

7188-KP-21
ST. JACOBS PUBLIC SCHOOL (22061)
A/C UPGRADES AND WINDOW REPLACEMENTS
ST. JACOBS, ONTARIO
WATERLOO REGION DISTRICT SCHOOL BOARD
ARCHITECTURAL ADDENDUM NO. 1
May 13, 2021

Page 1 of 10

The following additional instructions shall apply to and govern the tender documents.

TENDER INQUIRES

Q1 Regarding the HVAC equipment delivery for this project?
Current lead times are 18-20 weeks after receipt of approved shop drawings. Based on this the completion date of August 27th would not be attainable. Can you please advise if the completion date can be modified?

A1 Refer to Amendments below for revisions to project time table.

AMENDMENTS

- 1) Vendor of Record** – Revised Vendor Schedules
2.1 Project Trades
Window Installers
Mechanical
- 2) Invitation to Proponents** – Item 1.8 Time Table
Anticipated Start Date: within 2 weeks of receipt of Purchase Order
Occupancy*: Sept. 1, 2021
Substantial Completion: Apr. 1, 2022
Total Completion: June 1, 2022

* It is understood that all classrooms and offices are to be cleaned and prepared for occupancy by no later than Sept. 1 2022. Interior work should be completed by then. It is also understood that due to supply chain issues, major mechanical and window components may not be available until late 2021 or early 2022. The installation of these components and any other work shall be undertaken after school hours as of Sept. 1, 2021. Allowances may be made to accommodate some work during school hours, but this cannot be guaranteed.

50 Dalhousie Street, Brantford, Ontario N3T 2H8 | T: 519.754.1652 | F: 519.754.0830

72 Stafford Street, Suite 200, Toronto, Ontario M6J 2R8 | T: 416.588.6370 | F: 416.588.6327
400 Slater Street, Penthouse 2102, Ottawa, Ontario K1R 7S7 | T: 613.915.8412

7188-KP-21
ST. JACOBS PUBLIC SCHOOL (22061)
A/C UPGRADES AND WINDOW REPLACEMENTS
ST. JACOBS, ONTARIO
WATERLOO REGION DISTRICT SCHOOL BOARD
ARCHITECTURAL ADDENDUM NO. 1
May 13, 2021

Page 2 of 10

- 3) **Wall Type 1:** Shaft wall assembly, UL Des U415, 1hr rated
Delete - 13mm Sheetrock Gypsum Panels
Add - 16mm Sheetrock Gypsum Panels
- 4) Provide rated fire dampers at duct penetrations of 1hr. rated vertical chase wall.
- 5) All new mechanical penetrations of existing floor assembly to be fire stopped.
- 6) Replace damaged aluminum trim covers along perimeter of replacement window and door openings.

ENCLOSED DOCUMENTS

- A) **Tender #7188-KP-21 Vendor of Record.....4 pages**
- B) **Tender #7188-KP-21 Invitation to Proponents.....4 pages**

End of Addendum #1

K:\TVG-Brantford\St. Jacobs PS Reno-22061\Tender\Tender (LS)\Addendum # 1\7188-KP-21 St. Jacobs -Addendum No.1.doc

This communication is intended as a private communication for the sole use of the primary addressee and those individuals listed for copies in the original message. The information contained in this communication is private and confidential and if you are not an original intended recipient you are hereby notified that copying, forwarding or other dissemination or distribution of this communication by any means is prohibited. If you are not specifically authorized to receive this communication and if you believe that you received it in error, please notify the original sender immediately. This is proprietary to +VG Architects (The Ventin Group Ltd.)

50 Dalhousie Street, Brantford, Ontario N3T 2H8 | T: 519.754.1652 | F: 519.754.0830

72 Stafford Street, Suite 200, Toronto, Ontario M6J 2R8 | T: 416.588.6370 | F: 416.588.6327
400 Slater Street, Penthouse 2102, Ottawa, Ontario K1R 7S7 | T: 613.915.8412

1.0 VENDOR OF RECORD

1.1 VENDOR REGISTRATION PROCESS

This tender document is open to those who are currently registered under the Board's Vendor Registration System.

