable butyl rubber or neoprene seals. Side seals shall be spring-loaded stainless steel. The blade seals shall provide for a maximum leakage rate of 50 L/s m² (10 cfm per ft²) at 1000 Pa (4 in. w.g.) differential pressure. Provide air foil blades suitable for a wide-open face velocity of 7.5 m/s (1500 fpm).

- .6 Individual damper sections shall not be larger than 125 cm x 150 cm (48 in. x 60 in.). Provide a minimum of one damper actuator per section.
- .7 Modulating dampers shall provide a linear flow characteristic where possible.
- .8 Dampers shall have exposed linkages.

2.8 WATER CONTROL VALVES

- .1 Heating and cooling control valves shall be Belimo CCV series characterized ball valves, complete with chrome plated brass trim and NPT female pipe connections. Radiation valves shall be complete with non-spring return modulating actuators. Control valves for coils heating a portion of outdoor air shall have spring return modulating actuators.
- .2 Control valves shall be sized to provide approximately one half the circuit branch pressure drop to obtain good modulation control but they shall be no smaller than two pipe sizes less than the pipe they are installed in.
- .3 Control valves in contact with domestic water (domestic flush valve) shall be Belimo HTCCV high temperature characterized ball valve with stainless steel ball and stem, NPT female pipe connections and TFX24 spring return to closed position actuator.

2.9 DIFFERENTIAL PRESSURE SENSORS

- .1 Differential pressure sensors shall be provided for liquid or air differential pressure applications. The differential pressure range shall be selected to match the application. Select materials suitable for the measured variable, i.e.: water or air, and to withstand a minimum of two times the maximum pressure of the highest pressure range.
- .2 Each sensor shall be provided with an industry standard, 0 to 10 Vdc output signal mounted at the sensor. The transmitter and sensor shall have a combined accuracy and repeatability of 1.0% of the differential pressure range. A pushbutton zero adjustment shall be provided.

2.10 FREEZESTATS

.1 Freezestats shall be complete with a vapour filled 20 foot bulb and 4 foot capillary. Wire freezestats to shut down the respective fans should temperature over any 12 in. of sensor length drop below the adjustable setpoint (2°C). Freezestats shall have manual reset.

Part 3 Execution

3.1 INSTALLATION

- .1 Installation
 - .1 All controllers and components in the system and on the network shall be installed according to manufacturer recommendations, general installation standards for digital controls and in accordance with the approved shop drawings.

- .2 Locate room sensors in the locations shown on the mechanical drawings. All sensors shall be mounted at barrier free height (3'-11" (1175 mm) above finished floor).
- .3 Provide serial data communication ports in the rooftop units where noted on the drawings, or at least one on each roof level, for operator interface. Also provide communication ports in the Custodian Office. Note that these shall be in addition to the associated rooftop unit controller with its built-in network port.
- .4 All programmable controllers, web access components, relays and other control components shall be located within control panels. Control Panels shall be wall mounted and shall be located within suspended ceiling spaces or other locations approved by the Consultant.
- .5 The Electrical Contractor will provide hand-off-auto switches in all starters controlled by the BAS.
- .2 Generally duct mount carbon dioxide sensors shall be used where specified for air handling units; but, for gyms and single zone libraries, a wall mount carbon dioxide sensor shall be mounted next to the room temperature sensor.
- .3 All carbon dioxide levels which are measured by the carbon dioxide sensors shall be made available to the Owner in the form of trend logs. Record readings at 10 minute intervals and keep them for at least 30 days.
- .4 Freeze-stats shall be installed so that their sensing element runs horizontally across the coil face (not diagonally) with no more than 12" vertical drops at the outside coil frame. The full face of the coil shall be covered with no horizontal runs being more than 12" apart. The top and bottom horizontal run shall be within 6" of the coil frame. If more than one freezestat is required they shall be wired in series in order to detect a low temperature in portion of the coil. The sensing elements shall be firmly secured in place to avoid vibration without added air restriction.

3.2 SYSTEM START-UP AND ACCEPTANCE

- .1 Upon completion of installation, test, adjust and calibrate controls provided under this Section.
- .2 On system completion, a demonstration of complete system operation shall be made to the Owner's authorized representative and Consultant.
- .3 The Consultant shall verify through the Owners representatives that the entire system is complete and operating to the satisfaction of the Owner before final acceptance is approved.