The Waterloo Region District School Board, in an effort to build an improved supplier base and to obtain exceptional long term value, has undertaken a project to register vendors

To become a Vendor of Record for this Tender or any future business opportunities go to the Board's public website at www.wrdsb.ca and refer to About, Procurement Services, Vendor Registration, and submit the completed application, as per instructions on the website.

2.0 GENERAL CONTRACTORS

All bid submission from bidders other than Vendor of Record contractors listed below or identified by Addendum will have their Bid ruled informal.

The following General Contractors are Vendors of Record with the Board and are invited to submit bids:

Name	Phone Number	Email
1568796 Ontario Inc. o/a RENOKREW	(416) 604-7042	info@renokrew.com
Bestco Construction (2005) Ltd	(905) 304-4597	estimating@bestcoconstruction.com
Collaborative Structures Limited	(519) 658-2750	jblackler@collaborativestructures.com
Complete Building Systems Inc.	(519) 576-5800	estimating@completebuildingsystems.ca
CPM Group Inc	(416) 227-1612	harslan@cpmgroup.ca
CRD Construction	(519) 822-1801	sbock@crdconstruction.on.ca
Dakon Construction	(519) 746-0920	james@dakon.ca
Devlan Construction Ltd	(519) 763-5800	andrew@devlan.com
Elgin Contracting and Restoration Ltd.	(519) 633-9969	info@elgincontracting.com
Gateman-Milloy Inc.	(519) 748-6500	info@gatemanmilloy.com
Gordner Construction	(519) 741-0052	gordner@sympatico.ca
Golden Gate Contracting Inc	(905) 844-1122	lubna@ggcontracting.ca
Hall Construction	(905) 662-9200	info@hallconstruction.ca
Harrington Construction Inc	(519) 837-3581	jason@harrcon.ca
K&L Construction (Ontario) Ltd	(519) 472-7164	todd.hodgins@kandlconstruction.com
Melloul Blamey Construction	(519) 886-8850	joel.melloul@melloul.com
Morris-Lee Construction Corp.	(519) 746-8545	morrislee@rogers.com
Nith Valley Construction Ltd	(519) 662-1324	mail@nithvalley.com
Norfield Construction Inc.	(905) 951-3030	alves@norfieldconstruction.ca
PM Contracting Ltd	(519) 576-8327	sarahziegler@pm.on.ca
Reid & Deleye Contractors Ltd	(519) 688-2600	gregd@reid-deleye.com
RHC	(519) 249-0758	info@rhcbuilds.ca
Ritestart Limited	(905) 876-0505	jduncan@ritestart.ca
SG Cunningham Ltd	(519) 886-2730	allan@cunningham.on.ca
Sierra Construction	(519) 421-7413	info@sierraconstruction.ca
SPEC Construction Inc.	(519) 650-4030	info@spec-build.com
STM Construction Ltd	(519) 756-7030	robertbox@stmconstruction.com

TENDER #7188-KP-21
VENDOR OF RECORD

Tambro Construction	(519) 766-1234	btami@tambro.com
TRP Construction	(905) 336-1041	info@trpconstruction.ca
Van Horne Construction Ltd	(905) 677-5150	otekin@vanhorne.ca
Zehr Levesque Inc.	(519) 576-2233	estimating@zehrgroup.ca

2.1 PROJECT TRADES

If the trade classifications listed are required for this tender project, the general contractor is to select from the vendor of record listing below for each trade category. The general contractor is to perform due diligence when selecting all subcontractors and manage them accordingly.

The Board at its discretion may request the names of the trades carried and including all projects trades, not just those listed below (if any). This request may be prior to the tender award or after the award of the tender. The prime/general contractor shall provide this list within two business days of the request.

The following are vendors of record and are invited to submit bids for this tender

ROOFING

Name	Phone Number	Email
Wm. Green Roofing Ltd.	(519) 822-6414	sbrookes@wmgreenroofing.ca
Triumph Roofing & Sheet Metal Inc.	(416) 534-8877	info@triumphinc.ca
Spinton Roofing Limited	(905) 575-3686	mira@spintonroofing.com
Semple Gooder Roofing Limited	(519) 623-3300	jsottile@semplegooder.com
Schreiber Brothers Ltd	(905) 561-7780	marinos@schreiberrroofing.com
Roque Roofing Inc.	(905) 525-9689	sarah@roqueroofing.com
Nedlaw Roofing Limited	(519) 648-2218	greg@nedlawroofing.com
LaFleche Roofing Services	(800) 387-1549	chris@laflecheroofing.com
Flynn Canada Ltd	(519) 624-8797	Joseph.Raposo@flynn.ca
Dean-Thackeray Roofing Company	(519) 745-7386	patrick.dtr@bellnet.ca
Atlas-Apex Roofing (Kitchener) Inc	(519) 894-4422	inquiries@atlas-apex.com
A.M. Roofing Systems Inc.	(905) 529-5111	mike@amroofingsystems.com

WINDOW INSTALLERS

Name	Phone Number	Email
1254867 Ontario Limited O/A Shantz Windows	(519) 669-2629	bruce@shantzwindows.com
Aerloc Industries Ltd.	(905) 628-6061	peterdendekkerjr@aerloc.com
Alwind Industries Ltd	(905) 738-4266	gm@alwind.com
Barton Glass	(905) 385-3599	pdhbartonglass@quickclic.net
Festival City Glass Ltd.	(519) 271-5182	festivalcityglass@gmail.com
Glass Canada Limited	(519) 642-4100	rdamstra@glass-canada.com
KW Glass Systems Inc	(519) 725-9305	rick@kwglass.com
Peninsula Glass Inc.	(905) 735-2901	tim@peninsulaglass.ca
Sherwood Windows Group	(416) 675-3262	bhorton@sherwoodwindows.com
Windspec Inc	(905) 738-8311	wferri@windspec.com

MECHANICAL

Name	Phone Number	Email
AAA Air Conditioning Inc	(519) 747-9051	igrant.aaaac@gmail.com
Arcadian Projects Inc.	(519) 804-9697	cory@arcadianprojects.ca
Black & McDonald Limited	(905) 560-3100	sfernandes@blackandmcdonald.com
Brenner Mechanical Inc	(519) 746-0439	clanglois@brenner.ca
CJ's Express Plumbing & Electrical	(519) 621-3111	noliveira@cjsexpress.ca
C.N. Mechanical Contractors Ltd	(519) 404-8235	mclaughlin5284@rogers.com
Conestogo Mechanical Inc	(519) 579-6740	wquickfall@conestogomech.com
Dean Lane Contractors Inc	(519) 585-0903	dean@dean-lane.com
Dordan Mechanical Inc.	(519) 662-9900	danielg@dordanmech.com
Jas 3 Limited	(519) 741-8643	jeffs@jas3heatingcooling.ca
Jay Stewart Mechanical	(519) 576-2663	admin@jaystewart.ca
JTS Mechanical Systems Inc	(519) 635-0022	sgorasso@jtsmechanical.ca
LJ Barton Mechanical Inc.	(905) 304-1976	estimating@ljbarton.com
Nelco Mechanical Ltd	(519) 744-6511	mhobson@nelcomech.com
Reitzel Heating & Sheet Metal	(519) 884-3510	alan@reitzelheating.ca
Roberts Bros Sheet Metal Contractors	(519) 633-1507	robertsbros@bellnet.ca
Roberts Onsite Inc	(519) 578-2230	dmagnus@robertsonsite.ca
SCT Mechanical Inc.	(519) 626-0268	jscott@sctmechanical.com
Sutherland-Schultz Ltd	(519) 653-4123	info@sutherland-schultz.com
Touchstone Building Technologies Inc.	(519) 997-2792	info@touchstonebti.ca
Trade Mark Industrial Inc	(519) 570-1511	tmoore@trade-markind.com
Velocity Mechanical Inc	(519) 896-1119	quotes@velocitymechanical.com
Vollmer Inc.	(519) 966-6100	mshaw@vollmer.ca
Wellington Plumbing & Heating Ltd.	(519) 821-4130	kyle@wellington-plumbing-hvac.com