3.3 TRAINING

.1 The Contractor shall provide competent instructors to give full instruction to designated personnel in the adjustment, operation and maintenance of the system installed rather than a general training course. Instructors shall be thoroughly familiar with all aspects of the subject matter they are to teach. All training shall be held during normal work hours of 8:00 a.m. to 4:30 p.m. weekdays as follows:

- .2 Provide 4 hours of training for Owner's operating personnel. Training shall include:
 - .1 Explanation of drawings, operations and maintenance manuals
 - .2 Explanation of web access program
 - .3 Explanation of adjustment procedures
 - .4 Trend Analysis

3.4 WARRANTY

- .1 Equipment, material and software shall be unconditionally guaranteed for a period of two years form the date of substantial completion.
- .2 Provide warranty service at no cost to the Owner for the warranty period, which shall include but not be limited to the following:
 - .1 Emergency repair service on regular working hour basis.
 - .2 Replacing defective parts and components as required.
 - .3 System software support.

3.5 IDENTIFICATION

- .1 Provide system identification and provide nameplates identifying the following (nameplates shall be keyed to the wiring diagrams):
 - .1 Duct mounted sensors.
 - .2 Control panels (identify as to equipment / systems controlled). Each panel shall include an as-built drawing showing all the connected control points.

3.6 TESTING AND BALANCING

.1 During the system testing and balancing by the Testing and Balancing Agency, demonstrate the operation of all controls. During balancing procedures, set controls to a fixed mode (bypass damper locked fully closed and all zone dampers locked fully open) to prevent any changes during the balancing procedure.

3.7 ELECTRICAL WIRING

- .1 All wiring shall be installed to the standards specified in the Electrical Division.
- .2 Use Echelon recommended orange jacket cable for all network wiring.
- .3 Run all wiring in EMT conduit where exposed, where running within concrete block walls and where required by the Ontario Electrical Code. Plenum rated cable shall be used in return air ceiling plenums.
- .4 Control relays necessary for BAS operation shall be provided by the Temperature Control Contractor but all contactors and their power supplies handling power wiring to the equipment shall be by the Electrical Contractor.
- .5 Controls contractor will coordinate with electrician for location of thermostat rough-ins with light switches and other devices.
- .6 Where low voltage wire is run in corridor ceiling, it shall be installed/run in wall hooks (provided by electrical division).

3.8 GENERAL REQUIREMENTS FOR VVT SYSTEMS

- .1 Each VVT system shall be capable of maintaining an independent setback schedule. If any over-ride pushbutton in the associated system is activated, the complete VVT system shall reset to occupied mode for a pre-set time period. At the end of the override time period, setback mode will resume.
- .2 Each zone thermostat shall be capable of maintaining independent comfort setpoints, adjustable by the zone occupants. The upper and lower limits of the permissible setpoint range shall be adjustable by the operator.
- .3 When the HVAC unit is not in the heating or the cooling mode, the system shall go to ventilation mode. Ventilation mode is automatically sequenced every 20 minutes to avoid stale air in the space. The duration of ventilation mode is 5 minutes, after which the system resumes heating / cooling mode as required.
- .4 Zone damper control shall be proportional modulation, not two- position control. Each zone thermostat shall be capable of initiating a heating or cooling mode. Averaging zone systems are not acceptable.
- .5 There shall be an adjustable deadband between heating and cooling setpoints.
- .6 The pressure control system must display duct static pressure and modulate the bypass damper or supply fan speed to maintain the desired system static pressure. During changeover from heating to cooling or cooling to heating the bypass controller will take control of all dampers in order to purge the duct system of extreme temperature air. Systems that use a time delay during system mode changeover are not acceptable.

Part 4 Sequence of Operation

4.1 GENERAL

- .1 All setpoints shall be adjustable.
- .2 Outdoor air temperature shall be broadcasted to all controllers.
- .3 Heating mode: Heating is enabled between October 15 and April 15 or if the outdoor air temperature is below 10°C. This heating mode is used in all controllers for the building. Wall fin radiation or convector hydronic heating shall be first source of heating. If space temperature is not satisfied than Unit ventilator hydronic heat or Rooftop Unit gas heat shall be second source of heating.
- .4 Cooling Mode: Mechanical cooling is enabled if the outdoor air temperature is above 18°C.
- .5 Carbon Dioxide Damper Override: In any air handling system with a return air or room air carbon dioxide sensor, it shall override the minimum position of the outdoor air damper during occupied mode. It shall override the minimum outdoor air damper between 0 and 40 % as the carbon dioxide varies between 1000 and 1200 ppm. All limit controls shall take priority to maintain safe supply air temperatures. An alarm shall be generated if the carbon dioxide level is higher than 1700 ppm or lower than 200 ppm.