ELECTRICAL

Name	Phone Number	Email
AIM Industrial Inc.	(519) 747-2255	craigd@aimindustrial.ca
Arcadian Projects Inc.	(519) 804-9697	cory@arcadianprojects.ca
BCG Electrical/Pro Plumbing	(519) 304-8411	trankin@lancastergroup.ca
Boshart Electric Ltd.	(519) 662-1220	patf@boshartelectric.com
Cameron Electric	(519) 465-4614	greg@cameronelectric.ca
CJ's Express Plumbing & Electrical	(519) 621-3111	noliveira@cjsexpress.ca
D&D Electric Ltd	(519) 603-2924	jquehl@ddelectric.ca
Eby Electric Inc.	(519) 635-7642	todd@ebyelectric.com
Eclipse Technology Solutions Inc.	(905) 593-1770	jbacon@eclipsetechnology.ca
Edge Electrical Solutions Inc.	(519) 747-3343	Kevin@EdgeElectricalSolutions.ca
Electricomm Services (ONT) Ltd	(519) 895-0777	gerry@electricomm.com
Electri-tech Services Inc	(519) 743-6518	eric.karn@electri-tech.com
Energize Electric Canada	(519) 589-9630	energize@hotmail.ca
Fairway Electrical Services Inc	(905) 304-1133	cherd@fairwayelectrical.com
Harold Stecho Electric Ltd	(519) 746-0047	steves@stechoc.ca
JM Electrical Contracting	(519) 572-3148	johnmader@sympatico.ca
Jones Electric of Kitchener Inc.	(519) 745-5158	Office@JonesElectricofKitchener.ca
Juno Electric	(519) 821-4890	steno@junoelectric.ca
KW E Inc Electrical Contractors	(519) 653-6989	jim@kweinc.com
Live Electric	(519) 265-8566	estimates@live-electric.ca
Mendler Electric Inc.	(519) 616-1733	mendlers@rogers.com
Millers Electric Ltd	(519) 742-3465	scottg@meltd.on.ca
MJM Electric Limited	(519) 824-1989	mlang.mjm@gmail.com
NADELEC CONTRACTING INC	(905) 875-5239	john.nadelec@gmail.com
Nelco Mechanical Ltd	(519) 744-6511	mhobson@nelcomech.com
Pfaff Electric Limited	(519) 235-0909	jeff@pfaffelectric.com
Roberts Onsite Inc	(519) 578-2230	dmagnus@robertsonsite.ca
SENTRY ELECTRIC INC	(705) 436-4530	info@sentryelectric.ca
Sutherland-Schultz Ltd	(519) 653-4123	info@sutherland-schultz.com
Toth Inc	(519) 696-3916	tothelectric@rogers.com
Trade Mark Industrial Inc	(519) 570-1511	tmoore@trade-markind.com
Trade Service Group Inc.	(519) 591-8851	mikewernie@tradeservicegroup.com
Vollmer Inc.	(519) 966-6100	mshaw@vollmer.ca

END OF SECTION

1.0 INVITATION TO PROPONENTS

1.1 INTRODUCTION

The Waterloo Region District School Board, herein after referred to as the “Board” would be pleased. to receive a bid for: **St. Jacobs Public School: A/C Upgrades Ph 1 & Window Replacements.**

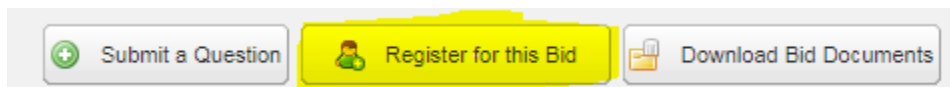
Read the entire package very carefully before preparing a bid.

1.2 ABOUT THE WATERLOO REGION DISTRICT SCHOOL BOARD

The Waterloo Region District School Board is a provincially funded institution reporting to the Ministry of Education of Ontario and is one of the larger school boards in Ontario, operating 121 school locations and serving approximately 64,000 students in the Region of Waterloo.

1.3 DIGITAL PROCUREMENT

All Bidders shall have a Bidding System Vendor account and be registered as a Plan Taker for this Bid opportunity, which will enable the Bidder to download the Bid Call Document, to receive Addenda email notifications, download all documents without the watermark “preview” on them and to submit electronically online.



Additional Contacts on your Bidding System Profile

Your company is strongly urged when creating or updating a Bidding System Vendor account to invite additional contacts to the vendor profile. This will permit these invited contacts that have created their own login to manage (register, submit, edit and withdraw) Bids which your Company is a Registered Plan Taker for. In the event of vacations or illness, these additional contacts may act on your Company’s behalf, have the authority to receive addendum notifications from the Bidding System, submit Bids electronically through the Bidding System and/or withdraw and/or edit and/or acknowledge addenda, on your behalf.

To obtain documents online please visit <https://wrdsb.bidsandtenders.ca>

If you are an invited company contact it is imperative that you create your login from the link contained in the email invitation. Do NOT go directly to the Bidding System website and create a separate vendor account.

1.4 EXAMINATION

Immediately notify to the “submit a question” feature in this bidding system to the attention of: **Klaus Padaric** upon finding design errors, inconsistencies or omissions in the Tender Documents and/or site examination. The Board and/or Consultant will not accept claims for extras from the Proponent, based on the failure to detect and report same found in the Tender Documents, and/or site examination before Tender closing.

1.5 SITE VISIT SCHEDULING INSTRUCTIONS AND PROTOCOL

Due to Covid-19, Proponents are to supply and wear medical grade masks and eye protection and gloves.

Due to the nature of this Tender, a NON mandatory site visit has been deemed necessary. Failure to attend and register at the time and location(s) specified would NOT result in disqualification. Representatives for the Proponents are requested to sign in at the NON-mandatory site meet. The Board at its sole discretion may schedule additional non-mandatory site visits. Proponents are to reference 1.8 Time Table for site meet date and time. The site visit will take place at: **St. Jacobs Public School, 72 Queensway Dr., St. Jacobs, N0B 2N0**. The site meet is NON- mandatory for the following: **General Contractors**

Notify via the "submit a question" feature in this bidding system to the attention of: "Site Meet Request", the name of your company and staff that would like to attend a scheduled site meet.

Do not show up without submitting your request to attend the site meet.

The size of the groups at the site meet(s) will be limited as per current Covid-19 protocol.

An addenda prior to the site meet will be posted noting the companies and personnel and time for each scheduled site meet

Proponents are to meet in the Main parking lot.

1.6 SUPPLEMENTAL SITE VISIT

Due to Covid-19, Proponents are to supply and wear medical grade masks and eye protection and gloves.

Supplemental site visits will be permitted for interested Proponents and subcontractors to gain access to the site in order to better prepare their bid submission, and are not to be held prior to the mandatory or non-mandatory site visit.

When a supplemental site visit is required, the Proponent or subcontractors may only visit the school after 3:30 P.M., during a scheduled school day. The Proponent or subcontractors shall immediately report to the Main Office, sign in as per the school protocol and ask for the head custodian. The head custodian's role is to ensure that the Proponent or subcontractors are guided to the area of interest regarding this Tender document and to provide access where required.