- .6 Occupancy mode shall be determined by a weekly schedule with an annual holiday schedule. Each system shall have this schedule but there shall be provision for operating under a general (to the building) schedule as well. An adjustable parameter shall be available to select the local or general schedule for each system.
- .7 Lead/lag: Devices designed for lead lag operation shall operate in automatic lead/lag mode to equalize run time. If the lead unit fails the lag shall automatically start and an alarm shall be generated. The lead unit shall be advanced through the series of devices in sequence every Tuesday at noon.

4.2 EQUIPMENT SERVICES

.1 See the graphical sequence of operations attached (for reference only) to the end of this specification for equipment and systems. Please note that this is not complete representation of all equipment's and system. Control's contractor to review all drawings and specification and provide complete controls and sequence.

7263-RW022 - Laurelwood Public School Rooftop Unit Replacement

Opening Date: March 11, 2022 4:00 PM

Closing Date: April 4, 2022 2:00 PM

Schedule of Prices

* Denotes a "MANDATORY" field

Do not enter \$0.00 dollars unless you are providing the line item at zero dollars to the Board.

Bid Price Form

Note: Cash Allowances included in BID PRICE.

Blackout Period Protocol is understood and will be adhered to.

HST is additional.

Line Item	Description	Unit of Measure	Quantity	Bid Price *	Total	
	LAURELWOOD PUBLIC SCHOOL – ROOFTOP UNIT REPLACEMENT as per tender documents	Lump Sum	1			
	Subtotal:					

Summary Table

Bid Form	Amount
Bid Price Form	
HST (13%)	\$ 0.00
Total Contract Amount:	

Specifications

Bidder's Contact Information

Provide contact information for the following employees for this project.

If any of the contacts are to change within the duration of the contract the Board must be immediately notified and pre-approve the change(s).

Title	Name *	E-mail *	Cell Phone Number *	
Project Manager				*
Site Supervisor				*

Documents

It is your responsibility to ensure the uploaded file(s) is/are not defective or corrupted and are able to be opened and viewed by the Owner. If the attached file(s) cannot be opened or viewed, your Bid Submission may be rejected.

COVID RESPONSE

Submit a work plan that outlines how the company plans to address COVID-19, including implementing workplace strategies that include, but are not limited to, social distancing, personal hygiene recommendations, and other relevant recommendations made by the government of Ontario, the government of Canada, the local municipal government, and their respective ministries,

agencies, and departments, in respect of the employees and other personnel of the successful bidder, their subcontractors and suppliers, as well as the employees and other personnel of the Board, the Board's Consultant, and the general public.

- WSIB * (mandatory)
- Covid Response * (mandatory)

BONDING UPLOAD SECTION

Refer to the Bonding Requirements Section of the Terms and Conditions.

• Digital Bid Deposit Bond / Agreement to Bond * (mandatory)

Addenda, Terms and Conditions

I/We have read and understand this Bid Solicitation document, and agree to perform the Work required in accordance with this Bid

Solicitation document, including all addenda, at the price(s) detailed in the Bid.

I/We confirm that:

1. The person named in this Bid is authorized to sign and electronically submit this Bid through the Bidding System.

2. I/We meet all mandatory requirements of the Bid Solicitation document.

3. The bid will remain open for a specified acceptance period after the Closing Time. The Board may, at any time within this period, accept the Bid whether or not any other Bid has previously been accepted.

4. All prices provided in the Bid will remain fixed and firm for the duration of the term of the agreement, unless specified otherwise.

5. All prices provided in my/our Bid are in Canadian funds and include all charges of every kind attributable to the Work. Harmonized Sales Tax will be extra and not shown, unless specified otherwise.

6. To the best of my/our knowledge and belief:

a) the information provided in the Bid is correct; and

b) the Bid is made without any comparison of figures or arrangement with any other individual, corporation or person submitting a Bid for the same Work and is in all respects fair and without collusion or fraud.

7. I/We comply with the all applicable Board policies, provincial, and federal laws, and are aware of the Board's "Principles of Business Conduct" and will comply.

8. I/We agree and understand that the recommendation to award the Work may be subject to the approval from the Board as well as availability of funds.

9. I/We agree to be bound by the terms and conditions of the Bid Solicitation document and submit this Bid on behalf of the Bidder.

I have the authority to bind the Bidder.

The Bidder/Proponent is to declare any actual, potential or perceived conflict of interest that could arise from submitting the Bid/Proposal.

Do you have a potential conflict of interest?

Yes No

The Bidder acknowledges and agrees that the addendum/addenda below form part of the Bid Solicitation Document.

Please check the box in the column "I have reviewed this addendum" below to acknowledge each of the addenda.

 File Name
 I have reviewed the below addendum and attachments (if applicable)
 Pages

 There have not been any addenda issued for this bid.
 Pages