Proponents or sub-trades may not direct any questions related to this Tender to the head custodian or any other Board staff present. Proponents asking the head custodian or Board staff questions related to the scope or Tender in general will be disqualified.

1.7 COMMUNICATION

For the purpose of this Tender, the only contact for all Proponents, subcontractors if any, and any third-party suppliers of goods or services for all queries, questions and notifications, from the Tender issue date to the bid award notification date is to be directed to the submit a question feature in this bidding system:

Board contact: Klaus Padaric

Responses will be via addenda.

1.7.1 From Issue Date to Deadline for Questions/Queries

Proponents, subcontractors, and third party suppliers of goods or services shall forward questions; report any errors, omissions or ambiguities to the submit a question feature in this bidding system.

TENDER #7188-KP-21
INVITATION TO PROPONENTS

1.7.3 Blackout Period: From Deadline for Questions/Queries to Bid Results Notification

All communication from the Proponent to the Board or any consultants are prohibited during the blackout period, unless initiated by the Board's contact.

1.7.4 After the release of the Bid Results Notification

Proponents submitting a bid are entitled to a debriefing. Proponents have 60 days from the issue date of the bid results notification to request a debriefing. Proponents are to forward a written request for debriefing to the Board Contact.

1.7.5 Consequences of not following the Proponent Contact Protocol

Communication initiated by the Proponent, subcontractors, or third party suppliers of goods or services during the blackout period, to the Board or consultant may be grounds for disqualification from the Tender.

Communication by Proponents, subcontractors, or third party suppliers of goods or services, to the consultant or the Board, other than the Board contact from the issue date to the Tender to receiving the award non award notification, may be grounds for disqualification from the Tender.

1.8 TIME TABLE

Issue Date of Tender	April 26, 2021
Non Mandatory Site Meet	May 3, 2021, 3:30 P.M.
Deadline for Questions/Queries	May 10, 2021, 2:00 P.M.
Deadline for Issuing Addenda	May 13, 2021
Closing Deadline	May 17, 2021, 2:00:00 P.M.
Blackout Period	Deadline for Questions/Queries to Bid Award Notification
Anticipated Start Date	within 2 weeks of receipt of Purchase Order
Occupancy*	September 1, 2021
Substantial Completion Date	April 1, 2022
Deemed Complete Date	June 1, 2022

* It is understood that all classrooms and offices are to be cleaned and prepared for occupancy by no later than Sept. 1 2022. Interior work should be completed by then. It is also understood that due to supply chain issues, major mechanical and window components may not be available until late 2021 or early 2022. The installation of these components and any other work shall be undertaken after school hours as of Sept. 1, 2021. Allowances may be made to accommodate some work during school hours, but this cannot be guaranteed.

1.8 WARRANTY AND MAINTENANCE

The Awarded Bidder, at the time of substantial completion shall furnish a written warranty covering material, maintenance, and work performed under the contract for a minimum period of two (2) years from the date of completion. Individual sections may extend warranties beyond the two year time frame. The Awarded Bidder is responsible for all required maintenance complete with materials and labour during the warranty period.

2.0 BOARD PURCHASE ORDER

Goods/Service or Work, as described shall not commence until all of the required documents have been submitted to Procurement Services and the CCDC 2 executed by the Awarded Bidder(s) and the Board. For Payment purposes, a Purchase Order shall be generated and issued to the Awarded Bidder(s). The Purchase Order number must appear on all invoices in order to ensure prompt payment.

3.0 CONSULTANT

The Board has hired the following consultant to assist in the preparation of this Tender: **The Ventin Group Architects Ltd.**

The consultant will assemble addenda as required. Addenda will be the consultant's only form of communication.

The consultant and any sub consultants are not to be contacted by any interested parties from the Tender issue date to the bid award notification. The consultant or any sub consultants will not respond to any direct communication.

In addition to the above, the consultant will be responsible for the contract administration of the project after the purchase order has been issued or the contract has been signed by the Board.

END OF SECTION